



MONTEREY PENINSULA College

Student Job Center, Federal Work-Study Employment Opportunity

General Information

Name of position	Theatre Arts Generalist
Classification	Level 1
Pay Rate	\$16/hr
Work Schedule	10-20 hours per week
Length of Employment	08/26/24-12/07/24
Department	Theatre Arts
Supervisor	Todd Siff tsiff@mpc.edu

Please review our job description:

The Theatre Arts Generalist position will work in various capacities within the Theatre Arts Department. Duties include box office, event staff, lighting operator, sound operator, projection operator, communications, and marketing. The position will assist the Theatre program with running their four show season and event schedule. They will work collaboratively with the Department Chair and Performing Arts Complex Coordinator.

Duties and Responsibilities

- Provide box office support
- Provide organizational support
- Assist with event coordination and implementation
- Assist with Light, sound, projection operation
- Assist with Communications and Marketing

Eligibility Criteria



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Basic skills in Microsoft suite, Written communication skills, Verbal communication skills

Minimum Requirements

- Must apply for Federal Financial Aid and be eligible for Federal Work-Study
- Be a currently enrolled student at MPC
- Be enrolled in a minimum of 6 units for Fall/Spring term or a minimum of 3 units for the Summer term
- Maintain a minimum 2.0 GPA
- Must be a student in good standing and not on Academic, Progress, or Disciplinary Probation
- Must have an updated Education plan on file at all times

Desirable Qualifications

- Interest in the Performing Arts

You may complete our Federal Work Study Application [here](#). If you have further questions about the application process please contact Job Center Coordinator, Lien Nguyen at lnghuyen@mpc.edu. If you have further questions about the job position please contact the department supervisor: Todd Siff, tsiff@mpc.edu.