

College Council Minutes
Tuesday, September 7, 2010
2:30 p.m.,
Karas Room

College Council Members: Doug Garrison, Carsbia Anderson, John Gonzalez, Michael Gilmartin, Steve Ma, Julie Bailey, Gary Bolen, Steve Morgan, Mark Clements, Nancy Goehring, Brenda Lee Kalina, Stephanie Perkins, Fred Hochstaedter, Carolyn Hansen, Alan Haffa, Lyndon Schutzler, Loren Walsh (CSEA Rep.) Suzanne Ammons, ASMPC Pres. (vacant), Will Adams, ASMPC

Absent: Mark Clements, Julie Bailey, Stephanie Perkins, ASMPC Pres. (vacant)

Guests: Robin Venuti, Laura Franklin

Campus Community Comments:

- John Gonzalez announced that in celebration of Hispanic Heritage Month, MPC together with ASMPC and the Latino Club has invited keynote speaker Dr. Hayes-Bautista to speak on September 15. Dr. Hayes-Bautista is Professor of Medicine and Director of the Center for the Study of Latino Health and Culture at UCLA. He will speak on “The Contributions of Latinos to this Country and to Education.”
- Carsbia announced Lobo Day is September 22 and Constitution Day is September 17.
- Gary Bolen reminded all of the current performance “Princess and the Pea”. This delightful production provides great family entertainment, appeals to a broad range of audiences. It opened last weekend and continues for three more weekends.

1) Minutes – August 10 & August 17: Approved with minor changes to August 10th Minutes.

2) Information Items (see available handouts):

- a) Alan Haffa suggested we consider placing “Information” items after “Action” items in the interest of preserving time for the more urgent items. The consensus was to agendize this discussion for the next College Council meeting.

Faculty Replacement Positions:

- a) *No items were presented.*

Classified Replacement Positions: *These positions were received and reviewed along with handouts.*

- a) **Instructional Specialists, ESSC (2positions) – (John Gonzalez):**
- b) **Instructional Specialist, Reading Center – (John Gonzalez):**

3) Action Items (see available handouts) :

- a) **Accreditation Recommendation 4 on Distance Education (John Gonzalez):** John gave a recap of the Recommendation 4 which is an institutional mandate, to say that its focus is on quality assurance in MPC’s Distance Education (DE) program. The current Academic Senate Taskforce on DE formed in 2008 has completed a significant amount of groundwork in conducting an examination of the program and making recommendations. While the recommendations from the task force have not yet been institutionalized, Recommendation 4 from the ACCJC/WASC provides the impetus and direction to move forward with improvements to our current DE program. Additional points covered included the following:

- Candidates for Institutional Committee on Distance Education.
- Charge of the Institutional Committee on DE.
- Faculty Coordination
- Timeline- including the Action Plan
- Reporting Alignment
- Collective Bargaining Issues
- Planning beyond the Follow Up Report

Discussion followed, and in recognizing the urgency to get underway, it was suggested that we move ahead with the formation of the **Distance Education Institutional Committee**. The activities and timeline are anticipated as follow:

- **End of October 2010:** The Committee conducts its assessment of the DE program through research on best practices, and drafts institutional recommendations.
- **November 2010** – Recommendations presented to shared governance groups.
- **Early spring and spring 2011:** The DE Coordinator will work with the Committee to implement the recommendations.
- **During spring 2011:** The Committee drafts the Follow-up Report.
- **Beginning of September 2011:** The Follow Up Report is ready for review by the shared governance groups and Board.
- **Oct 7-10: Follow Up Report is mailed/received by the ACCJC.**

It was added that Academic Senate has held thorough discussion regarding the Recommendation, most recently at its September 2 meeting. Consensus was reached to proceed with progress in forming the Committee and allow it to get underway. College Council can then conduct a 2nd reading and approve Recommendation 4 in its entirety at the September 21 meeting.

- b) Institutional Goals (Assessment of 2007-10 Goals):** Representatives from each of the goals spoke to the group and delivered an assessment as to how well the district performed in the pursuit of the various goals. The objective is to evaluate how well the District did in fulfilling the current 2007-10 Goals and once completed, this Evaluation of the 2007-10 Goals could be shared with the rest of the campus (shared governance groups). The Evaluation will also serve as a beginning point for the development of the 2011-14 Goals and Objectives which may include continuation of the existing Goals and Objectives. The new “Draft Goals and Objectives 2011-14” can then be forwarded through the shared governance process towards eventual adoption.
- c) Institutional Goals (New):** *(see b. above.)*
- d) Mission Statement Update (due fall 2010):**
- e) Addition to Website Banner “Support the College” (Dr. Garrison):** The new banner was introduced to the group with the explanation that it would provide greater visibility in conjunction with those efforts through the Foundation.
A motion was made to accept the website banner “Support the College”, moved, seconded and approved with none opposed.
- f) MPC Website “College Success” (John Gonzalez):** Laura Franklin introduced the “College Success” banner explaining how it originated from BSI (Basic Skills Initiative). This tab will function as a resource for students who need assistance in navigating through various areas throughout the school year such as obtaining grades, finances, babysitters etc.
A motion was made to accept the website banner “Support the College”, moved, seconded and approved with none opposed.

Comments were shared and it is recognized that the appearance of the website must be managed in order to preserve the clarity and logical placement of various tabs etc. It is crucial that the website is current, easily accessible and simplified where possible. Currently, there are considerable options available for viewers which could be confusing. Dr. Garrison indicated that this will warrant some future discussions relative to website management and College Council will be informed.

4) Board Policy Revisions: <http://mympc.mpc.edu/Committees/PACC/default.aspx>.

5) Other:

a) Committee Reports-

Next meeting—(Sept.21)