



MONTEREY PENINSULA COLLEGE

Wednesday, February 24, 2021
February 24, 2021 - Regular Governing Board Meeting

4:00 p.m., Regular Meeting, via Zoom Webinar:

https://cccconfer.zoom.us/j/95204624221?pwd=Tm5ERlJkTkIMaTgzQ3FYcWlYz3dUZz09

Passcode: 628249

Per Board Policy 2365 - Board meeting recordings will be available for public review for 30 days after the meeting

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Anyone wishing to attend or participate in a meeting of the MPC Governing Board may do so via the Zoom link listed on the agenda.

To the members of the Monterey Peninsula Community College School District, community members, organizations and those radio stations, television stations, digital media, and newspapers of general circulation and all individuals who have requested in writing notice of meetings of the Governing Board.

PUBLIC COMMENTS

In order to equitably facilitate public comments, please:

- Public comments submitted electronically by emailing GoverningBoard@mpc.edu no later than 5pm the day before the meeting.
Electronic submissions must be received prior to the posted start time of the meeting.
Please include in the email subject line: "Public Comments for the Governing Board Meeting of (insert meeting date).
Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda

Please note the following:

- Submissions of public comments will be considered a public record under the Public Records Act and are therefore subject to public disclosure.
Submissions will be read aloud at the meeting and must comply with the three-minute time limit.
Submissions must either address an item listed on the agenda or be within the subject matter jurisdiction of the Board.

SUSPENSION OF CERTAIN REQUIREMENTS OF THE BROWN ACT AND BAGLEY-KEENE ACT

Governor Gavin Newsom issued Executive Order No. N-25-20 on March 12, 2020, and Executive Order No. N-29-20 on March 17, 2020, announcing the suspension of certain meeting requirements of the Brown Act and Bagley-Keene Act in response to the increasing threat posed by the novel Coronavirus (COVID-19).

These orders:

- authorize state and local bodies to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local or state agencies (N-25-20);
waive the requirements expressly or implicitly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting (N-25-20); and
state that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment."

1. OPENING ITEMS / CALL TO ORDER

Subject

A. Roll Call

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category 1. OPENING ITEMS / CALL TO ORDER
Access Public
Type Procedural

Subject B. Pledge of Allegiance

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category 1. OPENING ITEMS / CALL TO ORDER
Access Public
Type Procedural

Subject C. Approval of Agenda

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category 1. OPENING ITEMS / CALL TO ORDER
Access Public
Type Action

Recommended Action BE IT RESOLVED, That the Governing Board approves today's agenda.

Subject D. ACTION: Adopt Resolution No. 21:11 Celebrating March as Women's History Month

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category 1. OPENING ITEMS / CALL TO ORDER
Access Public
Type Action

Recommended Action BE IT RESOLVED, that the Monterey Peninsula Community College District Governing Board of Trustees adopts Resolution No. 21:11 Celebrating Women's History Month.

Goals

- 2021 Board Goal 5. Community Involvement
- 2021 Board Goal 3. Board Effectiveness
- 2021 Board Goal 2. Institutional Quality
- 2021 Board Goal 1. Student Access, Success, and Completion
- EMP Goal 4. Campus Community - Foster an organizational culture that supports collaboration, professional growth, and leadership development.
- EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.
- EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.
- EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact:

The adoption of this resolution assures women, who comprise a majority of the student population within the Monterey Peninsula Community College District, of the District's commitment to support and enhance services, courses, and programs that enable them to attain their educational and career goals.

Background:

Monterey Peninsula Community College District Board of Trustees will consider the adoption of a resolution celebrating Women's History Month, which is commemorated annually in March.

Budgetary Implications:

None

File Attachments

[Women's History Month Resolution_2-24-21.pdf \(85 KB\)](#)

2. PUBLIC COMMENT

Subject**A. Public Comment**

Meeting

Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category

2. PUBLIC COMMENT

Access

Public

Type

Information, Procedural

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

Public Comment:

3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Subject**A. ASMPC Report**

Meeting

Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category

3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Access

Public

Type

Information, Reports

Report: The ASMPC President or another representative from the Associated Students of MPC will provide the Governing Board with a report.

File Attachments

[02-24-21 ASMPC Board Report.pdf \(78 KB\)](#)

Subject **B. Academic Senate Report**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Access Public

Type Information, Reports

Report: The Academic Senate President or another representative from the MPC Academic Senate will provide the Governing Board with a report.

File Attachments
[02-24-21 AS Board Report.pdf \(31 KB\)](#)

Subject **C. MPCEA Report**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Access Public

Type Information, Reports

Report: The MPCEA President or another representative from the MPCEA will provide the Governing Board with a report.

Subject **D. MPCTA Report**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Access Public

Type Information, Reports

Report: The MPCTA President or another representative from the MPCTA will provide the Governing Board with a report.

Subject **E. Superintendent/President's Report**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 3. ACCEPT ORGANIZATION AND STAFF REPORT(S) & PROVIDE DIRECTION AS NEEDED

Access Public

Type Information, Reports

Report: Mr. David Martin, Interim Superintendent/President (or a representative) will provide the Governing Board with an update.

File Attachments
[02-24-21 VP BOARD REPORTS.pdf \(712 KB\)](#)

4. CONSENT CALENDAR

Subject	A. Approval of the Consent Calendar
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent), Procedural
Recommended Action	Approval of the Consent Calendar

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	B. Minutes from the January 27, 2021 Regular Board Meeting
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent), Minutes, Procedural
Recommended Action	BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on January 27, 2021.
Minutes	View Minutes for Jan 27, 2021 - January 27, 2021 - Regular Governing Board Meeting
The minutes are considered draft form until the Governing Board approves.	

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	C. Minutes from the February 11, 2021 Board Retreat
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent), Minutes, Procedural
Recommended Action	BE IT RESOLVED, that the Governing Board approves the minutes of the Board Retreat on February 11, 2021.
Minutes	View Minutes for Feb 11, 2021 - Board Retreat Session 1 of 2
The minutes are considered draft form until the Governing Board approves.	

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the

Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **D. Minutes from the February 12, 2021 Board Retreat**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Board Retreat on February 12, 2021.

Minutes [View Minutes](#) for Feb 12, 2021 - Board Retreat Session 2 of 2

The minutes are considered draft form until the Governing Board approves.

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Subject **E. Minutes from the February 19, 2021 Board Policy Subcommittee Meeting**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent), Minutes, Procedural

Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Board Policy Subcommittee Meeting on February 19, 2021.

Minutes [View Minutes](#) for Feb 19, 2021 - Board Subcommittee for Governing Board Policies

The minutes are considered draft form until the Governing Board approves.

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Subject **F. Donations**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.

Donor Name: Ed Mellinger

Items Donated To: Creative Arts - Music Department

Description of Donation: John Robert's grand piano

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Subject	G. Action: Accept the 311 1st Quarter and 2nd Quarter Financial Reports (311Q's)
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	That the Governing Board accept the Quarterly Financial Status Reports for the quarters ending September 30, 2020 and December 31, 2020, as presented on form CCFS 311Q, be accepted and made part of the minutes of the meeting.

Proposal:

That the Governing Board review and accept the attached Quarterly Financial Status Reports (Form CCFS 311Q) for the quarters ending September 30, 2020 (quarter 1 of 2020-21) and December 31, 2020 (quarter 2 of 2020-21).

Background:

AB 2910, Chapter 1486, Statutes of 1986, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's Office.

Budgetary Implications:

Steps have been taken to ensure close monitoring of the District's budget. Monthly reports, updates, and projections will be provided to the Governing Board.

Recommended by:

Steve Haigler, Interim Vice President of Administrative Services

Prepared by:

Rosemary Barrios, Controller

File Attachments

[CCFS 311Q - 1st Q.pdf \(165 KB\)](#)

[CCFS 311 Q- 2nd Q.pdf \(126 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject H. Action: Approval of Budget Revisions for the month of January 2021.

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Approve Budget Revisions for the period of January 2021.

Background:

Please see attached budget revision document.

Budgetary Implications:

Budget Reductions Total \$1,351,514

Budget Increases Total \$3,532,198

Recommended By:

Steve Haigler, Interim Vice President of Administrative Services

Prepared By:

Rosemary Barrios, Controller

File Attachments

[Budget Revisions - January 2021.pdf \(155 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **I. Action: Accept the Monterey County Investment Report for the Quarter Ending December 31, 2020**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board reviews and accepts the Monterey County Investment Report for the Quarter Ending December 31, 2020.

Background:

The majority of the funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides a quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending December 31, 2020, was 1.21%. Approximately 85% of the investment portfolio is comprised of U.S.Treasuries, Federal Agency securities and other liquid funds. The remaining 14% is invested in corporate debt and is rated in the higher levels of investment grade. The Supranationals 1% is rated AAA.

Budgetary Implications:

None.

File Attachments
 MONTEREY COUNTY TREASURER - Quarterly Investment Report as of 12-31-20.pdf (1,138 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **J. Action: Accept January and February Monthly Payrolls**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board accepts the January 29, 2021 Regular Payroll, February 10, 2021 Supplemental Payroll.

Background:

PAYROLL TYPE	PAYROLL DATE	PAYROLL TOTAL
Regular Payroll	January 29, 2021	\$2,076,037.49
Supplemental Payroll	February 10, 2021	\$18,257.68

	Total	\$2,094,295.17
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Budgetary Implications:

Resolution: Be it resolved that the: January 29, 2021 Regular Payroll in the amount of \$2,076,037.49 and the February 10, 2021, Supplemental Payroll in the amount of \$18,257.68 be approved.

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	K. Action: Approve December 2020 and January 2021 Purchase Orders
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	That the Governing Board approves Purchase Orders B21-00291 through B21-00312 in the amount \$ 313,264.13 for December 2020 be approved and Purchase Orders B21-00313 through B21-00343 for January 2021 in the amount \$ 207,439.20 be approved.

Background:

Purchase Orders B21-00291 through B21-00312 we produced in December 2020 totaled \$313,264.13 in college expenditures. Purchase Orders B21-00313 through B21-00343 we produced in January 2021 totaled \$207,439.20 in college expenditures. The list of Purchase Order is attached.

Budgetary Implications:

Budgeted

File Attachments December 2020.pdf (66 KB) January 2021.pdf (86 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **L. Action: Approve January 2021 Monthly Commercial Warrants**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board approves Commercial Warrants for January 2021: 12595424 through 12595430, 12596440 through 12596483, 12597406 through 12597429, 12598932 through 12598992, in the amount of \$ 3,614,267.21.

Background:

Number 12595424 through Number 12595430.....	\$ 13,033.00
Number 12596440 through Number 12596483.....	\$ 245,241.83
Number 12597406 through Number 12597429.....	\$ 76,375.17
Number 12598932 through Number 12598992.....	\$ 3,279,617.21
 Total.....	 \$ 3,614,267.21

Budgetary Implications:

Budgeted

File Attachments
[January 2021.pdf \(408 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **M. Action: Approve Non-Resident Tuition 2021-2022**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board approves the 2021-2022 nonresident tuition fee for the District in accordance with ECS 76140 at \$292 per semester unit with no fee for capital outlay.

Goals EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact: Nonresident fees are established to cover the cost of education for students taking credit courses while also helping to ensure access through maintaining a comparable rate with neighboring community college districts.

Background:

Education Code Section (ECS) 76140 requires each district board to establish the nonresident fee for the succeeding fiscal year. Recent legislation, [AB 3255](#), signed into law September 18, 2018, extended the adoption date for the nonresident tuition fee from February 1 to March 1. The options (previously titled 1 through 7) are described below and have been renamed to align with existing statutes.

- **Option A.1 – District Average Cost:** The district expense of education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by the district total FTES in the preceding fiscal year.
- **Option A.2 – District Average Cost with 10 Percent or More Noncredit FTES:** If noncredit FTES is equal to or greater than 10 percent of total FTES, the district expense of credit education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by district total credit FTES in the preceding fiscal year.
- **Option B.1 – Statewide Average Cost:** The statewide expense of education in the preceding fiscal year increased by the projected percent increase in the Consumer Price Index divided by statewide total full-time equivalent students (FTES) in the preceding fiscal year.
- **Option B.2 – Highest Statewide Average Cost:** The highest amount calculated pursuant to Option B.1 for the succeeding fiscal year, current fiscal year, or past four fiscal years.
- **Option C – Contiguous District:** An amount not to exceed the fee established by the governing board of any contiguous district.
- **Option D – Between Statewide Average Expense of Education and District Expense of Education:** Fees adopted must be greater than statewide average expense of education and less than the district expense of education.
- **Option E – Comparable States Average:** No greater than the 2018-19 average nonresident tuition fees of public community colleges in at least 12 states comparable to California in cost of living.

Monterey Peninsula College is charging the statewide average of \$290.00 in this current year (2020-2021). The District is recommending that Option C - Contiguous District for \$292 be adopted as the nonresident fee for 2021-2022 as the Statewide average option is \$307.

Budgetary Implications:

The nonresident tuition fee generates revenue and is intended to offset the cost of education of nonresident students taking credit courses.

File Attachments

[FS 21-01 Supplement 2021-22 Nonresident Fee Worksheet\(599270.1\) \(1\).pdf \(204 KB\)](#)

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Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	N. Action: Ratify Contract with Total Compensation Systems for GASB 74/75 actuarial valuation services.
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	That the Governing Board ratifies the agreement with Total Compensation Systems, Inc. for actuarial services as per GASB 74/75 related to retiree health benefits.
Goals	2020 Board Goal 4. Fiscal Stewardship

Student Impact: Actuarial Services related to the valuation of our OPEB obligation are described below. There is no direct impact on students, but it does support fiscal and fiduciary obligations to our employees and employee benefits.

Background:

In accordance with GASB 74/75 accounting standards, the District is required to procure professional consulting services of an actuarial relevant to retiree health benefits every two years. Total Compensation Systems, Inc. has performed such services for the District in the past and has submitted a proposal to include a full actuarial valuation as of June 20, 2020, as well as an anticipated roll-forward valuation as of June 30, 2021.

Budgetary Implications:

The fee for the Full Valuation GASB 74/75 is \$7,200 and for the Roll-forward Valuation for the second year is \$3,600, subject to a 10% discount if the agreement is received by April 1, 2021, and will be charged to the OPEB Self Insurance Fund.

File Attachments

[MontereyPeninsulaCCDGASB75Proposal2020.pdf \(224 KB\)](#)

[MontereyPeninsulaCCDGASB75Contract2020.pdf \(115 KB\)](#)

Admin Content

David can you move this to next month as a ratification. I don't have the ability to move it.

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Subject	O. Action: Approve Contract with EMC Planning Group Inc. for Land Use Consulting Services
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public

Type Action (Consent)

Recommended Action That the Board authorize the District to enter into a contract with EMC Planning Group Inc. for land use consulting services in conjunction with the Public Safety Training Center at the MOUT site.

Student Impact: This agreement is part of the costs associated with the development of the MOUT Site in Fort Ord that will be a significant component of the Public Safety Training Center project. The Public Safety Training Center provides future benefit to students by enhancing the existing program related facilities.

Background:

EMC Planning Group Inc. has provided land use planning professional services for District for this project in the past. The scope of services includes an Environmental Impact Report (EIR), and Negative Declarations as part of the California Environmental Qualities Act (CEQA). An EIR contains in-depth studies of potential impacts, measures to reduce or avoid those impacts, and an analysis of alternatives to the project. A key feature of the CEQA process is the opportunity for the public to review and provide input on both Negative Declarations and EIRs.

Budgetary Implications: Total project costs are estimated at \$297,392.50, however, we are only planning to engage the consultant for the Phase I and II services as outlined in the budget schedule included in the proposal section 4.2 (page 30 of the attached PDF). Therefore, we are asking for approval at a NTE cost of \$257,277.50. This will be funded through Measure I General Obligation Bond funds.

Phase I	\$ 51,820.00
Phase II	<u>205,457.50</u>
Total	\$257,277.50

File Attachments

[MPC.Fort Ord.MOUT EIR.EMC Planning Group Agreement.02.19.21.pdf \(166 KB\)](#)

Administrative File Attachments

[EMC Planning and Consulting EIR and Permitting PSTC MOUT Site \(1\).pdf \(1,437 KB\)](#)

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Subject P. Action: Approve Professional Services Contract with Stan Cook as Related to MPC's PSTC (Parker Flats and MOUT) Properties

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board approve the professional services agreement with Stan Cook for services related to MPC's PSTC (Parker Flats and MOUT) properties through June 30, 2022.

Goals EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.
EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact: This agreement is part of the costs associated with the development of the MOUT Site in Fort Ord that will be a significant component of the Public Safety Training Center project. The Public Safety Training Center provides future benefit to students by enhancing the existing program related facilities.

Background:

Mr. Stan Cook served as Senior Program Manager at FORA (Fort Ord Reuse Authority) since 1996 until FORA closed its doors June 30, 2020. Mr. Cook assisted FORA in the transfer of its property and responsibilities to several local jurisdictions, including that of MPC and brings with him extensive knowledge and experience with government policies and procedures, general engineering contracting, hazardous waste/material management and use/right of entry/access permits.

Professional services included in the agreement:

Under College direction, provide advice and strategies to assist the District with development issues within the former Fort Ord based on experience with FORA including but not limited to:

- Participate in District Facilities meetings as necessary.
- Provide advice regarding college property management and maintenance needs.
- Assist with college pre-development activities including:
 - road access agreements,
 - fencing, fire prevention, and
 - other site issues.
- Draft plans and correspondence as warranted.
- Review plans and advise.
- Review and advice related to land use covenants.
- Other matters as determined

Budgetary Implications: The funding for this contract will be Measure I bond funds.

File Attachments
[Independent Contractor agreement - Stan Cook.pdf \(181 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **Q. Action: Ratify Faculty Personnel Actions**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Governing Board ratifies the faculty personnel actions for the period.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2021.	Included in budget

Budgetary Implications: See table.

File Attachments
[Adjunct List February 2021.pdf \(136 KB\)](#)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **R. Action: Ratify Classified Personnel Actions**

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 4. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action That the Board ratifies the Classified personnel actions for the period.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Emma Ortiz, Custodian, Facilities, 40 hours per week, 12 months per year, effective February 25, 2021.	Unrestricted Funds
b)	Resignation	Resignation of Emily Mitchell, Administrative Assistant III-Faculty Assignments, Office of Academic Affairs, 40 hours per week, 12 months per year, effective March 16, 2021.	N/A

Budgetary Implications: See table.

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Subject **S. Action: Ratify Employment Agreements for Short-Term and Substitute Assignments.**

Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	4. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	That the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications.

Background:

Education Code 88003 designates the Governing Board to employ substitute employees to replace any classified employee who is temporarily absent from duty. Education Code 88003 also designates the Governing Board to employ short-term employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions. The attached list of assignments meet the employment justification, length, and responsibilities outlined within the Education Code, Section 88003.

Budgetary Implications:

The cost to employ short-term and substitute employees is included in division/department budgets.

<p>File Attachments Board Agenda Items 2.24.2021.pdf (326 KB)</p>

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

5. NEW BUSINESS

Subject	A. Action: Approve Contracts for First Year Tenure Track Faculty
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action (Consent)

Recommended Action BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2021-2022 academic year:
- Dr. Princess Gilbert, Biology
- Dr. Gordon Gensel, Medical Assisting
- Mr. Daniel Lopez, Mathematics

Goals 2021 Board Goal 2. Institutional Quality
2021 Board Goal 1. Student Access, Success, and Completion
EMP Goal 4. Campus Community - Foster an organizational culture that supports collaboration, professional growth, and leadership development.
EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.
EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact:

Faculty play a critical role in fulfilling our education master plan goals by providing educational programs and support services that meet student educational goals and serve our community. Each of the full-time faculty listed below provide essential academic program leadership, instruction, and/or student support services that contribute to student success.

Background:

The following faculty are in their first contract year at Monterey Peninsula College:

- Dr. Princess Gilbert, Biology
- Dr. Gordon Gensel, Medical Assisting
- Mr. Daniel Lopez, Mathematics

Under the provisions of Education Code, Section 87608, the college has the following options regarding a contract (probationary) employee working under a first-year contract: (1) Not enter a contract for the following academic year, or (2) Enter into a contract for the following academic year, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The faculty evaluation committees have conducted evaluations pursuant to Article 14 of the MPCTA Collective Bargaining Agreement and the subsequent MOU "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations"; committees have recommended contracts for the 2021-2022 academic year.

Budgetary Implications:

None

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Alexis Bollin, Administrative Assistant IV to VP of Academic Affairs

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject B. Action: Approve Contracts for Second Year Tenure Track Faculty

Meeting Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category 5. NEW BUSINESS

Access Public

Type	Action (Consent)
Recommended Action	BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following contract (probationary) employees for the 2021-2022 and 2022-2023 academic years: <ul style="list-style-type: none"> - Ms. Susan Boes, Counseling - Mr. Christopher Calima, Counseling - Mr. Teddy Eck, Theatre Arts - Ms. Jenna Koch, Counseling - Dr. Jessica "Jaye" Luke, Education - Ms. Erin O'Hare, Kinesiology - Ms. Yuliana Vasquez, Counseling
Goals	<p>2021 Board Goal 2. Institutional Quality</p> <p>2021 Board Goal 1. Student Access, Success, and Completion</p> <p>EMP Goal 4. Campus Community - Foster an organizational culture that supports collaboration, professional growth, and leadership development.</p> <p>EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.</p> <p>EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.</p>

Student Impact:

Faculty play a critical role in fulfilling our education master plan goals by providing educational programs and support services that meet student educational goals and serve our community. Each of the full-time faculty listed below provide essential academic program leadership, instruction, and/or student support services that contribute to student success.

Background:

The following faculty are in their second contract year at Monterey Peninsula College:

- Ms. Susan Boes, Counseling
- Mr. Christopher Calima, Counseling
- Mr. Teddy Eck, Theatre Arts
- Ms. Jenna Koch, Counseling
- Dr. Jessica "Jaye" Luke, Education
- Ms. Erin O'Hare, Kinesiology
- Ms. Yuliana Vasquez, Counseling

Under the provisions of the Education Code, Section 87608.5, the college has the following options regarding a contract (probationary) employee working under a second contract: (1) Not enter into a contract for the following academic year, (2) Enter into a contract for the following two academic years, or (3) Employ the contract employee as a regular employee for all subsequent academic years.

The faculty evaluation committees have conducted evaluations pursuant to Article 14 of the MPCTA Collective Bargaining Agreement and the subsequent MOU "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations"; committees have recommended contracts for the 2021-2022 and 2022-2023 academic years.

Budgetary Implications:

None

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Alexis Bollin, Administrative Assistant IV to VP of Academic Affairs

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	C. Action: Approve Tenure Faculty Contracts
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action (Consent)
Recommended Action	BE IT RESOLVED, that Monterey Peninsula College enter into a contract with the following probationary employees as tenured employees for all subsequent academic years starting with the 2021-2022 academic year: <ul style="list-style-type: none"> - Mr. Sidney Keith Eubanks, English - Ms. Elizabeth Gonzalez, Counseling - Mr. Jackson Hsu, Mathematics - Ms. Brandi Kary, English - Ms. Jacqueline Stratton, Counseling - Mr. Jared Turner, Administration of Justice
Goals	<p>2021 Board Goal 2. Institutional Quality</p> <p>2021 Board Goal 1. Student Access, Success, and Completion</p> <p>EMP Goal 4. Campus Community - Foster an organizational culture that supports collaboration, professional growth, and leadership development.</p> <p>EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.</p> <p>EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.</p>

Student Impact:

Faculty play a critical role in fulfilling our education master plan goals by providing educational programs and support services that meet student educational goals and serve our community. Each of the full-time faculty listed below provide essential academic program leadership, instruction, and/or student support services that contribute to student success.

Background:

The following faculty are in their fourth contract year at Monterey Peninsula College:

- Mr. Sidney Keith Eubanks, English
- Ms. Elizabeth Gonzalez, Counseling
- Mr. Jackson Hsu, Mathematics
- Ms. Brandi Kary, English
- Mr. Jared Turner, Administration of Justice
- Ms. Jacqueline Stratton, Counseling

Under the provisions of the Education Code, Section 87609, the college has the following options regarding a contract employee working under a four-year contract: (1) Employ the probationary employee as a tenured employee for all subsequent academic years, or (2) Not employ the probationary employee as a tenured employee.

The faculty evaluation committees have conducted evaluations pursuant to Article 14 of the MPCTA Collective Bargaining Agreement and the subsequent MOU "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations"; committees have recommended that tenure be granted starting with the 2021-2022 academic year.

Budgetary Implications:

None

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Alexis Bollin, Administrative Assistant IV to VP of Academic Affairs

File Attachments

February 24, 2021 MPC Board- Fourth Year Tenure Track Bios (1) (1).pdf (146 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	D. ACTION: Approval of the 2021-2022 College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Monterey Peninsula Unified School District
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED, that the Governing Board approves the attached AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Monterey Peninsula Unified School District to cover the 2021-2022 academic year.
Goals	2021 Board Goal 1. Student Access, Success, and Completion EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals. EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact:

Dual Enrollment allows students to begin their college education by taking college courses while still enrolled in high school. College and Career Access Pathways (CCAP) Agreements establish specific dual enrollment pathways with K-12 school districts to provide college courses at the high school and for the school district and college to partner in supporting student success.

Background:

Assembly Bill 288 authorized California Community College districts to enter partnership agreements with local high school districts to expand dual enrollment opportunities for high school students and requires that these agreements be reviewed and approved annually. The agreement between Monterey Peninsula College (MPC) and Monterey Peninsula Unified School District (MPUSD) details the terms of the partnership, the programs, and courses that will be offered as part of the 2021-2022 pathways. AB 288 requires that community college and high school district Governing Boards present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting.

The 2021-2022 College and Career Access Pathways partnership agreement between MPC and MPUSD includes the following pathways:

Marina High School

- General Education / Transfer Preparation
- Hospitality / Sustainable Culinary Arts

Monterey High School

- Business Administration / Finance
- General Education / Transfer Preparation
- Theatre Arts

Seaside High School

- Business Administration / Entrepreneurship
- Computer Science
- General Education / Transfer Preparation
- Hospitality / Sustainable Food and Beverage Management
- Automotive Technology

District-wide (Central Coast, Marina, Monterey, Seaside, Monterey Adult School)

- Early Childhood Education
- Personal Development

Budgetary Implications:

Anticipated increase in revenue to the general fund as a result of increased enrollment/FTES for the courses offered through the pathway at the local high schools.

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Christian Smith, Director of Academic Pathways and Partnerships

Jeffery Sundquist, Acting Dean of Library, Learning Resources, and Online Education

File Attachments

[2021-2022 MPUSD CCAP Agreement Final.pdf \(545 KB\)](#)

Subject	E. ACTION: Approval of the 2021-2022 College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Carmel Unified School District
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED, that the Governing Board approves the attached AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Carmel Unified School District to cover the 2021-2022 academic year.
Goals	<p>2021 Board Goal 1. Student Access, Success, and Completion</p> <p>EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.</p> <p>EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.</p>

Student Impact:

Dual Enrollment allows students to begin their college education by taking college courses while still enrolled in high school. College and Career Access Pathways (CCAP) Agreements establish specific dual enrollment pathways with K-12 school districts to provide college courses at the high school and for the school district and college to partner in supporting student success.

Background:

Assembly Bill 288 authorized California Community College districts to enter partnership agreements with local high school districts to expand dual enrollment opportunities for high school students and requires that these agreements be reviewed and approved annually. The agreement between Monterey Peninsula College (MPC) and Carmel Unified School

District (CUSD) details the terms of the partnership, the programs, and courses that will be offered as part of the 2021-2022 pathways. AB288 requires that community college and high school district Governing Boards each present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting.

The 2021-2022 College and Career Access Pathways partnership agreement between MPC and CUSD includes the following pathways:

- General Education / History
- Physical Education Aide / Sports Medicine
- Automotive Technology

Budgetary Implications:

Anticipated increase in revenue to the general fund as a result of increased enrollment/FTES for the courses offered through the pathway at the local high schools.

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Christian Smith, Director of Academic Pathways and Partnerships

Jeffery Sundquist, Acting Dean of Library, Learning Resources, and Online Education

File Attachments

[2021-2022 CUSD CCAP Agreement Final.pdf \(338 KB\)](#)

Subject	F. ACTION: Approval of the 2021-2022 College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Pacific Grove Unified School District
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED, that the Governing Board approves the attached AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Pacific Grove Unified School District to cover the 2021-2022 academic year.
Goals	2021 Board Goal 1. Student Access, Success, and Completion EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals. EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact:

Dual Enrollment allows students to begin their college education by taking college courses while still enrolled in high school. College and Career Access Pathways (CCAP) Agreements establish specific dual enrollment pathways with K-12 school districts to provide college courses at the high school and for the school district and college to partner in supporting student success

Background:

Assembly Bill 288 authorized California Community College districts to enter partnership agreements with local high school districts to expand dual enrollment opportunities for high school students and requires that these agreements be reviewed and approved annually. The agreement between Monterey Peninsula College (MPC) and Pacific Grove Unified School District (PGUSD) details the terms of the partnership, the programs, and courses that will be offered as part of

the 2021-2022 pathways. AB288 requires that community college and high school district Governing Boards each present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting.

The 2021-2022 College and Career Access Pathways partnership agreement between MPC and PGUSD includes the following pathways:

- Art/Photography
- Computer Networking & Security
- Sustainable Culinary Arts
- Personal Development

Budgetary Implications:

Anticipated increase in revenue to the general fund as a result of increased enrollment/FTES for the courses offered through the pathway at the local high schools.

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Christian Smith, Director of Academic Pathways and Partnerships

Jeffery Sundquist, Acting Dean of Library, Learning Resources, and Online Education

File Attachments
[2021-2022 PGUSD CCAP Agreement Final.pdf \(370 KB\)](#)

Subject	G. ACTION: Approval of the 2021 College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreement with Salinas Union High School District
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Action
Recommended Action	BE IT RESOLVED, that the Governing Board approves the attached AB 288 College and Career Access Pathways (CCAP) Agreement between Monterey Peninsula College and Salinas Union High School District to cover the 2021-2022 academic year.
Goals	2021 Board Goal 1. Student Access, Success, and Completion EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals. EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.

Student Impact:

Dual Enrollment allows students to begin their college education by taking college courses while still enrolled in high school. College and Career Access Pathways (CCAP) Agreements establish specific dual enrollment pathways with K-12 school districts to provide college courses at the high school and for the school district and college to partner in supporting student success.

Background:

Assembly Bill 288 authorized California Community College districts to enter partnership agreements with local high school districts to expand dual enrollment opportunities for high school students and requires that these agreements be reviewed and approved annually. The agreement between Monterey Peninsula College (MPC) and Salinas Union High School District (SUHSD) details the terms of the partnership, the programs, and courses that will be offered as part of the 2021-2022 pathways. Community College and high school district Governing Boards must each present, take

comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting.

AB288 also requires community college district not to enter into a CCAP partnership with a school district within the service area of another community college district, except where an agreement exists, or is established, between those community college districts authorizing that CCAP partnership. MPC has received approval from Hartnell College in support of an agreement between MPC and Salinas Union High School District to offer courses in the area of Fire Protection Technology and Hospitality (possible future pathway) through the Mission Trails ROP.

The 2021-2022 College and Career Access Pathways partnership agreement between MPC and SUHSD includes the following pathways:

- Fire Protection Technology

Budgetary Implications:

Anticipated increase in revenue to the general fund as a result of increased enrollment/FTES for the courses offered through the pathway at the local high schools.

Recommended By:

Dr. Jon Knolle, Interim Provost & Vice President of Academic Affairs

Prepared By:

Christian Smith, Director of Academic Pathways and Partnerships

Jeffery Sundquist, Acting Dean of Library, Learning Resources, and Online Education

File Attachments

[2021-2022 Salinas CCAP Agreement Final.pdf \(317 KB\)](#)

Subject	H. INFORMATION: Two New Administrative Procedures
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	5. NEW BUSINESS
Access	Public
Type	Discussion, Information, Procedural
Goals	2021 Board Goal 1. Student Access, Success, and Completion EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success. EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals. EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs. Goal 3: Review, revise, and communicate policies and procedures to support the college mission.

Student Impact:

Administrative procedures implement Board policy, laws, and regulations. In so doing, the procedures provide clarity to students regarding the rules and regulations to which they, and Monterey Peninsula Community College District, must adhere. Additionally, administrative procedures provide direction to District employees in the performance of their duties. This benefits students by helping to ensure the correct and equitable implementation of the District's rules and regulations.

Background:

The Monterey Peninsula Community College District is in the process of developing and updating administrative procedures for policy implementation. Two new administrative procedures have been completed.* These administrative procedures are recommended by the CCLC Policy and Procedure Subscriber Service (to which the District subscribes), in partnership with law firm Liebert Cassidy Whitmore, and reflect the CCLC's procedural language (when provided).

The two administrative procedures have been endorsed by the MPC participatory governance groups reflected in the attached spreadsheet. The 2021 Board Subcommittee for Governing Board Policies received these procedures in February 2021 for information and to ensure consistency with board policy.

Budgetary Implications:

None

** Under the District's former, now defunct board policy structure, administrative procedures were referred to as board policy appendices. These new administrative procedures supersede all related board policy appendices approved under the former, now defunct, structure.*

File Attachments

New Administrative Procedures for Information - Board of Trustees, February 24, 2021 - Ch 4 - Academic Affairs A.pdf (52 KB)

6. TRUSTEE COMMENTS & REPORTS

Subject

A. Board Standing Sub & Ad Hoc Committee Reports

Meeting

Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category

6. TRUSTEE COMMENTS & REPORTS

Access

Public

Type

Information, Reports

- 2021 Board Policies Subcommittee (Trustees Rosalyn Green and Libby Downey):
- 2021 Monterey County School Board Association Liaison (Trustee Debbie Anthony):
- 2021 MPC Foundation Representative Director Report (Trustees Rosalyn Green and Alternate Trustee Yuri Anderson):
- 2021 Community Human Services Report (Vice Chair Loren Steck and Trustee Rosalyn Green):
- 2021 Measure V CBOC Application Review Ad Hoc Committee (Vice Chair Loren Steck and Trustee Debbie Anthony):

Subject

B. Governing Board Comments

Meeting

Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting

Category

6. TRUSTEE COMMENTS & REPORTS

Access

Public

Type

Information, Reports

Trustee Comments:

7. ADVANCE PLANNING

Subject	A. 2021 Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	7. ADVANCE PLANNING
Access	Public
Type	Information

2021 TOPICS - Please see the attached Advanced Planning Calendar for upcoming Board presentations, action items, and community engagement.

File Attachments
[2021 Board Future Planning 02-20-21.pdf \(99 KB\)](#)

8. ADJOURNMENT

Subject	A. Time Meeting Adjourned
Meeting	Feb 24, 2021 - February 24, 2021 - Regular Governing Board Meeting
Category	8. ADJOURNMENT
Access	Public
Type	Information, Reports

TIME: