

**President's Advisory Group**  
**Tuesday, Feb 25, 2020**  
**2:00 –4:00 pm, Sam Karas Room**  
**Minutes**

<b>Members:</b>			
✓	Luz Aguirre (CSEA)	✓	Kevin Haskin (CSEA Rep.)
✓	Suzanne Ammons (minutes, resource)	✓	Jeannie Kim (Faculty)
✓	Grace Anongchanya (Faculty)	✓	Jon Knolle (Interim VP Academic Affairs)
✓	Wendy Bates (Tri-Chair, Faculty)	✓	David Martin (Tri-Chair, Interim-Supt./Pres.)
✓	Reem Benny (ASMPC Pres.)	✓	Eric Maximoff (CSEA)
✓	Lauren Blanchard (MPCTA Rep.)	✓	Sheila Morales (ASMPC Rep.)
✓	Diane Boynton (Dean)	✓	Stephanie Perkins (Tri-Chair, CSEA)
✓	Adria Gerard (Academic Senate President)	✓	Francisco Tostado (MSC)
✓	Margot Grych (Faculty)	✓	Larry Walker (VP Student Services)
✓	Steve Haigler (Interim VP, Administrative Services)		Faculty (vacant)

**Guests/Presenters:** Julie Osborne, Judy Cutting, Kayla Valentine

<b>Item</b>	<b>Topic / Discussion / Comments</b>	<b>Action / Recommendation</b>
1.	<b>Welcome</b> -David welcomed all.	
2.	<p><b>Campus community comments</b> -Stephanie invited comments:</p> <ul style="list-style-type: none"> <li>● The President's Podcasts are enjoyed by many.</li> <li>● Adjunct football coach, Ronnie Palmer has been hired for the upcoming season; Mike Rasmussen is retiring at the end of the semester.</li> <li>● The Monterey County Herald featured the incredible story on Tanesha Hill, a very accomplished former student athlete of MPC.</li> <li>● The Music Dept. will be hosting a music event for approximately 10 area high school bands on March 11.</li> <li>● Census workers have been at MPC seeking interested individuals to participate as a census enumerator. The work is flexible, offers an attractive wage and plays an important role in helping to obtain a more accurate census count, critical for federal funding and fair political representation.</li> <li>● The UCSC's African American Arts Troupe will hold its 29th Annual Community Play "Skeleton Crew" on Sat., March 7, 7pm at the Music Hall.</li> <li>● The Annual High School Counselor breakfast is Fri., 2/28. Grace requested that department/divisions interested in featuring their materials to contact her.</li> </ul>	
3.	<b>Approval of Feb. 25, 2020 Agenda</b> -Stephanie Perkins invited input.	Approval/consensus
4.	<p><b>Approval of minutes:</b></p> <p>a) <a href="#">Feb. 11, 2020</a> -Stephanie Perkins invited input.</p>	Approval/consensus
5.	<p><b>Positions</b></p> <p><b>Straight Replacement:</b></p> <p>a) <a href="#">Dean of Instr., Liberal Arts</a>-Jon presented on the position; member comment included that the position cost figures be verified.</p> <p>b) <a href="#">Theatre Technical Director</a> - Jon presented on the position.</p> <p>c) <a href="#">ECE Lab Mentor</a> - Larry presented on the position.</p> <p>d) <a href="#">CSC-EOPS/CARE &amp; CalWORKS</a> - Larry presented on the position.</p> <p>Replacement with modification</p> <p>a) <a href="#">Dean of Instruction, Public Safety/CTE</a> - Jon reported on this replacement with modifications arrived through several discussions. CTE Faculty (12) recommended that the Director position be replaced with a second Dean of Instruction - Career Education (see signature page. Discussion followed on potential pending Strong Workforce funding changes on the regional level.</p>	<p>Understanding of staffing needs</p> <p>5a. Dean, PSTC - Approval / consensus.</p>

6.	<p><a href="#">ASMPC Student Body Fee Increase</a> ASMPC - David reminded the group that this is an action item, intended to go to the March Board for their consideration and approval. Sheila &amp; Reem - presented on the proposed fee increase that has not been increased since inception. They outlined several essential services critical to many students (grants, assisted collaborations and creation of success opportunities) and underscored the desire to provide services comparable to those of other schools.. As an example, the MST Free Fare Zone initiative has cost MPC over \$50,000; ASMPC wishes to contribute to the initiative to continue free MST rides from MPC. Sheila and Reem spoke about the process that ASMPC followed in consideration for raising the fee. Students may choose to opt out of paying the student fee. David asked if there were any questions and reminded all that this item will go to the March Board for their consideration and approval.</p>	Approval / consensus
7.	<p><a href="#">GP/AS Student and Academic Support Recommendations Slides Presentation.</a> Jeannie provided an overview of the GP/AS SAS Teams' work and summarized the work team's recommendations, noting the team's cross functional inquiry and input. The recommendations culminated by work that included a representation from the major academic and learning support centers including tutoring and other campus programs that provide wraparound services as well as discipline faculty from Math and English and Counseling faculty. English, Math, ESL, and Counseling were consulted in the creation of this draft document. Jeannie reviewed the Identified Needs, Immediate Recommendations, and Proposed Phase 2 Road Map. She reviewed potential measures of success and additional key considerations and invited questions throughout. Discussion followed to include reference to several topics/issues:</p> <ul style="list-style-type: none"> <li>● Consideration of models akin to the successful STEM <a href="#">CEL for other disciplines.</a></li> <li>● <a href="#">The need to</a> address and prioritize tutorial needs equitably across the disciplines.</li> <li>● Providing an academic learning support structure for students as far and wide as possible is the intention of the workgroup.</li> <li>● Continuous feedback from and dialogue with divisions to assist in improving the tutorial efforts.</li> <li>● Learning communities, cohorts, student success teams, programmatic planning, study skills and study groups.</li> <li>● How can we best support and train tutors in order to ensure consistent and best tutorial practices, in both general and discipline-specific tutoring, and appropriate oversight?</li> </ul> <p><a href="#">GP/AS Student and Academic Support Narrative Rec</a></p> <p>Jeannie invited comments/questions.</p>	
8.	<p><b>Facilities-Technology Master Plan Process Flowchart</b> -David presented the Flowchart illustrating the proposed process of guiding the development of the FTMP. The chart reflects where the varied groups (Board, FACC &amp; TECC, PRIE and the advisory groups) interface along a timeline to (1) identify needs, (2) review needs and draft plan and (3) review the draft plan. The development process will present multiple opportunities for student outreach and community outreach, including Campus Forums, and Public Town Halls. David invited comments and questions.</p>	
9.	<p><a href="#">Facilities Condition Assessment Report</a> David reminded all that last fall, the Board approved a contract with architects to conduct a facilities condition assessment. The report is intended to identify estimated costs of maintaining the District's facilities as close to new as possible over the next 20 years and is an integral piece of the Facilities Master Plan. David explained that a Facility Bond is an essential tool relied upon by K-14 Districts to fund costs identified in the Report. The District's approximate \$42M annual operating budget (about 85% personnel costs) is not enough to support any significant facility upkeep for the District's 35 buildings; equipment repairs over time are proven to be less cost effective when compared to replacement.</p>	.

	David explained some of the mechanics of bond funding. Ballot initiative language should be reflective of needs as identified by the District in conjunction with what the community also believes the District needs. Bond consultants will conduct polling activities to assist the District. David asked members to give thought to this process and how else the District can support outreach to the community.			
10.	<a href="#">Review Goal 3 Progress Report</a> (not covered today).			
11.	<p><b>Subcommittee Breakout Groups:</b></p> <p><a href="#">Project 1: (PAG Mtg Discussions)</a> <i>Create a process to support professional development.</i></p> <p><a href="#">Project 2: (PAG Mtg Discussions)</a> Identify a process for prioritizing campus-wide projects and/or challenges. (info forthcoming)</p> <p><a href="#">Project 3: (PAG Meeting Discussions)</a> Review Resource Guide and create decision making flowchart or “buckets”. <a href="#">Grps &amp; Cmtes @ MPC (cheat sheet)</a></p> <p>Other- AP Cmte <a href="#">“Free Speech AP”</a></p>	Not covered today.		
12.	Next meeting- March 10, 2020 Adjournment	Wendy	I,D	

Reference Link – [Resource Guide to Institutional Decision Making](#) –pg 5 for PAG