

Academic Senate Meeting Minutes
Sam Karas Room
April 5, 2018

Academic Senate Membership

Present:

Heather Craig (President)
Glenn Tozier (Vice President)
Jacque Evans (Secretary)
Kathleen Clark (CTE Liaison)
Susanne Muszala (COC Chair)
Adria Gerard
Paola Gilbert
James Lawrence
Elias Kary
Sunny LeMoine
Molly Jansen
Jon Cristobal
Lynn Kragelund
Jeremy Diamzon (ASMPC Rep)
Odir Bonilla (ASMPC Rep)

Absent:

Mark Clements
Robynn Smith
Glenn Tozier (Vice President)
Abeje Ambaw
Armando Dimas (ASMPC Rep)

Visitors:

Kiran Kamath
Walt Tribley
Jon Knolle
Keith Eubanks
Kacey Giammanco
Judith Cutting
Alison Shelling
Lauren Blanchard

1. Opening Business

1. Public Comments/Welcome (2:35-2:40)

Kacey G - EOPS/Care/CalWorks. Asking that course textbook adoptions be on time because it does affect our students. Textbook adoption has a link on the MPC bookstore. Book vouchers can ONLY be used in MPC bookstore. Students are not prepared if the books are not available during the first week of school. Not having the book available puts the student at a disadvantage. Would appreciate support from AS to help instructors turn in textbook adoptions. Stating "No Books Required" is helpful in planning the student's course schedule.

MJ- Instructors need to be more proactive in getting books adopted. Could there be an email sent out to instructors about how to place textbook adoptions.

KC - no CTE report, group has not been able to meet. Form for Perkins and Strong Work Force is being developed, at that time grants will be worked on.

2. Approval of Draft Minutes from [March 15, 2018](#) (2:35-2:45)

Approved with revisions

EK motion to approve

KC second

Unanimous approval

SW - abstention

2. Reports

1. President's Report Notes (2:45-2:55)

HC -- ASCCC - Career and Non credit Institute conference there is support from Administration to attend. Let HC know if interested in attending.

Guided Pathways Grant proposal was submitted on March 30th. There was a forum last week that was attended by most of the people on the GP task force. Many parts (curriculum articulation, prerequisites etc...) will need to be worked out. Senate will discuss developing task forces (GP, PT faculty, Dual Enrollment).

PRIE - discussing the resource allocation plan. How does that pair with the budget development? How does it work with the rubrics? Looking at other schools and how they interpret their rubric.

Budget Committee - Documents are located on the MPC Intranet. All the CEO's of CC's have proposed a counterproposal to the State's budget funding model.

AAAG- Discussed Student Support available on campus, presented by Larry Walker. Push to look at our tutorial services and how it is provided. May need to develop a task force with relation to academic support.

AG- A lot of anxiety due to the mandates coming from Chancellor's office and how this relates to academic support and our classes. Important for faculty to be part of the Education Master Plan

WT - University Center - looking at the opportunity of being a University Center. Offering classes that would be part of another University (ex. UCSC). Students would not have to travel to other Universities to take some classes.

CAC - may be getting a new program to replace CurricuNet.

JK - We are currently using CurricuNet Legacy system which will not be accepted in the future. We are looking at replacing. Do not know cost or timing at this time

2. Secretary- Cabinet Voting (2:55-3:00)

JE - At-Large Senator selection has been delayed due to incomplete email list that was sent to faculty. At this point we have asked HR for a complete list. Delay selection of all Cabinet members until April 19th

3. Committee on Committees (3:00-3:20)

SM -

Vacancy on Equivalency Committee- Marcus Carroll has volunteered to serve.

Vacancy on Academic Council. Reviews student petitions on exceptions to catalog policy/regulations. Would prefer non-Student Services faculty.

Merry Dennehy and Bruce Barrie will serve on Early Alert Committee

Lynn Farrington-Cellars and Keith Eubanks are both interested in PAG. Keith withdrew nomination as will be sitting on LAC and CAC.

Keith Eubanks has volunteered to serve on CAC as SLO coordinator.

Alethea DeSoto, Todd Ritsema, Molly Jansen, & Jamie Dagdigian have volunteered to serve on ad hoc committee for Discontinuance of Family and Consumer Studies.

MJ- Used to be considered Home Economics. Has been broken up into Hospitality, Fashion Design, Interior Design, Nutrition, Human Services, and Drafting

HC- May want to consider calling it Revitalization or Discontinuance Committee.

Action:

AG - Motion to approve

MJ - seconds

Unanimous approval

4. ASCCC Liaison Report (3:20-3:25)

SL - Presented Spring Plenary Resolutions. Asked for feedback/comments to take to Spring Plenary.

Resolutions can encourage negotiations and compromise when new mandates are presented.

3. New Business

1. High School Dual Enrollment – Placement of Instructors (3:25-4:35)

HC - Discussion about how instructors are placed in Dual Enrollment classes. Instructors are either our MPC instructors being placed in a high school setting OR are high school instructors being asked to teach our classes in the way that we teach them. The former requires professional development (in regard to classroom management for example) which we are not yet providing. The latter requires a vetting process which has not been discussed. The high school faculty do not even fill out a diversity statement. How will parity be sought? What recourse is there if rigor is not there or instructor is unable to deliver material? Who does evaluation process? What recourse is there if evaluation is poor and does not improve? Differences in curriculum as well as student management involved. How does this impact our adjunct population. Instructors are being asked to discern MQ's of high school teachers that are teaching MPC courses at the high school (Dual Enrollment course)

Jon Knolle - Dual Enrollment has evolved over the years. Dual Enrollment courses are considered full college courses not watered-down. AB 288 intention is to reach broader range of students, especially students who would not traditionally consider college. Statistics show that students exposed to Dual Enrollment classes are more like to succeed in classes, persist and enroll in college after HS. Under AB 288 we have to focus on courses that would lead to a Certificate or Degree. Working with each HS district to determine which courses are being offered. It was determined between HS districts and MPC

that existing faculty at each institution would not be displaced. HS are looking at a more general focus rather than specific degree pathways. More emphasis on GE that would work for MPC GE or transfer GE. Marina HS is looking "early college focus". PGHS is looking at Hospitality focus working with Molly Jansen to develop. 24 sections of college courses were offered at the area HS's. We received 68 FTES due to the Dual Enrollment courses. Good way to reach many students including those who would not have normally come to MPC. Goal to have Marina HS students take their 11th & 12th grade MPC courses at the MEC. Requests for Dual Enrollment courses, from the HS, for next year have increased. There has been talk with HR about the hiring/equivalency process it will also include AS and the MPCTA. Faculty or departments can opt out of teaching or offering dual enrollment courses.

Jon Knolle is Academic Lead, LaKisha Bradley is Student Services lead, Selina Ayala-Patel is Categorical Services Coordinator -Student Services, Allison Shelling is the Academic Liaison working with administration. Heather Bowers is the counselor for Dual Enrollment.

Important for students to realize the ramifications of taking a college course (dropping, failing course). Looking at different ways to support students at the HS taking Dual Enrollment courses. Site by site basis with regards to support. There is complexity with regards to HS schedule meshing with MPC schedule.

HC - Professional development is a concern.

JK - Allison has created an orientation that is focused on teaching in the HS environment.

Allison Shelling - Looking at AVID as a form of professional development.

SM - concerned about how this affecting students for better or worse. Does a 13 yr old really know what they are signing up for?

LB - There is an area where AS & MPCTA are overlapping with regards to evaluations. MPCTA negotiates evaluations. MPCTA has reached out to districts and MPC to discuss. AS has important role to play in the evaluations.

JK - These are not HS classes they are MPC classes taught at another site. Evaluation were expected to be the same. If the HS teacher is hired by MPC they would sign an Instructional Service Agreement (ISA) so they could be evaluated by MPC.

AG - a repository of information would be very helpful, website or intranet

JK - Allison is developing Faculty Handbook

Faculty who are approached can decide if the class is appropriate or it may be that another class is more appropriate. We are bringing faculty into the conversation as the discipline is determined. Hoping in the Fall to discuss courses that would be offered the following year. Agreements are signed for 1 year only. Currently all of the faculty who are teaching the Dual Enrollment courses are or have been MPC faculty. Next year we are looking at 4 different instructors that are HS teachers. We are not sure how we handle this yet.

EK- concerned with evaluations, teacher contracts, College Readiness has been focus for so long - why the shift to starting college so early. More information is needed.

SM - When counseling was told PERS 50 would be taught in Marina HS, PERS 50 committee did not think appropriate.

JK - PERS 50 was approved by Div. Chair

HC - Really focused on quality of instruction, evaluations, hiring process, professional development. Faculty should be involved at the beginning.

MJ - A HS teacher will be teaching the Hospitality course. I will be overseeing the teacher to make sure they are teaching to MPC course standard. Training should be provided for MPC instructors that will teach at the HS.

SW - important to provide academic support to these HS students

AG - important to note that HS students cannot enroll in courses numbered above 199 so would not be able to gain access to ESSC.

LB - concerned that there is no formal agreement with Monterey Bay Teachers Association. Agreements that are being signed by individuals do not preclude the Unions agreement. Cannot sign away contractual rights.

Meeting adjourned 4:35

Minutes submitted by Jacque Evans

