

ADMINISTRATIVE PROCEDURES

Chapter 4 Academic Affairs

4101

AP 4101 Independent Study

Note: *This procedure is **legally required**. Local practice may be inserted here, but must include the following:*

- Procedures for approval of independent study programs
- Academic standards for independent study that are the same as those applied to other credit courses or noncredit courses.
- Procedures for evaluation of student progress
- Access to the instructor at least equivalent to that commonly available to students in courses conducted by other instructional methods

Independent Study courses are developed by faculty at Monterey Peninsula College to provide students with an opportunity to carry out a supervised individual field, laboratory, library, or other research project in a subject area relevant to their major and designed primarily for students studying in areas beyond the College's existing curriculum.

All independent study courses must be developed and approved by the Curriculum Advisory Committee.

Academic standards for independent study are the same as those applied in other credit courses.

The faculty member overseeing independent study is responsible for establishing student expectations and evaluating student mastery of learning outcomes established for the course.

Faculty members shall ensure that instructor access is equivalent to that commonly available to students in courses conducted by other instructional methods.

See Board Policy BP 4101 - Independent Study

References: *Title 5 Sections 55230 et seq.*

President's Cabinet Approved: **TBD**