



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, SEPTEMBER 26, 2018**

REPORTS AND PRESENTATIONS



**VICE PRESIDENT OF ADVANCEMENT'S REPORT TO THE
MPC GOVERNING BOARD OF TRUSTEES
September 26, 2018**

FUNDRAISING

1. Total Funds Received in August 2018: \$111,333.32

Grants: The Foundation recently received a \$1,500 grant from the Yellow Brick Road Benefit shop to support the Textbook Assistance Program.

The following grant proposals are currently pending: Vital Spark Foundation, Nancy Buck Ransom Foundation, Chevron – Eagles for Education. Additionally, the Office of Advancement helped to facilitate a collaboration with CSUMB for a recent National Science Foundation grant proposal that aims to help meet the shortage of K-12 science teachers in our region.

Currently we are working on a proposal to the Baskin Foundation, and researching two potential National Science Foundation grant opportunities.

2. Lobos Booster Club

The Foundation mailed Booster Club renewal letters in August and membership offers to prospective new members in mid-September.

3. Monterey County Gives!

The Foundation was recently accepted into the Monterey County Weekly's 2018 MC Gives! Campaign, which will kick off in November. The Campaign is supported by both the Weekly and the Community Foundation for Monterey County, providing matching funds for donations given through the campaign.

EVENTS

1. Evening of Opportunity Gala: November 3, 2018

The Foundation's 2nd Annual Evening of Opportunity Gala will take place on Saturday, November 3rd at the enchanting Folktale Winery. Our theme for this year's event is *Aligning the Stars*. Reservations can be made at: www.mpcfoundation.org/gala18.

2. 5th Annual Rubber Chicken Drop: November 10, 2018

The Booster Committee plans to hold the infamous Rubber Chicken Drop Raffle on Saturday, November 10th. Tickets are on sale now! The cost is \$100/ticket with a maximum of 100 tickets to be sold.

COLLEGE SUPPORT

1. Faculty & Staff Advancement (FASA) Program

The Fall FASA Cycle closed on September 16. Faculty and staff were encouraged to apply for projects or ideas that contribute to student learning and help meet needs identified through the Program Review process. The FASA Advisory Group meets in early October and will recommend a list of awards to the Foundation Board on October 17.

ADMINISTRATION

1. The Foundation's Executive Committee will meet on Wednesday, September 19, 2018.
2. The next Foundation Board meeting will be Wednesday, October 17, 2018 at 4pm in the Sam Karas Room.



*Associated Students of Monterey Peninsula College Report to the Board of Trustees
September 2018*

◆ **This Month's Events**

➤ *Lobo Day*

- Lobo day was held Wednesday September 12. We had over 20 clubs participate in this event. Many clubs participate such as ASA, Environmental, Dental Assisting and Dreamers Clubs. Clubs handed out free snacks and trinkets for students and were able to promote themselves and recruit new members. This events theme was a sports theme, thus we invited various MPC sports teams to come out and introduce themselves to our students. We also had free activities such as inflated sports games: baseball, basketball and football which students absolutely loved! ASMPC handed raffled many sports related gifts such as gym bags. We also had free cotton candy, popcorn, lemonade, over 40 boxes of pizza and 300 duffle bags with school supplies. This lobo day was by far one of the most successful lobo days ASMPC has hosted, we had a huge turnout.



➤ *Food Share Day*

- ASMPC hosted the first food share day of this semester on September 10th. We were able to gift over 70 bags of groceries to MPC students. This bag is an additional bag from the one they already receive through our food pantry. As students we understand other students financial struggles and know that the one bag of food we provide isn't always enough. This event allows us to better serve our peers. We are planning our expanding our food share days from last year and having two each month. Foodshare days will be every 2nd and 4th Monday of the month. We also would like to encourage staff and students to donate items to our food pantry.



➤ *Constitution Day*

- Constitution Day was celebrated on September 17th. ASMPC was able to gift over 1,000 free pocket constitutions to students. ASMPC alongside the local democratic party was able to register dozens of students to vote



Thank you for your time and we wish you a wonderful rest of your week

Sincerely Yours,
ASMPC :)

Governing Board Report for Academic Affairs
Presented by:
Kiran Kamath, Vice President of Academic Affairs
September 26, 2018

The College has passed the census date for the fall semester on September 4, 2018. Our goal is to end the fall semester with a total FTES of 2700, and with a productivity of greater than 13.0. The current, projected FTES for the fall semester is 2613 (September 18, 2018 data from EMS or Enrollment Management System, which is the electronic schedule planning tool used at MPC). This figure still includes Positive Attendance enrollments (where the enrollment data is not final until the faculty submit student attendance at the end of the semester) and non-resident as well as international student enrollment. The Dual Enrollment program in the high schools is giving the college a boost as we begin the second year of the Dual Enrollment program at MPC under the AB288 legislation. Enrollment in the Fort Ord sphere of influence has risen to 352 FTES in fall 2018 versus 237 FTES in fall 2017, as a result of Dual Enrollment with the high schools and improved scheduling practices in Marina.

“Late Start Classes” are scheduled to begin during the week of October 15, 2018 to serve students who missed enrolling in August and to boost our enrollments in the second half of the semester. “Waitlists” were implemented in fall 2018 giving us a clear indication of where there is hidden demand for classes. Additional sections were added in many courses principally in math and the sciences. Data in EMS shows that 27% (217 sections) of our sections are full in fall 2018 versus just 7% (65 sections) in fall 2017.

Among the work going on at the college are increasing opportunities for professional learning for our faculty and staff, development of pathways and programs, and supporting innovation and student learning. Here are a few examples:

1. Fire Academy Faculty Professional Learning Supports Student Learning:

MPC Fire Academy faculty participated in four days of safety training in September 2018 based on the curriculum of the Office of the California State Fire Marshal: Fire Control 3-B Structural Firefighting Operations.

This "train the trainer" course was designed to increase faculty knowledge, understanding, and skill level with the most current techniques and best practices in firefighting operations. From Modern Fire Dynamics to SLICERS and Transitional Fire Attack to Crib Building exercises, instructors were provided hands on activities, applying best practices, to ensure that each person involved, regardless of role, understood how to safely execute live fire training exercises.

Supported by Strong Workforce grant funds, this training activity is already improving the quality of the education provided to the fall 2018 semester MPC Fire Academy recruits as Academy faculty incorporate the knowledge and skills learned in this training into classroom activities.

2. Cyber Patriot Continues to Build Pathways from Middle School:

On the heels of the very successful summer Cyber Camps, MPC is, once again, participating in the Air Force Association's Cyber Patriot initiative. Scheduled to begin on Friday, September 24, 2018, this program is designed to excite middle school and high school students about cyber career

opportunities and teach them important cyber defense skills through hands-on instruction and activities. Students learn how to protect their personal devices and information from outside threats, as well as how to harden entire networks running Windows 7, 8 or 10 and Ubuntu (Linux) operating systems.

MPC Networking and Cyber Security adjunct faculty, Luciano Avendano, will coordinate the program this year. Avendano, an IT Program Manager, brings 10+ years of experience in Networking and Cyber Security. He looks forward to creating an awareness among Cyber Patriot participants about career opportunities available in this expanding field, as well as the educational opportunities offered at MPC to prepare for those careers.

3. Basic Skills Initiative – Promoting Innovation and Student Learning in 2017-18:

MPC had 5,176 enrollments in 267 Basic Skills course sections during the 2017-18 academic year. These courses in pre-college level work in English, Math, English as a Second Language, and Learning Skills were offered in credit and non-credit formats to help prepare students for college-level courses.

Through the Basic Skills Initiative (BSI), the Chancellor's Office funds pilot projects and initiatives with biennial grants. The MPC allocation for BSI in 2016-18 was \$90,000. This allocation was increased for the 2017-19 academic years to \$220,000 along with the move to an Integrated Plan combining BSI with the Student Equity and Student Success and Support Programs.

The BSI Committee recommended numerous proposals to pilot programmatic improvements at the college. During the 2017-18 academic year, the Committee recommended, and the responsible dean, Dr. Wilkinson, accepted funding for the following projects:

- Textbooks for English as a Second Language Learners (ENSL) (Penny Partch)
- *Math Boost Camp* to improve math placement (Gabriela Stanica)
- Access Resource Center Summer Bridge (LaKisha Bradley and Jacque Evans)
- Computers for English as a Second Language Learners (ENSL) (Penny Partch)
- Chromebooks for the Access Resource Center (Kathleen Rozman)
- Math Preparation (John Cristobal)
- Professional development for faculty training in teaching College Reading Skills (Adria Gerard and Beth Penney)

To promote professional learning for the faculty and staff in Basic Skills, the following faculty and staff conference and workshop requests were funded:

- Linda Bergen and Linda Kloth (Reading Center) attended the Association of Colleges for Tutoring & Learning Assistance (ACTLA)
- Anthony Villareal (Social Sciences) attended the California Community Colleges Success Network (3CSN) Conference
- Luke Spence, Elizabeth Bishop and a group of Math faculty attended the California Acceleration Project (CAP) Conference
- Tuyen Nguyen (Math) attended the 43rd American Mathematical Association conference

Presented by:
Laurence Walker, Interim Vice President for Student Services
September 26, 2018

Athletics

- The Lobos football team is off to a 2-0 start with wins over College of the Redwoods and Contra Costa College.
- Volleyball has won three matches and hosted a 5 team tournament on September 7.
- Men's and women's soccer teams are also competing. Brett Rosenberger is the new men's coach replacing Artie Cairel who accepted a full-time position at Feather River College. MPC grad Kit Elliott is the new women's soccer coach.
- Men's and women's cross country begin competing on September 15
- The board may be interested to know we are helping Seaside High School this year by hosting their football games until their renovated field is ready for play. The Battle of the Bay between Seaside and Monterey was hosted on September 1 before a large crowd
- We continue to help MPUSD by hosting Marina High School home football games as we have for several years.
- On September 11th a group of 20 Naval officers from the NPGS completed 110 flights of stadium steps, one for each floor of the twin towers, to honor the firefighters, public servants and civilians who lost their lives on 9/11. We were proud to host this special group of young Navy personnel.

Career/Transfer Resource Center

- University/College Rep Visit
 - CSUMB: September 5, 17
 - UCSC: September 12, 18, 19, 26
 - Fashion Institute of Design and Merchandizing (FIDM): September 14
 - Grand Canyon University: September 26
 - Fresno Pacific University: September 26
- Workshops
 - Transfer Admissions Guarantee: September 4, 10, 18, 28
 - UC Personal Insight Questions: September 6, 12, 18, 19

Marina Ed Center

- Thanks to Facilities for installing the upgraded parking lot lighting! It is a great improvement.
- We created a departmental email address, "MarinaEdCenter@mpc.edu" to assist in facilitating communication.
- Georgina Reinke received the 2018 Classified Recognition Award.
- The Bookstore will be offering expanded hours and services at the Marina Education Center for Fall 2018; they'll be onsite for five days over three weeks to serve our growing student population.
- Seats were added in a two classrooms to accommodate more Marina High dual enrolled students.

Student Health Services

- Montage's sky-blue, 40-foot Mobile Clinic will be here for our students every Wednesday, starting September 19th through December 5th. They will be parked next to our gym, by lot C. The bus will carry medical supplies and equipment to treat minor injuries and maladies-- coughs, colds, infections, sprains, strains, abrasions, high blood pressure, low blood sugar and a wide range of other common issues. The Nurse Practitioner or Medical Doctor can also provide health physicals for MPC program requirements. In addition, there will also be a Licensed Social Worker and intern on-board to help students with mental health resources, food and housing

All services provided are free for our underserved and uninsured student population.

Student Financial Services

- Financial Aid awards are as follows disbursed to date: Disbursed to date:
 - Pell Grant: 934 students \$1,010,637 next disbursement 10-31-18
 - SEOG: 236 students \$130,538 next disbursement 10-31-18
 - Cal Grant: 8 students \$ 13,376 250plus students in 9-26-18 disbursement
 - SSCG: 8 students \$ 9,245 250 plus students in 9-26-18 disbursement
 - Scholarships: 76 students \$ 100,660 and counting weekly
 - Promise Grant (fee waiver) 4360 students, \$6,070,373 awarded
 - MPC Promise scholarship: 95 applicants: 11 students awarded, 65 already received Promise grant (fee waiver), 18 had not submitted FAFSA application.

Student Success and Support Program

- Tabling at the Marina Labor Day Parade - September 1
- Booth at the Monterey County Fair - September 1, 2, 3
- English and Math assessments begin again at MPC campuses (3 English, 3 Math, includes one of each test offered at the Marina Education Center)
- Campus Tours: September 13, 17
- High School Outreach:
 - Harbor High School tabling: September 13
 - Senior Parent Night at Monterey High: September 27
- College Fairs:
 - Everett Alvarez: September 26
 - North Monterey County: September 26
 - Soledad: September 27
 - Marina: September 28
- Workshops:
 - New Student Orientation: September 6
 - College Incentive (Evans) Scholars Advocate Session, partnership with the MPC Foundation: September 19
- General Follow Up Support Hours:
 - Athletics - September 5, 11, 12, 13, 18, 19, 24, 25, 26, 27
 - English as a Second Language - September 3, 4, 10, 17, 18, 25,
- Go2Knowledge and Innovative Educators online professional development workshop series
- StudentLingo online student success workshop series
- TutorLingo online tutor training workshops

TRIO/Upward Bound/ MSUB

- Tutorials started on September 4th for our pre-college programs Upward Bound and Math Science Upward Bound.
- Upward Bound kicked off the beginning of the semester with our “only nights,” the week of September 4th. Our freshmen and sophomores meet once at the beginning of each semester, our juniors meet once or twice a month, and our seniors meet every week. To kick off the semester we focused on the following:
 - Tuesday was freshmen and Parent Only Night. Students and parents went over A-G requirements and did a 4 year plan activity.
 - Wednesday was sophomore and Parent Only Night. Students and parents went over what an A-G GPA meant and consisted of, CSU eligibility and the eligibility index, types of degrees and did a major exploration activity.
 - Thursday was Junior and seniors and Parent Only Night. Juniors and their parents has a CSU, UC, Private College, and CCC admission requirements overview, A-G overview and did a 4 year plan update activity to make sure students were on track to graduate and meets A-G requirements. Seniors and their parents went over CSU/UC freshmen profiles to get an idea of where they stand right now and then did college application and FAFSA preparation. (Going over what needs to be gathered now to prepare for when those applications become live and students start applying for college and financial aid.)
- Upward Bound students will be volunteering and fundraising at the Salinas Airshow on September 29th and 30th. Students will be selling toys and other souvenirs as well as pizza.
- We got an update from a recent Upward Bound graduate who is a freshman at UC Berkeley this year. Gabby did a summer bridge with UC Berkeley and is now in London doing a foreign exchange program in her very first semester as a college student. She is doing amazing.

Veterans

- Staff will be participating in the Veterans Stand Down, September 29th from 10am-4pm at the Monterey Fairground. Staff will be promoting MPC/VRC services.
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- The California State Approving Agency for Veterans Education application is completed and was expressed to the State September 12th. The State receive application September 13th.
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- Veterans Club/VRC will be doing their first fundraiser for 2 \$150 gift cards. Tickets are \$2 for one ticket and 3 tickets for \$5. Drawing will take place at the end of the Veterans Day event on November 8th. Proceeds will go towards purchasing club jackets for the club members.
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- Eileen worked with the foundation to write a grant to expand veteran’s services. We received almost \$200,000. Veterans Services will include: summer bridge program, increase counseling hours, staff/faculty training, and purchase Chromebook for veterans to use during the semester, tutoring, and peer mentors.



MOBILE CLINIC

Serving those in need, including the homeless in Monterey County



Montage Health, parent company of Community Hospital of the Monterey Peninsula, is committed to making a positive impact on healthcare delivery to community members who have limited access to health care through our mobile medical clinic.

Walk-in Clinic

TREATMENT SERVICES

- Sore throats, earaches, coughs, sinus issues
- Minor infections including:
wound, skin, and urinary
- Basic wound care
- Diabetes: Checking blood sugar, oral medications for blood sugar control, education
- High blood pressure:
Blood pressure checks, oral medications

Staffed by a nurse practitioner, other clinicians, and volunteers. The mobile clinic offers two exam rooms.

montagehealth.org/mobileclinic



WEDNESDAYS 1-4 p.m.

September 19 – December 5

Monterey Peninsula College, 980 Fremont Street
(parking lot C, next to the gym), Monterey
General walk-in medical clinic.

In bad weather, the clinic will be open to see limited patients. The clinic will be closed on holidays.

The clinic does not carry or prescribe painkillers, sedatives, sleeping pills, or controlled medications (such as opioids).



Administrative Services Report to the Board of Trustees

September 26, 2018

1. California 2018-19 State Budget Update

- a. For the month ended August 31, 2018, California revenues exceeded the expectations in the June enacted budget.
- b. Total revenues for August 2018 were \$9.98 billion. This was \$1.14 billion, or 12.9% higher than estimated.
- c. For August 2018, California's "Big 3" revenue sources were reported as follows:
 - i. Personal Income Tax: \$5.94 billion – 8% more than expected.
 - ii. Corporate Tax: \$92.3 million – 44.8% below expectation.
 - iii. Sales Tax: \$3.5 billion – 28.0% more than expected.
- d. For the first two months of the 2018-19 fiscal year (July & August), state revenues have exceeded budget expectations by \$846 million, or 5.4%.

2. California Labor Market Conditions

- a. California's unemployment rate remained at a record low of 4.2% for the third straight month ending June 2018.
- b. Labor force participation rate dropped by 0.1 percentage point for the 4th consecutive month to 61.9%.
- c. The state gained 800 nonfarm jobs in June 2018, following a 7,200 job gain in May 2018.
- d. The US national unemployment rate rose 0.2 percentage points to 4% in June 2018 before dropping back to 3.8% in July 2018.

3. Administrative Services Committee Activity

- a. Budget Committee
 - i. Working on the development of monthly expenditure tracking documents related to the unrestricted general fund and health & welfare costs.
 - ii. Received presentation on MPC's FTES reporting to the Chancellor's Office through the 320 apportionment reporting module.
- b. Technology Committee
 - i. Reviewing and vetting current resource allocation for the multiple current IT projects.
- c. Administrative Services Advisory Group (ASAG) Activity
 - i. Reviewed draft administrative procedures regarding technology usage, facility rentals, and employee travel.
 - ii. Reviewed administrative services departmental staffing needs and made recommendations.
- d. Safety & Emergency Preparedness Committee
 - i. Reviewed the updated Injury & Illness Prevention Plan (IIPP) and provided input.
 - ii. Reviewed draft schedule for campus-wide emergency drill and provided input.
- e. Facilities Committee
 - i. Discussed sustainability measures including refillable water stations.
 - ii. Reviewed proposed bond project listing and provided feedback.