



CCAP PROCESS INFORMATIONAL FORM

This form is for informational purposes only, please do not submit form.

MPC offers two tracks for dual enrolled high school students, traditional and College and Career Access Pathway (CCAP). Students who take classes through the traditional track will need to complete an application each term they attend. For students within the CCAP pathway, only one application during high school is required. Students will need to know both their MPC student ID and their CCCID in order to complete the process. Please reach out to admissions@mpc.edu or through the contact information at the bottom of this form with any questions.

FORM A

CCAP Form A is the parent permission form. Students request their parents to allow them to take classes at MPC while dual enrolled. Parents will need to review the form in its entirety, sign the form, and have their students submit the form to Admissions & Records. Form A will need to be completed once, for CCAP high school participation. Parents wishing to rescind their approval may email admissions@mpc.edu for more information. Once Form A is approved, it will be reflected on the student's WebReg portal, under the 'Petitions' link.

FORM B

CCAP Form B is the high school permission form. Students request their high school principal to authorize them to take CCAP classes at MPC. High school principals (or their designee) will need to review the form, sign the form, and have their students submit the form to Admissions & Records. Form B will need to be completed once, for CCAP high school participation. Once Form B is approved, it will be reflected on the student's WebReg portal, under the 'Petitions' link.

FORM C

CCAP Form C is the student course authorization request form. Students request authorization to register in the CCAP classes they plan to take. Students will need to complete the form in its entirety and submit the form to Admissions & Records. Once the form has been processed, authorized classes will appear in the students' WebReg account, under 'K-12 Course Authorization'. Once authorized, the student will be able to register for the classes through their WebReg portal. Form C will need to be completed each term a student plans to register for CCAP classes. Both Form A and Form B will need to be on file at Admissions & Records before Form C can be processed.

Students who would like to participate in both traditional and CCAP dual enrollment classes will need to follow both enrollment processes. Please visit www.mpc.edu/admissions/forms for traditional dual enrollment forms.