

ADMINISTRATIVE PROCEDURES

Chapter 4 Academic Affairs

4050

AP 4050 Articulation

NOTE: *This procedure is **legally required**. Districts may insert local practice here, which, as good practice, should address designated responsibility and processes for the development, maintenance, and distribution of articulation agreements.*

Procedures may also identify schools and baccalaureate-level institutions with which the institution articulates that are not geographically proximate (as required by law) but that are determined to be appropriate and advantageous for the college.

Articulation is the process of faculty review and evaluation to determine if coursework completed at one institution will meet requirements for admissions, transfer credit, general education and/or major requirements or electives at another institution. Articulated courses may not be considered *equivalent* to each other; however, articulated courses at a sending institution are accepted in lieu of comparable courses at the receiving institution.

The purpose of articulation is to facilitate the process of enrolling students from high school to Monterey Peninsula College and from Monterey Peninsula College to four-year institutions. Monterey Peninsula Community College District shall strive to eliminate barriers to the transfer of credit and to support student transition from one institution to another.

Articulation between Monterey Peninsula College, other community colleges, and four-year institution:

Monterey Peninsula College will designate an Articulation Officer who will be responsible for maintaining articulation agreements and seeking new agreements with selected California State University campuses, University of California campuses, and with independent colleges and universities. In consultation with discipline faculty, the Articulation Officer will facilitate the coordination of articulation agreements with regionally accredited postsecondary institutions to which students transfer in substantial numbers, with priority given to the California State University and University of California systems.

Comprehensive articulation information, including transferable course agreements for all California community colleges, is available at www.assist.org. ASSIST provides access to the most current articulation agreements between the California community colleges and UC or CSU. ASSIST information includes the general education requirements, major preparation, transfer pathways, articulation, and links to the application websites and is updated in real time.

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Reasonable efforts will be made to assure that course and program articulation agreements are developed and maintained between Monterey Peninsula College and other local community colleges. Articulation with independent colleges and universities will be developed and maintained as a third priority. Formal articulation agreements with postsecondary institutions may vary according to the type of agreement.

Monterey Peninsula College is committed to participating in state-wide initiatives and implementing legislation, as required, other activities related to reducing barriers to the transfer of credit and to supporting student transition from one institution to another. The Articulation Officer shall serve as a resource to faculty, administration, students, on matters related to curriculum, articulation and transfer.

Articulation between Monterey Peninsula College and District Area High Schools:

Monterey Peninsula College's Chief Instructional Officer, or their designee, will serve as a liaison between Monterey Peninsula College and the Monterey County Office of Education and District Area High School Districts to develop, maintain, and coordinate faculty-approved articulations for courses leading to terminal certificates and associate degrees. Courses that are designated for transfer to four-year institutions will not be eligible for articulation between Monterey Peninsula College and District Area High Schools but may be referred for consideration as Dual Enrollment courses.

An articulation agreement enables students to receive either a course waiver or college credit for completion of courses at the secondary level, Regional Occupational Program, or Adult School which are comparable to courses offered at Monterey Peninsula College (MPC). The granting of a course waiver and/or college credit is based on the achievement of competencies through a course, or a sequence of courses, as defined on the Course Waiver or the Credit by Proficiency Examination which specifies the conditions of the articulation agreement. Students must initiate the process to receive a waiver or credit and enroll in the College and be in good standing prior to being granted articulated credit.

Students may receive college credit for articulated high school courses as permitted by California Education Code.

See Board Policy BP 4050 - Articulation

References: *Education Code Section 66720-66744;*
Title 5 Sections 51022 subdivision (b) and 55051;
ACCJC Accreditation Standard II.A.10

President's Cabinet Approved: TBD