

Date submitted: _____

Review Request will be returned to originator within two weeks from date of submission to Area Administrator.

MONTEREY PENINSULA COLLEGE
Pre-application Grant Approval Form
(Submit prior to completion of RFP)

Title of Proposal:	_____
Amount of Grant:	_____
Funding Program:	_____ (If multiple year, please specify fiscal year)
Funding Agency:	_____
Preliminary Proposal Deadline	_____ Application Deadline_____
Proposal Submitted by:	_____ Phone _____
Grant Writer(s):	_____

PLEASE CIRCLE ONE:

Is this a: (1) new grant; (2) expansion of existing grant; (3) continuation of existing grant?

Please provide brief and succinct responses to the following and use additional pages, if necessary:

1. *Describe which long-term institutional goal is supported by this grant and how:*

2. *Describe how this grant supports student learning as shown in program reflections and the annual update of the applicable program review action plan:*

3. *Describe what will be accomplished or the expected outcomes and who will be accountable for specific objectives and related tasks:*

4. *For what purposes will grant funds be used, i.e. in what areas will funds be budgeted?*

5. *Is district commitment required by providing the following: Space, Staffing, matching Funds, Institutionalization, Implications to current program(s), Research implications (pre and post)?*

6. *What are the implications of this grant for Fiscal Services? Have you included required indirect costs when projecting the grant budget? (Fiscal Services should establish a regular %)*

7. *Will this grant be designed to offset any current General Fund costs? If so, what will be offset and at what amount?*

8. *How will MPC continue implementation of the grant activities after grant funds are no longer available?*

	Date	Signature
Reviewed by Area Administrator:		
Reviewed by Research Office (upon Administrator's Request):		
Reviewed by VP and PVP:		

President: _____ Approve: _____ Disapprove: _____
Signature/Date