SCHOLARSHIP GUIDELINES AND APPLICATION

The Peggy and Jack Baskin Foundation Scholarship seeks exceptional, highly motivated, low-income women – including women re-entering the workforce – who are attending Cabrillo, Hartnell, or Monterey Peninsula College and who have a strong potential to make a difference in their community. Each year, the program provides three students from the participating community colleges with up to $20,000 in scholarships, to be distributed over two years. Students must be enrolled in one of these three community colleges and dedicated to enrolling in and completing their junior and senior years of their college education as full-time students at a University of California campus. The Scholarship Committee of the Peggy and Jack Baskin Foundation will make award decisions after reviewing the applications selected the president of each community college. The Foundation seeks to prioritize the applications of low-income women and women of color, and encourages women of all backgrounds and citizenship statuses to apply.

Deadline to Submit Application to Community College: March 1, 2021

Contact Deanna Galdo-MPC Financial Aid @ 831-646-3042 or dgaldo@mpc.edu regarding application submission to this office.

Prospective Applicants: All communication and questions should be directed through your community college until you become a recipient of the scholarship.

REQUIREMENTS

Scholarship recipients must be enrolled for at least one full year in one of the following schools: Cabrillo, Hartnell or Monterey Peninsula College. Students must use all scholarship funds within two years of community college graduation. Students must be admitted to and enrolled in a University of California campus to receive funds and must maintain good academic standing—a minimum 2.0 cumulative UC GPA. Students who fall below a 2.0 cumulative GPA or do not maintain full-time enrollment during their time in the UC system will no longer be eligible to receive scholarship funds. A Quarter/Semester Update of student progress must be emailed to the Peggy and Jack Baskin Foundation at the end of each term, including a performance plan if a student's GPA falls below a 3.0. Upon enrollment, the Peggy and Jack Baskin Foundation will provide the funds directly to the UC campus each relevant semester. The UC will release funds once the student's enrollment and financial aid status for the upcoming school year is verified.

Each of the participating community colleges may nominate up to three exceptional students. Students must meet the following scholarship requirements to be eligible to apply:
- A woman with a history of outstanding academic and extracurricular success despite socioeconomic hardship
- An intent to give back to their community, in the United States
- A California resident

- A U.S. citizen, eligible noncitizen with legal permanent residency, or undocumented students (AB 540 eligible)
- A current student at Cabrillo, Hartnell or Monterey Peninsula College for at least one full year
- A cumulative community college GPA of 3.5 or higher
- Eligible for financial aid and not currently in default on a Title IV student loan
- Eligible for Fall admission to a UC campus as a new junior-level transfer student
- Nominated to The Peggy and Jack Baskin Foundation Scholarship by the president of the respective community college
- Students applying to other large scholarships are eligible to apply to The Peggy and Jack Baskin Foundation Scholarship, but lose eligibility if they are awarded, and accept, another large scholarship. The Foundation maintains this policy in order to ensure that as many students as possible receive scholarships to be able to attend the UC of their choice.

- The UC campus' financial aid department will assist the Foundation in ascertaining relevant dates specific to their campus: tuition bill due date, availability of final grades, etc., by completing and returning the UC Information Submission Form.

The student will contact the University of California Campus for the following:

- Prior to the student registering for classes, they will submit a signed Information Release Form so that the Peggy and Jack Baskin Foundation can obtain relevant information regarding the student's financial aid, grades, transfer records, etc. The UC campus representative will sign this form and the student will return it to the Foundation.
- Once the student has enrolled, they will request that an official verification of enrollment or a letter from the registrar's office that will be sent to the Peggy and Jack Baskin Foundation.
- At the end of each term, the student will submit a brief Quarter/Semester Update via email to the Peggy and Jack Baskin Foundation. This Update consists of a completed form and associated documents, emailed to the Foundation by the date listed on our website. Please note: the Quarter/Semester Update Form *does not* require a signature from a UC campus Representative. Students are wholly responsible for completing and submitting this form at the end of each term, but may contact their UC Campus to obtain financial information.

Please read through this entire document to familiarize yourself with the process and ensure your eligibility before applying.

To complete the application, eligible students must:

- Apply for Fall admission to one or more UC campuses by filing the UC Application for Undergraduate Admission and Scholarships by the November deadline: https://admission.universityofcalifornia.edu/applynow.html.
- By the deadline set by your community college, provide your community college counselor or scholarship coordinator with your complete application. *Attention to detail is imperative for a successful application; incomplete applications will not be considered*.
- The application must contain the following information:
  - ☐ Complete Scholarship Application Form (see attached)
  - ☐ An official copy of academic transcripts from all colleges attended, including GPA
  - ☐ Two letters of recommendation, one of which must be from an academic instructor and one from an academic instructor or a work supervisor if the work is relevant to the student's academics. Submit no more than two letters.
  - ☐ Resume, including work and volunteer history
  - ☐ Personal statement that includes future goals and how the student will give back to their local community in the United States
  - ☐ A graded research paper, on any topic, written in the past two years (do not edit after grading). Do not submit a handwritten exam.
  - ☐ Information Release Form – Community College (see attached) signed by student and community college representative
- Apply for financial aid by filing the Free Application for Federal Student Aid (FAFSA) by the March deadline.
- The Peggy and Jack Baskin Foundation will notify the community college counselor of its decision, who will then inform the scholarship recipients of their award by **April 15**.
- If you are selected for both the Peggy and Jack Baskin Scholarship and another large scholarship, you must decide which scholarship to accept as soon as possible. To remain eligible, Peggy and Jack Baskin Scholarship recipients must not receive a total scholarship amount exceeding $20,000 over two years.

Students who have been selected as scholarship recipients must complete the following requirements in order to receive scholarship funds. Failing to meet these requirements will result in a loss of funds.

- By late May, notify the Foundation of admittance to a University of California campus.
- The recipient must sign and submit the Scholarship Eligibility Verification Form to the Peggy and Jack Baskin Foundation. Once admitted to a UC campus, the recipient must sign the Information Release Form – UC Campus (see attached) to allow the Peggy and Jack Baskin Foundation to obtain relevant information regarding the student's financial aid, grades, transfer records, etc. This form must be submitted to the UC campus representative for signature and emailed to the Foundation.
- Immediately upon enrollment in their first term at a UC campus, the student must send official enrollment verification or a letter from the registrar's office confirming enrollment to the Peggy and Jack Baskin Foundation. These can be obtained from the UC campus registrar's office.
- At the end of each term, the recipient will collect information from the UC financial aid department for their Quarter/Semester Updates. The student will submit the Quarter/Semester Update Form and attachments to the Baskin Foundation by email.
- If a recipient's GPA for a given term falls below a 3.0, they must submit a performance plan with the Quarter/Semester Update.
- The recipient must maintain a minimum 2.0 cumulative UC GPA in order to remain eligible to receive scholarship funds.
- The recipient must maintain full-time enrollment at a UC for two academic years in order to remain eligible to receive scholarship funds.

TIMELINE	

Please keep this information sheet for your reference.

✓ **March 1, 2021**	Student Application due to community college (deadline determined by community college)
✓ **March 15**	Community college will submit nominees to the Peggy and Jack Baskin Foundation.
✓ **April 15**	The Peggy and Jack Baskin Foundation will select award recipients and notify the community college counselor, who will inform the nominees.
✓ **April/May**	Recipients must notify the community college counselor, and the Peggy and Jack Baskin Foundation, if they have been awarded any other large scholarships. If so, they must also notify both parties of which scholarship they will accept.
✓ **April/May**	Community college will notify the Baskin Foundation of the admittance of the student to the University of California campus.
✓ **May**	Recipient must sign and submit an Eligibility Verification Form to the Peggy and Jack Baskin Foundation.
✓ **July/August/September**	Recipient must mail/email UC Information Release Form and Enrollment Verification letter from the registrar's office confirming enrollment to the Baskin Foundation.
✓ **August/September**	Full scholarship amount will be submitted to the UC campus once the Eligibility Verification Form has been signed and received by the Baskin Foundation. Fund release date TBD according to UC schedule.
✓ **January 7**	Fall quarter update due to the Peggy and Jack Baskin Foundation.
✓ **January 7**	Fall semester update due to the Peggy and Jack Baskin Foundation.
✓ **April 2**	Winter quarter update due to the Peggy and Jack Baskin Foundation.
✓ **May 29**	Spring semester update due to the Peggy and Jack Baskin Foundation.
✓ **June 24**	Spring quarter update due to the Peggy and Jack Baskin Foundation.

SCHOLARSHIP APPLICATION FORM

Please submit the application to the scholarship coordinator by the date set by your community college. Attention to detail is imperative for a successful application; incomplete or late applications will not be accepted. The Board of the Peggy and Jack Baskin Foundation may contact you to request additional information.

PERSONAL INFORMATION		
Full Legal Name:		
Date of Birth:	Current Phone:	Permanent Phone:
Current Address:		
City:	State:	ZIP Code:
Permanent Address:		
City:	State:	ZIP Code:
Permanent Email:	Fax:	
Are you a U.S Citizen? YES / NO	If no, are you an eligible noncitizen? YES / NO	
Are you a first-generation college student? YES / NO	Are you an immigrant? YES / NO	
Community College currently attending:		
EMPLOYMENT INFORMATION		
Occupation:		
Current Employer:	Hours per week:	
Current annual income listed on this year's tax return:	Previous year's income:	
FINANCIAL INFORMATION		
Has your Free Application for Federal Student Aid (FAFSA) been approved? :	Date Submitted:	
Please note that we may request a copy of your FAFSA to confirm or add information to your application.		
Have you applied/will you apply for any other scholarships/grants for your post-community college education? If yes to either, please list:		
Pending scholarships/grants and amounts for UC:	Received scholarships/grants and amounts for UC:	Rejected scholarships/grants and amounts for UC:
Projected annual income (applicant):	Annual income (spouse):	
List all other sources and amounts of income, including family assistance:		

EXPENSES AND DEBT		
List major expenses you will incur during the academic year while attending a UC:		
Tuition (one year):	Books and Supplies:	Room and Board:
Total expenses per month:	Total Current Debt:	
List dependents you will support during scholarship year, including full name and age:		

PARENT/GUARDIAN INFORMATION (PLEASE COMPLETE REGARDLESS OF DEPENDENCY)	
Father (or guardian):	
Address:	
Employer:	Position Held:
Income listed on this year's tax return:	Own or rent residence:
Mother (or guardian):	
Address:	
Employer:	Position Held:
Income listed on this year's tax return:	Own or rent residence:
Amount of support from parents:	

UNIVERSITY INFORMATION
University you will be attending (anticipated):
Intended Major:

ADDITIONAL INFORMATION
Please attach the following to your application:
☐ An official copy of academic transcripts from all colleges attended, including GPA
☐ Two letters of recommendation, one of which must be from an academic instructor and one from either an academic instructor or a supervisor at work that is relevant to the student's academics. Submit no more than two letters of recommendation.
☐ Resume, including work and volunteer history
☐ Personal statement that includes future goals and how you will give back to your local community in the United States
☐ A copy of a graded research paper, on any topic, written in the past two years (do not edit after grading). Do not submit a hand-written exam. Please limit to no more than 15 pages.
☐ Information Release Form- Community College

SIGNATURES	
I authorize the verification of the information provided on this form.	
Signature of applicant:	Date:

Additional pages may be attached as necessary.

Please review the following attachments:
- **Community College and University of California Checklists**
- **Student Checklist**
- **Eligibility Verification Form (submit once you've received your UC Student ID number)**
- **Quarterly/Semester Update Form**
- **Information Release Form – Community College**
- **Information Release Form – UC Campus (submit once you've arrived on campus)**

CHECKLIST FOR APPLICANT AND RECIPIENT STUDENTS

CHECKLIST FOR APPLICANT STUDENTS
☐ Applied for Fall admission to one or more UC campuses

☐ Complete application packet submitted by the date set by your community college
Note: Attention to detail is imperative for a successful application; incomplete or late applications will not be accepted.
    ☐ Complete Scholarship Application Form
    ☐ An official copy of academic transcripts from all colleges attended, including GPA
    ☐ Two letters of recommendation, one of which must be from an academic instructor and the other from either an academic instructor or a supervisor in work that is relevant to student's academics. Do not submit more than two letters.
    ☐ Resume, including work and volunteer history
    ☐ Personal statement that includes future goals and how you will give back to your local community in the United States
    ☐ A graded research paper, on any topic, written in the past two years (do not edit after grading). Do not submit a handwritten exam.

☐ Information Release Form for Community College signed and returned

CHECKLIST FOR RECIPIENT STUDENTS
☐ Information Release Form for University of California campus signed and returned to the Peggy and Jack Baskin Foundation
☐ Eligibility Verification Form signed and submitted to the Peggy and Jack Baskin Foundation
☐ Enrollment Verification letter sent to the Peggy and Jack Baskin Foundation

☐ Quarter/Semester Update sent to the Peggy and Jack Baskin Foundation
    ☐ Fall   ☐ Winter   ☐ Spring
                ☐ N/A, semester system

☐ Maintained a 2.0 cumulative GPA
    ☐ Fall   ☐ Winter   ☐ Spring
                ☐ N/A, semester system

☐ Performance plan submitted if term GPA fell below a 3.0
    ☐ Fall   ☐ Winter   ☐ Spring
                ☐ N/A, semester system

☐ Other_____

The Peggy Jack Baskin Foundation

PEGGY AND JACK BASKIN SCHOLARSHIP ELIGIBILITY VERIFICATION FORM

Peggy and Jack Baskin Foundation Scholarship recipients must maintain their eligibility by enrolling full time each quarter at a University of California and maintaining a 2.0 cumulative UC GPA. Please complete all sections of the form below to confirm eligibility.

Name:

Telephone:

Permanent Email Address:

UC Student ID:

University of California Campus:

STATEMENT OF FULL TIME ENROLLMENT STATUS:

☐ I certify that I will be enrolled in at least 12 units each term for the following Academic Years:
Academic Year 20_____ - 20_____ and Academic Year 20_____ - 20_____

STATEMENT OF SATISFACTORY ACADEMIC PROGRESS:

☐ I understand that I must maintain a 2.0 cumulative GPA in order to remain eligible to receive scholarship funds.
☐ I understand that if my term GPA is below a 3.0, I must submit a performance plan with my Quarter/Semester Update for that term.

I understand that I am responsible for communicating, in written form, any changes of eligibility and benefits to the Financial Aid and Scholarships Office in a timely manner. I certify that all statements and information are true and complete.

Signature: _____ **Date:** _____

Please read the following information carefully before completing and emailing the Quarter/Semester Update Form:

Every student must submit a completed Quarter/Semester Update Form at the end of each term, by the deadline posted on the Peggy and Jack Baskin Foundation website. Reminder: If a recipient's GPA for a given term falls below a 3.0, they must submit a performance plan to the Baskin Foundation **in addition** to the completed Quarter/Semester Update Form and all required attachments. If the student's cumulative UC GPA falls below 2.0 or if the student does not enroll full-time, they are no longer eligible to receive this scholarship.

The Quarter/Semester Update Form must include all of the following:

- **Unofficial Transcript**
  This must include course titles, grades, number of units for each course, term GPA, and cumulative GPA.

- **Summary of Expenses**
  In this section on the Quarter/Semester Update Form (below), please delineate which funding source you used for each of the following categories, and how much you paid for each category. The funding sources are as follows: (1) Peggy and Jack Baskin Foundation Scholarship, (2) University Financial Aid (free aid), and (3) Other Funding (please specify: Pell Grant, loan, personal funds, etc.).

- **A copy of your official University bill of tuition and related expenses**
  This is often called an account summary. It must include all expenses, awards, and refunds.

- **Performance Plan (if term GPA is below a 3.0)**
  If your grades have fallen below a 3.0 term GPA, you must submit a plan of how you will improve your academic performance for the following term. The plan may include working with a tutor, joining a study group, meeting with professors during office hours, taking minimum number of courses instead of extra courses, etc. You will lose funding if your GPA has fallen below a 2.0 cumulative UC GPA.

Please ensure that you have all the documents listed above. Note: you do *not* need a signature by a UC Campus representative. Please send the form and all documents to the Peggy and Jack Baskin Foundation by email to support [@] baskinfoundation.org, by the deadline posted on our website.

QUARTER/SEMESTER UPDATE FORM

You will submit an update regarding your current status at the University at the end of each term. Funds for the following term will not be disbursed until the Baskin Foundation has received this form and the following information:

☐ **Unofficial Transcript**
   This must include course titles, grades, number of units for each course, term GPA, and cumulative GPA.

☐ **Summary of Expenses**
   In this section on the Quarter/Semester Update Form (below), please delineate which funding source you used for each of the following categories, and how much you paid for each category. The funding sources are as follows: (1) Peggy and Jack Baskin Foundation Scholarship, (2) University Financial Aid (free aid), and (3) Other Funding (please specify: Pell Grant, loan, personal funds, etc.):

   Books and Supplies: Funding Source: _____ Amount: $_____

   Tuition/Fees: Funding Source: _____ Amount: $_____

   Food and Housing: Funding Source: _____ Amount: $_____

   Transportation: Funding Source: _____ Amount: $_____

   Personal Expenses (as designated in the standard cost of attendance):
        Funding Source: _____ Amount: $_____

   Did you receive any refunds that you did not spend on the above categories? If so, please list the amount: $_____

☐ **A copy of your official University bill of tuition and related expenses**
   This is often called an account summary. It must include all expenses, awards, and refunds.

☐ **Performance Plan** (if term GPA is below a 3.0)
   If your grades have fallen below a 3.0 term GPA, you must submit a plan of how you will improve your academic performance for the following term. The plan may include working with a tutor, joining a study group, meeting with professors during office hours, taking minimum number of courses instead of extra courses, etc. You will lose funding if your GPA has fallen below a 2.0 cumulative UC GPA.

Send update and additional materials to support [@] baskinfoundation.org, in PDF format.

Student:	Quarter/Semester:

The Peggy Jack | Baskin Foundation

INFORMATION RELEASE FORM – COMMUNITY COLLEGE

_____
Name

_____   _____
Address   Phone No.

_____   _____
City, State, Zip code   Birth date

_____   _____
Community College   Graduation Date

As a condition of my participation with the **Peggy and Jack Baskin Foundation Scholarship Program**, I hereby authorize my community college to release to the Peggy and Jack Baskin Foundation any and all information relating to my financial aid, grades, class standing, transfer records, or any other relevant information, which the Foundation may request.

This authorization shall be valid for a period of one year beyond the graduation date from both my community college and UC School.

Signed _____
                                                              (Student)

Date Signed _____

Signed _____
                                        (Community College Contact)

The Peggy Jack | Baskin Foundation

To be completed upon acceptance of enrollment at a UC Campus

_____
Name

_____   _____
Address   Phone No.

_____   _____
City, State, Zip code   Birth date

_____   _____
UC Campus   Graduation Date

As a condition of my participation with the **Peggy and Jack Baskin Foundation Scholarship Program**, I hereby authorize my University to release to the Peggy and Jack Baskin Foundation any and all information relating to my financial aid, grades, class standing, transfer records, or any other relevant information which the Foundation may request.

This authorization shall be valid for a period of one year beyond the graduation date from both my community college and UC School.

Signed _____
                                    (Student)

Date Signed _____

Signed _____
                              (UC Campus Contact)