

College Council Minutes
Tuesday, September 29, 2009
2:30 p.m.,
Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Joe Bissell, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, A.J. Farrar, Bernie Abbott, Lyndon Schutzler, CSEA Rep. (vacant), Suzanne Ammons, ASMPC Pres. (vacant), ASMPC VP Org. Paulina Gamble

Absent: Doug Garrison, Joe Bissell, Julie Bailey, ASMPC Pres., Stephanie Perkins (Loren Walsh instead), Steve Morgan

Guests:

Campus Community Comments:

- Carsbia announced that a groundbreaking ceremony for the Student Services Building will be held on October 9 at 12noon, at the site.
- Fred provided a presentation which featured a special project from the Earth Sciences Department in which three Oceanography students collaborated with MBARI (Monterey Bay Aquarium Research Institute), to build “floating drifters”. These drifters placed in the bay are used to measure currents for data review later utilized in the classroom. This project funded by MATE is intended to attract interest for our Oceanography program.

1) Minutes – September 8 and 15, 2009: Approved with minor grammar changes.

2) Accreditation Self Study (Second Reading on available Standards from CC members):

<http://www.mpcfakulty.net/accreditation/home.htm>

Dr. Gonzalez reported that work continues with minor edits needed and the completion of evidence tables. In addition to the four standards there are other pieces to the self study:

- Introduction, with demographic data on our community and students and history of MPC.
- Progress report on actions plans from the last Accreditation Self Study.
- Executive Summary of the Self Study in a brief three page document.
- Response to the five recommendations from the last accreditation site visit.

College Council members each gave a brief overview of the standard they presented in the first reading of September 15. Comments/suggestions are to be forwarded to Dr. Gonzalez in hardcopy. The comments were similar across the eleven components and for the most part included the following:

- Consistency is needed where evaluations are deleted only to show up later in the document.
- Evidence tables need to be tested, updated, and reorganized in some cases.
- Some links go to documents while others do not appear to be active.
- Notations such as “To be determined.” need to be completed.
- One of the standards’ issues may need to be reviewed to make sure it is not being addressed too optimistically.
- Some standards had Introductions, and no Evaluations.

Dr. Gonzalez indicated that editors/contributors would be receiving additional information on what would be needed upon completion of the *Draft* copy scheduled to go to the October board meeting. The members of College Council accepted the second reading given today.

College Council recommends that the Accreditation Self Study (Draft) be presented to the Board for its review and approval. A motion was made and seconded, and carried unanimously.

The Self Study will be presented for its first reading to the Board, and will be presented by the standards’ co-chairs.

3) Action Items (see available attachments):

- a) **Instructional Equipment Request – PE (Carsbia Anderson):** This item was presented and reviewed along with an explanatory handout for its first reading to College Council.

- b) **Instructional Equipment Request – Supportive Services - (Carsbia Anderson):** This item was presented and reviewed along with an explanatory handout for its first reading to College Council.
- c) **Instructional Equipment Request – Academic Support – (Carsbia Anderson):** This item was presented and reviewed along with an explanatory handout for its first reading to College Council.
- d) **Instructional Equipment Request- PE (John Gonzalez):** This item was presented and reviewed along with an explanatory handout for its first reading to College Council.

These action items were reviewed and approved by the appropriate advisory group before coming to College Council.

4) Information Items (*see available attachments*):

a) 2008-09 Area Component Goals Annual Report (remaining):

- **AAAG** – John presented the 2008-09 Component Goals, along with a summary of progress made to serve as the Academic Affairs 2008-09 Component Goals Annual Report. **Also provided was an update to the 2009-10 Component Goals** showing where changes have been made, some of which are a result of funding shortfalls which directly impact the achievement of those goals (staffing).
- **SSAG** – Carsbia presented the 2008-09 Component Goals, along with updates/status on the completion dates to serve as the Student Services 2008-09 Component Goals Annual Report.

5) Other:

a) Committee Reports- (for future—Technology Committee?):

Next meeting—October 6 Budget Workshop (Joe Bissell)--- Fred reported that in preparation for the Budget Workshop scheduled for next week, an invitation will be sent out containing an outline of topics for discussion for which Joe Bissell will prepare a presentation.