



College or University Internship Checklist

Central Coast Teach Up - Monterey Peninsula College



Secondary Education teachers earn a Single Subject Teaching Credential, certifying educators to teach a specific subject in middle or high school classrooms. The first step to becoming a certified teacher is to earn a five-year Preliminary Credential. Individuals who have extensive classroom experience might consider the College or University Internship Route. This route allows candidates who **have satisfied the minimum 120-hour intern preservice preparation and have enrolled in a Commission on Teaching Credentialing (CTC)-approved credential program** at a public or private college or university to serve as a teacher under the supervision of a credential program and employer (K-12 district). For assistance with navigating the following requirements, please contact us at centralcoastteachup@mpc.edu.

REQUIREMENTS CHECKLIST:

<input type="checkbox"/> Bachelor's Degree	Major: _____ GPA: _____
<input type="checkbox"/> Basic Skills Requirement	Satisfied by <u>one</u> of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> CBEST Exam <input type="checkbox"/> Multiple Subject CSET + Writing Skills CSET <input type="checkbox"/> Pass CSU Early Assessment Program or CSU Placement Exam <input type="checkbox"/> SAT or ACT exam <input type="checkbox"/> AP Exam <input type="checkbox"/> Pass Basic Skills Exam from Another State <input type="checkbox"/> Qualifying Coursework <input type="checkbox"/> Combination of qualifying coursework and exams
<input type="checkbox"/> Subject Matter Competency	Satisfied by <u>one</u> of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> CSET exam <input type="checkbox"/> Approved Subject Matter Waiver Program <input type="checkbox"/> Completion of an academic major in the subject area of the credential <input type="checkbox"/> Combination of qualified coursework and exam
<input type="checkbox"/> US Constitution Competency	Satisfied by <u>one</u> of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> Complete a course on the U.S. Constitution <input type="checkbox"/> Pass an examination by an accredited college or university
<input type="checkbox"/> Submit Application via CTC-Approved Sponsor	To be eligible for this route, a CTC-approved program sponsor (a college or university) must complete an application recommending the candidate for this route. The application is completed online.
<input type="checkbox"/> Teacher Preparation Program	Common requirements for admission (review each program for a complete list): <ul style="list-style-type: none"> <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Basic Skills Requirement <input type="checkbox"/> Subject Matter Competency <input type="checkbox"/> Experience with youth <input type="checkbox"/> CTC Certificate of Clearance <input type="checkbox"/> Essay(s) <input type="checkbox"/> U.S. Constitution Competency <input type="checkbox"/> Field Placement Requirements

<input type="checkbox"/> Teaching Performance Assessment	Satisfied by <u>one</u> of the following options (completed while in Teacher Preparation Program): <input type="checkbox"/> CalTPA <input type="checkbox"/> edTPA
<input type="checkbox"/> Formal Recommendation	Upon completion of the credential program and the requirements listed above, candidates will apply to the CTC for their Preliminary Credential with the recommendation of the credential program in attendance. More information will be provided while nearing the end of your credential program.

Last updated September 30, 2022. For more information, please refer to <https://www.ctc.ca.gov/credentials/teach>.