

Department of Administrative Services

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**ADDENDUM NO. 1**

Date: December 22, 2021

RFQ: On-Going Architectural Services

The following changes, additions, modifications and corrections hereinafter set forth shall apply to the documents for this RFQ and shall be made a part thereof and subject to all the requirements thereof, as if originally specified and/or shown.

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**General**

- 1) Attached is the pre-proposal sign-in sheet for reference (mandatory virtual meeting was held on December 15, 2021, at 10:00am).

**Response to Questions Received**

- 1.) If an engineering firm is listed as a subconsultant on this Architectural RFQ, are they then precluded from pursuing the future On-Going Engineering Services RFQ as a prime firm?  
**Response: No.**
- 2.) Our plan is to submit our SOQ to Steve Haigler, per the RFQ instructions. We are also thinking we should copy Kevin and Cody, too, just to be safe. Please confirm that this is acceptable.  
**Response: This is acceptable.**
- 3.) What type of financial statement are you looking for (Tab 7)? We recommend a basic compiled statement (P&L and Balance Sheets) since all others require significant time and accountant fees.  
**Response: Compiled P&L and balance sheets are acceptable. These may be sent as a separate secure link if preferred.**
- 4.) Page limit for SOQ?  
**Response: No page limit.**
- 5.) How many firms in the pool?  
**Response: This number is contingent on the quantity of SOQ submittals received and short-listed firms selected for interview, however, the pool will likely have 3 to 7 firms.**
- 6.) Will the submittal be delivered electronically?  
**Response: Yes, delivery instructions can be found within the RFQ.**
- 7.) Will one of the future RFQ's be for commissioning services?  
**Response: District is still considering whether commissioning is part of design services, a separate RFQ, or a district-provided service. For now, please include a commissioning consultant in your SOQ response.**

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8.) What is the timeline for the Measure V planning process?

**Response: It is anticipated the planning process for Measure V will be completed end of March 2022.**

9.) Will you be publishing the attendee list from the mandatory pre-proposal meeting?

**Response: Yes, see attached.**

10.) What projects or type of projects are going to be included in the bond program?

**Response: To repair/upgrade aging classrooms, career training facilities, deteriorating roofs, plumbing/electrical systems, remove hazardous materials, and improve instructional technology. Acquire, construct, repair sites, facilities, equipment improving student/veteran access to affordable, high-quality training in math, science, engineering, and technology.**

11.) What type of delivery format does MPC plan to use?

**Response: Delivery methods have not been chosen at this time.**

12.) What other future RFQs will be going out?

**Response: Several other professional services RFQ's may be released including, but not limited to On-Going Engineering Services, On-Going Civil Engineering and Survey, CEQA, Geotechnical Engineer, HazMat Testing, Project Inspectors, and Testing and Inspections.**

13.) Will the financials of the firm need to be certified and can they be included separately from the main proposal to not be found in a public information request search?

**Response: Financials do not need to be certified and yes, they may be sent as a separate PDF so as not to be shared publicly. If a separate financials PDF is provided, please clearly state 'confidential' on the cover sheet. Also see response to question #3 above.**

14.) Will there be any state funding?

**Response: Yes, several projects have state funding eligibility.**

15.) Will MPC be doing any student housing?

**Response: None planned at this time.**

16.) Will projects include sustainability goals such as ZNE?

**Response: Reference the Facility and Technology Master Plan (FTMP) on the MPC website for an outline of current sustainable goals.**

**END OF ADDENDUM**

# Monterey Peninsula College - Architectural Services RFQ Mandatory Meeting

Wednesday, December 15, 2021 at 10:00AM



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