

President's Advisory Group
Tuesday, October 22, 2019
2:00 –4:00 pm, Sam Karas Room
Minutes

Members:			
✓	Luz Aguirre (Classified)		Jeannie Kim (Faculty)
✓	Suzanne Ammons (minutes, resource)	✓	Cathryn Wilkinson for Jon Knolle (Interim VP Academic Affairs)
✓	Grace Anongchanya (Faculty)	✓	David Martin (Tri-Chair, Interim-Superintendent/President)
✓	Wendy Bates (Faculty)		Eric Maximoff (Classified)
✓	Reem Benny (ASMPC Pres.)	✓	Sheila Morales (ASMPC Rep.)
	Lauren Blanchard (MPCTA Rep.)		Stephanie Perkins (Tri-Chair, Classified)
✓	Diane Boynton (Tri-Chair, Faculty)		Francisco Tostado (MSC)
✓	Adria Gerard (Academic Senate President)	✓	Larry Walker (VP Student Services)
✓	Margot Grych (Faculty)		VP Administrative Services (vacant)
✓	Kevin Haskin (MPCSEA Rep.)		

Absent: Lauren Blanchard; Jon Knolle, Francisco Tostado, Eric Maximoff, Jeannie Kim

Guests/Presenters: Bob Pacheco, Vince von Joolen, Shawn Anderson

Item	Topic / Discussion / Comments	Action / Recommendation
1.	Welcome - David welcomed all.	
2.	<p>Campus community comments-David invited comments.</p> <ul style="list-style-type: none"> • Cathryn - The CCCCO has formed a taskforce to review ways in which veterans returning to the US can go back to college; she indicated that meetings are underway to garner support at the state level. • Grace – Nov. 8 is recognized as First Generation Day and reported on efforts to establish a First Generation Week as well as several planned activities including a Learning Resources Fair. • Wendy – MPC Football team remains undefeated. Women's basketball opens Nov 1 with the first game as a home game playing San Mateo. • Margo invited all to visit Life Science which is currently showcasing recent projects, the results of efforts by John Kern in collaboration with a local major vendor. All are invited to visit the Halloween Open House and participate in healthy snacks. • David provided an update on position recruitment efforts for the Interim VPAS and CHRO positions. • David announced that on Nov. 1, the last College Forum for the semester will present a change in pace from the traditional presentation followed by a Q & A. All staff are invited to the Karas Rm for a hosted lunch and to share in open discussions and conversations with colleagues. 	
3.	Approval of October 22, 2019 Agenda	Approval / Consensus
4.	<p>Approval of minutes:</p> <p>a) Oct. 8, 2019</p>	Approval / Consensus
5.	<p>Positions</p> <p>Straight Replacement:</p> <p>a) ESSC RC Inst. Spec. David invited questions in Jon's absence.</p>	

6.	Job Descriptions: a) Dir., Early Childhood Education – Larry reported that the title was changed from Dir. of the Child Development Ctr., to the current title which is more reflective of the current lab school and modelled after other colleges with input from the ECE staff. The incumbent is scheduled to retire in January. Larry invited input and questions. b) Interim VP Acad. Affairs – David reported on the decision to do an internal recruitment for an interim 2 year position to be in place by Jan 1.			
7.	Full-Time Faculty Hiring Timeline 2019-2020 AAAG Fac. Prioritization Fall 2019 David provided a review of the prioritization process and invited input from members who served in the prioritization effort. Members indicated that the rubric is reviewed frequently and the scoring needs against other needs presents a challenging exercise. At this time, there are no net-new positions planned for recruitment; the rubric serves as a guide to identify positions that could be filled as a result of future vacancies.			
8.	EMP Goals-Final Draft (link to Google Doc shared 10/16) : Bob reported on the following updates and invited questions and comments throughout: <ul style="list-style-type: none"> • Additional feedback has been gathered from ASMP. • Addition of a “noun” statement for the general category at the beginning that can then be connected to the goal. • The goals via PAG are being presented to the Superintendent/President to then recommend to the Board. • After board approval, strategic Initiatives will be developed. David invited additional questions/comments be emailed to himself or Bob. Bob gave thanks and appreciation to members of PRIE and others for all their work.			
9.	Subcommittee Breakout Work: Members reported to their subcommittee breakout groups to work for 30 minutes. #1, Goal 11: Create a process to support professional development. #2, Goal 3: Identify a process for prioritizing campus-wide projects and/or challenges. (info forthcoming) #3, Goal 1: Review Resource Guide and create decision making flowchart or “buckets”. #4. Admin Procedures: The list of assigned APs will be shared with the rest of PAG following today to reconfirm the assignments are appropriate. The list will then be forwarded to the Advisory Groups so they can begin their work.			
10.	Next meeting (Nov. 12) Adjournment	Diane Boynton		

Reference Link – [Resource Guide to Institutional Decision Making](#) –pg 5 for PAG