



Student Job Center, Federal Work-Study Employment Opportunity

General Information

Name of position	MESA Outreach Coordinator
Classification	Level II
Pay Rate	\$17.00
Work Schedule	Up to 20 hrs a week
Length of Employment	August 1st-June 30th
Department	OAA - MESA
Supervisor	Christian Smith cmsmith@mpc.edu

Please review our job description:

<The Math, Engineering, Science Achievement (MESA) program is launching its brand new MESA study center in Spring of 2023 at MPC. The program's goal is to create and foster a STEM positive community for first generation STEM students. The MESA program is looking for Student Coordinators who will work with the MESA Program Director to support the MESA student center, do student outreach and help the grant fulfill its goals. >

Duties and Responsibilities

- Duties include manning the MESA study center to assist MESA students, restock supplies, and assist with students signing in and out.
- Tabling for the MESA program at MPC, STEM activities, and community events
- Duties include contacting students to promote MESA events and activities, create, revise, and edit promotional materials, and other project documents such as student satisfaction surveys for the MESA study center.

Eligibility Criteria

<Include general qualifications for the position and the specific qualifications for the various levels or rates of pay associated with the position.>

Minimum Requirements



MONTEREY PENINSULA College

- Must apply for Federal Financial Aid and be eligible for Federal Work-Study
- Be a currently enrolled student at MPC
- Be enrolled in a minimum of 6 units for Fall/Spring term or a minimum of 3 units for the Summer term
- Maintain a minimum 2.0 GPA
- Must be a student in good standing and not on Academic, Progress, or Disciplinary Probation
- Must have an updated Education plan on file at all times

Desirable Qualifications

- Enrolled in a STEM Major and be a eligible MESA/ASEM Student
- Skilled in oral and written communication
- Can carry 30lbs

You may complete our Federal Work Study Application [here](#). If you have further questions about the application process please contact Job Center Coordinator, Lien Nguyen at lnghuyen@mpc.edu. If you have further questions about the job position please contact the department supervisor <**MESA Director, Christian Smith, cmsmith@mpc.edu**>.