

MONTEREY PENINSULA COLLEGE - GOVERNING BOARD OF TRUSTEES

MINUTES:

FEBRUARY 12, 2021 - BOARD RETREAT (2)

Board Retreat Session 2 of 2 (Friday, February 12, 2021)

Generated by JoRene Finnell on Friday, February 12, 2021

Members Present:

- Student Trustee Tenisha Hill
- Trustee Rosalyn Green
- Trustee Libby Downey
- Trustee Debbie Anthony (joined at 9:21am)
- Vice Chair Loren Steck
- Chair Yuri Anderson
- Mr. David Martin, interim Superintendent/President, Board Secretary

Absent:

Meeting called to order at 9:02 AM

1. OPENING ITEMS

A. Roll Call

B. Pledge of Allegiance

Chair Yuri Anderson led the Pledge of Allegiance

C. Action: Approval of Agenda - 21:09

Dr. Helen Benjamin reviewed today's **revised** agenda.

The MPC engaged in a two-day retreat focused on enhancing Board effectiveness. The following represent decisions made by the Board in various categories.

BE IT RESOLVED, That the Governing Board approves today's agenda.

Motion by Loren Steck, second by Libby Downey.

Final Resolution: Motion Carries

Aye: Rosalyn Green, Libby Downey, Loren Steck, Yuri Anderson

2. PUBLIC COMMENT

A. Public Comment

None

3. NEW BUSINESS

A. (**REVISED**): Board Communication

1. Board Policy: 2720: Communications among Board Members
<https://www.mpc.edu/home/showpublisheddocument?id=36362>

Trustees had a robust discussion about Board Policy 2720
Trustee Debbie Anthony joined the meeting at 9:21am

2. Board Policy 2721: Communications by Governing Board Members with College Staff
<https://www.mpc.edu/home/showpublisheddocument?id=37010>

B. (**REVISED**): Effective Board Meetings

Trustees reviewed 2020 Board Self Evaluation:

- 1) Study Session around topics to explore "issues"
- 2) Brown Act continued training
- 3) Trustees encouraged adding future Board agenda item during the review of "Advanced Planning." If less than a quorum is in need of additional information they may speak with the Superintendent/President.
- 4) Board Comments allows trustees to share updates on their trustee areas and community meetings attended during the month

- 5) Creation of Board agenda
- 6) Legal counsel needed at Board meetings (TBD)

C. Relationships

Board Member Relationships

The Board recognizes the importance of good relationships between and among each other. Therefore, they will strive for a relationship in which they (1) each other as equals and with respect; (2) not take things personally; (3) agree to disagree; (4) not make assumptions and ask questions; and (5) keep students in the forefront of their thinking.

To maintain good relationships, the Board agreed to:

- Honor commitments and be on time for meetings;
- Come to meetings with open mind and good intentions;
- Be cognizant of introspection; look inward; not only outward toward others;
- Get to know each other better, come to meetings prepared; get questions answered in advance of a Board meeting;
- Assume that everyone is coming from the place of wanting to do the best for the college and the district;
- Respect and acknowledge differences;
- Use tact in redirecting Board members who veer from discussion topics;
- Work toward common goals;
- Not put each other on the spot by addressing issues/differences privately.

Board-CEO Relationships

The Board desires to have a relationship with its CEO. That relationship would be characterized by openness based on trust and mutual respect in which the Board and CEO are comfortable with each other, and the Board is mindful of the CEO's time. The Board is not additive to the work of the CEO but supportive to make the CEO better on the job. They would operate in a "no surprises" environment because of excellent communication between Board and CEO. In addition, the Board and CEO would serve as "backstops" for each other to relieve undue pressure and maintain consistency.

To achieve the goals of the relationship, the Board will:

- Meet individually with the CEO to review the Board agenda;
- Make sure the CEO has accurate information about the community;
- Share inaccuracies to make sure he has right info; and
- Invite him to disagree with the Board.

Relationship with Service-Area Community

The Board wants a genuine, strong relationship with the community that ensures the community is aware of the Board as their "connector" to the college. They want a reputation of listening to inform their dialogues with the broader community as reflected in the matters they discuss and the decisions they make.

To ensure the relationships they desire, Board members should consider having:

- 1) Individual Social Media pages: Facebook, Instagram etc...
- 2) Attend local school board meetings and other local entities
- 3) Governing Board member emails and group Board meeting email
- 4) Board meeting highlights sent out - extend to community
- 5) Host community social functions
- 6) More media list and distribution list has increased - Good news
- 7) Community meetings with trustee areas
- 8) Read local newspapers - stay current with local news and events

D. The Board's Role in Diversity, Equity, and Inclusion (DEI)

Dr. Benjamin guided a conversation on board policies and procedures regarding Diversity, Equity, and Inclusion.

Board policies and procedures related to these topics was reviewed.

- Board Policy 3410: Nondiscrimination <https://www.mpc.edu/home/showpublisheddocument?id=37804>
- Board Policy 3420: Equal Employment Opportunity <https://www.mpc.edu/home/showpublisheddocument?id=19574>
- Board Policy 3430: Prohibition of Harassment <https://www.mpc.edu/home/showpublisheddocument?id=37806>
- Board Policy 7100: Commitment to Diversity <https://www.mpc.edu/home/showpublisheddocument?id=19566>
- ACCT DEI Guide

Board for a Lunch Break: 12pm - 12:35pm

Board members participated in a robust discussion and joined in a DEI activity which included reviewing the ACCT guide on Board's role in DEI.

E. 2020-2021 Board Goal Review

Briefly reviewed Board Self Evaluation and will need further discussion and review in the future.

F. Wrap-up

Individual Board Member/CEO Commitments:

- Be more transparent with his schedule. Provide better communication time limits and to time openings. - CEO David Martin
- As Board chair, be more intentional to better understand Board interests. - Chair Yuri Anderson
- Be more patient and realize things take more time. - Trustee Debbie Anthony
- Be more responsive and engaging. She tends to listen too much. - Trustee Rosalyn Green
- Do a better job of representing his community. - Vice Chair Loren Steck
- All agreed to keep each other accountable and responsible for their commitments

4. ADJOURNMENT

A. Time Meeting Adjourned - 1:36pm