

Curriculum Advisory Committee Agenda

May 26, 2010

3:00 PM

Stutzman Seminar Room

I. Organization Matters:

Approval of 5/19/10 minutes

II. For Discussion:

III. Consent Agenda

ADMJ 150.1, <u>Basic Academy 8320c Module Part A</u>	Deletion
ADMJ 150.2, <u>Basic Academy 832pc Module Part B</u>	Deletion
ADMJ 150.3, <u>Basic Academy Module III</u>	Deletion
ADMJ 150.4, <u>Basic Academy Module II Part A</u>	Deletion
ADMJ 150.5, <u>Basic Academy Module II Part B</u>	Deletion
ADMJ 150.6, <u>Basic Academy Module I Part A</u>	Deletion
ADMJ 150.7, <u>Basic Academy Module I Part B</u>	Deletion
AUTO 200, <u>Cng Certification Course</u>	Deletion
AUTO 281, <u>Home and Garden Small Engine Equipment Repair</u>	Deletion
ENGL 100, <u>Composition and Reading for Graduation</u>	Deletion
HOSP 54, <u>Beverage Service Management</u>	Deletion
HUMS 55, <u>Family Development II</u>	Deletion
LIBR 72, <u>Effective Use of the Internet</u>	Deletion
PERS 210, <u>Becoming a Successful Student</u>	Deletion
PERS 210.1, <u>How to Conduct a Scientific Investigation</u>	Deletion
PERS 210.2, <u>Using American and Metric Measurements</u>	Deletion
PERS 210.3, <u>How to Build an Associate Degree</u>	Deletion
PERS 210.4, <u>How to Build a Successful Schedule to Improve Retention</u>	Deletion
PERS 210.5, <u>Becoming a Successful Student: Asserting Yourself</u>	Deletion
PERS 220.1, <u>Transfer Bound: the Autobiographical Essay</u>	Deletion
PERS 220.2, <u>Experiencing the Campus Environment by Touring CSU Campus</u>	Deletion
PERS 230.2, <u>Career Development: the Informational Interview</u>	Deletion
PERS 60, <u>Transfer Bound Academy</u>	Deletion
PERS 61A, <u>Transfer Bound: Getting Started</u>	Deletion
PERS 61B, <u>Transfer Bound: College Search</u>	Deletion
PERS 61C, <u>Transfer Bound: Filing Applications</u>	Deletion
PERS 61D, <u>Transfer Bound: Transition Plans</u>	Deletion
PERS 401, <u>Orientation to College Programs</u>	Deletion

IV. Action Agenda:

BUSC 108C, <u>Computer Skills / Typing Skills: Part 1</u>	Revision
BUSC 108D, <u>Computer Skills / Typing Skills: Part 2</u>	Revision
BUSC 108E, <u>Computer Skills / Typing Skills: Part 3</u>	Revision
BUSC 108F, <u>Computer Skills / Typing Skills: Part 4</u>	Revision
BUSC 108G, <u>Computer Skills / Typing Skills: Part 5</u>	Revision
BUSC 108H, <u>Computer Skills / Typing Skills: Part 6</u>	Revision
BUSC 108I, <u>Computer Skills / Typing Skills: Part 7</u>	Revision
BUSC 108J, <u>Computer Skills / Typing Skills: Part 8</u>	Revision
BUSC 109, <u>Keyboarding For Computers</u>	Revision
BUSC 110A, <u>Introductory Typing I</u>	Revision

BUSC 110B, <u>Introductory Typing II</u>	Revision
BUSC 110C, <u>Introductory Typing III</u>	Revision
BUSC 117A, <u>Business Machine Calculations I</u>	Revision
BUSC 117B, <u>Business Machine Calculations II</u>	Revision
BUSC 118, <u>Records Management</u>	Revision
BUSC 119A, <u>Introduction to Spreadsheets: Microsoft Excel I</u>	Revision
BUSC 119B, <u>Introduction To Spreadsheets: Microsoft Excel II</u>	Revision
BUSC 120, <u>Presentation Management with Microsoft PowerPoint</u>	Revision
BUSC 121, <u>Accessing Business Information via the World Wide Web</u>	Revision
BUSC 122, <u>Microsoft Windows</u>	Revision
BUSC 123, <u>Business Desktop Publishing</u>	Revision
BUSC 124, <u>Quicken</u>	Revision
BUSC 125, <u>Quickbooks</u>	Revision
BUSC 130, <u>Microsoft Outlook</u>	Revision
BUSC 131A, <u>Image Processing for Business: Adobe Photoshop</u>	Revision
BUSC 131B, <u>Image Processing for Business: Adobe Photoshop Elements</u>	Revision
BUSC 131C, <u>Image Processing for Business: Microsoft Digital Image Suite</u>	Revision
BUSC 131D, <u>Image Processing for Business: Ulead PhotoImpact</u>	Revision
BUSC 132, <u>Web Publishing Using MS FrontPage</u>	Revision
BUSC 133, <u>Introduction to Microsoft Access</u>	Revision
BUSC 135, <u>E-Commerce Using Online Auctions</u>	Revision
BUSC 136, <u>Essential Computer Skills</u>	Revision
REAL 56, <u>Real Estate Property Management</u>	Revision

V. Other Business