

MONTEREY PENINSULA COLLEGE - GOVERNING BOARD OF TRUSTEES

MINUTES:

DECEMBER 16, 2020 - REGULAR BOARD MEETING

Annual Organization Governing Board Meeting (Wednesday, December 16, 2020)

Generated by JoRene Finnell on Thursday, December 17, 2020

Members Present:

- Chair Yuri Anderson
- Vice Chair Loren Steck
- Trustee Debbie Anthony
- Trustee Libby Downey
- Trustee Rosalyn Green
- Mr. David Martin, interim Superintendent/President, Board Secretary

Absent:

- Student Trustee Tenisha Hill

Meeting called to order at 4:04 PM

1. ACKNOWLEDGEMENT OF GUESTS

A. Welcome & Comments

2. OATH OF OFFICE

A. Swearing in of Trustee Debbie Anthony by Congressman Jimmy Panetta

B. Swearing in of Trustee Libby Downey by Congressman Jimmy Panetta

C. Swearing in of Trustee Rosalyn Green by Honorable Judge Marla Anderson

D. Swearing in Trustee Loren Steck by Senator John Laird, District 17

3. OPENING ITEMS / CALL TO ORDER

A. Roll Call

Verbal roll call taken at 4:23pm

B. Pledge of Allegiance

Mr. David Martin, interim Superintendent/President led the Pledge of Allegiance

C. Approval of Agenda - 20:40

BE IT RESOLVED, That the Governing Board approves today's agenda **with the revision to ADD Trustee comments before Organization Item A.**

Motion by Libby Downey, second by Libby Downey.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

4. PUBLIC COMMENT

A. Public Comment:

- Preacher Britt, community member, congratulated the trustees.
- Lyvesha Franklin, community member, praised the trustees and had special words for Trustee Rosalyn Green.

5. ORGANIZATION

REVISED/ADDED AGENDA ITEM: BOARD COMMENTS & INTRODUCTIONS:

- Trustee Rosalyn Green thanked Judge Marla Anderson for taking the time out of her busy schedule to perform the Oath of Office. She thanked her family, children, and the community that she serves for their support. She reviewed the Board's accomplishments, challenges and how they all came together with the MPC community and the District's community.
- Trustee Libby Downey, thanked Congressman Jimmy Panetta, Wayne her husband, and her community that helped her with her campaign and her sister, who was her campaign manager. She looks forward to participating on the Board and recognized former trustees Rick Johnson and Marilynn Dunn Gustafson for their hard work on behalf of the MPC students and student success.
- Trustee Debbie Anthony told a story from her sister's MPC graduation in 1951 which she later became an MPC alumni along with being employed at MPC for over 30 years. She provided details of historical events that occurred on campus. She spoke of students and

staff that brought me to this position and guidance through the years. She thanked her sister for being a wonderful campaign manager, and she is honored to be on the Board.

- Trustee Loren Steck is grateful to be able to continue his service on the MPC Board and on the California Community College Trustee Board (CCCT). He looks forward to working with the newly elect trustees, being collegial and collaborating for MPC students, staff and community.
- Trustee Yuri Anderson welcomed, congratulated and looks forward to getting to know the new Board. She introduced herself, her family and the area she serves; Trustee Area 2 - Marina. She highlighted Area 2 demographics and matching MPC and MPC Board Goals to help the community. Trustee Anderson reflected upon her time as the 2020 MPC Board Chair. She summarized the year from the announcement of COVID-19 beginning with the entire District, community and Board immediately moved online which could not have been done without the continued support of MPC, her family, and former boss, Mary Adams. There were successes: 23 Board meetings in 2020, the Superintendent/President Search, adoption of EMP and FTMP, stadium naming, food banks, COVID-testing, Measure V passed, championing student success and support, and continuing to reach MPC and Board goals. Chair Anderson commented that there is more work to be done, and she looks forward to accomplishing much more in 2021 with her fellow trustees.

A. Information: Governing Board Elected Officers, Standing Committee Members, and Designated Representatives

Mr. David Martin, interim Superintendent/President, provided an overview of opportunities to represent the MPC Board.

The Board had a robust discussion and shared experiences servicing as MPC Board representatives for the different commitments along with the Community College League of CA.

At the MPC Board Meeting on November 18, 2020, the Board nominated Trustee Yuri Anderson to be the alternate for the MPC Foundation Board for 2021 and Trustee Rosalyn Green will complete her two-year term as the Board's Designated Director for the MPC Foundation through December 2021. Trustee Libby Downey stated she would be interested in attending the MPC Foundation Meetings as well.

B. Action: Election of 2021 Chair of the MPC Governing Board - 20:41

BE IT RESOLVED, that the Governing Board elect the Chair of the Governing Board for 2021, Monterey Peninsula Community College District: **Ms. Yuri Anderson**. Seating of Board Chair.

Motion by Debbie Anthony, second by Libby Downey.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

C. Action: Election of 2021 Vice Chair of the MPC Governing Board - 20:42

BE IT RESOLVED, that the Governing Board elect the Vice Chair of the Governing Board for 2021, Monterey Peninsula Community College District: **Dr. Loren Steck**. Seating of Board Vice Chair.

Motion by Libby Downey, second by Debbie Anthony.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

D. Action: Election of 2021 Secretary of the MPC Governing Board - 20:43

BE IT RESOLVED, that the Governing Board elect the Secretary of the Governing Board for 2021, Monterey Peninsula Community College District: **Mr. David J. Martin**. Seating of Board Secretary.

Motion by Libby Downey, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

E. Action: Designate two trustees to the Board Policy Subcommittee for 2021 – 20:44

BE IT RESOLVED, that **Ms. Rosalyn Green and Mrs. Libby Downey** be designated as the Board Subcommittee for Governing Board Policies for 2021.

Motion by Yuri Anderson, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

F. Action: Designate a 2021 Education Liaison for Monterey County School Board Association's Executive Committee - 20:45

BE IT RESOLVED, that **Ms. Debbie Anthony** be designated as the educational liaison to the Monterey County School Board Association's Executive Committee for 2021.

Motion by Libby Downey, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

G. Action: Designate 2021 Representative and Alternate for Community Human Services (CHS) - 20:46

BE IT RESOLVED, that **Dr. Loren Steck** be designated as the Monterey Peninsula Community College District Governing Board representative to Community Human Services (CHS) for 2021, and that **Ms. Rosalyn Green** be designated as an alternate.

Motion by Yuri Anderson, second by Libby Downey.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

H. Action: Set 2021 MPC Governing Board Meeting Schedule - 20:47

The board had a discussion on alternate times and days including the February Board Retreat with facilitator Dr. Helen Benjamin.

BE IT RESOLVED, that the fourth Wednesday of each month at 4:00pm via Zoom Webinar or when the Board resumes in-person meetings the meetings will be held in the Sam Karas Room, Library and Technology Center, Monterey Peninsula College, be designated as the day, time, and place of the Regular Meetings of the Monterey Peninsula Community College District Governing Board, with the attached 2021 exceptions.

Motion by Libby Downey, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

A. ASMPC Report

No Report

B. Academic Senate Report

Report attached and received

Adria Gerard, Academic Senate President, introduced herself to the Board and was available for questions.

C. MPCEA Report

No Report

D. MPCTA Report

No Written Report

Lauren Blanchard, President of MPCTA, congratulated the Board, commented on MPC academic calendar and final grade submission due dates.

E. Superintendent/President & Staff Reports

Mr. David Martin, interim Superintendent/President, shared, introduced and provided an overview of the Advanced Planning Calendar.

All VPs were available for questions.

7. CONSENT CALENDAR

A. Approval of the Consent Calendar - 20:48

Items discussed D, E, K:

Item D - Financial Statement - rules about moving funds -

Steve Haigler, interim VP of Administrative Services, provided clarification of the MPC Financial Statement, budget, restricted and unrestricted funds.

Item E - Investment report

Steve Haigler, interim VP of Administrative Services, provided clarification and an brief overview of the investment report.

Item K - MPC & MPCTA MOU

Lauren Blanchard, President of MPCTA, commented on work load provisions, online, courses being simultaneously taught, and counselors having tenure track opportunities.

Larry Walker, VP Student Services, provided an update and importance of moving forward with the MOUs.

Grace Anongchanya, TRIO counselor, commented on tenured track counselor MOU.

Resolution: BE IT RESOLVED, that the Governing Board approves the Consent Calendar

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

B. Minutes from the November 18, 2020 Regular Board Meeting

Resolution: BE IT RESOLVED, That the Governing Board approves the minutes of the Regular Board meeting on November 18, 2020

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

C. Donations

Resolution: BE IT RESOLVED, that the Governing Board accepts the gifts donated to the District with appropriate acknowledgement to the donor.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

D. Action: Accept the November 2020 Monthly Financial Statement

Resolution: BE IT RESOLVED, that the 2020-2021 Monthly Financial Report for the period ending November 30, 2020, be accepted.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

E. Action: Accept the Investment Report for the Quarter Ending September 30, 2020

Action (Consent): F. Action: Accept November and December Monthly Payrolls

Resolution: BE IT RESOLVED, that the November 30, 2020 Regular Payroll, December 10, 2020 Supplemental Payroll be accepted.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

G. Action: Approve November 2020 Purchase Orders

Resolution: Resolution: Be it Resolved, that Purchase Order B21-00258 through B21-00290 in the amount of \$ 450,977.41 be approved.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

H. Action: Approve November 2020 Monthly Commercial Warrants

Resolution: RESOLUTION: BE IT RESOLVED, that Commercial Warrants for November 2020: 12586981 through 12587009, 12587724 through 12587787, 12588700 through 12588732, 12590164 through 12590170, in the amount of \$ 1,548,038.11 be approved.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

I. Action: Approve amendment of contract with TBWBH Political Consultants for professional services related to the 2020 Bond Campaign.

Resolution: BE IT RESOLVED, that the Governing Board approve an amendment to the original contract with TBWBH Political Consultants to extend the term through August 5, 2020 and increase the total amount of the contract by \$72,329.73 for professional services related to the 2020 Bond ballot initiative.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

J. Action: Ratify Bond Counsel Agreement with Stradling, Yocca, Carlson, & Rauth as District's Bond Counsel

Resolution: BE IT RESOLVED, that the Governing Board ratify the Bond Counsel Agreement with Stradling, Yocca, Carlson, & Rauth as District's Bond Counsel

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

K. Action: Approve the MPC & MPCTA Memorandums of Understanding as listed:

Resolution: That the Governing Board approve three Memorandums of Understanding with the Monterey Peninsula College Teachers Association.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

L. Action: Ratify Faculty Personnel Actions

Resolution: BE IT RESOLVED, that the Governing Board ratifies the faculty personnel actions listed in the table.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

M. Action: Ratify Management Personnel Actions

Resolution: Be it resolved that the Board ratify the Management Personnel actions listed in the table below.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

N. Action: Ratify Classified Personnel Actions

Resolution: Be it resolved, that the Board ratifies the Classified personnel actions listed in the below table.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

O. Action: Ratify Employment Agreements for Short-Term and Substitute Assignments.

Resolution: BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

BE IT RESOLVED, that the Governing Board approves the Consent Calendar

Motion by Loren Steck, second by Rosalyn Green.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

BREAK 6:20PM - 6:25PM

8. NEW BUSINESS

A. Information: Project Change Request for MPC's Public Safety Training Center at Fort Ord

Mr. David Martin, interim Superintendent/President, reported and updated the Board of the request letter regarding the Public Safety Training Center project changes. Conceptual drawings will be available in spring 2021.

B. Action: Approve Advocacy Letter in Support of Simplification of Free Application for Federal Student Aid (FAFSA) - 20:49

Mr. David Martin, interim Superintendent/President, provided an overview of the [letter of support](#) and was available for questions.

BE IT RESOLVED that the Governing Board approve the advocacy letter in support of Simplification of Free Application for Federal Student Aid (FAFSA) and direct staff to send the letter to Congressman Panetta with direction to staff to expand advocacy

Motion by Yuri Anderson, second by Loren Steck.
Final Resolution: Motion Carries
Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

C. Action: Approve New Courses - 20:50

Dr. Jon Knolle, VP of Academic Affairs, provided a brief overview of the courses and programs along with being available for questions.

BE IT RESOLVED that the Governing Board approves the new courses as listed.

Motion by Libby Downey, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

D. Action: Adopt Resolution No. 20:52 to amend the Monterey Peninsula Community College District's Conflict of Interest Code - 20:52

Mr. David Martin, interim Superintendent/President, provided an update on the Conflict of Interest Code and was available for questions.

BE IT RESOLVED, that the Governing Board adopts Resolution No. 20:52 to amend the Monterey Peninsula Community College District's Conflict of Interest Code.

Motion by Rosalyn Green, second by Loren Steck.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

E. Action: Governing Board Nominates, in order, Three(3) Nominees for the 2021 Monterey County School Boards Association (MCSBA) Excellence in Education Award - 20:51

The Board had a discussion on nominations.

Larry Walker, VP of Student Services, provided a review and update on the process of how EL CENTRO was recommended and nominated.

BE IT RESOLVED, that the Governing Board nominates **MPC EL CENTRO** in ranking order, 1) MPC EL CENTRO, 2) _____, 3) _____ for the Monterey County School Boards Association's 2021 Excellence in Education Award to the Monterey County Office of Education.

Motion by Loren Steck, second by Yuri Anderson.

Final Resolution: Motion Carries

Aye: Yuri Anderson, Loren Steck, Debbie Anthony, Libby Downey, Rosalyn Green

F. Information: Administrative Procedure 4235 - Credit for Prior Learning

Dr. Jon Knolle, VP of Academic Affairs, presented AP 4235 to the Board and was available for questions.

9. ADVANCE PLANNING

A. Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats

- Chair Yuri Anderson reminded the Trustees of the CCLC New Trustee Workshops on Wednesday, January 20 - Friday, January 22, 2021.
- Chair Yuri Anderson reminded the Trustees of the Annual Legislative Conference on Monday, January 25 & Tuesday, January 26, 2021.
- Chair Yuri Anderson highlighted the Board Retreat schedule for February 11 & 12, 2021 with facilitator Dr. Helen Benjamin.

B. January 4, 2021: 2020 Early Spring Semester Begins

C. January 20-22, 2021: 2021 Scheduled Spring FLEX DAYS: Wed Schedule / Thur Schedule

D. January 25, 2021: 2021 Spring Semester Begins

10. ADJOURNMENT

A. Time Meeting Adjourned - 7:29pm