

**FACULTY AND STAFF ADVANCEMENT AWARDS**

GRANT APPLICATION

APPLICATIONS ARE DUE

**February 29, 2012 12:00 noon**

Awards will be announced on March 14, 2012.

**ANNUAL FUNDING SOURCES**

- **MPC Board Designated Fund for Faculty and Staff Advancement Awards**  
Provides funding for projects designed to enhance the faculty or staff effectiveness in the classroom and/or on campus
- **George J. (Bob) Faul Academic Excellence Grants**  
Provides funding for any project which significantly enriches the quality of the overall learning experience at MPC
- **John and Jeanne Logan Memorial Award**  
Provides funds for MPC staff and faculty to attend conferences and workshops that will increase their knowledge and educational opportunities
- **Dr. Peggy Downes Baskin Faculty Advancement Endowment**  
Provides funds for MPC faculty to attend conferences and workshops that will increase their knowledge and educational opportunities

The total 2012 award amount of more than \$40,000 is awarded spring and fall grant cycles. Therefore, a successful application is generally <\$2500 and will still be viable if only partial funding is awarded. In other words, if we cannot fund the entire amount requested, we will consider partially funding a project that can still be brought to fruition within the 9 month window with help from other funding sources.

**PRIORITIES**

- Only one application per ten employees in any department or program will be accepted at any given award cycle.
- Priority will be given to those who have not received a grant in the previous cycle.
- Applications will be considered for projects that begin after the announcement of the award (**March 14**) and conclude no later nine months after the announcement of the award (**December 14.**)
- Priority will be given to projects for faculty and staff whose work supports the mission of Monterey Peninsula College which reads:

*Monterey Peninsula College is committed to fostering student learning and success by providing excellence in instructional programs, facilities, and services to support the goals of students pursuing transfer, career, basic skills, and life-long learning opportunities. Through these efforts, MPC seeks to enhance the intellectual, cultural, and economic vitality of our diverse community.*

- Please note that rental cars and food expenses are the lowest priority for funding and may possibly not be funded.

**FACULTY AND STAFF ADVANCEMENT AWARDS**  
GRANT APPLICATION CONTINUED

Please submit only **one** application. The Faculty and Staff Advancement Awards Committee will allocate funds from one of the sources based on matching criteria.

**Applications must be received by the MPC Foundation office by:**  
**February 29, 2012 12:00 noon**

Applications Must Be Typed

<b>Person requesting Grant:</b>
<input type="checkbox"/> Faculty <input type="checkbox"/> Staff
<b>Department or Program:</b>
<b>Division:</b>
<b>Amount Requested:</b>
<b>Date(s) Funds are Needed</b> <i>(must be within nine months):</i>
<b>Describe the need for funding:</b>
<b>Describe the project; program; event; and/or equipment</b> <i>(attach all relevant documentation) to support the funding costs – i.e. conference registration information, air travel expenses, etc.):</i>
<b>Describe how this project will improve student learning at MPC:</b>

**Detailed budget (please list in detail the amount(s) used to calculate your funding request):**

**List other sources of financial support available to you:**

**If awarded partial funding, are you able to pursue this project?**  Yes  No

I, \_\_\_\_\_  
Print Name of Applicant

will submit a one-page report within nine months the award announcement to the MPC Foundation assessing the outcomes and discussing how the funds were actually spent. I will include jpgs of pictures documenting my project, if possible. I give permission to have these pictures published on the MPC Foundation website or to be used in other publications. I am required to use the funds for the purposes awarded or return the funds to the MPC Foundation within nine months of the grant.

\_\_\_\_\_ Date                      \_\_\_\_\_ Signature of Applicant

\_\_\_\_\_ Phone Number                      \_\_\_\_\_ Email Address

I, \_\_\_\_\_ certify that I have reviewed and endorsed this funding request.  
Print Name of Division Chair

\_\_\_\_\_ Date                      \_\_\_\_\_ Signature of Division Chair

<b>FOUNDATION USE ONLY</b>			
DATE RECEIVED:		TIME:	RECORDED:
SUPPORTING DOCUMENTS ATTACHED? <input type="checkbox"/> YES <input type="checkbox"/> NO			