

President's Advisory Group Meeting

Tuesday August 14, 2018

2:00 - 4:00 pm, Sam Karas Room

Minutes

Members:			
✓	Luz Aguirre (Classified)	✓	Jon Knolle (Dean of Instruction)
✓	Suzanne Ammons (minutes, resource)	✓	Eric Maximoff (Classified)
✓	Grace Anongchanya (Faculty)	✓	Larry Walker (VP Student Services - interim)
	Wendy Bates (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)	✓	Lyndon Schutzler (Faculty)
✓	Diane Boynton (Tri-Chair Faculty)	✓	Francisco Tostado (MSC)
✓	Heather Craig (AS President)	✓	Walt Tribley (Tri-Chair Superintendent/President -non-voting)
✓	David Martin (VP Administrative Services)		Faculty (vacant)
✓	Kevin Haskin (MPCSEA Rep)	✓	ASMPC Pres. Yuliana Barron Perez
✓	Kiran Kamath (VP Academic Affairs)		ASMPC Rep. vacant

Guests / Presenters: Judy Cutting, Kayla Garcia, Cathryn Wilkinson, Vincent Van Joolen, Catherine Webb, Christine Erickson, Rosemary Barrios

Item	Topic: Discussion / Comments	Action / Recommendation
1	<p>Campus community comments:</p> <ul style="list-style-type: none"> • Members and guests introduced themselves. • Member requested that the PAG agenda include the Board agenda the day before the PAG meeting. Discussion followed regarding timing and public posting of the agenda for the Board. 	
2	Approval: August 14, 2018 agenda	Approval by consensus
3	<p>Approval of Minutes:</p> <p>a) June 12 2018</p>	Approval with minor grammar change.
4	<p>Replacement Position(s):</p> <p>Straight Replacement(s)</p> <p>a) Maintenance Specialist (Facilities) –David reviewed the straight replacement request.</p> <p>b) Cat Svc Coord. MEC (Student Svc) –Larry reviewed the straight replacement and recent turnover due to retirement and other circumstances.</p>	
5.	<p>Final Budget 2018-19: David Martin reported on the MPC proposed Final Budget presented to the August 9 Budget Committed and scheduled for the August 22 Board meeting for adoption. This Final Budget is essentially the Tentative Budget reviewed extensively at Budget Committee, PAG and the Board meetings in June. David reviewed changes and key points in the budget development process from the Tentative to the Final and invited questions:</p>	.

	<ul style="list-style-type: none"> • Pg 5 –June enacted Budget Analysis – The State Budget includes a total investment in Prop. 98 (total funding for K-14 Education) of \$78.4B (increase of \$2.8B over last year’s budget). • Two key ballot initiatives on the June Enacted Budget which passed included: <ul style="list-style-type: none"> ✓ New Funding Formula ✓ Approval of the Online Community College (115th Community College) • Pg 11 – Summary of UGF (Unrestricted General Fund): - formatted the same way as the Tentative Budget. The Final Budget is formatted in the same way as the Tentative with 4 columns, dropping the <i>2015-16 Actual</i> and adding the <i>2018-19 Final Budget</i>. • The final revenue allocations added \$8K in apportionment. • Major Revenue and Expenditure calculations – shows the State required major classifications. The Year End financial statements reported to the State will contain the same major classifications. • Pg 12 – 27 – UGF Summary follows the same column/year comparison format as pg 11. The last 2 columns reflect the major changes between the Tentative and the Final Budget. The specific accounts that changed or increased were the Salary Accounts due to the seasonal and routine influx of information to HR, resulting in personnel changes that takes place during the time between the June Enactment (July 1st) and Board adoption of the Final Budget. • Pg 32 - 5 Year Revenue Budget & Actual History – Similar to the 5 Year Expenditure Summary, this column was added since the Tentative Budget as a result of comments arising out of the Tentative Budget process. The 3 Revenues were explained (Transfers In represent another form of revenue transferred in to the UGF). • Pg 33 – 5 Year Expenditure Budget & Actual History (UGF) reviewed in the Tentative Budget. <i>In going forward, the two 5 Year Revenue and Expenditure Actuals will provide historical reference.</i> • Pg 63 – All Funds Summary – included in the Tentative Budget, the Final Budget version adds in <i>Projected Beginning Fund Balance</i> and <i>Projected Ending Fund Balance</i> at bottom of the page, as a result of comments arising out of the Tentative Budget process. These projections represent a “snapshot” in time and subject to change between the Tentative and Final Budgets as various additional accounting entries and expenses are recorded. <p>David invited questions and comments.</p>	
<p>6.</p>	<p>President’s Vision for 2018-19 & Key role of PAG: Dr. Tribley reviewed key initiatives for MPC in 2018-19:</p> <ul style="list-style-type: none"> • New Funding Formula – 3 year window to adjust to new formula will require several initial immediate actions on behalf of the District. • Guided Pathways – supporting access, retention and completion. • Education Master Plan – needs to focus on implementation of Guided Pathways, address new systems supporting student success and reliable data tracking. PRIE will serve in the lead role in planning, including the EMP, and report back to PAG through the PRIE trichairs; this reporting will support a broader campus discussion of issues of institutional importance. • MPC Promise – first time, full time students will receive free tuition in their first year, regardless of income or if the student participated in dual enrollment. • Superintendent / President Search – • Accreditation – President’s Cabinet and PAG will hold a joint meeting on Oct. 23 to review the Follow Up Report due to the ACCJC by Nov 1. Catherine provided a review of the Action Letter outlining the ACCJC team’s expectations of work to be 	

	<p>done as follows:</p> <ul style="list-style-type: none"> ✓ Complete the work on the Integrated Planning Handbook (posted on the Integrated Planning web site). ✓ Demonstrate that the District is evaluating its integrated planning process. ✓ Demonstrate how the District is closing the loop on its integrated planning process of last year. <p>If the follow up work is acceptable to the ACCJC, MPC will be fully reaffirmed until October 2023.</p> <p>The discussions that followed included several topics including:</p> <ul style="list-style-type: none"> • Member composition of PRIE and how all nine divisions may participate in communications through their representatives serving as members. • MPC Promise is available to students within its district. Members discussed efforts to continue attracting students regardless of the district in which they reside. Approximately \$220K is available to fund the MPC Promise. • Efforts are always underway to match all students with available resources. Outreach efforts have formed lasting relationships with students. • Community College students have unique financial challenges in comparison to CSUs and UCs. 	
7.	<p>New Positions</p> <ul style="list-style-type: none"> a) Faculty: Coordinator, Guided Pathways: b) Classified Staff: Coordinator, Guided Pathways <p>Dr. Tribley brought forward the need to add a faculty member and a classified staff member to the leadership team for Guided Pathways. Discussion followed.</p>	
8.	<p>Adjournment – Member requested that the next agenda include the Role of PAG.</p>	<p>Meeting adjourned at 3:58.</p>