

## Curriculum Advisory Committee Meeting Notes

<b>DATE: May 6, 2009 LOCATION: LTC 232</b>			
✓	Richard Abend, ESL		Jonathan Osburg, Academic Senate
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
✓	LaRon Johnson, Counseling		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		Vacant, Supportive Services

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 4/29/09	No corrections noted.	Motion to approve: Richard  Seconded: Paola  Motion approved.
<b>Consent Agenda</b> ANTH 10 ANTH11 ANTH 22 BIOL 75.2 BIOL 75.5 BIOL 99.1 BIOL 99.2 BIOL.99.3 BIOL 99.4 BIOL 99.5 BIOL 99.6 BIOL 99,.7	The courses listed in today's Consent Agenda are being deleted from the course inventory.	Motion to approve: Elizabeth  Seconded: Richard  Motion approved.

<p><b>Consent Agenda (continued)</b>  <b>BIOL 99.8</b>  <b>CHDV 60</b>  <b>CHDV 64</b>  <b>CHDV67</b>  <b>CHDV 68</b>  <b>CHDV 69</b>  <b>CHDV 87</b>  <b>CHDV 99.1</b>  <b>CHDV 200</b>  <b>CHDV 200B</b>  <b>CHDV 200.1</b>  <b>CHDV 200.3</b>  <b>CHDV 200.4</b>  <b>CHDV 200.5</b>  <b>CHDV 200.6</b>  <b>CHDV 100.10</b>  <b>POLS 6</b>  <b>POLS 9</b>  <b>PSYC 60</b>  <b>PSYC 451</b>  <b>SOCI 60</b></p>		
<p><b>ENGL 46</b></p>	<p>ENGL 46 (<i>Survey of British Literature I</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Course Revision Form:</b> Item C, Change from, delete “Unarticulated with UC (Berkeley); Item C, Change to, delete “Request articulation with UC (Berkeley).  <b>Course Data Sheet,</b> Item #6, delete checkmark from “Yes” box, add checkmark to “No” box and delete “One of the elective sequences for the English AA is ENGL 46 and ENGL 47”; Item #15, delete the question inserted above the course response; and, Item #17, delete parenthetical comment and delete comment box in the right hand margin.</p>	<p>Motion to approve with corrections:  Bill  Seconded: Richard</p> <p>Motion approved with corrections.</p>

<p><b>ENGL 46 (continued)</b></p>	<p><b>Course Outline</b>, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and delete the comment box in the right hand margin, Line #5, delete “Eligibility for”; Item #3, Line #1, delete “Eligibility for”, Line #5, replace ‘LG-C/NC’ with “LG-P/NP” and delete comment box in the right hand margin; Item #12, delete “Eligibility for” and delete the comment box in the right hand margin;</p> <p><b>Course Prerequisite/Corequisite: Content Review Form</b>, Page #2, Line #2, delete “Eligibility for” and delete lines #1-3 in Column 1.</p>	
<p><b>ENGL 47</b></p>	<p>ENGL 47 (<i>Survey of British Literature II</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b></p> <p><b>Course Revision Form:</b> Item C, Change from, delete “Unarticulated with UC (Berkeley); Item C, Change to, delete “Request articulation with UC (Berkeley) and delete the comment box in the right hand margin.</p> <p><b>Course Data Sheet</b>, Item #6, delete checkmark from “Yes” box, add checkmark to “No” box and delete “One of the elective sequences for the English AA is ENGL 46 and ENGL 47”; Item #15, delete the question inserted above the course response and delete the comment box in the right hand margin; and, Item #17, delete parenthetical comment and delete comment boxes (2) in the right hand margin.</p> <p><b>Course Outline</b>, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #5, delete “Eligibility for” and delete the comment box in the right hand margin; Item #3, Line #1, delete “Eligibility for”, Line #5, replace “LG-C/NC” with “LG-P/NP” and delete comment box in the right hand margin; Item #12, delete “Eligibility for”; Item #13b, delete the comment boxes (2) in the right hand margin;</p> <p><b>Course Prerequisite/Corequisite: Content Review Form</b>, Page #2, Line #2, delete “Eligibility for” and delete lines #1-3 in Column 1.</p>	<p>Motion to approve with corrections: Paola</p> <p>Seconded: LaRon</p> <p>Motion approved with corrections.</p>

<p><b>ENGL 49</b></p>	<p>ENGL 49 (<i>The Novel</i>) is being revised as part of Program Review. No substantive changes have been made.</p> <p><b>Corrections noted:</b>  <b>Course Outline</b>, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #5, delete “Eligibility for” and delete the comment box in the right hand margin; Item #3, Line #1, delete “Eligibility for”, Line #5, replace “LG-C/NC” with “LG-P/NP” and delete comment box in the right hand margin; Item #12, delete “Eligibility for” and delete the comment box in the right hand margin; and, Item #13a, replace “reading, discussion, and analysis of the following:” with “Reading, discussion, and analysis of selected novels. The following is a representative list:”  <b>Course Prerequisite/Corequisite: Content Review Form</b>, Page #2, Line #2, delete “Eligibility for”</p>	<p>Motion to approve with corrections:  Elizabeth  Seconded: Bill</p> <p>Motion approved with corrections.</p>
<p><b>ENGL 300</b></p>	<p>ENGL 300 (<i>Individualized English And Study Skills</i>) is being revised as part of program review. Beth Penny will revise forms as needed for accuracy and consistency with current practice.</p>	<p>Motion to approve pending revision of forms for accuracy and consistency:  Richard  Seconded: Paola</p> <p>Motion approved with corrections pending revision of forms for accuracy and consistency</p>
<p><b>ENGL 325</b></p>	<p>ENGL 325 (<i>Basic Grammar For Writing</i>) is being revised as part of program review.</p> <p><b>Corrections noted:</b>  <b>Course Outline</b>, Item #2, Line #1, replace “C/NC” with “P/NP” and delete Line #4 and #5, and delete comment boxes (3) in the right hand margin; Item #3, delete Line #1, delete “Adult level materials and instruction are provided, course is not appropriate for children.”, Line # 3, replace “C/NC” with “P/NP” and delete comment box in the right hand margin; and, Item #12 delete comment box in the right hand margin.  <b>Course Prerequisite/Corequisite: Content Review Form</b>, delete form.</p>	<p>Motion to approve with corrections:  LaRon  Seconded: Elizabeth</p> <p>Motion approved with corrections.</p>

<p><b>ENGL 326</b></p>	<p>ENGL 326 (<i>Intermediate Grammar For Writing</i>) is being revised as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Course Outline</b>, Item #2, Line #1, replace “C/NC” with “P/NP”, delete “Adult-level materials and instruction are provided; course is not appropriate for children.”, delete “Condition of enrollment: Must be age 14 or older”, and delete comment boxes (2) in the right hand margin; Item #3, delete Line #1, delete “Adult-level materials and instruction are provided; course is not appropriate for children.”, replace “C/NC” with “P/NP”, and delete comment box in the right hand margin; Item #12, delete “Condition of enrollment: Must be age 14 or older”; and, Item #13a, delete paragraph beginning, “This text is designed specifically for those students who already have some knowledge of grammar...”  <b>Course Prerequisite/Corequisite: Content Review Form</b>, delete form.</p>	<p>Motion to approve with corrections:  Bill  Secounded: Richard</p> <p>Motion approved with corrections.</p>
<p><b>ENGL 330</b></p>	<p>ENGL 330 (<i>Reading In Context</i>) is being revised as part of Program Review. No substantive changes have been made.</p> <p><b>Corrections noted:</b>  <b>Courses – Signature Page</b>, Proposing Faculty Member, replace “Laurie Buchholz” with “Beth Penney”  <b>Course Revision Form, Item A</b>, replace “Laurie Buchholz” with “Beth Penney”  <b>Course Data Sheet</b>, Item #2, replace “Laurie Buchholz” with “Beth Penney”  <b>Course Outline</b>, Item #2, Line #1, replace “C/NC” with “P/NP”, delete Line #6, and delete comment boxes (2) in the right hand margin; Item #3, delete Line #1, Line #4, delete “Adult-level materials and instruction are provided; course is not appropriate for children”, replace “C/NC” with “P/NP”, and delete comment boxes (2) in the right hand margin; Item #12, delete checkmark from the “Course Prerequisite” box and delete “Condition of enrollment: Must be age 14 or older”; Item #13a, Line #5, delete “: Writing to Express Identities”, Line #10, delete “: Writing to Describe Landscapes and Environment”, Line #15, delete “: Writing to Tell</p>	<p>Motion to approve with corrections:  LaRon  Secounded: Elizabeth</p> <p>Motion approved with corrections.</p>

<b>ENGL 330 (continued)</b>	<p>Stories”, Line #20, delete “: Writing to Inform and Explain”, Line #25, delete “: Writing to Analyze”, Line #30, delete “: Writing to Advocate and Persuade”</p> <p><b>Course Prerequisite/Corequisite: Content Review Form</b>, delete form.</p>	
<b>MATH 20C</b>	<p>MATH 20C (<i>Calculus of Several Variables</i>) is being updated as part of Program Review and adding the phrase “Prerequisite completed within the last two years” to a narrative preceding mathematics courses in the catalog and in the schedule. Lynn Iwamoto will ask Don Philley will add LDTP required topics to the Course Content.</p> <p><b>Corrections noted:</b>  <b>Course Data Sheet</b>, Item #8, replace “Taught Fall, Spring” with “currently offered”; Item #11, add a checkmark to the “B4” box; and, Item #13, delete the checkmark from the “No” box, add a checkmark to the “Yes” box, and add a checkmark to the “Math” box under Area 2.  <b>Course Outline</b>, Item #2, Line #5, delete “(CAN MATH 22)”, Line #7, replace “eligibility” with “Eligibility”; Item #3, Line #4, replace “eligibility” with “Eligibility”, move Lines #4 and #5 to the to top of the Schedule description; Item #11a, replace “Advisories: eligibility” with “Eligibility”; Item #12, delete “Prerequisite:”, Item #14, Line #17, replace “violds” with “fields” and delete the comment box in the right hand margin; and, Item #16, replace “5<sup>th</sup>” with “6<sup>th</sup>” and replace “2003” with “2006”</p>	<p>Motion to approve with corrections:  Paola  Seconded: Bill  Motion approved with corrections.</p>
<b>NURS 206</b>	<p>NURS 206 (<i>Supervised Nursing Skills Lab II</i>) is being updated as part of Program Review.</p> <p><b>Corrections noted:</b>  <b>Course Revision Form</b>, Item C, Change from, add original catalog description text and delete the comment box in the right hand margin; Item C, Change to, add revised catalog description text and delete the comment box in the right hand margin.  <b>Course Data Sheet</b>, Item #4, delete the checkmark in the “AA/AS” and “Elective” boxes; Item #6, delete the checkmark from the “Yes” box, add a checkmark to the “No” box, and delete</p>	<p>Motion to approve with corrections:  Elizabeth  Seconded: Richard  Motion approved with corrections.</p>

<p><b>NURS 206 (continued)</b></p>	<p>“NURS 205 and 206”; Item #11, replace “Spring 2008” with “currently offered”; and, Item #23, add “This is a stand-alone course.”</p> <p><b>Course Outline</b>, Item #2, Line #1, replace “C/NC” with “P/NP”; Item #3, Line #4, replace “C/NC” with “P/NP”; Item #16, add complete list of texts and delete the comment box in the right hand margin; and, Item #17, delete the comment box in the right hand margin.</p>	
<p><b>Administration of Justice – Corrections Certification of Training Program Change</b></p>	<p>The Administration of Justice – Correction Certificate of Training is being revised to replace LETP 270 (<i>Juvenile Corrections Counselor Core Training</i> – 8.5 units) with LETP 70 (<i>Juvenile Corrections Officer</i> – 4.5 units)</p> <p>No corrections noted.</p>	<p>Motion to approve: LaRon</p> <p>Seconded: Richard</p> <p>Motion approved.</p>
<p><b>ANTH 6</b></p>	<p>ANTH 6 (<i>Introduction to Archeology and Prehistory</i>) is being updated as part of Program Review. The course and schedule descriptions have been revised in order to be more specific and to conform to comparable university course descriptions. As submitted this course has a basic skills advisory of “Eligibility for ENGL 111 and 112 or ENSL 110 and 155.” Given the writing requirements associated with this course, however, the committee strongly recommends a basic skills advisory of “Eligibility for ENGL 1A.” Consideration of this course is tabled pending clarification of the basic skills advisory.</p> <p><b>Corrections noted:</b></p> <p><b>Course Data Sheet</b>, Item #14, delete the checkmark from the “D – Historical Setting” box and add a checkmark to the “D – Social Economic Institutions” box.</p> <p><b>Course Outline</b>, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; Item #3, Line #3, replace “LG-C/NC” with “LG-P/NP”; and, Item #15, delete the comment box in the right hand margin.</p> <p><b>Basic Skill Advisories: Content Review Form</b>, move target course information to the ENGL 1A, if necessary, and delete comment boxes (2) in the right hand margin.</p>	<p>Tabled</p> <p>Lynn will contact the department for clarification of the basic skills advisory.</p>

<b>ENGL 335</b>	<p>ENGL 335 (<i>Building a Better Vocabulary</i>) is being revised as part of Program Review. No substantive changes have been made.</p> <p><b>Corrections noted:</b>  <b>Course Outline</b>, Item #2, Line #1, replace “C/NC” with “P/NP”, Lines #4-#6 delete everything beginning with “Adult level materials . . .” and delete comment box in the right hand margin; Item #3, delete Line #1, delete “Condition of enrollment: Must be age 14 or older”, Lines #3 and #4, delete “Adult-level materials and instruction are provided; course is not appropriate for children”, replace “C/NC” with “P/NP”; Item #12, delete checkmark in the “Course Prerequisite” box, delete “Condition of enrollment: Must be age 14 or older.”, and delete comment box in the right hand margin; and, Item #14, delete objective #2.  <b>Course Prerequisite/Corequisite: Content Review Form</b>, delete form.</p>	<p>Motion to approve with corrections:  Richard  Seconded: Bill</p> <p>Motion approved with corrections.</p>
<b>ENGL 351</b>	<p>Due to time constraints, ENGL 351 (<i>Phonemic Awareness for Improved Reading, Writing, and Speech</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>History – AA Program Change</b>	<p>Due to time constraints, the History – AA Program Change is continued to the next committee meeting.</p>	<p>Discussion of this program change is postponed until next week’s meeting.</p>
<b>HUMA 40</b>	<p>Due to time constraints, HUMA 40 (<i>Introduction to Feminist Theory</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>PHIL 40</b>	<p>Due to time constraints, PHIL 40 (<i>Introduction to Feminist Theory</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>PSYC 1</b>	<p>Due to time constraints, PSYC 1 (<i>General Psychology</i>) Due to time constraints,</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<b>PSYC 3</b>	<p>Due to time constraints, PSYC 3 (<i>Introduction to Social Psychology</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>



<b>PSYC 33</b>	Due to time constraints, PSYC 33 ( <i>Psychology of Adjustment</i> ) Due to time constraints,	Discussion of this course is postponed until next week's meeting.
<b>PSYC 40</b>	Due to time constraints, PSYC 40 ( <i>Human Sexuality</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>PSYC 50</b>	Due to time constraints, PSYC 50 ( <i>Health Psychology</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>WOMN 40</b>	Due to time constraints, WOMN 40 ( <i>Introduction to Feminist Theory</i> ) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
<b>Next meeting:</b> May 13, 2009, LTC 232		