

Curriculum Advisory Committee Agenda

March 14, 2012
3:00 PM-5:00 PM
Room BMC-207

I. Call to Order

II. Announcements

III. Comments from Visitors

Note to Audience: Anyone wishing to address the Curriculum Advisory Committee on matters within the jurisdiction of the Committee may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Committee. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Committee and others present may identify the speaker.

IV. Approval of March 7, 2012 minutes

V. Discussion Agenda

VI. Consent Agenda

- Approval of materials fee for **PERS 71, Foundations of Career Choice** (see attachment)
- Deletion of the following courses:
 - **EMMS 180A, Emergency Medical Technician: Paramedic I**
 - **EMMS 180B, Emergency Medical Technician: Paramedic II**
 - ~~**SSKD 90, Independent Study**~~
 - **SSKD 200, Orientation to College and Career Planning**
 - **SSKD 295.1, Becoming a Successful Student: Education Plan**
 - **SSKD 305, Applied English Study Skills**
 - **SSKD 310, Communication in College**
 - **SSKD 320, Applied Math Study Skills**
 - **SSKD 330, Basic Skills for Science**
 - **SSKD 340, Mathematics Study Skills I**
 - **SSKD 400, Study Skills Development/Supervised Tutoring**

VII. Action Agenda

COURSES AND PROGRAMS		C	D	S
<u>Restaurant Management—Food Service Management, Certificate of Training (Credit Only)</u>	Program Revision			
<u>THEA 15A, Beginning Acting</u>	Course Revision			
<u>THEA 15B, Advanced Acting</u>	Course Revision			
<u>THEA 15C, Contemporary Acting Techniques</u>	Course Revision (title changed)			
<u>THEA 16A, Acting for the Camera I</u>	Course Revision			
<u>THEA 16B, Acting for the Camera II</u>	Course Revision			
<u>THEA 18A, Elementary Directing</u>	Course Revision			
<u>THEA 18B, Advanced Directing</u>	Course Revision			
<u>THEA 21A, Theatre Workshop I</u>	Course Revision			
<u>THEA 21B, Theatre Workshop II</u>	Course Revision			
<u>THEA 23, Stage Lighting</u>	Course Revision			

THEA 24, <u>Beginning Costuming</u>	Course Revision			
THEA 25, <u>Make-up</u>	Course Revision			
THEA 30, <u>Chamber/Readers Theatre</u>	Course Revision			
THEA 31, <u>Acting Improvisation</u>	Course Revision			
THEA 35, <u>Musical Comedy Workshop</u>	Course Revision			
THEA 40, <u>Play Production—Comedy</u>	Course Revision			
THEA 41, <u>Play Production—Dramatic</u>	Course Revision			
THEA 42, <u>Play Production—Musical</u>	Course Revision			
THEA 43, <u>Play Production—Classical</u>	Course Revision			
THEA 49, <u>Summer Musical Company</u>	Course Revision			
THEA 53, <u>Theatre Enjoyment</u>	Course Revision			
THEA 56, <u>Theatre Management</u>	Course Revision			
THEA 57, <u>Touring Theatre</u>	Course Revision			
THEA 58, <u>Theatre for Young Audiences</u>	Course Revision			
THEA 59, <u>Repertory Theatre</u>	Course Revision			
THEA 60, <u>Experimental Theatre—Original</u>	Course Revision			
THEA 61, <u>Experimental Theatre—Comedy</u>	Course Revision			
THEA 62, <u>Experimental Theatre—Dramatic</u>	Course Revision			
THEA 63, <u>Experimental Theatre—Classical</u>	Course Revision			
THEA 64, <u>Rehearsal and Performance Workshop—Musical</u>	Course Revision			
THEA 65, <u>Rehearsal and Performance Workshop—Comedy</u>	Course Revision			
THEA 67, <u>Rehearsal and Performance Workshop—Original</u>	Course Revision			
THEA 68, <u>Rehearsal and Performance Workshop—Drama</u>	Course Revision			
THEA 75, <u>Acting Workshop—Advanced Comedy</u>	Course Revision			
THEA 76, <u>Acting Workshop—Advanced Dramatic</u>	Course Revision			
THEA 77, <u>Acting Workshop—Advanced Musical</u>	Course Revision			
THEA 78, <u>Acting Workshop—Advanced Classical</u>	Course Revision			
THEA 79, <u>Technical Workshop</u>	Course Revision			
THEA 478, <u>Reader’s Theatre</u>	Course Revision			

Materials Charge Proposal

NOTE:

This proposal must be received by the Office of Academic Affairs at least nine (9) months prior to assessing the charge to students. This time line is necessary for completing the approval process and inclusion of the charge for the course in a class schedule.

Date Submitted: March 7, 2012

Proposing Person: Kimberly Mansfield

Proposed Course : PERS 71

Term for Implementation: Fall 2012

Amount to be Charged: 30.00

1 Division Chair Review:

Signature

Date

2 Dean of Instruction Review:

Signature

Date

3 Vice President of Academic Affairs Approval:

Signature

Date

Please answer the following five questions succinctly but completely. These are the questions that will be asked by the State if an audit of materials charges is done.

1. What tangible personal property (material) would the student need and take from the class?

These fees are to cover the cost of the 2 two main Career assessments (MBTI and SII), printing the assessment results and the course materials covered during the class.

2. Does the material have continuing value to the student outside of the classroom?

Yes. Students have enrolled in this course to find career direction. These materials are used as a guide to give the students a direction and can be resurrected in need of future career searches if needed.

3. How does this material relate to the required objectives of the course?

This course is designed for students interested in learning more about themselves and the world of work before making a career choice. It includes self-assessments, career exploration, career trends and workplace issues, decision-making, and college and career planning.

These formal assessments are the industry standard used to begin career exploration.

4. Are the materials provided to the students at, or below, the retail costs of those materials?

Yes. The break down for the individual assessment materials are as follows:

- MBTI = \$13.95
- S.I.I. = \$9.25
- **Total: 23.20**

The remaining \$6.80 will be used to help offset the cost of color printing assessment results and printed support materials for activities, theories and information needed for successful completion of the course.

5. If the college charges a fee rather than have students furnish the materials, why do students have to pay a fee to the college rather than supply the materials themselves? (Identify if there are there health or safety reasons for the college providing the materials.)

Rather than using paper assessment that must be sent off to Washington for scoring, we have an online assessment account through the testing administrator that students do not have access to on their own. The fee would be used to cover the cost for the assessment tools.