Academic Senate Meeting Minutes
Sam Karas Room
March 8, 2018

Academic Senate Membership

Present:
Heather Craig (President)
Glenn Tozier (Vice President)
Jacque Evans (Secretary)
Kathleen Clark (CTE Liaison)
Adria Gerard
Elias Kary
James Lawrence
Sunny LeMoine
Molly Jansen
Odir Bonilla (ASMPC Rep)

Absent:
Mark Clements
Jon Cristobal
Robynn Smith
Sandra Washington
Jeremy Diamzon (ASMPC Rep)
Lynn Kragelund
Paola Gilbert
Susanne Muszala (COC Chair)
Abeje Ambaw
Armando Dimas (ASMPC Rep)

Visitors:
Kiran Kamath
Walt Tribley
Catherine Webb
Keith Eubanks

I. Opening Business

A. Public Comments/Welcome

No comments

II. Old Business

A. Final Draft of FOLLOW-UP REPORT **ACTION** (2:35 - 3:28)

Presented by: Kiran Kamath and Walt Tribley

KK - Accreditation Report is changing everyday due to editing. Reading the report 2x a day to check for accuracy. Making sure hyperlinks are in right spot. Looking for feedback on major things in the report not grammar mistakes. Looking at Rec #13, pg 57, need better wording regarding the reference to Trac-Dat.
HC - Reference to the language "the College" should it specifically address faculty, staff, deans?
Response - technical writing dictates that "the College" is written with understanding that all staff are involved.
CW - In areas where LAC is mentioned it could be written as "the faculty lead LAC"
AG - is having only 90% of courses assessed alright?
KK - we have made great progress. There are instances when courses were not offered within 2yr period based on demand. Independent Study courses are an example.
When will we know who the Accreditation team will want to speak to?
WT - once Accreditation Commission team is set up we will let people know who they will speak to. AS, LAC, PRIE. When addressing the 90% of courses assessed I will be proud of what we have done. Offering Independent Study courses offers flexibility for our students.
HC - is it possible to break down the 10% into the groups of why they are not assessed (brand new courses, independent study).
KK- this is in the evidence documents
EK- is 10% not assessed a normal/average number. What are other colleges at?
CW - Some of those courses in 10% that have not been assessed may have been archived courses. Every course in the 10% we have an idea of why it hasn't been assessed.
HC - AS can now set up our cycle for BP review and should be revisiting BP's in prior Spring if Board is going to review a section of BPs in Fall
Rec #19 (is the budget hyperlink linked to final budget that went to the Board?)
WT - All evidence is linked in the body of report.
HC - any other comments on Rec #21 which is under the purview of AS
SL - If somebody were to ask me about #4 I would not know how to answer that.
WT - We are aware and engaged in our roles in participatory government.
HC - should the statement be more robust.
WT - The Resource Guide goes into detail about our roles.
JL - Who is responsible for Resource Guide?
WT - PAG is. If there are revisions to be made they would be submitted to PAG.
JL - If there is a problem with somebody stepping out of their role in AS then if it was recorded in minutes it could be forwarded to PAG.
EK - relying on our Flex calendar to have all leadership state their roles.
AG - question about monitoring AS. Who is monitoring? Could it be rephased to make it a more active sentence to show that faculty are self-monitoring.
WT - There is monitoring from all. Looking at the State AS training session as evidence.
HC - can the minutes that reference AS 10+1 purview be linked as evidence?
WT - it depends on if the minutes showed this discussion. Could be helpful.
JL - Best to do in the moment when issues come up.
AG - do we as the AS have an idea of where AS and the Union are overlapping? Class size, evaluations?
CW - If minutes reflected conversations about roles after State AS visited it could be looked at for evidence or an announcement of all campus presentation
KK - Announcement was used.
HC - understanding our roles is important and we are discussing in meetings
GT - Assuming that the BP page will be updated
WT - when Board meets all BP's will be approved.

Action:
AG moved to approve
EK second

Unanimous approval