

**Curriculum Advisory Committee
Meeting Notes**

DATE: October 14, 2009 LOCATION: LTC 232			
✓	Richard Abend, ESL		Jonathan Osburg, Academic Senate
	Bill Easton, Library	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
✓	Michael Gilmartin, Administration		Vacant, Creative Arts
✓	Elizabeth Harrington, Articulation Officer		Vacant, Life Science
✓	Lynn Iwamoto, Chairperson/Physical Science		Vacant, Nursing
✓	LaRon Johnson, Counseling		Vacant, Physical Education
✓	Tom Logan, Social Science		Vacant, Student Representative
✓	Laura Mock, CurricUNET Specialist		Vacant, Supportive Services

Meeting Chaired by: Lynn Iwamoto

Notes Submitted by: Laura Mock

Agenda Item	Discussion / Comments	Action
Approval of Notes:	10/07/09 minutes approved.	Motion to approve as corrected: Richard Seconded: Bill
For Discussion:	No items on the agenda for discussion this week.	
Consent Agenda:		
CSIS 50	<i>MS OFFICE APPLICATIONS</i>	DELETION
CSIS 50L	<i>MS OFFICE APPLICATIONS LAB</i>	DELETION
<p>Motion to delete, the above items, is denied for the time being: Tom L. Second: Tom R.</p>		

Action Agenda:

ENGL 352	<p><i>ENGL 352 (COMPREHENSION AND CRITICAL THINKING SKILLS)</i> is being revised/updated for program review.</p> <p>Corrections Noted: Course Revision Form: Item #6: add .07 for FTE. Change to: Catalog Description, line #1, change “or more hours by arrangement per week” to “per half unit by arrangement”. Course Outline: Item #2: Catalog Description, line #1, change “or more hours by arrangement per week” to “per half unit by arrangement”. Item #8: FTE, insert .07.</p>	<p>Motion to approve as corrected: Paola Seconded: LaRon</p>
CSIS 5	<p><i>CSIS 5 (COMPUTER SCIENCE AND INTEGRATED SOFTWARE)</i> is a new course proposal.</p> <p>Tabled until some issues are addressed and questions are answered. Originator invited to next CAC meeting.</p> <ul style="list-style-type: none"> • What is the direction this course will take with MPC? • The connected relationship with CSUMB in relation to courses CSIS 50 and CSIS 50L. • UC transferability. History needs to be addressed in the course content. • CSU GE A3. Critical thinking needs to be in content and objectives. • Missing Lab Content. • Basic Skill Advisory of MATH 351 may be too low. 	<p>TABLED until clarification of issues and concerns.</p> <p>Originator of the course invited to next CAC meeting.</p>
BUSC - <i>FAST TRACK: ENTRY LEVEL OFFICE WORK</i>	<p><i>FAST TRACK: ENTRY LEVEL OFFICE WORK</i></p> <p>Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.</p>	TABLED
BUSC - <i>OFFICE TECHNOLOGY</i>	<p><i>OFFICE TECHNOLOGY</i></p> <p>Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.</p>	TABLED

BUSC - <i>SECRETARIAL</i>	<i>SECRETARIAL</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
BUSI - <i>BUSINESS ACCOUNTING</i>	<i>BUSINESS ACCOUNTING</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
BUSI - <i>ENTREPRENEURSHIP</i>	<i>ENTREPRENEURSHIP</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
BUSI - <i>GENERAL BUSINESS</i>	<i>GENERAL BUSINESS</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
BUSI - <i>INTERNATIONAL BUSINESS</i>	<i>INTERNATIONAL BUSINESS</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
BUSI - <i>RETAIL MANAGEMENT</i>	<i>RETAIL MANAGEMENT</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
CSIS	<i>COMPUTER SOFTWARE APPLICATIONS</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
HOSP – <i>RESTAURANT MANAGEMENT</i>	<i>RESTAURANT MANAGEMENT</i> Tabled because CSIS 5 has been tabled. CSIS 5 is the reason for the program change.	TABLED
ART 4	ART 4 (<i>IMAGES OF WOMEN IN THE ARTS</i>) Tabled because 1) the catalog description does not matchup with the course content. Clarification need because of the emphasis placed American Culture. 2) The expectations, for reading and	TABLED

<p>ART 4 <i>Continued</i></p>	<p>writing, require a higher advisory: “Eligibility for ENGL 1A”. 3) Issues with the distance Education Form: a. Item #5: delete 2. Readings: Required texts and other materials b. We need Item #11 clarified. a. We will supply the website address for item #13: http://ilearn.mpc.edu</p>	
<p>HUMA 4</p>	<p>HUMA 4 (<i>IMAGES OF WOMEN IN THE ARTS</i>) Tabled because 1) the catalog description does not matchup with the course content. Clarification need because of the emphasis placed American Culture. 2) The expectations, for reading and writing, require a higher advisory: “Eligibility for ENGL 1A”. 3) Issues with the distance Education Form: c. Item #5: delete 2. Readings: Required texts and other materials d. We need Item #11 clarified. e. We will supply the website address for item #13: http://ilearn.mpc.edu</p>	<p>TABLED</p>
<p>WOMN 4</p>	<p>WOMN 4 (<i>IMAGES OF WOMEN IN THE ARTS</i>) Tabled because 1) the catalog description does not matchup with the course content. Clarification need because of the emphasis placed American Culture. 2) The expectations, for reading and writing, require a higher advisory: “Eligibility for ENGL 1A”. 3) Issues with the distance Education Form: a. Item #5: delete 2. Readings: Required texts and other materials b. We need Item #11 clarified. c. We will supply the website address for item #13: http://ilearn.mpc.edu</p>	<p>TABLED</p>
<p>AUTO</p>	<p>AUTO is being reviewed for program change. Corrections Noted: Under Associate Degree Requirements remove Electives total 60 units. TOTAL DEGREE UNITS change 60 to 61.5</p>	<p>Motion to approve as corrected: Tom R. Seconded: Elizabeth</p>

ENGR 17	Due to time constraints, ENGR 17 (<i>TECHNICAL COMPUTING WITH MATLAB</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
ETNC 45	Due to time constraints, ETNC 45 (<i>INTRODUCTION TO MINORITY DIALECTS: AFRICAN AMERICAN AND CHICANO ENGLISH</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
LING 45	Due to time constraints, LING 45 (<i>INTRODUCTION TO MINORITY DIALECTS: AFRICAN AMERICAN AND CHICANO ENGLISH</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
SPCH	Due to time constraints, SPCH (<i>COMMUNICATION STUDIES</i>) is continued to the next committee meeting.	Discussion of this program is postponed until next week's meeting.
SPCH 1	Due to time constraints, SPCH 1 (<i>INTRODUCTION TO PUBLIC SPEAKING</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
SPCH 2	Due to time constraints, SPCH 2 (<i>SMALL GROUP COMMUNICATION</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
SPCH 3	Due to time constraints, SPCH 3 (<i>INTERPERSONAL COMMUNICATION</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
SPCH 4	Due to time constraints, SPCH 4 (<i>INTERCULTURAL COMMUNICATION</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
SPCH 54	Due to time constraints, SPCH 54 (<i>LEADERSHIP COMMUNICATION</i>) is continued to the next committee meeting.	Discussion of this course is postponed until next week's meeting.
Next meeting: October 21, 2009, LTC 232		