Members:

✓	Luz Aguirre (Classified)	✓	Jon Knolle (Dean of Instruction)
✓	Suzanne Ammons (minutes, resource)		Eric Maximoff (Classified)
✓	Grace Anongchanya (Faculty)	✓	Larry Walker (VP Student Services – Interim)
✓	Wendy Bates (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)		~~Lyndon Schutzler~~ (Faculty)
✓	Diane Boynton (Tri-Chair, Faculty)	✓	Francisco Tostado (MSC)
✓	Heather Craig (Academic Senate President)	✓	Walt Tribley (Tri-Chair Superintendent/President)
✓	David Martin (VP Administrative Services)		Faculty (vacant)
✓	Kevin Haskin (MPCSEA Rep.)		ASMPC Rep.
✓	Kiran Kamath (VP Academic Affairs)		ASMPC Rep.

Guests/Presenters: Lyndon Schutzler, Rosaleen Ryan, Catherine Wilkinson, Shawn Anderson

2018-2019 Goals (✓ indicates goal to be discussed at this meeting)

DONE	~~Respond to Accreditation recommendations.~~	(ongoing)	Identify HR and other staffing needs. ✓ 02-26-19
	Respond to the new funding formula.	(ongoing)	Implement First Year Title V Grant. ✓ 11-13-18
(ongoing)	Expand Dual Enrollment programs. ✓ 2-12-19		Implement "Add Course" culture.
(in progress)	Develop the Education Master Plan in conjunction with Guided Pathways. ✓ 12-11-18	(in progress)	Ensure the completion of a degree audit system. ✓ 11-27-18
	Improve Title IX management/campus safety.		Explore cloud-based alternatives to an ERP.
(ongoing) ✓	Enhance marketing efforts, including the promotion of the MPC Promise. ✓ 11-27-18		

Item	Topic – Discussion / Comments	Action / Recommendation
1.	**Welcome-** members welcomed.	
2.	**Campus community comments:** • Pajaro Middle School will bring 6-10 students on May 2nd for a campus tour. • The General Classrooms building is being prepared for housing the new Transfer Center; the shelving has been removed, new carpet is being installed and a rebuilding of the workstations will follow as well a the Transfer Center classroom space.	
3.	**Approval of April 23, 2019 Agenda**	Approval by consensus
4.	**Approval of minutes:** a) March 26, 2019	Approval by consensus
5.	**Positions –** No positions to report.	
6.	**Vision for Success Rosaleen Ryan** provided an overview of the Chancellor's office Vision for Success. This effort is intended to be viewed through an equity lens. Rosaleen reviewed the 5 Systemwide goals as well as the Subgoals. The process MPC used to set its local goals beginning with a professional development exercise through the Academic Affairs Office called "connecting the dots" which utilized a	

	cross functional team to examine how the Chancellor's Office vision is connected to the local work MPC is doing. The team studied the goals, examined different student types, metrics appropriate for each student types and worked to select the appropriate metrics to be used for each student type. The original goal of May 31 for submittal to the Chancellor's Office has since been extended, however, MPC will submit by May 31.	
	The "Vision for Success -Timeline" worksheet was reviewed which reflect how the participatory governance structure has been utilized to inform the campus community (ASAG, SSAG, AAAG, AS); some groups will be receiving additional presentations in May.	
	PRIE committee reviewed the "Vision Goal Setting Workbook" with worksheets for each of the broad goal areas. The CCCCO website under "Student Success Metrics" provides access to all colleges' data. 2016-17 will be used as the baseline year with the target year as 2021-2022. *Note: MPC's internal data dashboard will look different than that of the Chancellor's Office due to different methodology used, however, the trends will be similar.*	

	Rosaleen reviewed the spreadsheet and the % increases for the degrees and certificates goals established from the baseline year. She also explained the requirement to create goals for disproportionately impacted groups, if these groups show up under certain conditions:
	    1) They show up in an equity data file received (flagged as disproportionally impacted),
	    2) They show up on the Student Success Metrics dashboard,
	    3) They show up in NOVO – a statewide reporting system
	    4) They are one of the groups discussed in the Student Equity Plan	

	Rosaleen reviewed the groups that showed up on MPC's study of disproportionally impacted groups (1) African American students, (2) students reporting as two or more races, and (3) group that is not economically disadvantaged (this group may include students who may be disadvantaged and may not have applied for aid). She reviewed the numbers of students in each of the groups in the baseline year, target year, and annual increases for the groups with the overall goals to close the equity gap.	
	Discussion and review followed regarding the tracking of Certificates of Completion, Certificates of Achievement, Associate Degrees for Transfer, four year averages and goals attached to each.	
	Rosaleen invited questions and input throughout the presentation indicating she would return in May. Members discussed the need to promote communication to reach more students that are believed to need financial aid but are not aware as to how they can access.	

7.	**Guided Pathways-**Jeannie Kim-McPherson provided an update on the work and progress on the current focus "Pillar One" Clarifying the Path through cross-functional inquiry and action with the following:
	    1) Team 1 – A non-traditional focus group charged with gathering input from all campus areas with a current focus on student voices. A student member on Team 1 will interview students about their MPC experience. Join the Pack Day will reach out to H.S. students to gather qualitative data and provide activity to encourage and gather information from informal student conversations.
	    2) Team 2 - Data Group Shared Metrics is composed of varying participants charged with developing KPI (Key Performance Indicators) reports through examining different models and structures. This group has determined that producing a quarterly report would be more beneficial than one annual report. The goal is for a report in December.
	    3) Team 3 – Integrated Planning's primary focus is to ensure that Guided Pathways is integrated into the campus EMP. Several members on the work teams are also on the PRIE committee. Several model EMPS have been studied for the purpose of drafting a possible structure and set of recommendations to PRIE by end of the term
	    4) Team IV – Inclusive Decision Making Structures team is charged with examining and ensuring GP integration into our participatory governance structure and campus communications. The steering committee structure has been formalized from an ad hoc to a formal operational committee with regular report cycles as well as cross representation with ASAG, AAAG, SSAG, PAG and Academic Senate. This team is studying the 20 GP schools' communication plans and completing a SWOT (Strengths, Weaknesses, Opportunities and Threats), analysis. The goal is to have a rough draft of a communication plan by the end of the term and a finalized plan to share with the campus in Fall 2019.
	    5) Team V – Clear Program Requirements is charged with program mapping and clarifying programs	

	requirements and is the largest group with 23 members. This group is working on completing the first round of sample program maps with the goal of completing the first round by end of the term. Work is underway to ensure a clear formal process, finalize templates and create a procedures document. In fall this team plans to work on meta majors, aka career and academic pathways or program clusters. Jon reported that we were 1.5 years into developing our Guided Pathways Plan and explained changes in the reporting requirements for GPs. The Chancellor's Office is now asking for a "Scale of Adoption, Self-Assessment" for essential practices to summarize progress with current groups and plans for future groups. This draft report is due 4/30. Jeannie indicated that given the many semester end deadlines, a Guided Pathways update held during an All Campus Forum or as updates to the various advisory groups may be better timed for Fall.	
8.	**Student Centered Funding Formula – Update** -David Martin reported that the Ca Senate Budget Committee is spending considerable time examining the Student Centered Funding Formula in order to prepare for the May Revise and provide the Governor with advice on how to address the funding shortfall in his revised budget. David reviewed the LAOs recommendations to the Senatehandout as well as additional information for the following points as noted below: • **Unexpected increases in the SCFF metrics** – 2016-17 was used as the base year to create the SCFF. When the 2017-18 metrics were later applied to the formula, the results shows a significant increase in many of the reportable metrics. • **Governor must support and fund the entire SCFF**-In the last 1.5 years, districts have been receiving financial information showing different levels of revenue for which districts are preparing their future budget projects on. • **Recommended removal of 10% year over year growth cap** – In January, the governor placed a growth cap. The LAO recommended removal of the cap. • **Recommended elimination of double funding for completion students** –Rather than receive funding for all certificate and degree completions, the LAO is recommending that districts get funded for the highest of any one given completion that a student may earn within a fiscal year. Members discussed engaging students as to what their aspirations are and doing so at their access points to best utilize the current funding metrics. The new funding formula is proving to be more costly than the previous FTES based model.	
9.	**Facilities Needs Process-**David Martin introduced and reviewed *the Draft version 2.2 Building, Facility, Technology, Furniture, Fixture & Equipt. Needs "Chart"* and invited input. The Chart was reviewed and discussions held at the Facilities Committee and Technology Committee. The chart is designed to sort and direct the campus's many needs to the appropriate avenue. David explained the 5 categories (1) Emergencies, (2) Operational Repairs, Maintenance, (3) Operational Repairs/Maintenance, (4) Long term Facilities Planning, and (5) Long Term Instructional Planning, along with the corresponding appropriate actions. Some needs more appropriately addressed through the work order system (Operational Repairs/Maintenance through *Maintenance Direct*) have found themselves in Program Review (Long-Term Instructional Planning). David explained the different needs categories with examples. Discussion followed regarding replacement of specialized Instructional Equipment, refresh cycles for equipment and the need for a standardized process for addressing a variety of needs and conditions.	
10.	April 24, 2019 Board Agenda Review - Dr. Tribley reviewed the Agenda and invited questions.	
11.	**Professional Development Funds-**Plans are to develop a "straw" design of an information page for professional development funds. More information will be forthcoming following cabinet discussion.	
12.	**Summary of Actions/Assignment of Tasks –** Recommendation made during agenda item #7 to not schedule an All Campus Forum until Fall.	
13.	**Adjournment-**Meeting adjourned at 4pm.	