

Curriculum Advisory Committee Meeting Notes

DATE: October 22, 2014 LOCATION: BMC-206			
✓	Richard Abend, Linguistics	✓	Gamble Madsen, Creative Arts
✓	Bill Easton, Library		Beth Penney, Humanities
✓	Sunshine Giesler, Chairperson/ Life Science	✓	Tom Rebold, Business and Technology
	Michael Gilmartin, Administration		Vacant, Academic Senate
✓	He Seon Ihn, Articulation Officer		Vacant, Physical Education
✓	LaRon Johnson, Student Services		Vacant, Physical Science
	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Loop, Nursing		

Meeting Chaired by: Sunshine Giesler

Notes Submitted by: Yen Le

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors' comments.	No visitors' comments.
Approval of Minutes: 10/15/14	No correction noted.	Motion to approve with corrections: Bill Seconded: Gamble Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard Nay: Abstain: Motion approved.
Discussion Agenda	No discussion agenda items.	No discussion agenda items.
Consent Agenda	No consent agenda items.	No consent agenda items.

<p>BUSI 49</p>	<p>BUSI 49 (<i>Professional Selling</i>) is a new course which is being added to the curriculum to offer students a sales class.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: replace “your” with “one’s”. Schedule Description: replace “your” with “one’s”. Lecture Content: All the links will not work for long-term.</p>	<p>Motion to approve with corrections: Bill Secoded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
		<p>Motion to approve as a Distance Education course: LaRon Secoded: Bill</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>CSIS 10A</p>	<p>CSIS 10A (<i>Programming Methods I: Java</i>) is being revised to add fully online method of delivery, change advisory, and reinstate MPC GE.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Bill Secoded: LaRon</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>CSIS 10A (continued)</p>		<p>Motion to approve as a Distance Education course: Bill Seconded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>CSIS 10C</p>	<p>CSIS 10C (<i>Bridge to C and C++ Programming</i>) is being revised to add fully online method of delivery and change the course's lecture and lab content.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections: Richard Seconded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p> <hr/> <p>Motion to approve as a Distance Education course: Bill Seconded: Richard</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>CSIS 177A</p>	<p>CSIS 177A (<i>Routing and Switching Basics</i>) is a new course which is being added to the curriculum to prepare students for the CCNA certification exam. This course will be offered face-to-face or hybrid method of delivery.</p> <p><u>Corrections noted:</u></p> <p>Out-of-class Assignments: add “Please see attachments for further explanation.”.</p> <p>Attached Files: Assignments: under Reading part, need to clarify “Critical Thinking” and add more information.</p>	<p>Motion to approve with corrections: Tom R. Seconded: Richard Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain: Motion approved.</p>
<p>CSIS 76A</p>	<p>CSIS 76A (<i>Networking Fundamental</i>) is a new course which is being added to the curriculum to prepare students for the CCNA certification exam. This course will replace the current course, CSIS 76.</p> <p><u>Corrections noted:</u></p> <p>Out-of-class Assignments: add “Please see attachments.”.</p> <p>Attached Files: Assignments: under Reading part, need to clarify “Critical Thinking” and add more information.</p>	<p>Motion to approve with corrections: Bill Seconded: LaRon Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain: Motion approved.</p> <p>Motion to approve as a Distance Education course: Bill Seconded: Laura Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain: Motion approved.</p>

<p>ENGL 301</p>	<p>ENGL 301 (<i>Introduction to Academic Reading and Writing</i>) is being revised to combine the reading and writing courses at this level and change course's title, description, prerequisite, corequisite, objectives, and content.</p> <p><u>Corrections noted:</u></p> <p>Other Out-of-class Assignments: replace "discreet" with "discrete".</p>	<p>Motion to approve with corrections: LaRon Seconded: Richard Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>ENGL 301L</p>	<p>ENGL 301L (<i>Introduction to Academic Reading and Writing Lab</i>) is being revised to combine the reading and writing courses at this level and change course's title, units/hours, objectives, and content. This course was approved pending the addition of a critical thinking component.</p> <p><u>Corrections noted:</u></p> <p>Diversity Issues: replace "English 401" with "English 301L".</p>	<p>Motion to approve with corrections: Laura Seconded: Bill Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>ENGL 321</p>	<p>ENGL 321 (<i>Fundamentals of Reading and Writing</i>) is being revised to combine the reading and writing courses at this level and change course's title, corequisite, objectives, and content.</p> <p><u>Corrections noted:</u></p> <p>Methods of Evaluation: need to attach the form.</p>	<p>Motion to approve with corrections: LaRon Seconded: Gamble Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>ENGL 321L</p>	<p>ENGL 321L (<i>Fundamentals of Reading and Writing Lab</i>) is being revised to combine the reading and writing courses at this level and change course's title, units/hours, objectives, and content. This course was approved pending the addition of a critical thinking component.</p> <p><u>Corrections noted:</u></p> <p>Diversity Issues: replace "English 421" with "English 321L".</p>	<p>Motion to approve with corrections: Laura Secoded: Bill</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>HOSP 25</p>	<p>HOSP 25 (<i>Chef Assistant</i>) is a new course which is being added to the curriculum to provide students with a practical opportunity to foster their leadership skills under the guidance of the chef.</p> <p><u>Corrections noted:</u></p> <p>Catalog Description: delete "further". Schedule Description: delete "further". Out-of-class Assignments: add "See attachments." Methods of Evaluation: add "See attachments."</p>	<p>Motion to approve with corrections: Gamble Secoded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>LETP 144B</p>	<p>LETP 144B (<i>P.O.S.T. Intensive Basic Academy II</i>) is being revised as part of program update and change lab content. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><u>Corrections noted:</u></p> <p>Units/Hours: need to justify the total units.</p>	<p>Motion to approve with corrections: Bill Secoded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>

<p>LETP 223</p>	<p>LETP 223 (<i>Driver Training Instructor</i>) is a new course which is being added to the curriculum to provide the California Peace Officers qualified instructors for training and instruction in drivers training. This course was approved pending the addition of a critical thinking component and the method of determining how to assess it.</p> <p><u>Corrections noted:</u></p> <p>Reason for Proposing or Revising: delete “This course...objectives.”. Student Learning Outcomes: replace “. Acclimation by use of” with “, following”.</p>	<p>Motion to approve with corrections: Richard Seconded: Laura</p> <p>Aye: Bill LaRon Tom R. Gamble Laura Sunshine He Seon Richard</p> <p>Nay: Abstain:</p> <p>Motion approved.</p>
<p>Other Agenda Items</p>	<p>LETP 224 LETP 233.2</p>	<p>Discussion of these Agenda Items is postponed until a later committee meeting.</p>
<p>Next meeting: 3:00 p.m., October 29, 2014, BMC 206</p>		