

**Curriculum Advisory Committee
Meeting minutes**

DATE: September 12, 2018 LOCATION: BMC 206 @ 3:30 pm – 5:00 pm

Attendees:

	Richard Abend, ESL → voting member	X	Gamble Madsen, Chairperson/Creative Arts → voting member
X	Judy Cutting, Dean of Instruction - CTE	X	Laura Patterson, CurricUNET Specialist
X	Keith Eubanks – Humanities → voting member		Beth Penney, Basic Skills→ voting member
X	Fred Hochstaedter, Academic Senate → voting member	X	David Seagal, Business and Technology/CSIS → voting member
X	He Seon Ihn, Articulation Officer → voting member		Rachel Whitworth, Social Sciences
X	Lynn Iwamoto, Physical Sciences → voting member		Cathryn Wilkinson, Dean of Instruction – Liberal Arts
X	LaRon Johnson, Counseling/Student Services → voting member	X	Vincent Van Joolen, Dean of Instruction - STEM
	Kiran Kamath, Vice President of Academic Affairs		Vacant, Library
X	Kim Kingswold, Curriculum/Catalog Technician		Vacant, Life Science
X	Jon Knolle, Dean of Instruction – Library, Learning Resources, & Online Ed		Vacant, Physical Education
X	Laura Loop, Nursing → voting member		Vacant, Student Representative

Meeting Chaired by: Gamble Madsen

Notes Submitted by: Laura Patterson

Agenda Item		Action
Call to Order	Time: 3:39 pm	
Announcements	C-ID: New Descriptors (22) and Model Curricula, Office Technology & Business Information Worker	
Comments from Visitors		
Approval of September 12, 2018 Agenda	Corrections noted: none	Motion to approve: Fred Seconded: Laura L CAC Committee Voted: Aye
Approval of September 05, 2018 Minutes	Corrections noted: none	Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye

Consent Agenda		
Action Agenda		
MATH 13 (DE revision)	<i>Pre- Calculus</i> is being revised to add a distance education as a method of instruction	<p>Motion to approve: Laura L Seconded: Lynn CAC Committee Voted: Aye</p> <p>Motion to approve DE: Fred Seconded: Lynn CAC Committee Voted: Aye</p> <p>Motion to approve pre-requisites: Gamble Seconded: Lynn CAC Committee Voted: Aye</p>
MATH 260 (revision)	<i>Pre- Statistics</i> is being revised to update the descriptions and class assignments, remove a prerequisite	<p>Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye</p>
NURS 153 (revision)	<i>Nursing Graduate Transition to Practice</i> is being revised to update units and hours	<p>Motion to approve: Keith Seconded: Lynn CAC Committee Voted: Aye</p>
NURS 204 (revision)	<i>Supervised Nursing Skills Lab I</i> is being revised to update requisites/advisorics and lab content, and to add open entry/exit	<p>Motion to approve: Keith Seconded: Laura L CAC Committee Voted: Aye</p> <p>Motion to approve pre-requisites: Lynn Seconded: Gamble CAC Committee Voted: Aye</p>
NURS 52A (revision)	<i>Nursing I</i> is being revised to update SLOs, objectives, and lecture content	<p>Motion to approve: Lynn Seconded: Fred CAC Committee Voted: Aye</p>

		<p>Motion to approve pre-requisites: Lynn Secoded: Laura L CAC Committee Voted: Aye</p>
<p>NURS 52B (revision)</p>	<p><i>Nursing II</i> is being revised to update SLOs, objectives, and lecture content</p>	<p>Motion to approve: Keith Secoded: Fred CAC Committee Voted: Aye</p> <p>Motion to approve pre-requisites: Keith Secoded: Fred CAC Committee Voted: Aye</p>
<p>NURS 52C (revision)</p>	<p><i>Nursing III</i> is being revised to update SLOs, objectives, and lecture content</p>	<p>Motion to approve: Lynn Secoded: Laura L CAC Committee Voted: Aye</p> <p>Motion to approve pre-requisites: Lynn Secoded: Gamble CAC Committee Voted: Aye</p>
<p>NURS 52D (revision)</p>	<p><i>Nursing IV</i> is being revised to update SLOs, objectives, and lecture content</p>	<p>Motion to approve: Keith Secoded: Laura L CAC Committee Voted: Aye</p> <p>Motion to approve pre-requisites: Lynn Secoded: Gamble CAC Committee Voted: Aye</p>
<p>NURS 54 (revision)</p>	<p><i>Nursing I Accelerated</i> is being revised to update SLOs, objectives, and lecture content</p>	<p>Motion to approve: Fred Secoded: Keith CAC Committee Voted: Aye</p>

		Motion to approve pre-requisites: Keith Seconded: Lynn CAC Committee Voted: Aye
NURS 55 (revision)	<i>Nursing Applied Foundations of Nursing</i> is being revised to update SLOs, objectives, and lecture content	Motion to approve: Laura L Seconded: Lynn CAC Committee Voted: Aye Motion to approve pre-requisites: LaRon Seconded: Laura CAC Committee Voted: Aye
Nursing: Associate in Science (Career Technical) is being revised to update PLOs and course blocks		Motion to approve: Fred Seconded: Lynn CAC Committee Voted: Aye
Discussion Agenda		
<ul style="list-style-type: none"> – Roles of Committee members in communicating with Divisions about curriculum issues, processes, deadlines <ul style="list-style-type: none"> ○ Suggested English department makes recommendations about how affected disciplines should move forward in regards to the AB 705 changes ○ Suggested Math department makes recommendations about how affected disciplines should move forward in regards to the AB 705 changes ○ Recommendations to be brought to next CAC meeting for vote – Proposed Draft of AP 4020: Student Learning Hours and Units (to accompany BP 4020) – Development of RFP for Online Curriculum & Catalog Management System (to replace CurricUNET) <ul style="list-style-type: none"> ○ CAC asked to review and comment 		
<p>Next meeting: September 19, 2018 Location: BMC 206</p>		