

ADMINISTRATIVE PROCEDURES

Chapter 5 Student Services

5013

AP 5013 Students in the Military

Residence Determinations for Military Personnel and Dependents

A student who is a member of the armed forces of the United States stationed in California, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to in-state tuition. Such students shall retain in-state tuition classification in the event that the member of the armed forces is thereafter transferred on military orders to a place outside of California or thereafter retires from active duty, so long as the student remains continuously enrolled in the District.

An undergraduate student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty and is in attendance at, or has been admitted to the District shall be entitled to in-state tuition classification. Such students shall retain in-state tuition classification if they are thereafter transferred on military orders to a place outside of California, so long as the student remains continuously enrolled in the District.

An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California is entitled to in-state tuition classification.

An individual who is entitled to transferred Post-9/11 GI Bill[®] program benefits by virtue of their relationship to a member of the uniformed services who is serving on active duty is entitled to resident classification.

A parent who is a federal civil service employee and his/her natural or adopted dependent children are entitled to in-state tuition classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.

A student claiming the in-state tuition classification provided for here for the dependent of military personnel shall submit a US Military Dependent Nonresident Tuition Exemption Form. A student claiming in-state tuition classification provided for here for a person's duty station is in California on active duty as of the residence determination date, or has been transferred outside of California on active duty after the residence determination date, or that the military person has retired or discharged from active duty after the residence determination date (Title 5



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Sections 54041 and 54042) shall submit a Veterans' Nonresident Tuition Exemption Request (AB13) Form. These forms will be processed through the MPC Admissions & Records Office.

Withdrawal Policies for Members of the Military

A student who is a member of an active or reserve United States military service and who receives orders compelling a withdrawal from courses shall be permitted to withdraw upon verification of such orders. A MW symbol may be assigned. Military withdrawal shall not be counted in progress probation, dismissal calculations, or in calculating the permitted number of withdrawals. In no case may a military withdrawal result in a student being assigned a "W" grade. In no case may a college require a student who is required to report for military duty to withdraw from a course by a specified date in order to receive a full refund of the tuition and fees the student paid to the college for the academic term in which the student was required to report for military service.

A student requesting a Military Withdrawal may contact the Admissions & Records Office.

References: Education Code Sections 68074, 68075, 68075.5, and 68075.7;

Title 5 Sections 55023, 55024, 54041, 54050, and 58620;

Military and Veterans Code Section 824;

38 U.S. Code Section 3679

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