



REQUEST FOR EXCUSED WITHDRAWAL (EW)

Return completed forms to the Admissions & Records Office
Incomplete or illegible forms will not be processed

Note: This request form is specifically for classes taken during the summer of 2023 or later. To be eligible for an excused withdrawal students must have dropped the course(s) with a 'W' grade and the request form must be received by Admissions & Records before the last day of each class listed below. To petition for an exception due to extenuating circumstances, please submit an Academic Council: General Petition.

Name _____ Fall Spring Summer _____
Last First MI year

Email _____ MPC Student ID # ____ / ____ / ____

Address _____ Phone (____) _____

City State Zip

MPC seeks to promote student success and course completion for all students. Students are encouraged to reach out for assistance. Counselors, financial aid staff, or any other Student Services staff member can assist a student with finding resources to stay in school. Resources include assistance with food, housing, technology, transportation, and more!

I request an EW grade (excused withdrawal) for the following classes:

Section Number	Course Name	Instructor	Units
0000	ENGL 1A	Mr. Rose	3

I, the student, understand that this request will make a permanent grade change on my transcript for the class(es) listed above. I understand EW grades do not affect my grade point average (GPA), and will not be counted toward progress or academic probation and dismissal. However, other aspects of student life, such as financial aid awarding may be affected. I understand it is my responsibility to check with financial aid staff, a counselor, or transfer staff if there are concerns. By signing below, I acknowledge and accept the information provided to me on this form.

Student Signature Date