

Curriculum Advisory Committee Meeting Notes

DATE: April 30, 2008 LOCATION: LTC 232			
✓	Bernadine Abbott, Library	✓	Tom Rebold, Business and Technology
✓	Richard Abend, ESL	✓	Susan Walter, Chairperson
✓	Michael Gilmartin, Administration	✓	Jason Walters, Student
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Physical Science		Vacant, Creative Arts
✓	LaRon Johnson, Academic Senate		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Supportive Services
✓	Jonathan Osburg, Humanities		Vacant, Nursing
✓	Beth Penney, Basic Skills		

Meeting Chaired by: Susan Walter

Notes Submitted by: Elizabeth Harrington

Guest: Fred Hochstaedter

Agenda Item	Discussion / Comments	Action
Approval of Notes: 4/23/08	Corrections noted: Agenda Item Approval of Notes, Action line #2, replace “Tom” with “Tom R.”; and Agenda Item ART 52C, Action line #2, replace “La Rom” with “LaRon.”	Motion to approve with corrections: Tom R. Seconded: Jon Motion approved with corrections.
DRAM 16A	DRAM 16A (<i>Acting for the Camera I</i>) is being revised in number and title in order to align with DRAM 16B (<i>Acting for the Camera II</i>), a new addition to the Drama Department curriculum. There was a question regarding the accuracy of the number of FTE units listed on the course outline. Correction noted: Course Data Sheet, Item #15, delete RTVF 170A as a parallel lower division course (it is upper division) and change “Drama 17” to “Theater Arts 17.” Course Outline, Item #2, line #6, add a line break after the course advisories.	Motion to approve with corrections: Bernie Seconded: Richard Motion approved with corrections. Michael Gilmartin will verify the correct number of FTE units for this course.

DRAM 16A (continued)	Course Prerequisite/Corerequisite: Content Review Form, page #2, line #2, add title (<i>Beginning Acting</i>) after course number.	
DRAM 16B	Having approved the changes to DRAM 16A the committee addressed the approval of DRAM 16B (<i>Acting To The Camera II</i>) which had been previously tabled.	Motion to approve (with previously discussed corrections): Richard Seconded: Lynn Motion approved.
Drama – I Acting Program Change	The Drama – Acting Program is being changed to include the addition of DRAM 16B and DRAM 8C and the revision of DRAM 16 to DRAM 16A in the Acting and the Direction options. Correction noted: Revised Program, Option #I, replace “Select one” with “Select at least one”; and, Option #II, replace “Select one” with “Select at least one.”	Motion to approve with corrections: Jon Seconded: Lynn Motion approved with corrections.
ENGR 2	ENGR 2 (<i>Engineering Design Graphics</i>) is being revised as a part of Program Review to bring it up-to-date with current use of computer assisted design (CAD) tools. The software used for this course will be SolidWorks and AutoCAD. The revised course emphasizes the design process. MATH 20A has been removed as an advisory because graphical calculus is no longer part of the course content. Correction noted: Course Revision Form, Item #C, Objective #12 replace “determine” with “determine”, and Objective #16, replace “function” with “function”; Content Item #13 replace “analysis” with “analysis; Item #D, line #5, replace “111 and 112” with “1A.” Course Data Sheet, Item #3 change to “The prerequisite of eligibility for ENGL 1A is...” Course Outline, Item #2, line #5, replace “111 and 112 or ENSL 110 and 155” with “1A”; Item #3, line #1, replace “111 and 112 or ENSL 110 and 155” with “1A”; Item #11a, replace “111 and 112 or ENSL 110 and 155” with “1A”; and Item #16, insert correct text book reference.	Motion to approve with corrections: Lynn Seconded: Jason Motion approved with corrections. Tom R. will send Susan the correct textbook information.

ENGR 2 (continued)	Basic Skills Advisories: Content Review Form, revise the form to support eligibility of ENGL 1A as the appropriate advisory for this course.	
ENGR 17	The course outline for ENGR 17 (<i>Technical Problem Solving with MATLAB</i>) was not included with the course packet. The committee agreed to table consideration of this course for one week pending distribution of the course outline to committee members for review before discussion.	Approval of this course is tabled until next week in order for committee members to have an opportunity to review the course outline.
ENSL 343	<p>ENSL 343 (<i>Intensive High-Intermediate Reading and Writing</i>) is being revised in order to be consistent with ENSL 443, the course with which it is now paired.</p> <p>Correction noted: Signature Page, delete “Intensive” from the title. Course Revision Form, delete “Intensive” from the title. Change effective date to Fall 2008 Course Data Sheet, Item #1, delete “Intensive” from the title; Item #6, add a checkmark to the “Yes” box and delete the checkmark from the “No” box; Item #10, add a checkmark to the “Yes” box and delete the checkmark from the “No” box. Course Outline, Item #1, delete “Intensive” from the title. Course Advisory Content Review Form, add “High-Intermediate Reading and Writing” to the title line next to the course number. Add Intensive Intermediate English and Intensive English II to advisory line</p>	<p>Motion to approve with corrections: Richard Seconded: LaRon</p> <p>Motion approved with corrections.</p>
ORNH 210.4	<p>ORNH 210.4 (<i>Current Topics in Greenhouse Horticulture: Greenhouse Gardening</i>) is a new course which is being proposed to meet the needs of both professional and private horticulturalists in the Monterey Peninsula area. It is a short term course designed to provide an overview of greenhouse structures and related information for the home garden.</p> <p>Correction noted: Signature page, replace “IN GREENHOUSE” with “IN ORNAMENTAL.”</p>	<p>Motion to approve with corrections: Bernie Seconded: Lynn</p> <p>Motion approved with corrections.</p>

ORNH 210.4 (continued)	<p>Course Data Sheet, Item #23, add a checkmark to the first box and delete the checkmark from the fourth box. Indicate that it is a new special topics course.</p> <p>Course Outline, Item #2, replace “A” with “This is a”, and line #3, replace “great” with “thriving”; Item #3, line #1, replace “This course is a” with “A.”</p>	
Revised Title 5 information Susan Walter	<p>Susan distributed amended copies of Title 5 §55062 regarding courses appropriate for the AA/AS degree which reflects the inclusion of reading courses; and, § 55041 regarding course repetition which has been amended to include legally mandated training and activity course and to “distinguish between activity courses and lecture courses where the content changes each time the course is offered.”</p>	FYI
CSU GE Breadth and IGETC decisions Elizabeth Harrington	<p>Elizabeth distributed copies of the results of MPC’s submission of courses to the CSU GE Breadth and to the IGETC pattern. These submissions were made in December of 2007. For the first time approval is retroactive to the start of the submission term (Fall 2007) for both the CSU GE pattern and for IGETC. This information has been forwarded to He Seon Ihn for inclusion in the <i>2008-09 MPC Catalog</i> and inclusion in the <i>Fall 2008 Schedule of Classes</i>.</p>	FYI
Next meeting: May 7, 2008, LTC 232		