



# District Internship Route Checklist

Central Coast Teach Up - Monterey Peninsula College



Elementary Education teachers must earn a Multiple Subject Teaching Credential, certifying educators to teach all subjects in self-contained TK-12 classrooms. The first step to becoming a certified teacher is to earn a five-year Preliminary Credential. Individuals who have extensive classroom experience might consider the District Internship Route. This route requires candidates to seek sponsorship by a California Commission on Teacher Credentialing (CTC)-approved District Intern program. For assistance with navigating the following requirements, please contact us at [centralcoastteachup@mpc.edu](mailto:centralcoastteachup@mpc.edu).

## REQUIREMENTS CHECKLIST (for eligibility):

<input type="checkbox"/> <b>Bachelor's Degree</b>	Major: _____ GPA: _____
<input type="checkbox"/> <b>Basic Skills Requirement</b>	<b>Satisfied by <u>one</u> of the following options:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> CBEST Exam</li> <li><input type="checkbox"/> Multiple Subject CSET + Writing Skills CSET</li> <li><input type="checkbox"/> Pass CSU Early Assessment Program or CSU Placement Exam</li> <li><input type="checkbox"/> SAT or ACT exam</li> <li><input type="checkbox"/> AP Exam</li> <li><input type="checkbox"/> Pass Basic Skills Exam from Another State</li> <li><input type="checkbox"/> Qualifying Coursework</li> <li><input type="checkbox"/> Combination of qualifying coursework and exams</li> </ul>
<input type="checkbox"/> <b>Subject Matter Competency</b>	<b>Satisfied by <u>one</u> of the following options:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> CSET exam</li> <li><input type="checkbox"/> Approved Subject Matter Waiver Program</li> <li><input type="checkbox"/> Completion of an academic major in the subject area of the credential</li> <li><input type="checkbox"/> Combination of qualified coursework and exam</li> </ul>
<input type="checkbox"/> <b>US Constitution Competency</b>	<b>Satisfied by <u>one</u> of the following options:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Complete a course on the U.S. Constitution</li> <li><input type="checkbox"/> Pass an examination by an accredited college or university</li> </ul>
<input type="checkbox"/> <b>Verification by employing agency</b>	This step is completed by the district sponsoring the candidate. "The governing board of the employing agency must verify (on form CL-707A, entitled Governing Board Statement for District Intern Credentials) that the district intern will be assisted and guided throughout the training period by a certificated employee who has been designated per California Education Code Section 44830.3(a)".
<input type="checkbox"/> <b>Application</b>	In collaboration with the employing agency, a completed application needs to be submitted with a completed Live Scan receipt to the CTC.

## REQUIREMENTS CHECKLIST (for completion of pathway):

<input type="checkbox"/> <b>Reading Instruction Competence Assessment (RICA)</b>	<b>Satisfied by <u>one</u> of the following options:</b> <input type="checkbox"/> Written Examination <input type="checkbox"/> Video Examination
<input type="checkbox"/> <b>Teaching Performance Assessment</b>	<b>Satisfied by <u>one</u> of the following options (completed while in Teacher Preparation Program):</b> <input type="checkbox"/> CalTPA <input type="checkbox"/> edTPA
<input type="checkbox"/> <b>Professional Development Plan</b>	The employing district is responsible for implementing a Professional Development Plan where a mentor teacher is assigned to the prospective teacher.
<input type="checkbox"/> <b>Formal Recommendation</b>	Upon completion of the requirements listed above, candidates will apply to the CTC for their Preliminary Credential with the recommendation of the sponsoring district. More information will be provided when the requirements are completed.

Last updated September 30, 2022. For more information, please refer to <https://www.ctc.ca.gov/credentials/teach>.