



MONTEREY PENINSULA College

Student Job Center, Federal Work-Study Employment Opportunity

General Information

Name of position	Lobo Ambassador
Classification	Level II
Pay Rate	\$17.00
Work Schedule	Up to 20 hours a week
Length of Employment	August 1st - December 14 (with potential for extension)
Department	Student Outreach and Retention
Supervisor	Brianna Juarez, bjarez@mpc.edu

Please review our job description:

The MPC Lobo Ambassador program is a leadership program that offers Monterey Peninsula College students the opportunity to represent and promote MPC to prospective and current students, their families, and other community members. Lobo Ambassadors are current students who play an important role in connecting new students to MPC. They serve as Monterey Peninsula College representatives throughout the district community and, through sharing their personal experiences at MPC, help to inform visitors to the college about what it is like to be an MPC student.

Duties and Responsibilities

- Lead campus tours
- Participate in leadership workshops, in-service training, and other professional development activities
- Support and assist in the delivery of outreach services
- Represent MPC during college nights, career fairs, school visits, and other informational events
- Assist in the planning and/or implementation of special events such as Welcome Day, New Student Orientation, open houses, Join The Pack! Day, Transfer Day, and Commencement
- Meet and greet prospective students, families, alumni, and special guests
- Provide directions, general information, and assistance to visitors, students and staff
- Assist in Foundation fundraising/community relation efforts
- Represent the college at off-campus events as needed
- Provide assistance in the Welcome Center
- Assist other departments on campus in related outreach activities



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- Attend mandatory staff meetings and trainings

Eligibility Criteria

Students who are selected as Lobo Ambassadors possess strong interpersonal skills, leadership qualities, a genuine interest in meeting new people, and a sense of school spirit and pride. A Lobo Ambassador should be motivated, a team player, respectful, enthusiastic, responsible, dependable, and punctual.

Minimum Requirements

- Must apply for Federal Financial Aid and be eligible for Federal Work-Study
- Be a currently enrolled student at MPC
- Be enrolled in a minimum of 6 units for Fall/Spring term or a minimum of 3 units for the Summer term
- Maintain a minimum 2.0 GPA
- Must be a student in good standing and not on Academic, Progress, or Disciplinary Probation
- Must have an updated Education plan on file at all times

Desirable Qualifications

- Morning availability (8 AM - 12 PM are the Welcome Center's peak times)
- Be able to effectively communicate with people of diverse cultural, social, and educational backgrounds
- The ability to work effectively with a team but also be able to work independently
- Availability to work a full academic year and attend trainings
- Flexibility and dedication to helping the MPC student community
- Bilingual in Spanish and English or any other language

You may complete our Federal Work Study Application [here](#). If you have further questions about the application process please contact Job Center Coordinator, Lien Nguyen at Lnghuyen@mpc.edu. If you have further questions about the job position please contact the department supervisor **Brianna Juarez** at bj Suarez@mpc.edu.