

Curriculum Advisory Committee Meeting Notes

DATE: May 13, 2009 LOCATION: LTC 232			
✓	Richard Abend, ESL	✓	Jonathan Osburg, Academic Senate
✓	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities		Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
✓	LaRon Johnson, Counseling		Vacant, Physical Education
	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		Vacant, Supportive Services

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Elizabeth Harrington

Agenda Item	Discussion / Comments	Action
Approval of Notes: 5/6/09	No corrections noted.	Motion to approve: Paola Seconded: Richard Motion approved. Abstention = 1
ECON 1	<p>ECON 1 (<i>The American Economic System</i>) is being revised as part of Program Review. The reference to a “Discussion group session” in the response to Item #15 on the Course Outline (Reading, Writing and Other Out-of-Class Assignments) was unclear. Lynn will contact the department for clarification.</p> <p>Corrections noted: Course Revision Form, Item D, delete “Course description changed to complete sentences.” and add “Course is being revised as part of Program Review.” Course Data Sheet, Item #3, delete “Course description changed</p>	<p>Motion to approve with corrections and pending clarification of Course Outline Item #15: Jon Seconded: Bill</p> <p>Motion approved with corrections and pending clarification of Course Outline Item #15.</p> <p>Lynn will contact the department for clarification.</p>

<p>ECON 1 (continued)</p>	<p>to complete sentences.”, add “Course is being revised as part of Program Review.”, and delete comment box in the right hand margin; and, Item #14, delete the checkmark in the “D – Political Institutions” box and add a checkmark to the “D – Social Economic Institutions” box.</p> <p>Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”; Item #3, Lines #3 and #4, replace “LG-C/NC” with “LG-P/NP”; Item #15, add “Read and analyze assigned texts; and written homework assignment.”, revise as needed for clarification of “Discussion group session”, and delete the comment box in the right hand margin.</p>	
<p>ENGL 1A</p>	<p>ENGL 1A (<i>Composition and Reading for Transfer</i>) is being revised as part of Program Review. The course title is being changed in order to reflect the change in graduation requirements.</p> <p>Corrections noted: Course Revision Form, Item A, replace “Composition And Analytical Reading” with “Composition and Reading for Transfer”; and, Item C, Change from, delete Line #1; Item C, Change to, delete Lines #2 and #3. Course Data Sheet, Item #3, delete comment box in the right hand margin; Item #4, add checkmarks to the “Major” and “Elective” boxes; Item #6, delete comment box in the right hand margin; Item #15, delete comment box in the right hand margin; Item #16, add checkmark to the “English Composition”(Area 1A) box; and, Item #17, delete the checkmark from the “No” box and delete the comment box in the right hand margin. Course Outline, Item #2, Line #7, add “, ENGL 112” to the end of the line; Item #3, Line #3, add “, ENGL 112” to the end of the line; Item #11a, replace “None” with “ENGL 112”; and, Item #12, delete “and ENGL 111 or ENSL 110” Course Advisory: Content Review Form, Line #2, add “, and ENGL 112, Intermediate Academic Reading”; Column 1, add as Line #1, “LIBR 50”, add as Line #5, “ENGL 112”, and add as Line #6, Ability to read college level text books”; Column #2, add (opposite Column 1, Line #6) “Reading and Evaluating college-level texts and book-length works.”</p>	<p>Motion to approve with corrections: Richard Seconded: Bill</p> <p>Motion approved with corrections.</p>

ENGL 1A (continued)	Course Prerequisite/Corequisite: Content Review Form , Page #2, Line #2, replace “ENGL111” with “ENGL 111” (adding a space between the department and course number).. Distance Education Form , Item #11, Line #1, replace “There will also” with “There may also”.	
ENGL 18	ENGL 18 (<i>The Bible as Literature</i>) is being revised as part of Program Review. Corrections noted: Course Revision Form , Item B(8) add checkmark, Item B(13) delete checkmark; Item C, Change from, add “Prerequisite: Eligibility for ENGL 1A”; and, Item C, Change to, add “Prerequisite: ENGL 1A” Course Outline , Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and Line #5, delete “Eligibility for”; Item #3, Line #1, delete “Eligibility for” and Line #5, replace “LG-C/NC” with “LG-P/NP”; Item #8, FTE, add “.2”; Item 11a, replace “ENGL 1B” with “None”; Item #11b, replace “none” with “ENGL 1B”; and, Item #12, delete “Eligibility for” Course Prerequisite/Corequisite: Content Review Form , Page #2, Line #2, delete “Eligibility for”	Motion to approve with corrections: Paola Seconded: LaRon Motion approved with corrections.
ENGL 112	ENGL 112 (<i>Intermediate Academic Reading</i>) is being revised as part of Program Review. The course is being renamed to better represent its place in the basic skills course sequence. A prerequisite of ENGL 301 is being added to ensure student success. Corrections noted: Course Revision Form , Item C, Change to, Objectives II(B), add “and Thesis” to the end of the line, and Content, Line #1, replace “ideas in complex” with “ideas and thesis in complex”; and, Item D, Line #2, replace “ENGL 302” with “ENGL 301” Course Data Sheet , Item #4, delete checkmark from “AA/AS Degree” and “Elective” boxes; and, Item #23, add “This is a stand-alone course.” Course Outline , Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP” and Line #5, delete period (.) at the end of the line; Item #3,	Motion to approve with corrections: Richard Seconded: LaRon Motion approved with corrections.

<p>ENGL 112 (continued)</p>	<p>Line #2, delete period (.) at the end of the line and, Line #4” replace “LG-C/NC” with “LG-P/NP”; Item #13a, Object II (B), add “and thesis” to the end of the line; and, Item #14, Line #1, replace “ideas in complex” with “ideas and thesis in complex” Course Prerequisite/Corequisite: Content Review Form, Page #2, Line #2, replace “ENGL 301” with “ENGL 301 (Introduction to Academic Writing)” and replace “ENGL 302” with “ENGL 302 (Introduction to Academic Reading)”, Column 1, Line #1, delete “Pre-req:” and, Line #7, delete “Pre-req:”</p>	
<p>ENGL 351</p>	<p>ENGL 351 (<i>Phonemic Awareness for Improved Reading, Writing, and Speech</i>) is revised as part of Program Review. A Course Advisory Form is needed to complete the required forms for this course.</p> <p>Corrections noted: Course Revision Form, Item C, Change to, Catalog Description, Line #1, replace “C/NC” with “P/NP” and replace “Two or more” with “Two to four”; and, Schedule Description, Line #5, replace “C/NC” with “P/NP” Course Outline, Item #2, Line #1, replace “C/NC” with “P/NC”, Line #4, replace “writing and speech.” with “writing and speech. May be taken three times for credit.”; add as last line. “Advisory: Concurrent enrollment in an English, English as a Second Language or lecture course in any discipline is strongly recommended”; Item #3, move “Concurrent enrollment in an . . .” up to the first line preceded by, “Advisory: ”, Line #4, add “May be taken three times for credit.”, and replace “C/NC” with “P/NP”; Item #5, add “2” as number of times the course may be repeated and delete “1.0”; Item #8, replace Teaching Units with “1.5-2.25” and delete comment box in the right hand margin; Item #11b, replace “None” with “Concurrent enrollment in an English, English as a Second Language or lecture course in any discipline strongly recommended”; and, Item #16, delete comment box in right hand margin. Course Advisory: Content Review Form, add form per Beth Penney’s instruction.</p>	<p>Motion to approve with corrections: Jon Seconded: Bill</p> <p>Motion approved with corrections.</p> <p>Lynn will add a Course Advisory Form per Beth Penney’s instruction.</p>

<p>History – AA Program Change</p>	<p>The History – AA Program is being changed. The new program as listed does not total the 60 units necessary for an Associate degree. Further discussion of this program change is tabled pending clarification from the department.</p>	<p>Tabled pending clarification from the department.</p>
<p>HUMA 40</p>	<p>HUMA 40 (<i>Introduction to Feminist Theory</i>) is being revised by adding a Distance Education form in order that it can be offered online. This course is also offered as PHIL 40 and WOMN 40.</p> <p>Corrections noted: Course -- Signature Page, Item #1, replace “9/21/07” with “5/15/08”; Item #3, replace “12/23/07” with “5/20/08”; Item #5, add “12/23/08 Laura Franklin” Course Revision Form, Item B(5), add checkmark to the “Catalog Description” box and delete checkmark from the “Schedule Description” box; Item B(18), add checkmark; Item B(19), delete checkmark; Item C, Change from, delete Lines #1-#4, add previous Catalog Description text, and add “No Distance Education Form”; Item C, Change to, add revised Catalog Description text and add “Add Distance Education Form”; and, Item D, delete Lines #1 and #2 and add “Adding Distance Education Form to offer course online.” Course Data Sheet, Item #3, replace Lines #1 and #2 with “To offer the course online.”, and delete comment box in the right hand margin; and, Item #15, delete the checkmark from the “Yes” box, add checkmark to the “No” box, and delete CSU Fresno course reference. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #5, replace “Women’s Studies” with “WOMN”, replace “Philosophy” with “PHIL”, and add “Also offered online.” to the end of the line; Item #3, delete blank line between Lines #1 and #2; Line #5, replace “Women’s Studies” with “WOMN” and replace “Philosophy” with “PHIL”, and replace “LG-C/NC” with “LG-P/NP”; Item #4 delete formatting box in the right hand margin; Item #5, delete formatting box in the right hand margin; and, Item #7, delete formatting box in the right hand margin; Distance Education Form, Item #2, delete formatting box in the right hand margin; Item #5, delete formatting box in the right hand</p>	<p>Motion to approve with corrections: Richard Seconded: Jon</p> <p>Motion approved with corrections.</p>

<p>HUMA 40 (continued)</p>	<p>margin; Item #9, Line #3, replace “Library Services 72” with “LIBR 50”; and, Item #11, delete formatting box in the right hand margin.</p>	
<p>PHIL 40</p>	<p>PHIL 40 (<i>Introduction to Feminist Theory</i>) is being revised by adding a Distance Education form in order that it can be offered online. This course is also offered as HUMA 40 and WOMN 40.</p> <p>Corrections noted: Course -- Signature Page, Item #1, replace “9/21/07” with “5/15/08”; Item #3, replace “12/23/07” with “5/20/08”; Item #5, add “12/23/08 Laura Franklin” Course Revision Form, Item B(5), add checkmark to the “Catalog Description” box and delete checkmark from the “Schedule Description” box; Item B(18), add checkmark; Item B(19), delete checkmark; Item C, Change from, delete Lines #1-#4, add previous Catalog Description text, and add “No Distance Education Form”; Item C, Change to, add revised Catalog Description text and add “Add Distance Education Form”; and, Item D, delete Lines #1 and #2 and add “Adding Distance Education Form to offer course online.” Course Data Sheet, Item #3, replace Lines #1 and #2 with “To offer the course online.”, and delete comment box in the right hand margin; and, Item #15, delete the checkmark from the “Yes” box, add checkmark to the “No” box, and delete CSU Fresno course reference. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #5, replace “Women’s Studies” with “WOMN”, replace “Humanities” with “HUMA”, and add “Also offered online.” to the end of the line; Item #3, delete blank line between Lines #1 and #2; and, Line #5, replace “Women’s Studies” with “WOMN” and replace “Humanities” with “HUMA”, and replace “LG-C/NC” with “LG-P/NP” Distance Education Form, Item #9, Line #3, replace “Library Services 72” with “LIBR 50”</p>	<p>Motion to approve with corrections: Richard Seconded: Jon</p> <p>Motion approved with corrections.</p>

<p>WOMN 40</p>	<p>WOMN 40 (<i>Introduction to Feminist Theory</i>) is being revised by adding a Distance Education form in order that it can be offered online. This course is also offered as HUMA 40 and PHIL 40.</p> <p>Corrections noted: Course -- Signature Page, add “12/23/08 Laura Franklin” Course Revision Form, Item B(5), add checkmark to the “Catalog Description” box and delete checkmark from the “Schedule Description” box; Item B(19), delete checkmark; Item C, Change from, delete Lines #1-#4, add previous Catalog Description text, and add “No Distance Education Form”; Item C, Change to, delete Lines #1-#3, add revised Catalog Description text and add “Add Distance Education Form”; and, Item D, delete Lines #1 and #2 and add “Adding Distance Education Form to offer course online.” Course Data Sheet, Item #3, replace Lines #1 and #2 with “To offer the course online.”, and delete comment box in the right hand margin. Course Outline, Item #2, Line #1, replace “LG-C/NC” with “LG-P/NP”, Line #5, replace “Humanities” with “HUMA”, replace “Philosophy” with “PHIL”, and add “Also offered online.” to the end of the line; Item #3, delete blank line between Lines #1 and #2; and, Line #5, replace “Humanities” with “HUMA” and replace “Philosophy” with “PHIL”, and replace “LG-C/NC” with “LG-P/NP” Distance Education Form, Item #2, delete formatting box in the right hand margin; Item #5, delete formatting box in the right hand margin; and, Item #9, Line #3, replace “Library Services 72” with “LIBR 50”</p>	<p>Motion to approve with corrections: Richard Secinded: Jon</p> <p>Motion approved with corrections.</p>
<p>NURS 171</p>	<p>NURS 171 (<i>Advanced Clinical Experience</i>) is being revised as part of Program Review.</p> <p>Corrections noted: Course – Signature Page, Title, replace “Supervised Nursing” with “Advanced” Course Revision Form, Item C, Change from, add previous catalog and scheduled description text and delete comment box in</p>	<p>Motion to approve with corrections: Richard Secinded: Bill</p> <p>Motion approved with corrections.</p>

<p>NURS 171 (continued)</p>	<p>the right hand margin; Item C, Change to, add revised catalog and scheduled description text and delete comment box in the right hand margin; and, Item D, add “This courses is being revised as part of Program Review.” and delete the comment box in the right hand margin.</p> <p>Course Data Sheet, Item #3, move response down one line and replace “Updating on” with “Updating”; Item #10, add a checkmark to the “Yes” box, delete the checkmark in the “No” box, and delete the comment box in the right hand margin; Item #11, replace “Fall 2008” with “Currently offered”; and, Item #23, add “This is a stand-alone course.”</p> <p>Course Outline, Item #1, replace “NURS171” with “NURS 171” (adding a space between the department and course number); Item #2, Line #1, replace “Credit/no credit” with “P/NP”; Item #3, Line #1, delete “1-4 units Credit/no credit”, and Line #3, add “P/NP” to the end of the line; Item #5, replace “4” with “3”; Item #7, “By Arrangement Lab/Activity” box, delete “varies” and “Total Lab and/or By Arrangement Hours” line delete “(3hrs per unit per week)”; Item #8, replace Teaching Units with “2.25-9” and replace FTE with “.15-.6”; Item #13a, revise content into outline form; Item #13b, Line #1, replace “effected” with “affected” and delete the comment box in the right hand margin; Item #14, delete comment box in the right hand margin; Item #15, add a blank line between question and response; and, Item #17, add a blank line between question and response.</p>	
<p>PSYC 1</p>	<p>Due to time constraints, PSYC 1 (<i>General Psychology</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>PSYC 3</p>	<p>Due to time constraints, PSYC 3 (<i>Introduction to Social Psychology</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>PSYC 33</p>	<p>Due to time constraints, PSYC 33 (<i>Psychology of Adjustment</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>
<p>PSYC 35</p>	<p>Due to time constraints, PSYC 35 (<i>Introduction to Abnormal Psychology</i>) is continued to the next committee meeting.</p>	<p>Discussion of this course is postponed until next week’s meeting.</p>

PSYC 40	Due to time constraints, PSYC 40 (<i>Human Sexuality</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
PSYC 50	Due to time constraints, PSYC 50 (<i>Health Psychology</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Next meeting: May 20, 2009, LTC 232		