

Must have FWS to apply

Student Civic Engagement Assistant

The mandate for California Assembly Bill 963, the Student Civic and Voter Empowerment Act is simple: get more youth voters involved and act on what they want from the government by becoming engaged and educated voters. The MPC student government and Student Activities are working to fulfill the mandate, and what we accomplish has an influence on our future state funding. We need your help! If you are interested in political science and/or legal studies, this is a perfect entry-level paid internship for you! Hours vary because this work is sensitive to the election cycle and the state-determined deadlines.

Overview

The position works under the guidance of the Student Activities Coordinator, the Associated Students Monterey Peninsula College, and its Student Representation Council. The intern will learn about the state and institutional organization and functionality. This is an opportunity to work for real-world solutions by bringing more voters into the democratic process. The culture is inspiring, inclusive, and open-door oriented.

Essential Responsibilities:

- Communication including cold calls to invite and confirm groups and presenters to the MPC voter/civic engagement events.
- Keep track of the development and updates of the MPC AB 963 Action Plan on how to get students more involved in participatory democracy as voters and supporters (did you

know that if the citizenship status is the only thing preventing them from voting, people can still work as poll workers?)

- Schedule permitting, attend meetings and events to assist in organizing and executing plans, e.g., welcoming the presenters and checking them in for their tables, and relay messages as needed to bridge any communication gaps.
- Any research duties related to AB963.
- Any other assignments and tasks as needed.

Activities: phone calls, email, in-person meetings, checking and sending reminders for meetings and events, and other duties as needed.

Skills and Qualifications (*this is the perfect position to cultivate the skills and qualities listed here*)

Interest in applying ideas and concepts to issues. Solution oriented. Creative and organized. The ability to communicate in multiple languages is welcome. Clear communication skills both in-person and in writing with a professional tone, the ability to work independently, attention to details and deadlines, and a self-inspired critical thinker.

Type of work performed

Emails, phone calls, and messages: Communicate and liaise with different groups of people and organizations within and without Monterey Peninsula College to ensure that the school is on track to meet and stay in compliance with AB963. Assisting in constructing the Action Plans and

their updates ensuring communications between the Student Activities Office and the student body.

Mission of AB963

“...statewide nonpartisan program that elevates college student voices and promotes civic engagement efforts to build a more inclusive democracy.”

<https://www.sos.ca.gov/elections/castudentsvote>

<https://elections.cdn.sos.ca.gov/pdfs/castudentsvote/civicengagetoolkit-final>

Socialized solutions for housing? Healthcare access and delivery? Civil Rights? Voter participation adds to the diversity of solutions.

MPC students are the next generation of voters. Engage and empower through the political process.