



Library

## EMAIL TO STUDENTS

Dear [Student First Name],

Did you know that students who use the campus support services in the Starfish Student Success Network are more likely to pass their courses and complete their academic goal(s)? Below you will find a referral that I believe will help you. If you have not been contacted by the MPC Library within two business days, please follow up with this office as soon as possible to get the assistance. The MPC Library provides a variety of additional support and resources to students including

- audiobooks, books, CDs, course reserves, DVDs, and reference materials
- chromebooks, hotspots, and calculators
- meeting and study rooms
- access to printers
- reference and technology support
- and more!

Referral Name: [Referral Name] Website Address: www..mpc.edu/library Email Address: library@mpc.edu Phone Number: (831) 645-4095 (voice); (831) 292-4898 (text)

Course: [Course Name] Due Date: [Due Date]

Sincerely, [Creator Name]





You have a referral to the [Referral Name]. Please login to Starfish to view the details.

