

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD OF TRUSTEES  
REGULAR MEETING**

1:30 p.m. – 1:35 p.m. – Open Session (Roll call only)

Closed Session – 1:35 p.m. - 2:55 p.m.

Stutzman Conference Room, Library and Technology Center

Open Session: 3:00 p.m., Karas Room, Library and Technology Center

980 Fremont Street, Monterey, California 93940

TUESDAY

July 22, 2008

**AGENDA**

*The Monterey Peninsula College Governing Board welcomes you to its meetings. Documents that are public records and are provided to a majority of the Governing Board regarding an Open Session item on this agenda will be made available for public inspection in the Superintendent/President's office, Monterey Peninsula College, 980 Fremont Street, Monterey, California during normal business hours the Wednesday preceding the meeting. If you intend to submit documents at this meeting, please bring a minimum of 15 copies for distribution.*

I. **OPENING BUSINESS**

- A. Call Public Session to Order
- B. Roll Call
- C. Closed Session Topic/s of Discussion:

The Governing Board will meet in Closed Session (before the Open Session on regular agenda items) to consider matters appropriate for Closed Session as authorized by Sections 3549.1 and 54956.7 through 54957.7, Government Code and Section 72122, Education Code, and as otherwise provided by law. Required action on these matters will be taken when the Board meets in Open Session (or at the next public meeting). Item/s under discussion this date:

- a. Conference with Labor Negotiators:  
Monterey Peninsula Community College District: Joe Bissell and  
Barbara Lee  
Monterey Peninsula College Employees Association #245
- b. Individual Student Disciplinary Matter
- c. Public Employee Performance Evaluation.

Superintendent/President

- D. Reporting of any action taken during Closed Session

II. RECOGNITION

- A. Acknowledgment of Visitors
- B. Monterey Peninsula College Foundation: Donations for June 2008 - \$51,958.59.

III. COMMUNICATIONS

Note to Audience: Anyone wishing to address the Governing Board on matters within the jurisdiction of the Board may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Agenda will not receive action at this meeting, but may be referred to staff for consideration at a future meeting. Presentations will be limited to three minutes, or as established by the Board. (Persons are not required to give their name or address, but it is helpful for a person to state their name in order that the Board and others present may identify the speaker.)

- A. Comments from Visitors
- B. Written Communication:
- a) The Monterey County Herald, Tuesday, June 17, 2008, State board OKs MPC trustee plan, by Clarissa Aljentera.
  - b) The Monterey County Herald, Wednesday, June 18, 2008, MPC Travel Study, Pasadena Craftsman Weekend, October 17-20, 2008.
  - c) A letter from Ann Edgerton, Director, University of Minnesota, UMCCC, dated June 19, 2008, concerning the Open House celebration of the new MPC Child development Center. She said it was a great joy to see this well-planned and extraordinary building for children, students and college families and CDC teaching staff.
  - d) The Monterey County Herald, Thursday, June 19, 2008, Monterey, MPC runner earns ride to Northridge, by John Devine.
  - e) A letter to Dr. Garrison, dated June 27, 2008, from Leon and Sylvia Panetta, regarding the Panetta Institute's Education for Leadership in Public Service. They thanked Dr. Garrison and Dr. Tunney for their participation in this worthwhile endeavor.
  - f) The Monterey County Herald, Sunday, June 29, 2008, Monterey Peninsula College graduation listing.
  - g) The Monterey County Herald, Sunday, June 29, 2008, The game remains the same...Edwards Football Camp Smaller, but kids still learn about life, by John Devine.
  - h) A letter to President Garrison dated June 30, 2008 from Barbara A. Beno, Ph.D., President, Accrediting Commission for Community and Junior

- Colleges, stating that the Commission took action to accept the report and commend the college for having prepared an outstanding Progress Report.
- i) The Monterey County Herald, Monday, June 30, 2008, Catching a Dream, by John Devine.
  - j) The Monterey County Herald, Monday, June 30, 2008, Monterey Peninsula College is offering two new linguistics classes for the Fall.
  - k) A letter to Dr. Garrison dated July 2, 2008 from Nancy Kotowski, Ph.D., County Superintendent of Schools and Secretary to the Monterey County Committee on School District Organization, regarding a request to waive Section 5020 of the CA Education Code, the public election requirement for the adoption of trustee areas for the MPCCD.
  - l) An email from Dr. John Gonzalez to All Users dated July 3, 2008, concerning Very Good News from ACCJC.
  - m) The Monterey County Herald, Monday, July 7, 2008, Summer camps at MPC.
  - n) An email to All Users from Steve Morgan dated July 10, 2008, regarding the New Lecture Forum Bridge Opening July 9<sup>th</sup>.
  - o) GO! Monterey County Herald, Thursday, July 10-16, 2008, "Space-based Reconnaissance: what it does for us and why we do it," 1:30 p.m. Wednesday, July 16, 2008, LF 103.

C. Reports and Presentations:

Routine status reports and announcements regarding campus activities, meeting schedules, conferences attended and recent developments from:

- INSTITUTIONAL REPORT: The Bond Program Website –  
Ms. Vicki Nakamura &  
Ms. Suzanne Ammons
- SUPERINTENDENT
- VICE PRESIDENTS
- ACADEMIC SENATE
- MPCEA
- MPCTA
- ASMPC
- COLLEGE COUNCIL
- MPC FOUNDATION
- GOVERNING BOARD
- Special Report
- Bond Update – Joe Bissell & Joe Demko

IV. CONSENT CALENDAR

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests that specific item/s be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent items. Each item on the Consent

Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Routine business transactions, annual renewal of programs, bids, agreements, notices of public hearings, proclamations, etc.:

BE IT RESOLVED,

1. That the Governing Board minutes for the Special meeting held Thursday, June 12, 2008 and the Regular meeting held on Tuesday, June 24, 2008, are approved.
2. That the Governing Board accept \$57,843.59 and other gifts donated to the college with appropriate thanks to the donors.
3. That the June 13<sup>th</sup> Manual Payroll in the amount of \$1,540.50 and the June 30<sup>th</sup> Regular Payroll in the amount of \$1,903,449.37 and the July 3<sup>rd</sup> Manual Payroll in the amount of \$14,624.92 and the July 10<sup>th</sup> Supplemental Payroll in the amount of \$34,050.08 be approved.
4. That Commercial Warrants #12638223 through #12638269, #12639743 through #12639813, #12640861 through #12640918, #12642006 through #12642058, #12642984 through #12643016, #12645471 through #12645552, in the amount of \$2,278,290.06, be approved.
5. That purchase orders #803422 through #803520 in the amount of \$997,565.31, be approved.
6. That the following budget increases in the Restricted General Fund be approved.

Increase of \$68,567 in revenue and matching expenses, to reflect funds received for FY 2007-2008.

Increase of \$7,159 in revenue and matching expenses, to reflect funds carried forward from FY 2006-2007 to FY 2007-2008.

7. That the following budget adjustments in the Restricted General Fund be ratified.

Net decrease in the 2000 Object expense category	\$2,444
Net decrease in the 3000 Object expense category	\$4,984
Net increase in the 4000 Object expense category	\$ 465
Net increase in the 5000 Object expense category	\$6,963.

8. That the following budget adjustments in the Unrestricted General Fund be ratified.

Net increase in the 1000 Object expense category	\$44,015
Net decrease in the 2000 Object expense category	\$6,197
Net increase in the 3000 Object expense category	\$3,249
Net increase in the 4000 Object expense category	\$7,535
Net decrease in the 5000 Object expense category	\$74,555
Net increase in the 6000 Object expense category	\$25,953.

B. Administrative Personnel

9. That the Governing Board extend the temporary assignment of Dr. Susan Steele as Interim Dean of Instruction, Liberal Arts, Track III, Step 4, until a permanent Dean of Instruction, Liberal Arts is hired or June 30, 2009, whichever is sooner.

C. Academic Personnel

10. That the Governing Board approve the academic personnel actions listed to include:
- a. Employment of Kathleen Clark, full-time, tenure track, COOP Instructor, Step and Column pending verification of education and experience, effective Fall 2008.
  - b. Grant Equivalency to Minimum Qualifications to teach Physical Education to Daniel Phillips, effective Summer 2008.
  - c. Grant Equivalency to Minimum Qualifications to Shannon Watkins to teach Child Development, effective Fall 2008.
  - d. Grant Equivalency to Minimum Qualifications to Vicente Cabrera to teach Spanish, effective Summer 2008.
  - e. Grant Equivalency Based on Eminence to Cynthia Fels to teach ENGL 300 Individualized English and Study Skills, effective Summer 2008.
  - f. Grant Equivalency Based on Eminence to Sunny LeMoine to teach ENGL 300 Individualized English and Study Skills, effective Summer 2008.
  - g. Grant Emergency Equivalency to Wayne Ivey to teach AUTO 104 Automotive Electrics and AUTO 100 Introduction to Auto Technology, effective Spring 2008 only.
  - h. Each month individuals are hired as part-time, substitute, and overload. The lists include hires for Spring and Summer 2008.

11. That Eddie Mendenhall be authorized to travel to and within Japan, July 21 to August 8, 2008, as instructor of the Music 32, Music 55B, and Music 98.3 courses.

D. Classified Personnel

12. That the Governing Board approve the classified personnel actions listed to include:
  - a) Employment of Roseann Erwin, Library Specialist-Circulation Desk (Service Category 4), Library, 19 hours per week, 9 months and 6 days per year, effective August 25, 2008.
  - b) Approval of the job description for Human Resources Analyst, formerly Personnel Analyst effective July 23, 2008.
  - c) Resignation of Sharon Freed, Library Circulation Desk Coordinator (Service Category 4), Library, 40 hours per week, 12 months, effective at the end of the day, July 18, 2008.
  - d) Resignation of Cattuong Hoang, Student Financial Services Outreach Advisor (Service Category 4) Student Financial Services, 40 hours per week, 12 months, effective at the end of the day, July 3, 2008.
  - e) Resignation of Adam Stein, Research Specialist (Service Category 4), Institutional Research, Development and Institutional Advancement, 40 hours per week, 12 months per year, effective at the end of the day, July 18, 2008.
  - f) Resignation of Janine Wilson, Program Specialist – Math/Science Upward Bound (Service Category 4), TRIO Programs, 40 hours per week, 12 months per year, effective at the end of the day, July 4, 2008.
13. That the individuals on the recommended list (Short Term and Substitute Classified Employees) employed for short term and substitute assignments subject to future modifications, be approved.

V. OLD BUSINESS

- A. 2007-2008 ANNUAL REPORT FOR COLLEGE COUNCIL ACTIVITIES INFORMATION
- B. BE IT RESOLVED, That the Governing Board approve the revised Monterey Peninsula College Mission Statement.
- C. 2007-2008 ANNUAL REPORT TO THE ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR

VI. NEW BUSINESS

- A. BE IT RESOLVED, That the 2007-2008 Monthly Financial Reports for the period ending June 30, 2008 be accepted.
- B. BE IT RESOLVED, That the Board ratify the renewal of the lease agreement with the Monterey Bay Certified Farmers Market, Inc., for the period July 1, 2008 through June 30, 2010 at the lease rate of \$175 per week.
- C. BE IT RESOLVED, That the Governing Board approve the 2008-2009 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the worksheet.
- D. BE IT RESOLVED, That the Governing Board approve the signing of the 2008-2009 Funding Terms and Conditions (FT&C) contract for the Full Day Pre-School Grant at Monterey Peninsula College.
- E. BE IT RESOLVED, That the Governing Board authorize the Vice President for Student Services to enter into an amendment of the agreement with the State of California, Department of Rehabilitation, revising the WorkAbility Program contract for a term of one year, effective July 1, 2008 through June 30, 2009.
- F. BE IT RESOLVED, That the 2008-2009 allocation of \$3,469 to Community Human Services, be approved.
- G. REVIEW OF TREE-REPLACEMENT PLAN FOR MPC PARKING LOTS INFORMATION
- H. BE IT RESOLVED, That the Governing Board adopt the 2008-2009 Monterey Peninsula College catalog.
- I. CALENDAR OF EVENTS INFORMATION

VII. ADVANCE PLANNING

- A. Meeting Date:

Regular Meeting: Tuesday, August 26, 2008

- 1:30 p.m. – Stutzman Seminar Room, Library and Technology Center
- 3:00 p.m. – Karas Room, Library and Technology Center

B. Suggested Future Agenda Item/s:

1. Student Demographics Report

VIII. CLOSED SESSION

(When Required on Non-Routine Matters and/or to Continue Discussion of Items from Earlier Closed Session)

Posted: July 16, 2008

AgendaJuly22,2008  
July 2008