

Curriculum Advisory Committee Meeting Notes

DATE: April 24, 2013		LOCATION: BMC-207	
✓	Richard Abend, ESL	✓	Laura Loop, Nursing
✓	Bill Easton, Library		Laura Mock, CurricUNET Specialist
✓	Sunshine Giesler, Chairperson	✓	Beth Penney, Basic Skills
✓	Paola Gilbert, Humanities	✓	Tom Rebold, Business and Technology
	Michael Gilmartin, Administration	✓	Jason Walters, Student Representative
	Elizabeth Harrington, Articulation Officer		Vacant, Academic Senate
✓	He Seon Ihn, Curriculum/Scheduling/Catalog Technician		Vacant, Creative Arts
✓	Lynn Iwamoto, Physical Science		Vacant, Life Science
✓	LaRon Johnson, Student Services		Vacant, Physical Education

Meeting Chaired by: Sunshine Giesler

Notes Submitted by:

Agenda Item	Discussion / Comments	Action
Announcements	No announcements.	No announcements.
Comments from Visitors	No visitors' comments.	No visitors' comments.
Approval of Minutes: 4/15/13	No corrections noted.	Motion to approve: Richard Seconded: Laura L. Motion Approved
Discussion Agenda	No Discussion Agenda items.	No Discussion Agenda items.
Consent Agenda	<ul style="list-style-type: none"> • Deletion, effective Fall 2013, of: FIRE 113, 114 • Stand-alone approve for DANC 11D (approved March 8) 	Motion to approve: Bill Seconded: Laura L. Motion approved

<p>PFIT 16B</p>	<p>PFIT 16B (<i>Tai Chi II</i>), a stand-alone course, is a new course which is designed to meet new repeatability requirements.</p> <p>Corrections noted: Catalog and Schedule Descriptions: Replace “Physical Fitness 16A” with “Tai Chi I”. Lab Content: Changed last line—replace “riger” with “tiger”</p>	<p>Motion to approve with corrections: Paola Seconded: LaRon</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Bill Seconded: Paola</p> <p>Motion approved.</p>
<p>PFIT 19B</p>	<p>PFIT 19B (<i>Body Sculpting II</i>), a stand-alone course, is a new course which is designed to meet new repeatability requirements.</p> <p>Corrections noted: Catalog and Schedule Descriptions: Replace “Physical Fitness 19A” with “Body Sculpting I”.</p>	<p>Motion to approve with corrections: Lynn Seconded: Paola</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Laura L. Seconded: Bill</p> <p>Motion approved.</p>
<p>HUMA 10</p>	<p>HUMA 10 (<i>Exploration of Values in Living</i>) is being revised to include a prerequisite of ENGL 111.</p> <p>Corrections noted: Confirm pre-requisite Ask if they would consider ENGL 112 as well.</p>	<p>Motion to approve with corrections: Beth Seconded: Paola</p> <p>Motion approved</p>
<p>ADPE 13</p>	<p>ADPE 13 (<i>Physical Education: Adapted</i>) is being revised to meet new repeatability requirements.</p> <p>Corrections noted: Catalog and Schedule Descriptions: replace “is designed to provide” with “provide” Reason for revising: change “change in hours” to “change in hours in order to address new repeatability requirements”</p>	<p>Motion to approve with corrections:</p> <p>Seconded:</p> <p>Tabled—confirm repeatability changes & additional assessment info</p>

<p>ADPE 15</p>	<p>ADPE 15 (<i>Heart Healthy Exercise</i>) is being revised to meet new repeatability requirements.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections:</p> <p>Seconded:</p> <p>Tabled—confirm repeatability changes & additional assessment info</p>
<p>ADPE 8</p>	<p>ADPE 8 (<i>Introduction to Adapted Physical education</i>) is being revised to meet new repeatability requirements.</p> <p>No corrections noted.</p>	<p>Motion to approve with corrections:</p> <p>Seconded:</p> <p>Tabled—confirm repeatability changes & additional assessment info</p>
<p>BUSI 200</p>	<p>BUSI 200 (<i>Introduction to Quickbooks Accounting Software</i>) is being revised as a part of program review.</p> <p>Corrections noted: Ask author to redo catalog & schedule descriptions for clarity; remove extraneous information in “Other Methods of Instruction.” To reach students before the class begins, the information can be placed in the schedule. Rather than make the statement an official part of the schedule description, the DOM can type in the information when they enter the courses to be taught. Confirm that lab hours are correct and that and that the course is meant to be P/NP</p>	<p>Motion to approve with corrections: Tom</p> <p>Seconded: Paola</p> <p>Motion approved</p>
<p>BUSI 36</p>	<p>BUSI 36 (<i>Introduction to International Marketing</i>) is being revised to add a Distance Education method of delivery and as a part of program review.</p> <p>No corrections noted.</p>	<p>Motion to approve: Bill</p> <p>Seconded: Laura L.</p> <p><u>Motion approved</u></p> <p>Motion to approve as a Distance Education course: Bill</p> <p>Seconded: Paola</p> <p>Motion approved</p>

<p>BUSI 60</p>	<p>BUSI 60 (<i>Financial Planning and Money Management</i>) is being revised to add a Distance Education method of delivery and as a part of program review.</p> <p>Corrections noted: Remove “also offered online” from schedule description Remove ampersands from both schedule and catalog descriptions Change BSA back to ENGL 1A</p>	<p>Motion to approve with corrections: Tom Seconded: LaRon</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Distance Education course: Bill Seconded: LaRon</p> <p>Motion approved</p>
<p>ENGR 71</p>	<p>ENGR 71 (<i>STEM Study Skills I</i>), a stand-alone course, is a new course, which designed to improve retention and student success in our STEM classes.</p> <p>Corrections noted: Change transferability from UC/CSU to just CSU Remove indication that this is a MPC AA/AS degree elective Replace MATH requisite analysis reasoning with “students need a basic understanding of math to be able to solve math-related problems”</p>	<p>Motion to approve with corrections: Beth Seconded: Lynn</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Lynn Seconded: Bill</p> <p>Motion approved.</p>
<p>ENGR 72</p>	<p>ENGR 72 (<i>STEM Study Skills II</i>), a stand-alone course, is a new course, which designed to improve retention and student success in our STEM classes.</p> <p>Corrections noted: Change transferability from UC/CSU to just CSU Remove indication that this is a MPC AA/AS degree elective Replace MATH requisite analysis reasoning with “students need a basic understanding of math to be able to solve math-related problems” Add ENGR 71 as an advisory</p>	<p>Motion to approve with corrections: Lynn Seconded: Beth</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Bill Seconded: LaRon</p> <p>Motion approved.</p>

<p>ENGR 73</p>	<p>ENGR 73 (<i>STEM Study Skills III</i>), a stand-alone course, is a new course, which designed to improve retention and student success in our STEM classes.</p> <p>Corrections noted: Change transferability from UC/CSU to just CSU Remove indication that this is a MPC AA/AS degree elective Replace MATH requisite analysis reasoning with “students need a basic understanding of math to be able to solve math-related problems” Change “making effective use of professors” to “effectively interacting with professors” in lab content, catalog and schedule descriptions Add ENGR 72 as an advisory</p>	<p>Motion to approve with corrections: Beth Seconded: Paola</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Paola Seconded: Bill</p> <p>Motion approved.</p>
<p>ENGR 74</p>	<p>ENGR 74 (<i>STEM Study Skills IV</i>), a stand-alone course, is a new course, which designed to improve retention and student success in our STEM classes.</p> <p>Corrections noted: Change transferability from UC/CSU to just CSU Remove indication that this is a MPC AA/AS degree elective Replace MATH requisite analysis reasoning with “students need a basic understanding of math to be able to solve math-related problems” Add ENGR 73 as an advisory</p>	<p>Motion to approve with corrections: Paola Seconded: Lynn</p> <hr/> <p>Motion approved</p> <p>Motion to approve as a Stand-Alone course: Bill Seconded: Jason</p> <p>Motion approved.</p>
<p>Next meeting: 3:00 p.m., May 1, 2013, BMC-207</p>		