

ADMINISTRATIVE PROCEDURES

**Chapter 4 Academic Affairs**

**4240**

**AP 4240 Academic Renewal**

There may be instances when a student's past academic record is not reflective of the student's current, demonstrated level of academic performance. The intent of the academic renewal policy is to prevent past substandard grades ("D" or "F") from deterring a student's progress toward employment, graduation, certification, or transfer.

A student may petition the Academic Council to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

1. To qualify, the following amount of time will have elapsed since the substandard grades were awarded;
  - a. One semester (fall or spring) with a 2.5 grade point average, OR
  - b. One year with a 2.0 grade point average
2. The student has achieved the grade point average required above in the last 12 units of letter grades completed at MPC, any regionally accredited institution, or a combination thereof. If a student chooses to use courses completed outside of MPC, the student will submit an official transcript documenting those units to Admissions and Records prior to, or at the time of petitioning for Academic Renewal. Unofficial transcripts will not be accepted;
3. The student has met with a counselor to review their transcripts and complete a supplemental worksheet. A counselor signature is required on the petition prior to submitting it to the Academic Council. Students desiring academic renewal must complete an Academic Council petition. If all the above conditions are met, academic renewal will be granted for student selection of up to 30 units of substandard academic work "D" or "F" grades

When academic renewal is granted, an annotation is made on the student's transcript indicating which grades have been alleviated from the MPC grade point average. All courses and grades remain visible on the transcript.

Academic renewal action taken by Monterey Peninsula College does not guarantee that other colleges or universities will accept such action. This determination will be made by the respective institutions.



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See Board Policy BP 4240 - Academic Renewal

**References:** *Title 5 Section 55046*

**President's Cabinet Approved:** December 8, 2020