# **Announcement of Courses**

# **Course Descriptions and Numbering**

All courses are listed alphabetically.

Not all courses listed in this catalog may be offered during the academic year.

Unit of credit or semester unit is a measure of time and study devoted to a course.

Hours for courses are listed as hours that the student will spend in class per week for the semester. Total hours spent in a class are listed for courses that are less than a semester in length. These hours may be lecture, laboratory, discussion, field study, studio, activity, or clinical.

# **Course Grading**

The following course grading is found in the course description following the title of the course:

LG: Letter grade only

C/NC: Credit or No Credit grades only LG-C/NC: Letter Grade or Credit/No Credit grades

# **Course Repetition**

A student may repeat a course only under the following conditions:

- 1. the student's prior evaluative grade in the course is a "D", "F", or "NC"; or the student withdrew from the course and received a "W"; or
- 2. the College Catalog and Schedule of Classes designate the course as a repeatable course and the number of times it may be repeated; or
- 3. the student receives prior written permission from the Academic Council when the student can demonstrate that the course must be repeated in order to make progress toward employment, graduation, certification, or transfer and a significant length of time has elapsed since the completion of the course.

## Course Numbers

The college has adopted the following numbering system effective Fall 2005:

## 1-99 BS/BA Level

Courses numbered 1 through 99 are baccalaureate level courses, carrying lower division baccalaureate level credit at four-year colleges and universities. Not all courses numbered 1-99 are transferable to UC. Check the MPC Catalog description for transferability. "Baccalaureate applicable" courses in the 1 through 99 series meet the following criteria:

- 1. The course is parallel to one offered at a California State University or University of California campus and/or has been accepted as satisfying a general education requirement as indicated by the approved CSU-GE List (California State University General Education List) or the IGETC (Intersegmental General Education Transfer Curriculum).
- 2. The course has procedural rigor to meet the critical thinking and/or computational levels required for baccalaureate level courses.

Courses in this series are also associate degree applicable.

## 100-299 Associate Degree

Courses numbered 100 through 299 are associate degree level courses. They are generally, but not exclusively, occupational in nature. Courses numbered 100-199 may transfer at the discretion of the receiving institution.

If a student takes both ENGL 111 and 112 OR both ENSL 110 and 155, only one of the courses may be applied toward the associate degree.

## 300-399 Credit, Non-associate

Courses numbered 300 through 399 are intended as developmental courses in reading, writing, mathematics, study and learning skills. They may not be used to fulfill any degree requirements.

#### 400-499 Non-credit

Courses numbered 400 through 499 are courses for which no credit is awarded.

# SUPPLEMENTAL CATALOG SUMMER 2009

(This catalog reflects new courses and course revisions adopted since the 2009-2011 catalog was published)

## ANTHROPOLOGY

## ANTH 11 DEALING WITH DIVERSITY

3 units • LG-P/NP • Three hours lecture

This course addresses race, social class, age, gender and sexual orientation in American society. An analysis of the different constraints and motivations of people from different cultural backgrounds is included. Also offered in the Living Room Series.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area D1, D3; IGETC, Area 4A; MPC, Area D, F

## ART

#### ART 84B JEWELRY AND METAL ARTS II

3 units • LG-P/NP • Six hours lab

Building on foundations established in ART 84A, this course focuses on intermediate practices and thoughtful considerations for advancing fabrication techniques, designs and projects. Experimentation and exploration may include mixed metals, tricky soldering and joining, complex forming, various textures, stone setting, mechanisms, project refinement, unfamiliar tool usage, safety, and studio maintenance.

Prerequisites: ART 84A Advisories: ART 22 and ART 23 Credit transferable: CSU

## ART 85D DIE FORMING AND ENAMELING

1.5 units • P/NP • Three hours lab

This course provides an introduction to methods of making various dies for forming metal using hydraulic press and techniques for applying and fusing vitreous enamel (glass) to formed metal. Techniques for fusing glass to metal include use of torch and kiln. Accommodates all skill levels.

Credit transferable: CSU

## ART 87C COLD CONNECTIONS FOR JEWELRY

1 unit • P/NP • Two hours lab

This course provides an introduction to methods for cold-connecting metals and other materials. Non-soldered techniques joining materials without a torch are demonstrated, including rivets, tabs, nuts and bolts, eyelets, brads, staples, stitching, folding, and gluing. This course is designed to accommodate all skill levels.

Credit transferable: CSU

## **ASTRONOMY**

#### ASTR 10 INTRODUCTION TO ASTRONOMY

3 units • LG-P/NP • Three hours lecture

This course presents the phenomena and principles of astronomy, stressing the evolution of current conceptions of the universe and their influence upon culture and technology. Also offered online.

Corequisites: ASTR 10L

Advisories: Eligibility for ENGL 1A

Credit transferable: CSU, UC

General Ed. Credit: (ASTR 10 & 10L) CSU, Area B1, B3; IGETC, Area 5A; MPC, Area B

## AUTOMOTIVE TECHNOLOGY

## AUTO 102 BASIC AUTOMOTIVE ELECTRICITY AND ELECTRONICS

4 units • LG-P/NP • Three hours lecture; three hours lab

This introductory course in automotive electricity/electronics is designed to provide the student with a solid foundation in electrical principles, including terminology and the operation and troubleshooting of electrical and electronic circuits and components.

## COMMUNITY HEALTH EDUCATION

#### COHS 420 PREPARED CHILDBIRTH

0 units • NC • Total hours: Seventeen and one-half hours lecture

This course provides preparation for labor and delivery, including both normal and unexpected events. It includes physiology of fetal development and the labor and birth process. Information regarding techniques to promote a satisfying labor and delivery experience as well as newborn care is covered.

#### COHS 450 WALK AND WIN

0 units • NC • Three hours lab

This is a beginning fitness course for individuals who desire assistance and supervision to plan and carry out an effective individualized exercise program that includes activities such as walking and stretching. It includes basic principles of conditioning and stretching as well as techniques for monitoring progress.

## COOPERATIVE WORK EXPERIENCE

## COOP 91.9 COMMUNICATIONS WORK EXPERIENCE

1-4 units • LG •Seventy-five hours paid employment for each unit of credit; sixty hours volunteer work for each unit of credit

Communications Work Experience is a planned, supervised program relating to a college major or career goal. The assignments are correlated with employment practices. A faculty advisor, job performance objectives, a term paper and completed forms are required. May be repeated up to 16 units in combination with COOP 92.

Enrollment limitation: Current employment. A COOP application must be approved and filed with the COOP Office each semester. Credit transferable: CSU

## EMERGENCY MEDICAL SERVICES

#### EMMS 271 FIRST RESPONDER BASIC TRAINING

2 units • P/NP • Total hours: Twenty-eight hours lecture; twenty-eight hours lab

This course provides the principles and practice of emergency medical care for basic life support first-responding personnel. May be taken four times for credit.

## **ENGLISH**

## ENGL 1A COMPOSITION AND READING FOR TRANSFER

3 units • LG-P/NP • Three hours lecture

Students receive instruction in how to write essays that logically develop a thesis, are written in an engaging style, and are free from syntactical/mechanical errors. WRITING REQUIREMENT: Minimum of 8,000 words. Also offered online.

Prerequisites: Qualifying reading and writing assessment results or satisfactory completion of ENGL 111 or ENSL 110

Course advisories: LIBR 50 (may be taken concurrently); ENGL 112

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area A2; IGETC, Area 1A; MPC, Area A

## ENGL 2 COMPOSITION AND CRITICAL THINKING

3 units • LG-P/NP • Three hours lecture

This course examines "the relations of language to logic, leading to an ability to analyze, criticize, and advocate ideas, to reason [and] to reach factual or judgmental conclusions based on sound inferences drawn from unambiguous statements of knowledge or belief" (California State University Executive Order 338). Lectures, writing, readings, multi-media, and discussions provide methods and opportunities "for the examination of propositions of any kind in order to discover whether they correspond to reality or not" (William Graham Sumner).

Prerequisites: ENGL 1A

Course advisories: LIBR 50 (may be taken concurrently)

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area A3; IGETC, Area 1B; MPC, Area A2

## ENGL 17 INTRODUCTION TO SHAKESPEARE

3 units • LG-P/NP • Three hours lecture

Students read and analyze a selected number of Shakespeare's histories, tragedies and sonnets. Emphasis on the reading of Shakespeare for enjoyment, leading to an understanding of good theatre, an appreciation of the beauty of his language and an awareness of the values of his plays for our time.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## ENGL 18 THE BIBLE AS LITERATURE

3 units • LG-P/NP • Three hours lecture

This course offers a literary exploration of the Bible, examining the different types of literature such as myth, history, poetry, drama, story and letters found in the biblical text. Key figures, events and themes are examined along with the influence of the biblical literature on history, culture and art.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## **ENGL 22 INTRODUCTION TO POETRY**

3 units • LG-P/NP • Three hours lecture

Students read selected poems for analysis and enjoyment. The course is designed to give students an introduction to the study of poetry and to provide them with some approaches needed for their future exploration and appreciation of poetry, modern or traditional.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

#### ENGL 24 INTRODUCTION TO THE SHORT STORY

3 units • LG-P/NP • Three hours lecture

The course focuses on the short story as a literary form. Selected stories are read, discussed, and evaluated within their historical and literary contexts and within the conventional norms for the genre. Emphasis is placed on representative stories from various historical and cultural contexts from both America and Europe.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## **ENGL 31 CREATIVE WRITING I**

3 units • LG-P/NP • Three hours lecture

The course is designed to provide a critical forum in Creative Writing. Works are shared seminar-style with occasional lecture. Forms and techniques of Creative Writing in the genres of fiction, nonfiction, drama, and poetry will be explored. Not a substitute for the English composition requirement for a Bachelor's degree.

Prerequisites: Eligibility for ENGL 1A Credit transferable: CSU, UC

## ENGL 42 WRITERS OF MODERN AMERICA

3 units • LG-P/NP • Three hours lecture

This course offers a survey of 20th century literature in the United States with emphasis on the major writers after World War I.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

#### ENGL 44 MASTERPIECES OF LITERATURE I

3 units • LG-P/NP • Three hours lecture

This course surveys a selection of representative masterworks from key periods of western culture, from the Greeks to the Renaissance. All the major genres are covered, including poetry, narrative, and drama. Includes discussion, writing, and the application of critical techniques as a means of developing critical analysis. Also offered online.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

#### ENGL 45 MASTERPIECES OF LITERATURE II

3 units • LG-P/NP • Three hours lecture

This course surveys a selection of representative masterworks from key periods of western culture, including the Enlightenment, Romantic period, Victorian, and Modern. All the major genres are covered, including poetry, narrative, and drama. Includes discussion, writing, and the application of critical techniques as a means of developing critical analysis. Also offered online.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

#### ENGL 46 SURVEY OF BRITISH LITERATURE I

3 units • LG-P/NP • Three hours lecture

This class provides a survey of British writers and significant literary trends from Beowulf through the 18th century. Emphasis is placed on enjoyment and appreciation of such writers as Chaucer, Shakespeare, Spenser, Donne, Ben Jonson, Milton, Dryden, Swift, Addison, Steele, Pope, and Samuel Johnson.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## ENGL 47 SURVEY OF BRITISH LITERATURE II

3 units • LG-P/NP • Three hours lecture

This course covers a survey of British writers and significant literary trends from the beginning of the Romantic Period (1789) to the present. Emphasis on enjoyment and appreciation of such writers as Wordsworth, Coleridge, Shelley, Keats, Tennyson, Browning, Bronte, Hardy, Hopkins, Yeats, Woolf, Joyce, Lawrence, Eliot, and Lessing.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## ENGL 49 THE NOVEL

3 units • LG-P/NP • Three hours lecture

This course offers a survey of the novel as a literary type. Selected European and American novels are read and discussed. Lectures on criticism and the development of the novel supplement class readings and discussions. The course provides the student with basic insights into the novel as a broad and varied literary genre.

Prerequisites: ENGL 1A Course advisories: ENGL 1B Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## ENGL 112 INTERMEDIATE ACADEMIC READING

3 units • LG-P/NP • Three hours lecture

This course introduces students to critical reading. Emphasis is placed on reading skills and strategies for improved comprehension and on critical reading skills and strategies for purposes of analysis, comparison, and judgment.

Prerequisites: Qualifying reading and writing assessment results or successful completion of ENGL 301 and ENGL 302

## ENGL 231 CREATIVE WRITING FOR PERSONAL GOALS

3 units • LG-P/NP • Three hours lecture

Students explore personal writing such as journals and memoirs, learning appropriate skills such as diction, imagery, metaphor, and tone. They share work and discuss it in class.

## ENGL 301 INTRODUCTION TO ACADEMIC WRITING

4 units • P/NP • Four hours lecture

This course offers instruction in essay structure with an emphasis on thesis statement, essay development, and editing for repetition and redundancy. ENGL 301 prepares students for ENGL 111. Writing requirement: 4,000 words.

Prerequisites: Qualifying reading and writing assessment results or satisfactory completion of ENGL 321 and ENGL 322

Corequisites: ENGL 401

## ENGL 302 INTRODUCTION TO ACADEMIC READING

4 units • P/NP • Four hours lecture

This course is designed to strengthen reading skills and involves instruction in active reading, vocabulary, and comprehension skills and strategies; mapping and/or outlining, summarizing, analytical responses, and response journal; and introductory critical reading skills. Writing requirement: 4,000 words.

Prerequisites: Qualifying reading and writing assessment results or successful completion of ENGL 321 and ENGL 322

Corequisites: ENGL 402

## ENGL 320 PRACTICAL READING

2 units • P/NP • Six hours by arrangement

This class uses a multi-sensory reading program that takes a process-centered, problem-solving approach to reading. The goal of the lessons is to equip learners with specific skills and strategies to use the variety of print materials they encounter in daily life as workers, parents, job seekers, consumers, and citizens.

## ENGL 321 FUNDAMENTALS OF WRITING

4 units • P/NP • Four hours lecture

This is a basic writing course emphasizing sentence structure and sentence variety, grammar and usage, the development of focused paragraphs, and summary writing. Open enrollment.

Corequisites: ENGL 421

Advisories: Completion of MPC English Placement Test and advisement regarding writing placement

## ENGL 322 FUNDAMENTALS OF READING

4 units • P/NP • Four hours lecture

This course is designed to strengthen reading skills and involves instruction in active reading, vocabulary, and comprehension skills and strategies; mapping, outlining, summarizing of paragraphs; reading responses; and study skills.

Corequisites: ENGL 422

Advisories: Completion of MPC English Placement Test and advisement regarding reading placement

## ENGL 330 READING IN CONTEXT

1 unit • P/NP • Three hours lab

This class utilizes a multi-sensory reading program. The goal of this program is to teach reading strategies and skills within the context of literature, general science, and American history; in this way, the learning incorporates an exposure to both the vocabulary and basic concepts of these subject areas.

## ENGL 351 PHONEME AWARENESS FOR IMPROVED READING, WRITING AND SPEECH

.5-1 unit • P/NP • Two to four hours by arrangement per week

Students work individually or in small groups to master the fundamental linguistic principles that underlie the English language, using a multisensory approach for the development of the auditory, sensory and visual skills necessary for reading, writing and speech. May be taken three times for credit.

Prerequisites: Individualized assessment of reading and spelling skills

Advisories: Concurrent enrollment in an English, English as a Second language, or lecture course in any discipline is strongly recommended.

## ENGL 401 INTRODUCTION TO ACADEMIC WRITING LAB

0 unit • NC • Two hours lab

Students are provided fundamental study and practice of grammar skills introduced in ENGL 301 in a lab setting with individualized help. *Corequisites: ENGL 301* 

## ENGL 402 INTRODUCTION TO ACADEMIC READING LAB

0 unit • NC • Two hours lab

Students are provided fundamental study and practice of reading skills introduced in ENGL 302 in a lab setting with individualized help. *Corequisites: ENGL 302* 

#### ENGL 421 FUNDAMENTALS OF WRITING LAB

0 unit • NC • Two hours lab

Students are provided fundamental study and practice of grammar skills introduced in ENGL 321 in a lab setting with individualized help. *Corequisites: ENGL 321* 

## ENGL 422 FUNDAMENTALS OF READING LAB

0 unit • NC • Two hours lab

Students are provided fundamental study and practice of reading skills introduced in ENGL 322 in a lab setting with individualized help. *Corequisites: ENGL 322* 

## ENGLISH AND STUDY SKILLS CENTER

## ENGL 50 WRITING WITH COMPUTERS

.5 unit • P/NP • Total hours: Twenty-five and one-half hours by arrangement

This course provides instruction in using a basic word processing program to write and revise college work. Students also learn the basics of using word processing to assist with research strategies.

Credit transferable: CSU

## ENGL 300 INDIVIDUALIZED ENGLISH AND STUDY SKILLS

.5-3 units • P/NP • Total hours: Fifty-one hours lab by arrangement for each unit of credit

English 300 is for students who want to improve their written composition or study skills for the purposes of academic and/or vocational preparedness. Instructors work with students to assign a program of study and meet with students regularly to monitor progress on assignments. Computers are available for the completion of ENGL 300 coursework. May be taken for a maximum of three units.

## ENGL 325 BASIC GRAMMAR FOR WRITING

.5 unit • P/NP • Total hours: Twenty-five and one-half hours by arrangement

This course reviews the English grammar in detail, but with a focus on writing more sophisticated and complex sentence structures that are grammatically sound and show an understanding of both English structure and rules of punctuation.

## ENGL 326 INTERMEDIATE GRAMMAR FOR WRITING

.5 unit • P/NP • Total hours: Twenty-five and one-half hours by arrangement

This course reviews English grammar in detail while focusing on writing complex sentence structures that are grammatically sound and show an understanding of both English structure and rules of punctuation. This course introduces sentence unity at the paragraph level and basic essay development.

Course advisories: ENGL 325

## ENGL 335 BUILDING A BETTER VOCABULARY

.5 unit • P/NP • Total hours: Twenty-five and one-half hours by arrangement

This course is designed to help students understand the meanings of words from context clues and help them understand basic word parts and meanings. Words in a broad range of areas are defined and used in short essays.

## ENGLISH AS A SECOND LANGUAGE

## LEVEL 1

## ENSL 313/413 BEGINNING ENGLISH: GRAMMAR, WRITING, READING

2-6 units/0 units • P/NP • Total hours: Seventeen hours lecture for each unit of credit

This course is for the student who has very little or no English. It is an integrated skills course emphasizing grammar, writing, and reading.

## LEVEL 3

## ENSL 333/433 INTERMEDIATE CONVERSATION I

1 unit/0 units • P/NP • One hour lecture

This course, at the low-intermediate or intermediate level for nonnative speakers, emphasizes listening, vocabulary, and conversation in situational contexts.

## ENSL 334/434 INTERMEDIATE CONVERSATION II

.5-2 units/0 units • P/NP • Total hours: Seventeen hours lecture for one unit of credit

This course, at the low-intermediate or intermediate level for nonnative speakers, emphasizes listening, vocabulary, conversation in situational contexts. May be taken for a maximum of two units.

## **ENSL 338/438 PRONUNCIATION II**

4 units/0 units • P/NP • Four hours lecture

This is an intermediate course in the pronunciation of American English. Students learn to read a phonetic alphabet, use stress in everyday conversation, assimilate sounds, apply intonation to sentences and thought groups, connect words seamlessly into phrases, and speak at the speed of native speakers of English.

## LEVEL 4

## **ENSL 344/444 HIGH- INTERMEDIATE GRAMMAR**

4 units/0 units • P/NP • Four hours lecture

This is a high-intermediate course for the non-native speaker, emphasizing the English grammatical system, sentence combining, and self-editing. It may be taken in lieu of the grammar component of ENSL 342. Students who plan to take ENSL 110 must also successfully complete ENSL 343 or 443.

Course advisories: ENSL 330 (or 430) OR ENSL 332 (or 432)

## ENSL 345/445 HIGH-INTERMEDIATE SPEAKING AND LISTENING

3 units/0 units • P/NP • Three hours lecture

This is a high-intermediate course for the non-native speaker, emphasizing pronunciation and intonation, preparation and presentation of short oral compositions, listening and note taking.

Course advisories: ENSL 330 (or 430) OR ENSL 332 (or 432)

## HIST 55 HISTORY OF MONTEREY COUNTY

3 units • LG-P/NP • Three hours lecture

The historical development of Monterey County from pre-history to the present.

Advisories: Eligibility for ENGL 111 or ENSL 110

Credit transferable: CSU

## **HOSPITALITY**

#### HOSP 52 GUEST SERVICES MANAGEMENT

3 units • LG-P/NP • Three hours lecture

This course covers all aspects of front office management. Areas of emphasis include an overview of the hotel industry as well as guest expectations, reservations, front office management, check-in and check-out, and guest accounting. Site visits to hotel properties are included. *Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155* 

Credit transferable: CSU

## **HUMANITIES**

## HUMA 40 INTRODUCTION TO FEMINIST THEORY

3 units • LG-P/NP • Three hours lecture

This course encourages students to reflect on historical and present-day images of women and men through readings in philosophy, psychology, and history by both male and female authors. It engages students in critical analysis of the readings and the changes that the feminist theory has undergone, as well as its relationship to other theories. Also offered as Women's Studies 40 and Philosophy 40; credit may be earned only once. Also offered online.

Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## INTERIOR DESIGN

#### INTD 62 PRINCIPLES OF GREEN BUILDING DESIGN

3 units • LG-P/NP • Three hours lecture

This course is a series of lectures, case studies and design workshop projects that explore critical concepts of the current state of green building design. The specific design themes and case studies will be actualized in the students' own design work. The course is appropriate for beginning and advanced designers as well as homeowners and developers.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU

## LAW ENFORCEMENT TRAINING PROGRAM

## LETP 145B POST BASIC ACADEMY MODULAR II

6.5 units • LG • Total hours: Forty-three hours lecture; two hundred seventeen hours lab

This 260-hour course is certified by the Commission on Peace Officer Standards and Training (POST) and meets the content and hour requirements established by POST for Level II Reserve Peace Officers. This course, combined with Level I and Level III certificates, meets the regular basic academy requirements.

Prerequisites: Completion of the basic police academy modular Level III course (LETP 145A); completion of POST Level II course entry requirements; medical insurance; valid California driver's license; medical exam clearance by licensed physician; DOJ clearance per Penal Code section 13511.5

## LETP 290 INSTRUCTOR DEVELOPMENT

1 unit • P/NP • Total hours: Seventeen hours lecture; twenty-three hours lab

This POST-certified 40-hour course is designed to provide instruction for POST Academy instructors in adult learning principles, including instructional planning skills, presentation and facilitation techniques.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

## LINGUISTICS

## LING 30 INTRODUCTION TO THE HISTORY OF THE ENGLISH LANGUAGE

3 units • LG-P/NP • Three hours lecture

This class traces the linguistic history of English from pre-history to its current status as a global language. Students are introduced to the historical events, the languages, and the structural changes that have shaped English into its present form. Also offered online.

Advisories: Eligibility for ENGL 1A Credit transferable: CSU

General Ed. Credit: MPC, Area C

## MEDICAL ASSISTING

## MEDA 113 MEDICAL PROCEDURE CODING

3 units • LG-P/NP • Two hours lecture; three hours lab

This course introduces the student to theory and procedure of accurately and legally coding for medical procedures, an increasingly essential healthcare communication system. Using simulated medical/billing records, the CPT-4, HCPCS and CMS guidelines are broadly utilized to develop practical skills and proficiency. May be repeated provided there has been a change in the codes as documented by the department.

## NURSING

#### NURS 52A NURSING I

8 units • LG • Four hours lecture; twelve hours lab

This course covers concepts basic to nursing within the framework of the nursing process. Focus is on assessment of basic human needs. Course includes application of classroom knowledge in laboratory and in structured parent/newborn, acute and long-term care setting.

Enrollment Limitation: Admission to Nursing Program

Credit transferable: CSU

## NURS 52B NURSING II

9 units • LG • Four hours lecture; fifteen hours lab

This course covers application of the five steps of the nursing process for clients with altered needs. Focus is on planning and incorporation of developmental and cultural factors. Course also include clinical experiences in pediatric and medical-surgical settings.

Prerequisites: NURS 52A Credit transferable: CSU

## NURS 52C NURSING III

10 units • LG • Five hours lecture; fifteen hours lab

This course covers the application of the nursing process to clients with complex altered needs. Focus is on implementation of the plan of care and evaluation of effectiveness of interventions. The course includes clinical experience in geriatric, home care, and medical-surgical settings.

Prerequisites: NURS 52B or 65 Credit transferable: CSU

#### NURS 52D NURSING IV

10 units • LG • Five hours lecture; fifteen hours lab

This course covers integration of all steps of the nursing process for clients with multiple complex altered needs. Emphasis is on management of nursing care for clients in structured mental health and medical-surgical settings.

Prerequisites: NURS 52C Credit transferable: CSU

## NURS 65 NURSING ROLE TRANSITION

4 units • LG • Two hours lecture; six hours lab

This course is designed for LVNs planning to become registered nurses. Students identify their own learning needs and are assisted to develop strategies and skills for success in the associate degree curriculum. Course includes nursing and study skill development, time management, professional role socialization, and patient care experience in an acute care setting.

Credit transferable: CSU

#### NURS 70 SUPERVISED NURSING CLINICAL EXPERIENCE

1-4 units • P/NP • Three hours lab per week for each unit of credit

This course provides the opportunity for nursing students to apply previously acquired nursing theory and clinical functions in a health care setting. Students refine existing competencies in areas of special interest. May be taken four times for credit to meet clinical hour requirements.

Prerequisites: NURS 52B Credit transferable: CSU

#### NURS 171 ADVANCED CLINICAL EXPERIENCE

1-4 units • P/NP • Three hours lab per week for each unit of credit

This course provides the opportunity for nursing students to apply previously acquired nursing theory and clinical functions in a health care setting. No new skills will be taught; students will refine existing competencies in area of special interest. May be taken four times for credit. *Prerequisites: NURS 52B* 

## NURS 205 SUPERVISED NURSING SKILLS LAB I

.5-4 units • P/NP • Three hours lab per week for each unit of credit

This course provides the opportunity for students to review current content and procedures taught in nursing courses, and to participate in supervised practice. May be taken four times for credit.

## NURS 206 SUPERVISED NURSING SKILLS LAB II

.5-4 units • P/NP • Three hours lab per week for each unit of credit

This course provides the opportunity for students to review current content and procedures taught in nursing courses, and to participate in supervised practice. May be taken four times for credit.

Course advisories: NURS 205

## NURS 264 BASIC ARRHYTHMIA AND CORONARY CARE

1 unit • P/NP • Total hours: Sixteen hours lecture

This course provides an introduction to cardiac care, including anatomy and physiology of the heart, ECG interpretation, risk factor reduction, and review of medical and nursing interventions for the coronary care patient. Provides sixteen contact hours for California RN licensure renewal, provider number 00184. May be taken four times for credit for ongoing training or updating.

## PARKS AND RECREATION

## PARK 165 CULTURAL RESOURCE MANAGEMENT: BASIC

2 units • P/NP • Total hours: Thirty-six hours lecture

This course provides required basic training to Parks and Recreation employees in the Archaeologist Series, Historian Series, and Restoration Architects Series throughout the department. This course seeks to improve the effectiveness, consistency, and quality of the management of cultural resources throughout the California State parks system. The course is geared for non-cultural specialists such as maintenance workers, curators, and/or interpreters.

#### PARK 166 CULTURAL RESOURCE MANAGEMENT: INTERMEDIATE

1.5 units • P/NP • Total hours: Eighteen hours lecture; eighteen hours lab

This course provides ongoing training to archaeologists and historians throughout the Parks and Recreation Department. Consistent with the Department's ongoing efforts to train archaeologists and historians in damage assessment to assist with reports on site damage, costs/value of repair and restoration, as well as federal and state law compliance.

## PARK 167 NATURAL RESOURCE MANAGEMENT: INTERMEDIATE

1 unit • P/NP • Total hours: Eighteen hours lecture; eighteen hours lab

This course provides ongoing training to natural resource managers and specialist staff to maintain and improve California State Parks' natural resource management programs. State Parks' natural resource programs are science-based, meaning they are fundamentally reliant on the knowledge of natural resources and ecological processes.

## PARK 245 BATON INSTRUCTOR

1 unit • P/NP • Total hours: Eight hours lecture; twenty-eight hours lab

This POST-certified course is developed for sworn peace officers and retired peace officers who are current defensive tactics and/or arrest and control instructors, and who will be teaching baton tactics within their agency or police academy. The course includes the Perishable Skill of Arrest and Control, and the optional topic of Impact Weapons within the law enforcement agency and police academy.

## **PHILOSOPHY**

## PHIL 8 INTRODUCTION TO WORLD RELIGIONS

3 units • LG-P/NP • Three hours lecture

This course is an introduction to the origins, history, and significant ideas of the world's major religions. It explores the fundamental insights, ideals, and contributions toward the human moral heritage and wisdom of the oral religions, Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam. Also offered online.

Advisories: Eligibility for ENGL 1A

Credit transferable: CSU

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## PHIL 40 INTRODUCTION TO FEMINIST THEORY

3 units • LG-P/NP • Three hours lecture

This course encourages students to reflect on historical and present day images of women and men through readings in philosophy, psychology, and history by both male and female authors. It engages students in critical analysis of the readings and the changes that the feminist theory has undergone, as well as its relationship to other theories. Also offered as Humanities 40 or Women's Studies 40; credit may be earned only once. Also offered online.

Advisories: Eligibility for ENGL 1A

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## SPEECH COMMUNICATION

## SPCH 6 ARGUMENTATION

3 units • LG-P/NP • Three hours lecture

This course focuses on the fundamentals of argumentation and debate. Students will consider how to explore a problem, select evidence, build both an affirmative and negative case, demonstrate an understanding of refutation principles, and speak effectively before an informed audience.

Course advisories: SPCH 1 Credit transferable: CSU, UC

## THEATRE ARTS

## THEA 440 REHEARSAL AND PERFORMANCE

 $0 \ units \bullet NC \bullet Three \ hours \ activity$ 

Older adults receive instruction in how to rehearse and perform in a full-length play or series of scenes. Body and vocal techniques, and memorization and consistency are emphasized. The course culminates in a complete production with emphasis on ensemble organization and technical aspects of production.

## WRLD 99.2 TRAVEL STUDY: LONDON THEATRE TOUR

1.5 units • LG-P/NP • Total hours: Eleven hours lecture; sixty-nine hours lab

This travel study field experience examines the cultural heritage of London with an emphasis on the performing arts.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU

#### WRLD 99.3 TRAVEL STUDY: INDIA

3 units • LG-P/NP • Total hours: Twenty-four hours lecture; seventy-two hours lab This travel-study field experience examines the history and cultures of India.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU

## WOMEN'S STUDIES

## WOMN 40 INTRODUCTION TO FEMINIST THEORY

3 units • LG-P/NP • Three hours lecture

This course encourages students to reflect on historical and present-day images of women and men through readings in philosophy, psychology, and history by both male and female authors. It engages students in critical analysis of the readings and the changes that feminist theory has undergone, as well as its relationship to other theories. Also offered as Humanities 40 and Philosophy 40; credit may be earned only once. Also offered online.

Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: CSU, Areas C2; IGETC, Area 3B; MPC, Area C

## WORLD CIVILIZATION

## WRLD 4A THE ROMAN REPUBLIC AND RISE OF EMPIRE (500 BCE – 14 CE)

1 unit • LG-P/NP • One hour lecture

The course examines law, engineering, military tactics, political institutions, literature, religion and philosophy, art and architecture from the origins of the Roman Republic through the transition to Empire under Augustus. Not open to students with credit in WRLD 20.

Advisories: Eligibility for ENGL 1A

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C1, C2, D6; MPC, Area C, D

# **DISTANCE LEARNING**

## LIVING ROOM SERIES

## ANTHROPOLOGY

## ANTH 11 DEALING WITH DIVERSITY

3 units • LG-P/NP • Three hours lecture

This course addresses race, social class, age, gender and sexual orientation in American society. An analysis of the different constraints and motivations of people from different cultural backgrounds is included.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU, UC

General Ed. Credit: CSÚ, Area D1, D3; IGETC, Area 4A; MPC, Area D, F

## **PSYCHOLOGY**

## PSYC 25 CHILD AND ADULT DEVELOPMENT

3 units • LG-P/NP • Three hours lecture

This course is an introduction to theories and principles of developmental psychology correlating physical and emotional development from birth through adulthood. It explores the effects of developmental patterns on physical, social and psychological growth. Also offered in the Living Room Series.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area D9, E; IGETC, Area 4I; MPC, Area D, E1

## **MPC ONLINE**

## **ASTRONOMY**

#### ASTR 10 INTRODUCTION TO ASTRONOMY

3 units • LG-P/NP • Three hours lecture

This course presents the phenomena and principles of astronomy, stressing the evolution of current conceptions of the universe and their influence upon culture and technology.

Corequisites: ASTR 10L

Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: (ASTR 10 & 10L) CSU, Area B1, B3; IGETC, Area 5A; MPC, Area B

## **ENGLISH**

#### ENGL 1A COMPOSITION AND READING FOR TRANSFER

3 units • LG-P/NP • Three hours lecture

Students receive instruction in how to write essays that logically develop a thesis, are written in an engaging style, and are free from syntactical/mechanical errors. WRITING REQUIREMENT: Minimum of 8,000 words.

Prerequisites: Qualifying reading and writing assessment results or satisfactory completion of ENGL 111 or ENSL 110

Course advisories: LIBR 50 (may be taken concurrently); ENGL 112

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area A2; IGETC, Area 1A; MPC, Area A

#### ENGL 44 MASTERPIECES OF LITERATURE I

3 units • LG-P/NP • Three hours lecture

This course surveys a selection of representative masterworks from key periods of western culture, from the Greeks to the Renaissance. All the major genres are covered, including poetry, narrative, and drama. Includes discussion, writing, and the application of critical techniques as a means of developing critical analysis.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## ENGL 45 MASTERPIECES OF LITERATURE II

3 units • LG-P/NP • Three hours lecture

This course surveys a selection of representative masterworks from key periods of western culture, including the Enlightenment, Romantic period, Victorian, and Modern. All the major genres are covered, including poetry, narrative, and drama. Includes discussion, writing, and the application of critical techniques as a means of developing critical analysis.

Prerequisites: Eligibility for ENGL 1A Course advisories: ENGL 1B

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## **HUMANITIES**

## HUMA 40 INTRODUCTION TO FEMINIST THEORY

3 units • LG-P/NP • Three hours lecture

This course encourages students to reflect on historical and present-day images of women and men through readings in philosophy, psychology, and history by both male and female authors. It engages students in critical analysis of the readings and the changes that the feminist theory has undergone, as well as its relationship to other theories. Also offered as Women's Studies 40 and Philosophy 40; credit may be earned only once.

Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## PHILOSOPHY

## PHIL 8 INTRODUCTION TO WORLD RELIGIONS

3 units • LG-P/NP • Three hours lecture

This course is an introduction to the origins, history, and significant ideas of the world's major religions. It explores the fundamental insights, ideals, and contributions toward the human moral heritage and wisdom of the oral religions, Hinduism, Buddhism, Taoism, Confucianism, Judaism, Christianity, and Islam.

Advisories: Eligibility for ENGL 1A

Credit transferable: CSU

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

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Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: CSU, Area C2; IGETC, Area 3B; MPC, Area C

## **PSYCHOLOGY**

## PSYC 25 CHILD AND ADULT DEVELOPMENT

3 units • LG-P/NP • Three hours lecture

This course is an introduction to theories and principles of developmental psychology correlating physical and emotional development from birth through adulthood. It explores the effects of developmental patterns on physical, social and psychological growth. Also offered in the Living Room Series.

Advisories: Eligibility for ENGL 111 and 112 or ENSL 110 and 155

Credit transferable: CSU, UC

General Ed. Credit: CSU, Area D9, E; IGETC, Area 41; MPC, Area D, E1

## **WOMEN'S STUDIES**

## WOMN 40 INTRODUCTION TO FEMINIST THEORY

3 units • LG-P/NP • Three hours lecture

This course encourages students to reflect on historical and present-day images of women and men through readings in philosophy, psychology, and history by both male and female authors. It engages students in critical analysis of the readings and the changes that feminist theory has undergone, as well as its relationship to other theories. Also offered as Humanities 40 and Philosophy 40; credit may be earned only once.

Advisories: Eligibility for ENGL 1A Credit transferable: CSU, UC

General Ed. Credit: CSU, Areas C2; IGETC, Area 3B; MPC, Area C

# **OLDER ADULT PROGRAM: Learning is Living**

# THEATRE ARTS

## THEA 478 READER'S THEATRE

 $0 \ units \bullet NC \bullet Three \ hours \ activity$ 

Older Adults have the opportunity to express themselves through play productions and performances.