



MONTEREY PENINSULA COLLEGE

Wednesday, August 26, 2020
MPC Regular Governing Board Meeting

2:00 pm., Closed Session, via Zoom
4:00 p.m., Regular Meeting, via Zoom

The Monterey Peninsula College Governing Board welcomes you to the Governing Board of Trustees Regular Meeting. Anyone wishing to attend or participate in a meeting of the MPC Governing Board may do so via the Zoom link listed on the agenda.

To the members of the Monterey Peninsula Community College School District, community members, organizations and those radio stations, television stations, digital media, and newspapers of general circulation and all individuals who have requested in writing notice of meetings of the Governing Board.

ZOOM TELECONFERENCE - JOIN FROM:

Join from PC, Mac, Linux, iOS or Android:

https://cccconfer.zoom.us/j/630209623?pwd=ZFIPaS9FaklaVkJb1ZEckZybG0rZz09

Password: 970101

Or iPhone one-tap (US Toll): +16699006833,630209623# or +13462487799,630209623#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 630 209 623

International numbers available: https://cccconfer.zoom.us/u/aeoPJaz97P

Or Skype for Business (Lync):

SIP:630209623.970101@lync.zoom.us

PUBLIC COMMENTS

Public comments may be made at the time of the meeting or submitted electronically by emailing JFinnell@mpc.edu.

- Electronic submissions must be received prior to the posted start time of the meeting.
- Please include in the email subject line: "Public Comments for the Governing Board Meeting of (insert meeting date).
- Please indicate in your email if you are addressing a specific agenda item or if you are making a comment regarding an item not on the agenda

Please note the following:

- Submissions of public comments will be considered a public record under the Public Records Act and are therefore subject to public disclosure.
- Submissions will be read aloud at the meeting and must comply with the three-minute time limit.
- Submissions must either address an item listed on the agenda or be within the subject matter jurisdiction of the Board.

SUSPENSION OF CERTAIN REQUIREMENTS OF THE BROWN ACT AND BAGLEY-KEENE ACT

Governor Gavin Newsom issued Executive Order No. N-25-20 on March 12, 2020, and Executive Order No. N-29-20 on March 17, 2020, announcing the suspension of certain meeting requirements of the Brown Act and Bagley-Keene Act in response to the increasing threat posed by the novel Coronavirus (COVID-19).

These orders:

- authorize state and local bodies to hold public meetings by teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local or state agencies (N-25-20);
- waive the requirements expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public

meeting (N-25-20); and
- state that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment."

1. OPENING ITEMS

Subject **A. Roll Call for Closed Session**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 1. OPENING ITEMS

Access Public

Type Procedural

Subject **B. Public Comments on Closed Session Items**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 1. OPENING ITEMS

Access Public

Type Procedural

Public comments on Closed Session items will be heard now. Presentations will be limited to a maximum of three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

2. CLOSED SESSION

Subject **A. Conference with Labor Negotiators (Government Code Section 54957.6)**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 2. CLOSED SESSION

Access Public

Type Procedural

Employee Organization: MPCTA/CTA

Subject **B. Real Property Negotiations (Government Code Section 54956.8)**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 2. CLOSED SESSION

Access Public

Type Procedural

Property:

- Parker Flats Parcels
- Military Operations Urban Terrain (MOUT) Sites

Agency Negotiation:

- Mr. David Martin

Negotiating Parties:

- MPCCD and Fort Ord Reuse Authority

3. RECONVENE TO OPEN SESSION / CALL TO ORDER

Subject **A. Roll Call**
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Procedural

Subject **B. Pledge of Allegiance**
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Procedural

Subject **C. Report of Action Taken in Closed Session**
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Information, Procedural
Chair Report:

Subject **D. Approval of Agenda**
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 3. RECONVENE TO OPEN SESSION / CALL TO ORDER
Access Public
Type Action
Recommended Action BE IT RESOLVED, That the Governing Board approves today's agenda.

4. RECOGNITION

Subject **A. Acknowledgement of Guests - New Faculty Introductions**
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 4. RECOGNITION
Access Public
Type Procedural

Introductions of New Faculty by Deans of Instruction: Dr. Kendra Cabrera and Dr. Vincent van Joolen

- Dr. Princess Gilbert, Biology (Life Science)
- Dr. Gordon Gensel, Medical Assisting (Life Science)
- Daniel Lopez, Math (Physical Science)
- Louis Kaplan, Nursing (Nursing)
- Meghan Miranda, Nursing (Nursing)

Subject **B. Moment of Silence - Laura Patterson, classified staff member**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 4. RECOGNITION

Access Public

Type Procedural

Laura Patterson passed on July 27, 2020. She worked in the Office of Academic Affairs as our CurricUNET Specialist for many years and prior to that she served as our College Receptionist. She contributed to the success of MPC and Academic Affairs for many years.

Laura had a fun spirit and energy, a love of all things Harry Potter; and most importantly her love of her family which included two very young and incredibly adorable boys, Jason and Jeremy. She would beam from ear to ear every time she shared pics of them.

Laura's [obituary](#) was published in the Lewiston Sentinel (PA).

5. PUBLIC COMMENT

Subject **A. Public Comment**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 5. PUBLIC COMMENT

Access Public

Type Information, Procedural

Anyone wishing to address the Governing Board on matters not listed on the agenda, and within the jurisdiction of the Board, may do so now. Anyone wishing to address the Board on an agenda item may do so when that item is called. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Comments will be limited to three minutes, or as established by the Board. Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.

Public Comment:

6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Subject **A. ASMPC Report**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The ASMPC President or another representative from the Associated Students of MPC will provide the Governing Board with a report.

File Attachments
[08-26-20 ASMPC Board Report.pdf \(131 KB\)](#)

Subject **B. Academic Senate Report**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The Academic Senate President or another representative from the MPC Academic Senate will provide the Governing Board with a report.

File Attachments

[08-26-20 Academic Senate Report.pdf \(21 KB\)](#)

Subject C. MPCEA Report

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The MPCEA President or another representative from the MPCEA will provide the Governing Board with a report.

Subject D. MPCTA Report

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: The MPCTA President or another representative from the MPCTA will provide the Governing Board with a report.

File Attachments

[08-26-20 MPCEA Board Report.pdf \(519 KB\)](#)

Subject E. Superintendent/President & Staff Reports

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 6. ORGANIZATIONS' & STAFF REPORTS & PRESENTATIONS

Access Public

Type Information, Reports

Report: Mr. David Martin, Interim Superintendent/President and/or staff representatives will provide the Governing Board with updates.

File Attachments

[08-26-20 SuptPresident Mailbag- Report.pdf \(1,105 KB\)](#)

[08-26-20 VP Advancement Board Report.pdf \(659 KB\)](#)

[08-26-20 VPAA Report.pdf \(495 KB\)](#)

[08-26-20 VPAS Report.pdf \(433 KB\)](#)

7. CONSENT CALENDAR

Subject A. Approval of the Consent Calendar

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 7. CONSENT CALENDAR
Access Public
Type Action (Consent), Procedural
Recommended Action Approval of the Consent Calendar

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject B. Minutes from the August 6, 2020 Special Board Meeting

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 7. CONSENT CALENDAR
Access Public
Type Action (Consent), Minutes, Procedural
Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Special Board meeting on August 6, 2020.

Minutes [View Minutes](#) for Aug 6, 2020 - Special Board Meeting - Supt/President Recruitment

The minutes are considered draft form until the Governing Board approves.

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Subject C. Minutes from the August 20, 2020 Meeting of the Board Subcommittee for Governing Board Policies

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 7. CONSENT CALENDAR
Access Public
Type Action (Consent), Minutes, Procedural
Recommended Action BE IT RESOLVED, that the Governing Board approves the minutes of the Board Subcommittee for Governing Board Policies meeting on August 20, 2020.

Minutes [View Minutes](#) for Aug 20, 2020 - Meeting of the Board Subcommittee for Governing Bo

The minutes are considered draft form until the Governing Board approves.

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Subject D. Donations

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 7. CONSENT CALENDAR
Access Public
Type Action (Consent)
Recommended Action BE IT RESOLVED, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donor.

Donor Name: Joanne Shiffman, RN
Items Donated To: \$1500.00
Description of Donation: Scholarships

Donor Name: Valerie Moule
Items Donated To: \$500
Description of Donation: Donation to the Doris Etcorn Prewitt Scholarship

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Subject E. ACTION: Accept July 2020 Monthly Financial Statement

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting
Category 7. CONSENT CALENDAR
Access Public
Type Action (Consent)
Recommended Action BE IT RESOLVED, that the 2019-2020 Monthly Financial Report for the period ending July 31, 2020, be accepted.

Proposal:

That the Governing Board review and discuss the 2020-21 Monthly Financial Report for the period ending, July 31, 2020.

Background:

That the Board routinely reviews financial data regarding expenses and revenue to monitor District Fiscal Operations.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2020-2021 Monthly Financial report for the period ending July 31, 2020, be accepted.

Recommended By:

Steve Haigler, Interim Vice President of Administrative Services

Prepared By:

Rosemary Barrios, Controller

Approved By:

File Attachments

[Financial and Budgetary Report for the month-end July 31, 2020.pdf \(52 KB\)](#)

[Summary of All Funds - July 31, 2020.pdf \(69 KB\)](#)

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Subject **F. INFORMATION: Accept the County Investment Report for the Quarter Ending June 30, 2020**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Information

Background:

The majority of the funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides a quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending June 30, 2020, was 1.89%. Approximately 84.7% of the investment portfolio is comprised of U.S.Treasuries, Federal Agency securities and other liquid funds. The remaining 14.3% is invested in corporate debt and is rated in the higher levels of investment grade. The Supranationals (0.9%) are rated AAA.

Budgetary Implications:

None.

Recommended By:

Steven Haigler, Interim Vice President of Administrative Services

Prepared By:

Rosemary Barrios. Controller

Approved By:

David J. Martin, Interim Superintendent/President

File Attachments

[MONTEREY COUNTY TREASURER - Quarterly Investment Report as of 06-30-20.pdf \(1,692 KB\)](#)

Subject **G. ACTION: Accept the July 2020 and August 2020 Payrolls**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Be it resolved, that the July 31, 2020 Regular Payroll, the August 10, 2020 Supplemental Payroll and the August 14, 2020 Manual Payroll be accepted.

Background:

Date	Payroll Type	Amount
July 31, 2020	Regular	1,664,950.22
August 10, 2020	Supplemental	15,642.70
August 14, 2020	Manual	2,901.47
	Total:	1,683,494.39

Budgetary Implications:

RESOLUTION: BE IT RESOLVED THE: July 31, 2020, regular payroll in the amount of \$1,664,950.22, the August 10, 2020, supplemental payroll in the amount of \$15,642.70 and the August 14, 2020, manual payroll in the amount of \$2,901.47 be approved.

Recommended By:

Rosemary Barrios, Controller, Fiscal Services

Prepared By:

Sean Willis, Payroll Analyst and Gina Davi, Payroll Analyst

Approved By:

Steve Haigler, Interim Vice President of Administrative Services

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Subject H. ACTION: Approve Education Protection Account (EPA) funds received for 2020-2021

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board approve the spending of 2020-21 Prop 55 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

Background:

Proposition 55 an extension of Prop 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. Proposition 55 temporarily raised the personal income tax rates for upper-income taxpayers through 2030 to provide continuing funding for local school districts and community colleges. The Education Protection Account is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how these monies received from EPA are spent, provided the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually on its Internet website provide an accounting report of how much money was received from the EPA and how that money was spent as well as record the EPA expenditures annually on the CCFS-311. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law.

Revenue from EPA funds is unrestricted and should be recorded in object code 8630. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

Budgetary Implications:

The costs for the District's EPA compliance efforts will be covered within existing budget.

Recommended By:

Steve Haigler, Interim Vice President of Administrative Services

Prepared By:

Rosemary Barrios, Controller

Approved By:

David J. Martin, Interim Superintendent/President

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Subject	I. ACTION: Approve July 2020 Purchase Orders
Meeting	Aug 26, 2020 - MPC Regular Governing Board Meeting
Category	7. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	Be it Resolved, that Purchase Orders B2100001 through B2100127 in the amount of \$4,722,075.64 be approved.

Background:

Purchase Orders B2100001 through B2100127 were produced in July 2020. These totaled \$4,722,075.64 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted

Recommended By:

Steve Haigler, Interim Vice President of Administrative Services

Prepared By:

Mary Weber, Purchasing Coordinator Rosemary Barrios, Controller

Approved By:

David J. Martin, Interim Superintendent/President

File Attachments
8-26-20 New Business_July Financials.pdf (87 KB)

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Subject J. ACTION: Approve July 2020 Monthly Commercial Warrants

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that Commercial Warrants approved for July 2020:
 12568817 through 12568855, 12569971 through 12570025,
 12570992 through 12571018, 12572042 through 12572071,
 in the amount of \$ 1,511,864.00

Background:

Number 12568817 through Number 12568855..... \$ 767,974.19
 Number 12569971 through Number 12570025..... \$ 545,263.32
 Number 12570992 through Number 12571018..... \$ 83,836.21
 Number 12572042 through Number 12572071..... \$ 114,790.28

Total..... \$ 1,511,864.00

Budgetary Implications:

Budgeted

Recommended By:

Rosemary Barrios, Controller

Prepared By:

Veronica Garcia, Accounting Specialist II

Approved By:

Steve Haigler, Interim Vice President of Administrative Services

File Attachments

July 2020.pdf (426 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject	K. ACTION: Approve the MPC & MPCTA Memorandum of Understanding: "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations"
Meeting	Aug 26, 2020 - MPC Regular Governing Board Meeting
Category	7. CONSENT CALENDAR
Access	Public
Type	Action (Consent)
Recommended Action	That the Governing Board approve the MPC & MPCTA Memorandum of Understanding: "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations"

Background:

The District and MPCTA have been working together to discuss the implementation of the most recent 3-year collective bargaining agreement as well as how to approach faculty compensation for work in light of the COVID-19 situation. These discussions have resulted in the development of the following MOU before the board:

1. Memorandum of Understanding - "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations" - The MOU reflects agreed-upon adjustments to existing contract language regarding faculty and division chair evaluations. The MOU also waives the minimum requirement of 25 hours per week for campus time for full-time faculty as well as outlines additional information regarding the implementation of Article 30, Distance Education. Lastly, the MOU provides guidance regarding the situation where faculty teaching fall courses with face-to-face class time may need to accommodate make-up work and/or make-up class time.

Budgetary Implications:

The Memorandum of Understanding, "Fall 2020 Online Instruction, Remote Work, and Faculty Evaluations", will adjust the existing and will not require any additional funding that would not have already been incurred under the existing CBA.

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Subject	L. ACTION: Authorize the District to file a Notice of Completion with Monterey County for the Stadium Field Turf Replacement Project.
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Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Be it resolved, that the Board authorize the District to file a Notice of Completion with Monterey County for the Stadium Field Turf Replacement Project.

Background:

According to standard procedure for public works projects, a filing of a Notice of Completions is required to be filed within the County of the project’s location. Upon the Board’s approval to authorize the filing of the Notice of Completion with the County, a 35 day period will follow in which sub-contractors, vendors and related material suppliers formally satisfy all liens and unpaid bills. After the 35 days, the District will release any remaining funds to the contractor minus adequate funds to satisfy outstanding issues.

Budgetary Implications: None.

Recommended By: Steven Haigler, Interim Vice President, Administrative Services

Prepared By: Suzanne Ammons, Administrative Assistant

File Attachments
[NOC Stadium Turf Project Aug 26 2020.pdf \(152 KB\)](#)

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Subject M. ACTION: Ratify Faculty Personnel Actions

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board ratifies the faculty personnel actions listed in the table.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Fall 2020.	Included in budget

Budgetary Implications: See table.

Recommended By: Kayla Valentine, Acting Director, Human Resources

Prepared By: Samara Simeone, Human Resources Specialist

File Attachments
Adjunct List August 2020.pdf (154 KB)

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

Subject **N. ACTION: Ratify Management Personnel Actions**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action Be it resolved, that the Board ratify the Management Personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Change in Assignment	Change in assignment, Kendra Cabrera, Social Sciences Division Chair, to Interim Dean of Career and Technical Education, effective September 1, 2020.	N/A
b)	Change in Assignment	Change in assignment, Kayla Valentine, Human Resources Analyst, to Acting Director, Human Resources, effective July 1, 2020.	N/A
c)	Change in Assignment	Change in assignment, Jeffrey Sundquist, Administrative Director, Library, to Acting Dean, Library, Learning Resources, and Online Education, effective August 1, 2020.	N/A

Budgetary Implications: See table.

Recommended By: Kayla Valentine, Acting Director, Human Resources

Prepared By: Samara Simeone, Human Resources Specialist

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Subject **O. ACTION: Ratify Classified Personnel Actions**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board ratifies the Classified Personnel Actions listed in the table.

Background:

Item	Action	Details	Fiscal Implication
a)	Resignation	Resignation of Sandra Kohn, Early Childhood Playground Assistant III, Early Childhood Education Lab School, 29 hours per week, 9.5 months per year, effective May 29, 2020.	N/A
b)	Resignation	Resignation of Mallory Garcia, Playground Assistant I, Early Childhood Education, 20 hours per week, 9.5 months per year, effective May 29, 2020.	N/A
c)	Resignation	Resignation of Cassandra Bartoli, Playground Assistant III, Early Childhood Education, 29 hours per week, 10.5 months per year, effective May 29, 2020.	N/A

Budgetary Implications: See table.

Recommended By: Kayla Valentine, Acting Director, Human Resources

Prepared By: Samara Simeone, Human Resources Specialist

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Subject P. ACTION: Ratify Employment Agreements for Short-Term and Substitute Assignments.

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 7. CONSENT CALENDAR

Access Public

Type Action (Consent)

Recommended Action BE IT RESOLVED, that the Governing Board ratifies that the individuals on the recommended list (Short-Term Non-Continuing and Substitute Employees) be employed for short-term and substitute assignments, subject to future modifications, be ratified.

Background:

Education Code 88003 designates the Governing Board to employ substitute employees to replace any classified employee who is temporarily absent from duty. Education Code 88003 also designates the Governing Board to employ short-term employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions. The attached list of assignments meet the employment justification, length, and responsibilities outlined within the Education Code, Section 88003.

Budgetary Implications:

The cost to employ short-term and substitute employees is included in division/department budgets.

Recommended By:

Kayla Valentine, Human Resources Analyst

Prepared By:

Nancy Morales, Human Resources Technician

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item(s) be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

8. NEW BUSINESS

Subject	A. ACTION: Accept the Quitclaim Deeds, and the terms, covenants, and restrictions therein, for parcels at the former Fort Ord, granted from the Fort Ord Reuse Authority.
Meeting	Aug 26, 2020 - MPC Regular Governing Board Meeting
Category	8. NEW BUSINESS
Access	Public
Type	Action, Discussion
Recommended Action	BE IT RESOLVED, that the Superintendent/President be authorized to accept the Quitclaim Deeds, and the terms, covenants, and restrictions therein, for Parcels E19a.5 (Parcel Q and O), E21.b.3, E38, E39, E40, E41, E42, F1.7.2, and L23.2 at the former Fort Ord, granted from the Fort Ord Reuse Authority.
Goals	<p>2020 Board Goal 4. Fiscal Stewardship</p> <p>2020 Board Goal 2. Institutional Quality</p> <p>2020 Board Goal 1. Student Access, Success, and Completion</p> <p>EMP Goal 3. Innovative Environment - Provide state-of-the-art and sustainable learning environments, technology, and facilities to support student success.</p> <p>EMP Goal 2. Completion Culture - Provide programs, resources, and services that empower students to achieve their education goals.</p> <p>EMP Goal 1. Excellent Education - Provide programs and services that meet student and community needs.</p>

Background:

For 20 years prior to the closure of Fort Ord in 1993, the College operated the MPC at Fort Ord program for military personnel, their dependents, and area residents. In November 1992, the Governing Board authorized the College to apply to the U.S. Department of Education for the transfer of surplus real property at Fort Ord. The College applied for several parcels of land in January 1993 to be used for a satellite campus center and a public safety officer training facility, and the Department of Education approved the application in May 1993. Subsequently, in December 1993, the Department of the Army approved the transfer of the property to the College as a public benefit conveyance at no cost.

The property identified for the public safety officer training facility was located at the East Garrison on the former Fort Ord. Monterey County was also interested in the same parcels for residential development, resulting in a land use conflict that was finally resolved in the Agreement Regarding Public Safety Officer Training Facilities, first approved in 2002 and updated in October 2003, between the College, the County, and the Fort Ord Reuse Authority (FORA). This land swap agreement specified sites at Parker Flats for the Emergency Vehicle Operations Course (EVOC) and firefighter training area and other uses, an area for a habitat reserve, and the MOUT facility for specialized scenario training and firing ranges. These parcels would be transferred through the economic development conveyance process under FORA per a 2000 Memorandum of Agreement with the U.S. Army facilitating transfer of land on the former Fort Ord for economic development.

Since 2007, FORA conducted munitions cleanup on 3,500 acres at the former Fort Ord to prepare the property for early transfer, including the College's parcels in Parker Flats and the MOUT facility. On March 19, 2009, the U.S. Army transferred ownership of these parcels to FORA. The specified cleanup process for these parcels was completed and the property has recently been cleared for transfer by the Environmental Protection Agency and the California Department of Toxic Substances Control. FORA executed Quitclaim Deeds with deed restrictions and land use controls for the following parcels:

Parcel	Acreage	Use Restriction	Potential or Planned Use
E19a.5 – 2 portions, Parcel Q and Parcel O	226.46 acres	Residential use restriction for Parcel Q, no residential use restriction for Parcel O	Public safety training facility/development
E21.b.3	31.63	Residential use restriction	Development
E38	17.73 acres	Use restricted as habitat	Habitat Reserve

		reserve	
E39, E41, E42	208.93 acres	Use restricted as habitat reserve	Habitat Reserve
E40	20.66 acres	Residential use restriction	Development
F.1.7.2	51.21 acres	Residential use restriction	MOUT – Public safety training facility
L23.2	10.57	Residential use restriction	Native plant preserve/development

To manage and develop these properties, the College will need to comply with the land use control implementation plan/operations and maintenance plans (LUCIP/OMP) developed and approved by the Army and regulatory agencies for each of these properties. These plans include the requirements for a construction support plan when conducting ground disturbing activities on the properties, to obtain munitions recognition and safety training for staff, and provide annual compliance monitoring and reporting. These properties are also subject to the 1997 Installation-Wide Multispecies Habitat Management Plan for Former Fort Ord, California (HMP). Pursuant to the land swap agreement and the Fort Ord Reuse Authority Transition Plan, the College will work with Monterey County to address MPC’s habitat management responsibilities.

The Quitclaim Deeds have been reviewed by special counsel, Brian Finegan and Michael Harrington. Counsel will be present at the meeting to answer questions.

Budgetary Implications:

Under the economic development conveyance, this parcel is transferred to the College at no cost. There will be costs for property management, habitat management, construction, insurance, and operation of the public safety training center. It is projected that these costs will be covered by a combination of funding from the College’s prior and upcoming bond measures, state capital outlay appropriations, supplemental funding, and community college apportionment generated by training center.

Recommended By:

Mr. David Martin, Interim Superintendent/President

File Attachments

Map - MPC Fort Ord Properties.pdf (612 KB)

FORA Quitclaim Deed_Parcels E19.a.5 - E21b.3 - E38 - E39 - E40 - E41 - E42 - F1.7.2 - L23.2_6-25-2020.pdf (3,989 KB)

FORA Quitclaim Deed_Parcel E19a.5 Portion Q_2-25-15-1.pdf (7,175 KB)

Subject B. ACTION: Approve Board Self-Evaluation Process, Timeline and Survey for 2020

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 8. NEW BUSINESS

Access Public

Type Action

Recommended Action BE IT RESOLVED, that the Governing Board approves the Board Self-Evaluation Process, Timeline and Survey for 2020

Background:

As a part of Monterey Peninsula College’s ongoing commitment to continuous improvement, the MPCCD Governing Board adopted Board Policy and Administrative Procedure 2745 – Board Self-Evaluation (Attachments A & B), which calls for an annual self-evaluation and development of Board goals. Per Board Policy and Administrative Procedure 2745, the Board self-evaluation is to be conducted from August – October, with the Board goals to be approved at the end of the evaluation process in November.

At the June 2020 Board meeting, **Vice Chair Loren Steck and Trustee Rosalyn Green** were identified to serve as an ad hoc subcommittee of the Board to develop the evaluation process, timeline, and instrument(s) for approval at the August meeting.

The Board goals for 2020 (Attachment C) were adopted at the December 2019 meeting along with alignment to 2020-25 Ed Master Plan (Attachment D) will be used as the basis for the Board’s self-evaluation.

The proposed Governing Board self-evaluation process, Timeline (Attachment E), 2020 survey (Attachment F & G), and 2020 Recipient List (Attachment H) are presented for review and approval.

Budgetary Implications:

None.

Recommended By:

Mr. David Martin, Interim Superintendent/President

File Attachments

- A - AP 2745 BoardSelfEvaluationP.pdf (138 KB)
- B -BP 2745 BoardSelfEvaluationr.pdf (139 KB)
- C - 2020 MPC Board Goals _ Approved 12-11-19.pdf (506 KB)
- D - 2020-25 (final) EducationalMasterPlan.pdf (16,251 KB)
- E - 08-05-20 draft Board Evaluation Timeline Process.pdf (616 KB)
- F - Draft Community Board Survey.pdf (867 KB)
- G - Draft BoardAdmin_Eval_survey.pdf (173 KB)
- H - 2020 Draft Board Evaluation Recipient Lists.pdf (450 KB)

Subject **C. INFORMATION: First Read of MPC's ACCJC Midterm Report**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 8. NEW BUSINESS

Access Public

Type Discussion, Information

Background: MPC is required to submit a Midterm Report midway through its 6-year accreditation cycle. The Midterm Report provides progress on both the ACCJC improvement recommendations and the College's self-identified actionable improvement plans arising from the institution's 2016 comprehensive visit. In addition, the Midterm Report describes the progress on institutional performance as well as on the action projects identified in the MPC Quality Focus Essay.

Budgetary Implications: None.**Recommended By:** David Martin**Prepared By:** Robert Pacheco

File Attachments

- 08-19-20 Midterm Report 2020.pdf (1,906 KB)
- 08-26-20 Presentation PPT Midterm Report 2020 (1).pdf (1,908 KB)

Subject **D. INFORMATION: Student Success 2020 Presentation**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 8. NEW BUSINESS

Access Public

Type Information

Background: MPC regularly tracks historical student success progress (course completion and retention). Particular attention is being paid to Spring 2020 data in light of the COVID-19 pandemic. This data presentation will update the board on student success rates for Spring 2020, describe current strategies and interventions in place to improve student outcomes, and potential implications for supports for Fall 2020.

Budgetary Implications: None

Recommended By: David Martin

Prepared By: Rosaleen Ryan, Ph.D. and Robert Pacheco, Ed.D.

File Attachments
08-26-20 Student Success in Spring 2020.pdf (390 KB)

9. TRUSTEE & COMMITTEE COMMENTS & REPORTS

Subject **A. Board Ad Hoc Committee Reports**

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 9. TRUSTEE & COMMITTEE COMMENTS & REPORTS

Access Public

Type Information

2020 Superintendent/President Search Process (Ad Hoc: Chair Yuri Anderson and Trustee Marilyn Dunn Gustafson):

Meetings scheduled for:

- September 14, 2020 - to select candidates for first level interviews
- Save the date: Week of October 19, 2020 - Finalist Forums

On 08-24-20, the 2020 MPC Superintendent/President Search Committee met to review the process of screening applicants, develop interview questions, review process for interviews.

Applications must be submitted to MPC Human Resources by noon on August 31, 2020.

See Supt/President Recruiting Timeline attached for dates of interviews (first and final) and public forums.

Per Governing Board Policy 2431, the Board of Trustees shall establish a search process to fill the vacancy with the Superintendent/President.

An update on progress made will be presented and discussion regarding the formulation of the search process will continue as needed.

Board Evaluation and Goals (Ad Hoc: Vice Chair Loren Steck and Trustee Rosalyn Green):

Meeting scheduled for:

- Sept 14th, 16th & 17th to review survey results, compile a summary, draft the 2021 Goals and present draft Goals to the Board for a first read on September 23, 2020.

Board Policies Subcommittee (Vice Chair Loren Steck and Trustee Marilyn Dunn Gustafson):

Meeting scheduled for:

- Last met on August 20, 2020

File Attachments
2020 FINAL S_P Search Committee.pdf (342 KB)
08-26-20 (rev) Recruiting Tentative Schedule.pdf (741 KB)

Subject	B. Governing Board Comments
Meeting	Aug 26, 2020 - MPC Regular Governing Board Meeting
Category	9. TRUSTEE & COMMITTEE COMMENTS & REPORTS
Access	Public
Type	Information, Reports
Trustee Comments:	

10. ADVANCE PLANNING

Subject	A. Advance Planning (Tentative Schedule): Future Topics, Annual Items, and Items for Study Sessions/Retreats
Meeting	Aug 26, 2020 - MPC Regular Governing Board Meeting
Category	10. ADVANCE PLANNING
Access	Public
Type	Information

2020 Advanced Planning / Future Topics / Study Sessions
(Future items **are tentative** and may change)
Last revised on: 08/21/20

SEPTEMBER 23, 2020 BOARD MEETING

1. September 10, 2020 - TBD Board Retreat/Study Session (Topic/facilitator TBD)
2. South Bay (PST) presentation (Tentative - September Board Meeting)
3. 2020-2021 Proposed Budget (present to the Board)
4. ACCJC Mid-Term Report (Present final draft for Board approval)
5. Facilities Renaming AP
6. MPC Mission Statement Revise (September for Board Direction)
 - a. Resources:
 - i. [Integrated Planning Handbook](#) (via [PRIE Integrated Planning webpage](#)). Mission Statement review process begins on page 7.
 - ii. [Planning and Evaluation Calendar](#) (via [PRIE Integrated Planning webpage](#))
7. Board Goals (review on agenda to ensure items are linked to correct Board/EMP goals)
 - a. Board Evaluation - timeline, process, drafting goals
 - i. Resource (procedures, timing, etc.): [AP 2745 - Board Self Evaluation](#)

OCTOBER 28, 2020 BOARD MEETING

8. 2020-21 Final Budget (for approval October Regular Meeting)
9. Student Homelessness, Food (Tentative - October Board Meeting)
10. Facilities Renaming AP
11. MPC Mission Statement Revise (Tentative - Oct for Board 1st Read)
 - a. Resources:
 - i. [Integrated Planning Handbook](#) (via [PRIE Integrated Planning webpage](#)). Mission Statement review process begins on page 7.
 - ii. [Planning and Evaluation Calendar](#) (via [PRIE Integrated Planning webpage](#))
12. Board Goals (tentative approval)
 - a. Board Evaluation - timeline, process, drafting goals
 - i. Resource (procedures, timing, etc.): [AP 2745 - Board Self Evaluation](#)

NOVEMBER 18, 2020 BOARD MEETING

13. MPC Mission Statement Revise (Tentative - Nov for Board adoption)
 - a. Resources:
 - i. [Integrated Planning Handbook](#) (via [PRIE Integrated Planning webpage](#)). Mission Statement review process begins on page 7.
 - ii. [Planning and Evaluation Calendar](#) (via [PRIE Integrated Planning webpage](#))

DECEMBER 16, 2020 BOARD MEETING

14. Swearing in new trustees
15. Organizational Meeting

QUARTERLY / ANNUAL / CONTINUOUS

16. Board Reviews the Board Goals Quarterly: Jan, April,
 - a. June - Ad Hoc is appointed
 - b. Aug- Oct Board Eval, survey & new Goals drafted
17. Board Policy / Administrative Procedures: cycle, process, review
 - a. Resources: [BP 2410](#) and [AP 2410](#) - Board Policies and Administrative Procedures
 - b. Suggestion: Review in January since new trustees will be seated in December.
18. Curriculum Approval Process - internal and external (local / Chancellor Office approval)
 - a. Resources:
 - i. [BP 4020 - Program, Curriculum, and Course Development](#),
 - ii. [AP 4020 - Student Learning Hours and Units of Credit](#),
 - iii. [Resource Guide to Institutional Decision-Making](#)
 - iv. [Curriculum Advisory Committee webpage](#)
19. Accreditation / Course & Program Assessment updates
 - a. Resource:
 - i. [Outcomes Assessment webpage](#) (via [PRIE webpage](#))
 - ii. [Program Review webpage](#) (via [PRIE webpage](#))

Subject B. August 31, 2020 - MPC Supt/President Application Submission Closes at Noon

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public

Type Information

For more information about the MPC 2020 Superintendent/President Search, please visit the MPC website:

- <https://www.mpc.edu/home>
- <https://www.mpc.edu/about-mpc/campus-resources/human-resources/superintendent-president-search>

The position is open until filled. However, to ensure consideration, application materials should reach **Human Resources by 12:00 pm on August 31, 2020.**

MPC reserves the right to close, continue, cancel, postpone, or restart the recruitment at any time.

Additional information about the College and the community is available on the website: <https://www.mpc.edu/about-mpc/campus-resources/human-resources/employment>.
See links at bottom of page "About Us" and "Community."

For additional information, confidential inquiries, and nominations, please contact:

Dr. Will Lewallen
Search Consultant, Community College Search Services
will.lewallen@ccss.solutions; (831) 682-3541

Dr. Joan Smith
Search Consultant, Community College Search Services
joan.smith@ccss.solutions; (209) 566-5421

Subject C. September 10, 2020 - Board Retreat/Study Session (TBD)

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public
Type Information
Subject D. September 23, 2020 - Regular Board Meeting
Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public
Type Information

Subject E. Week of October 19, 2020 - MPC Supt/President Finalists' Forums

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public
Type Information

Each finalist will provide a public presentation and Q&A. Finalists will meet with the MPC Governing Board for final interviews.

Subject F. October 28, 2020 - Regular Board Meeting

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public
Type Information

Subject G. November 17-20, 2020 - 2020 Annual CCLC Trustee Convention - Virtual Event

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public
Type Information

2020 Annual CCLC Trustee Convention

Tue, Nov 17, 2020 to Fri, Nov 20, 2020

Virtual Event

For 30 years, the Community College League of California (League) has served the California Community College system through advocacy, leadership development, and district services. **This year, we are proud to present the 2020 Annual Convention as a fully online virtual event, November 17-20, 2020.** The Annual Convention is the state's premier professional development conference for California community college leadership. This event brings together CEOs, trustees, faculty, staff, administrators, and partners from across the system to share tools, models, and solutions to system issues.

While the statewide impacts of the Novel Coronavirus 2019 (COVID-19) continue to evolve daily, California's community colleges have not only played a pivotal role in educating and training the state's first responders but will also be critical in the state's recovery. The Annual Convention's theme, **Resilience Reimagined: Advancing California Community Colleges**, spotlights our colleges' ability to transform their institutions and exhibit resiliency in the wake of COVID-19.

As we continue to address the current crisis, the League invites you to our first virtual Annual Convention to discuss advancing our system and maintaining our service for the next 30 years.

Subject H. *November 18, 2020 - Regular Board Meeting

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public

Type Information

* The November 2020 Regular Board Meeting will be held on the third Wednesday due to the observance of Thanksgiving.

Subject I. **December 16, 2020 - Annual Organization / Regular Board Meeting

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 10. ADVANCE PLANNING

Access Public

Type Information

* *Per AB 2449: the December Board Meeting (Organizational meeting) must held between Dec 11 – 25, a 15-day period from the 2nd Friday of December, to swear in new trustee(s) and commence at the "Organizational" meeting.

The December 2020 Regular/Annual Organizational Meeting will be held on December 16, 2020.

11. ADJOURNMENT

Subject A. Time Meeting Adjourned

Meeting Aug 26, 2020 - MPC Regular Governing Board Meeting

Category 11. ADJOURNMENT

Access Public

Type Information, Reports

TIME: