



MONTEREY PENINSULA College

Student Job Center, Federal Work-Study Employment Opportunity

General Information

Name of position	Umoja/A2Mend Ambassador
Classification	Level II
Pay Rate	\$17.00
Work Schedule	10 - 20 hrs per week
Length of Employment	July 1, 2024 - July 30, 2025
Department	Student Outreach and Retention (SOAR)
Supervisor	Elroy D. Gardenhire III

Please review our job description:

The MPC Student Assistant program is a leadership program that offers Monterey Peninsula College students the opportunity to represent and promote MPC Umoja/A2Mend Programs to the current students, their families, and other community members. Student Ambassadors are current students who play an important role in connecting all students to the MPC African American Alliance. They serve as Monterey Peninsula College representatives throughout the district community by sharing their personal experiences at MPC.

Duties and Responsibilities

- Assist in the Welcome Center and Umoja Village.
- Support with the African American Alliance social media and marketing.
- Will be able to empathize with students seeking services.
- Participate in leadership workshops, in-service training, and other professional development activities.
- Support and assist in the delivery of outreach services and programs.
- Represent MPC during college nights, career fairs, school visits, and other informational events.
- Assist in the planning and implementation of special events.
- Represent the college at off-campus events as needed.
- Assist other departments on campus in related outreach activities.
- Support with scheduling student appointments with the Umoja Coordinator.



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- Provide top-quality customer service under our standard policies and procedures.
- Maintain cleanliness of the Umoja Village and other areas as assigned.
- Adhere to uniform and grooming policy as defined within company policy
- Maintain high standards of safety within the Umoja Village.
- Ability to provide regular and predictable attendance.
- Ability to comply with workplace conduct standards.

Eligibility Criteria

Students selected as Umoja/A2Mend Ambassadors possess strong interpersonal skills, leadership qualities, a genuine interest in meeting new people, and a sense of school spirit and pride. A Student Assistant should be motivated, a team player, respectful, enthusiastic, responsible, dependable, and punctual. Ambassadors will have flexible work hours.

Minimum Requirements

- Must apply for Federal Financial Aid and be eligible for Federal Work-Study
- Be a currently enrolled student at MPC
- Be enrolled in a minimum of 6 units for the Fall/Spring term or a minimum of 3 units for the Summer term
- Maintain a minimum 2.0 GPA
- Must be a student in good standing and not on Academic, Progress, or Disciplinary Probation
- Must have an updated Education plan on file at all times

Desirable Qualifications

- Ability to work 6-20 hours a week
- Be able to effectively communicate with people of diverse cultural, social, and educational backgrounds
- Must have the ability to work effectively with a team but also be able to work independently
- Must commit to working a full academic year and attend trainings
- Flexibility and dedication to helping the MPC student community.

You may complete our Federal Work Study Application [here](#). If you have further questions about the application process please contact Job Center Coordinator, Lien Nguyen at lnghuyen@mpc.edu. If you have further questions about the job position please contact the department supervisor Elroy D. Gardenhire III.