

Monterey Peninsula College

Mutual Responsibility Contract Form

Last Name		First Name		Student Identification Number									
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____ Extended Opportunity Programs and Services (EOPS) ____ Cooperative Agencies Resources for Education (CARE) ____ Jump Start
____ California Work Opportunities and Responsibility to Kids (CalWORKs) ____ Evans College Incentive Program (Evans) ____ Umoja

The above EOPS programs provides eligible students with services to include: academic, vocational, transfer, and personal counseling/advisement; tutoring and supplemental instruction, text book services, assistance with financial aid applications/forms; assistance with transfer applications, UC and CSU application fee waivers (if applicable), and other transfer transition services. CARE eligible students receive additional services including a meal plan and personal development/life management workshops. California Work Opportunity and Responsibility to Kids

Eligible participants must agree to the following responsibilities and sign this contract with an EOPS/CARE & CalWORKs counselor before receiving services. **PLEASE READ THIS CONTRACT CAREFULLY AND IF YOU AGREE TO THE TERMS SIGN BELOW.** The program Counselor's signature assures that **you will receive the services to which you are entitled to as long as you adhere to the contract.**

TO REMAIN ELIGIBLE FOR EOPS, I WILL;

1. Attend the program orientation session my first semester/term eligible.
2. Develop an Educational Plan with my program Counselor and will not change this plan without consulting my program Counselor (EOPS/CARE or CalWORKs).
3. **NOT DROP or ADD ANY COURSES** without consulting my Counselor **first**.
4. **Meet at least three (3) times every semester with my EOPS/CARE counselor.**
5. Earn a minimum GPA of 2.0 and complete at least half the units I enroll in per MPC standards.
6. If CARE eligible, make an appointment with the CARE/CalWORKs Coordinator at the start of each semester.
7. If my CalWORKs/TANF changes, notify the CARE Coordinator immediately.
8. If needed, sign up for tutoring and/or supplemental instruction at the TRIO Learning Center or other College Learning Center (i.e. MLC ESSC or STEM CeL).
9. Meet with my EOPS/CARE or CalWORKs Counselor for an **EXIT meeting** during my last semester at MPC.
10. **IMMEDIATELY CONTACT MY PROGRAM COUNSELOR OR THE COORDINATOR** if I have personal, academic, or financial problems that are interfering with the successful completion of my courses.
11. Adhere to the Book Service Program; return all books and/or equipment issued through the EOPS or Student Equity Lending Library by the end of the semester.

STATEMENT: I hereby certify that I have read and do understand my rights and responsibilities as a program participant (EOPS/CARE or CalWORKs). I understand that if I fail to fulfill these requirements, I may be terminated from the program at the discretion of the Coordinator, resulting in the loss of program services. I further understand that if I am guilty of fraud or have otherwise abused MPC, EOPS, CARE or Financial Aid Privileges, I will be terminated from the program. By signing this contract, I also authorize the release of information to EOPS/CARE & CalWORKs office from other offices or programs and instructors for the purpose of tracking my academic progress.

Student Signature: _____ Date: _____

STATEMENT: I hereby certify that I have reviewed the terms of this contract with the student name above and find this student is eligible for program benefits and services.

EOPS/CARE & CalWORKs Counselor Signature: _____ Date: _____