

REPEAT ADJUSTMENT FORM

Return to Admissions & Records Office
Incomplete or illegible forms will not be processed

Name _____
Last First MI

MPC Student ID # _____ / _____ / _____

Address _____

Phone (_____) _____

City _____ State _____ Zip _____

Email _____

Note: When a course is repeated, only the newest grade will count toward your GPA. The older grade(s) will still remain on your transcript for recordkeeping but will no longer affect your GPA and total number of credits.

I request to replace the grade for the following class(es):

	Department and Course Number	1 st Attempt Term / Year	Grade	2 nd Attempt Term / Year	Grade	3 rd Attempt Term / Year	Grade	4 th Attempt Term / Year	Grade
1									
2									
3									
4									

Student Signature

Date