

ACADEMIC COUNCIL PETITION

Return to Admissions & Records Office
Incomplete or illegible forms will not be processed

Note: The Academic Council meets every 2nd and 4th Tuesday of the month.
The Academic Council's decision regarding your petition will be posted on WebReg.

PART A: TO BE COMPLETED BY STUDENT

Name _____ Fall Spring Summer _____
Last First MI year

Email _____ MPC Student ID # ____ / ____ / ____

Address _____ Phone (____) _____

City State Zip

I request that the Academic Council consider my petition for the following:

- | | |
|---|---|
| <input type="checkbox"/> Academic Renewal (see reverse) | <input type="checkbox"/> Priority Registration Appeal |
| <input type="checkbox"/> Refund of Fees | <input type="checkbox"/> Other (specify): _____ |

Please state clearly what your request is, the reason for your request, and what your desired outcome is:

Student Signature _____

Date _____

Note: Please attach any supporting documentation to this form. Contact the Admissions & Records Office for more information regarding what may be required.

PART B: FOR ACADEMIC RENEWAL (See catalog for eligibility requirements)

NOTE: Students are required to see a counselor to discuss Academic Renewal prior to submitting a petition to the Academic Council.

Have you ever applied for Academic Renewal at MPC before? Yes No If yes, when? _____

I am using units completed from the below listed institution(s) to show a grade point average of 2.0 or higher in the last 12 units of letter grades received. (Official transcripts are required to be on file in the Admissions & Records Office.)

Please list the classes which you are requesting to have eliminated from your MPC grade point average. Note: substandard work ("D" and "F" grades) only.

Course Name	Term Completed	Grade Received	Units

Counselor Name **Counselor Signature** **Date**

PART C: FOR OFFICIAL COLLEGE USE ONLY

Action taken by Council: Approved Denied Deferred

Explanation:

Chair, Academic Council Date