

**President's Advisory Group**

Tuesday, June 09, 2020

2:00 –4:00 pm

**Minutes**

<b>Members:</b>			
✓	Luz Aguirre (CSEA)	✓	Kevin Haskin (CSEA Rep.)
✓	Suzanne Ammons (minutes, resource)	✓	Jeannie Kim (Faculty)
✓	Grace Anongchanya (Faculty)	✓	Jon Knolle (Interim VP Academic Affairs)
✓	Wendy Bates (Tri-Chair, Faculty)	✓	David Martin (Tri-Chair, Interim-Supt./Pres.)
	Reem Benny (ASMPK Pres.)		Eric Maximoff (CSEA)
	Lauren Blanchard (MPCTA Rep.)		Sheila Morales (ASMPK Rep.)
✓	Diane Boynton (Dean)		Stephanie Perkins (Tri-Chair, CSEA)
✓	Adria Gerard (Academic Senate President)		Deidre Sullivan (Faculty)
✓	Margot Grych (Faculty)	✓	Francisco Tostado (MSC)
✓	Steve Haigler (Interim VP, Administrative Services)	✓	Larry Walker (VP Student Services)

**Guests-Presenters:** Rosemary Barrios, Mike Midkiff, Shawn Anderson, Kendra Cabrera

<b>Item</b>	<b>Topic</b>	<b>Discussion / Comments</b>	<b>Action / Recommendation</b>
1.	<b>Welcome</b>	David welcomed all and invited co-chair Wendy to introduce agenda items.	
2.	<b>Campus community comments</b>	<p>Members contributed the following:</p> <ul style="list-style-type: none"> <li>• Student Financial Services reported on a high number of calls from students regarding registration and campus access and expressing gratitude in being able to reach a person. Over 1,600 emails were received since May 24 and answered within 24 hours. All are encouraged to refer students to the website for emergency grants.</li> <li>• TRIO/SSS program thanks all who participated in the virtual celebration --49 graduate and transfer students. The ethnic groups will also be hosting a drive through celebration. Recruitment efforts TRIO/SSS for this next year are underway and counselors are actively responding to numerous emails over summer.</li> <li>• Julie Hoffman, local horticulturist is teaching an online class this summer which is full. Julie is the manager of the Goodwill Garden across from the Ed. Center at Marina on Imjin Rd.</li> <li>• Dance Concert this year was done virtually and is posted on the web.</li> </ul> <p>David thanked all for their efforts in making the numerous virtual and zoom celebrations successful in their engagement with students.</p> <p>The Board at its Special June 8 meeting, took formal action to approve MPC moving into the consensus building stage in pursuit of a \$250 M bond. During the summer, the District will embark in its campaign of garnering interest from the community, its members and leaders.</p>	
3.	<b>Approval of June 9, 2020 Agenda</b>		Approval / Consensus
4.	<b>Approval of minutes:</b>	Approval of <a href="#">May 26, 2020</a> deferred to next meeting due to Granicus website rebuild-could not post.	
5.	<b>Positions</b>	<b>No positions at this time.</b>	

<p>6. <a href="#">Draft 2020-21 Tentative Budget</a></p>	<p>Steve reported that the Budget Committee has met to receive and review the Tentative Budget drafts on June 3, and will again on June 10. The Tentative Budget will then go to the June Board. Steve provided an overview with a <a href="#">PPT Presentation</a> including the following key points:</p> <p><b>Budget Goals:</b></p> <ul style="list-style-type: none"> <li>● Align our schedule of offerings to meet the demand of our community; the budget is being built through the lens of equity with every attempt to keep cuts away from the classroom.</li> <li>● Move the EMP goals and strategic initiatives forward.</li> <li>● Maintain full-time staffing levels.</li> <li>● No salary schedule reductions or unpaid days (furloughs).</li> <li>● Maintain an excess of 10% reserves.</li> </ul> <p>The Tentative Budget represents the District’s spending authority for this next year. The Governor has indicated a \$54B reduction in state revenues and has forwarded his May Revise to the Senate. The Senate has rejected many of the Governor’s proposals, presenting their own. The deadline for the Final Budget has been extended to Oct. 31. Revenues were calculated based on the May Revise. Steve provided a recap of the efforts to maintain a balanced budget. He explained that \$41.6M in revenues and \$41.9M in expense creates a \$380K deficit and approximately 80% of the budget is in salaries.</p> <p>A 10% reduction is being made with every effort to avoid the classroom (students) and salaries (employees). Instead, approximately \$1.9M can be absorbed through the SIF 4th quarter savings and SIF Reserve (\$1M) and reduction to the discretionary contribution to OPEB (\$850K), for a total of \$1.9M that does not need to touch Unrestricted General Fund. Additional reductions are found in the following:</p> <ul style="list-style-type: none"> <li>● Moving to online instruction results in classes that cannot be taught, for automatic or “natural” savings of approximately \$500K.</li> <li>● Discretionary accounts (Supplies, Services &amp; Equipment) totally approximately 17% of the budget are reduced for \$550K savings.</li> <li>● Reduction of Pension Rates proposed in the May Revise for \$200K savings.</li> </ul> <p>Steve reviewed the Restricted General Fund and All Funds Summary and activity in the SIF and OPEB. He provided an overview of State budget activities and effects on the District budget with some additional comments:</p> <ul style="list-style-type: none"> <li>● State enacted budget in June comes before the July 15 personal income tax deadline, creating revenue uncertainties since DOF estimates are different from the estimates in the May Revise.</li> <li>● State will likely revise in August for a “Budget bill Jr.”</li> <li>● MPC will hold Budget Committee meetings in Fall for budget development in time for the Board approval in October.</li> </ul> <p>Comments/questions from members included the following:</p> <ul style="list-style-type: none"> <li>● Services and Operating - this is based on a number of grants and not a definite number.</li> <li>● Current work to align the scheduling for fall with actual needs due to the COVID pandemic and the ongoing work between departments and divisions over the last few years have developed a schedule that is more efficient (less costly) with predictable scheduling patterns over 2 years.</li> </ul>	
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7.	<b>Next meeting- August?</b>	Next meeting. No information at this time. Adjourned at 2:55pm	

Reference Link – [Resource Guide to Institutional Decision Making](#) –pg 5 for PAG