



MONTEREY PENINSULA
COLLEGE

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, AUGUST 22, 2018**

NEW BUSINESS

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. A

Fiscal Services
College Area

Proposal:

That the Governing Board review and accept the attached Quarterly Financial Status Report (Form CCFS 311Q) for the quarter-ending June 30, 2018.

Background:

AB 2910, Chapter 1486, Statutes of 1986, requires that quarterly reports on the financial condition of each community college district be presented to local governing boards for review and acceptance. These reports must also be filed with the Chancellor's Office.

Budgetary Implications:

Steps have been taken to ensure close monitoring of the District's budget. Monthly reports, updates and projections will be provided to the Governing Board.

RESOLUTION: BE IT RESOLVED, that the Quarterly Financial Status Report for the quarter Ending June 30, 2018, as presented on form CCFS 311Q, be accepted and made part of the minutes of this meeting.

Recommended By:



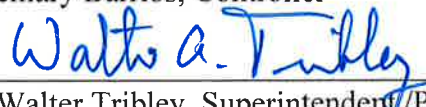
David L. Martin, Vice President of Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2017-2018

Quarter Ended: (Q4) Jun 30, 2018

District: (460) MONTEREY

Line	Description	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	36,585,802	42,874,366	42,756,750	40,966,459
A.2	Other Financing Sources (Object 8900)	1,400,000	0	2,031,765	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	37,985,802	42,874,366	44,788,515	40,966,459
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	36,330,317	39,406,539	41,045,811	41,208,061
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,328,481	925,220	1,600,648	171,629
B.3	Total Unrestricted Expenditures (B.1 + B.2)	37,658,798	40,331,759	43,446,459	41,379,690
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	327,004	2,542,607	1,342,056	-413,231
D.	Fund Balance, Beginning	3,885,709	4,212,713	6,755,552	7,684,377
D.1	Prior Year Adjustments + (-)	0	232	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	3,885,709	4,212,945	6,755,552	7,684,377
E.	Fund Balance, Ending (C. + D.2)	4,212,713	6,755,552	8,097,608	7,271,146
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	11.2%	16.7%	18.6%	17.6%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	6,501	6,479	6,701	6,301
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	2017-18 Actual	2017-18 Budget	2017-18 Actual	2017-18 Budget
H.1	Cash, excluding borrowed funds		9,554,462	14,023,400	15,364,166
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	9,294,773	9,554,462	14,023,400	15,364,166

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Actual (Col. 2)	Budget (Col. 3)	Actual (Col. 4)	Budget (Col. 5)
J. Revenues:					
J.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	40,306,913	42,103,053	40,966,459	97.3%
J.2	Other Financing Sources (Object 8900)	0	0	0	
J.3	Total Unrestricted Revenue (J.1 + J.2)	40,306,913	42,103,053	40,966,459	97.3%
K. Expenditures:					
K.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	40,137,330	41,931,424	41,208,061	98.3%
K.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	169,583	171,629	171,629	100%
K.3	Total Unrestricted Expenditures (K.1 + K.2)	40,306,913	42,103,053	41,379,690	98.3%
L.	Revenues Over(Under) Expenditures (J.3 - K.3)	0	0	-413,231	
L.	Adjusted Fund Balance, Beginning	8,097,608	8,097,608	8,097,608	
L.1	Fund Balance, Ending (C. + L.2)	8,097,608	8,097,608	7,684,377	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	20.1%	19.2%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract/Agreement	Contract Period	Total Cost Increase	Total Cost Decrease	Total Cost Increase	Total Cost Decrease
a. SALARIES:					
Year 1:					
Year 2:					
Year 3:					
b. BENEFITS:					
Year 1:					
Year 2:					
Year 3:					

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (460) MONTEREY

CHANGE THE PERIOD ▼
Fiscal Year: 2017-2018
Quarter Ended: (Q4) Jun 30, 2018

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: David J. Martin

CBO Phone: 831-646-4040

CBO Signature:

Date Signed:

District Contact Person

Name: Rosemary Barrios

Title: Controller

Telephone: 831-646-4043

Fax: 831-645-1315

E-Mail: rbarrios@mpc.edu

Chief Executive Officer Name: Dr. Walter Tribley

CEO Signature:

Date Signed:

Electronic Cert Date: 08/16/2018

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 atalig@cccoco.edu or Tracy Britten (916)324-9794 tbritten@cccoco.edu

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Monterey Peninsula Community College District

Governing Board Agenda

August 22 2018

New Business Agenda Item No. B

Fiscal Services
College Area

Proposal:

That the Governing Board reviews the attached County of Monterey Investment Report for the quarter ending June 30, 2018.

Background:

The majority of the funds are on deposit with the Monterey County Treasury pursuant to Ed Code. The County Treasurer provides a quarterly report to participating agencies detailing asset allocation and investment performance. The portfolio's net earned income yield for the period ending June 30, 2018, was 1.63%. Approximately 87.5% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities and other liquid funds. The remaining 12.5% is invested in corporate debt and is rated in the higher levels of investment grade.

Budgetary Implications:

None.

INFORMATION: County of Monterey Investment Report for the quarter ending June 30, 2018.

Recommended By:



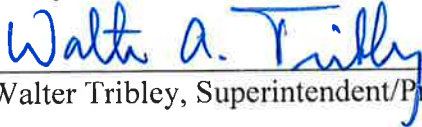
David J. Martin, Vice President of Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President



Monterey County Board of Supervisors

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Order

Upon motion of Supervisor Phillips, seconded by Supervisor Parker and carried by those members present, the Board of Supervisors hereby:

- a. Received and Accept the Treasurer's Report of Investments for the Quarter Ending June 30, 2018; and
- b. Received and Approve the Treasurer's Investment Policy for FY 2018-2019; and
- c. Renewed the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

PASSED AND ADOPTED on this 24th day of July 2018, by the following vote, to wit:

AYES: Supervisors Alejo, Salinas, Phillips, Parker and Adams

NOES: None

ABSENT: None

I, Valerie Ralph, Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof of Minute Book 81 for the meeting July 24, 2018.

Dated: July 24, 2018
File ID: 18-744

Valerie Ralph, Clerk of the Board of Supervisors
County of Monterey, State of California

Joel G. Pablo, Deputy



Monterey County

168 West Alisal Street,
1st Floor
Salinas, CA 93901
831.755.5066

Board Report

Legistar File Number: 18-744

July 24, 2018

Introduced: 7/11/2018

Current Status: Agenda Ready

Version: 1

Matter Type: General Agenda Item

- a. Receive and Accept the Treasurer's Report of Investments for the Quarter Ending June 30, 2018; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2018-2019; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Receive and Accept the Treasurer's Report of Investments for the Quarter Ending June 30, 2018; and
- b. Receive and Approve the Treasurer's Investment Policy for FY 2018-2019; and
- c. Renew the Delegation of Investment Authority to the Treasurer-Tax Collector pursuant to California Government Code 53607.

SUMMARY:

Government Code Section 53646 (b) (1) states the Treasurer may submit a quarterly report of investments. The attached exhibits provide a narrative portfolio review of economic and market conditions that support the investment activity during the April - June period, the investment portfolio position by investment type, a listing of historical Monterey County Treasury Pool yields versus benchmarks, and the investment portfolio by maturity range.

The Treasurer also annually reviews the Monterey County Investment Policy and has recommended updates for Board approval. These updates revise outdated language to clearly define investment guidelines and categories as stated in Government Code §53601(q). In addition, annual Board delegation of investment authority to the Treasurer-Tax Collector is prescribed by Government Code sections 53646 and 53607.

DISCUSSION:

During the April - June quarter, interest rates moved higher across the yield curve. The yield curve remained flat as rates on shorter term maturities moved up more than longer term maturities. Interest rates continued to trend higher during the quarter as the Federal Reserve again raised the Fed Funds target rate. A strong labor market with unemployment at 4.0%, up from 3.8% in May, reflected an increase in the labor force participation rate and strong corporate profits were driven in part by savings from tax cuts. Expectations for a solid GDP growth in 2018 exist, despite a slowdown in the first quarter, along with stable to modestly higher inflation and wages which confirm that U.S. economic conditions continue to be positive.

On June 30, 2018, the Monterey County investment portfolio contained an amortized book value of

\$1,556,503,866 spread among 130 separate securities and funds. The par value of those funds was \$1,560,422,623 with a market value of \$1,551,265,646 or 99.7% of amortized book value. The portfolio's net earned income yield for the period was 1.63%. The portfolio produced an estimated quarterly income of \$6,477,653 that will be distributed proportionally to all agencies participating in the investment pool. The investment portfolio had a weighted average maturity of 233 days. The County Treasury performed comparatively with most of the portfolio benchmarks due to a consistent investment strategy that uses short term debt to provide liquidity and enhanced investment opportunities while also taking advantage of higher rates in the one to three-year investment range. The investment portfolio is in compliance with all applicable provisions of state law and the adopted Investment Policy, and contains sufficient liquidity to meet all projected outflows over the next six months. Market value pricings were obtained through resources such as Bloomberg LLP, Union Bank of California and live-bid pricing of corporate securities.

OTHER AGENCY INVOLVEMENT:

A copy of this report will be distributed to all agencies participating in the investment pool and the Treasury Oversight Committee. In addition, the report will be published on the County Treasurer's web site. A monthly report of investment transactions is provided to the Board of Supervisors as required by Government Code 53607.


FINANCING:

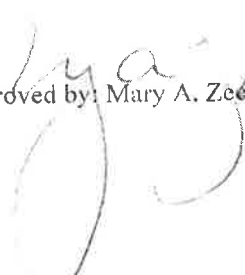
The investment portfolio contains sufficient liquidity to meet all projected expenditures over the next six months. Investment earnings in the General Fund exceeded budgeted revenue for the 2017-18 fiscal year.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This recommendation supports the Administration initiative by providing transparency and accountability in the management of County funds in the Treasurer's investment portfolio.

- Economic Development
- Administration
- Health & Human Services
- Infrastructure
- Public Safety


Prepared by: Susanne King, Treasury Manager, x5490


Approved by: Mary A. Zeeb, Treasurer-Tax Collector, x5474

All attachments are on file with the Clerk of the Board:

Exhibit A - Investment Portfolio Review 06.30.18

Exhibit B - Portfolio Management Report 06.30.18

Exhibit C - Monterey County Historical Yields vs. Benchmarks 06.30.18

Exhibit D - Aging Report 07.01.18

Exhibit E - Monterey County Investment Policy 2017-2018 - Red Line

Exhibit F - Monterey County Investment Policy 2018-2019 - Proposed

cc:

Auditor-Controller - Internal Audit Section

All depositors

County Administrative Office

County Counsel

Treasury Oversight Committee

Exhibit A

Investment Portfolio Review

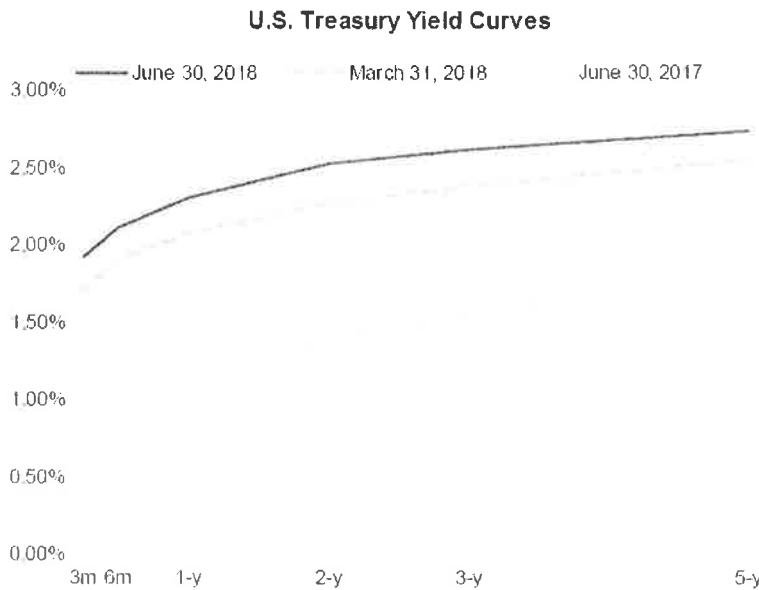
Quarter Ending June 30, 2018

OVERVIEW April 1, 2018 – June 30, 2018

During the April - June quarter interest rates moved higher across the yield curve. The yield curve remained flat as rates on shorter term maturities moved up more than longer term maturities. Interest rates continued to trend higher during the quarter as the Federal Reserve again raised the Fed Funds target rate. A strong labor market with unemployment at 4.0%, up from 3.8% in May, reflected an increase in the labor force participation rate and strong corporate profits were driven in part by savings from tax cuts. Expectations for a solid GDP growth in 2018 exist despite a slowdown in the first quarter, along with stable to modestly higher inflation and wages which confirm that U.S. economic conditions continue to be positive.

U.S. TREASURY YIELD CURVE

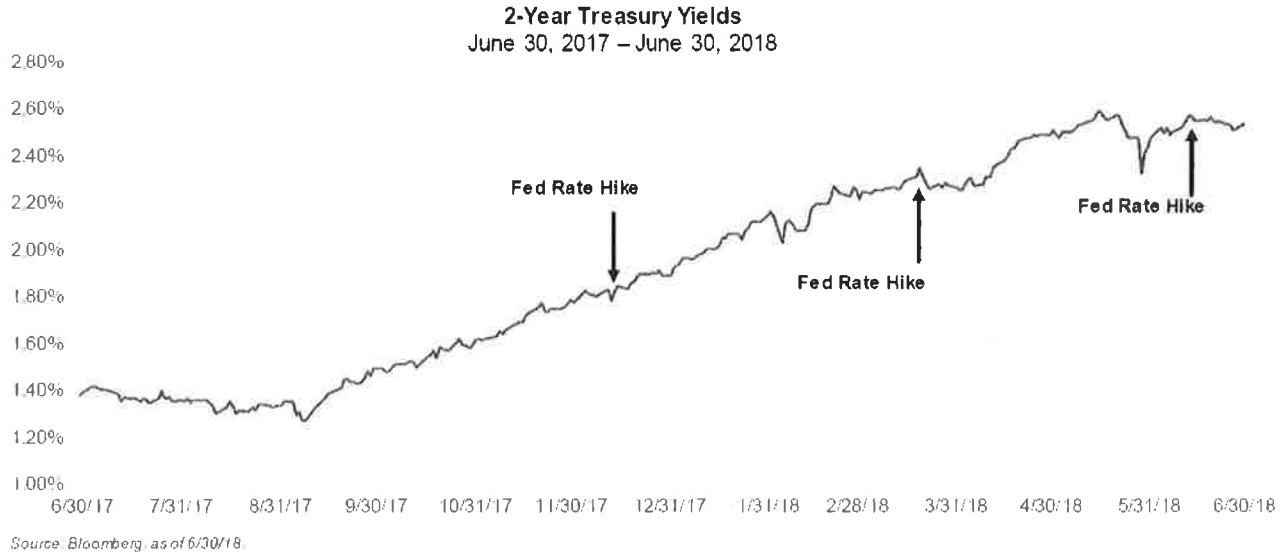
- Interest rates moved higher across the yield curve. However, the yield curve remained flat, as rates on shorter term maturities moved up more than longer term maturities.



Source: Bloomberg, as of 6/30/18

	3/31/18	6/30/18	QoQ Change
3 month	1.70%	1.92%	+0.22%
6 month	1.91%	2.11%	+0.20%
1 year	2.08%	2.31%	+0.23%
2 year	2.27%	2.53%	+0.26%
3 year	2.38%	2.62%	+0.24%
5 year	2.56%	2.74%	+0.18%
10 year	2.74%	2.86%	+0.12%

- Interest rates continued to trend higher during the quarter as the Federal Reserve continued to raise the Fed Funds target rate.
- The interest rate increase was also tempered by trade tensions between the U.S. and our trade partners.



The County Treasury continues to perform comparatively to portfolio benchmarks this quarter. Our investment continues to focus on capturing relative value while remaining cautious. The following indicators reflect key aspects of the investment portfolio in light of the above noted conditions:

1. Market Access – During the quarter, investment purchases for the portfolio included U.S. Treasuries, Supranationals, Certificates of Deposits, Corporate Notes, Commercial Paper, an Asset Backed Security and a Municipal Bond. The Treasurer continues to keep a higher level of liquid assets reflecting the need to maintain levels of available cash to ensure the ability to meet all cash flow needs.
2. Diversification - The Monterey County Treasurer’s portfolio consists of 130 separate fixed income investments, all of which are authorized by the State of California Government Code 53601.

The portfolio asset spread is detailed in the table below:

Portfolio Asset Composition								
Corporate Notes	Negotiable CDs	Overnight Liquid Assets	US Treasuries	Federal Agencies	Commercial Paper	Supranational	Asset Backed Securities	Municipal Bonds
12.7%	5.5%	27.0%	23.3%	16.1%	11.9%	3.1%	0.6%	<0.1%

- Total may not equal 100% due to rounding

3. Credit Risk – Approximately 87.5% of the investment portfolio is comprised of U.S. Treasuries, Federal Agency securities, negotiable CDs and other liquid funds. All assets have an investment grade rating. U.S. Treasuries are not specifically rated, but are considered the safest of all investments. All corporate debt is rated in the higher levels of investment grade and all Federal Agency securities have AA ratings, or are guaranteed by the U.S. Treasury. The Municipal Bond is rated AA and the Supranationals and the Asset Backed Securities are rated AAA. The credit quality of the Treasurer’s portfolio continues to be high.

The portfolio credit composition is detailed in the table below:

Portfolio Credit Composition													
AAA	AAAm	AA+	AA	AA-	A+	A	A-	A-1+ (Short Term)	A-1 (Short Term)	Aaf/S1+ (CalTRUST)	BBB+ (split rated)	Not Rated (LAIF/MMF)	Not Rated
4%	14%	41%	1%	2%	4%	2%	2%	6%	9%	9%	1%	4%	1%

4. Liquidity Risk – Liquidity risk, as measured by the ability of the County Treasury to meet withdrawal demands on invested assets, was managed during the April - June quarter. The portfolio’s average weighted maturity was 233 days, and the Treasurer maintained \$417.8M in overnight investments to provide immediate liquidity and to be able to react quickly to opportunities in the current market. In addition, the Treasurer maintained \$738.8M in securities with maturities under a year to provide enhanced liquidity.

PORTFOLIO CHARACTERISTICS

	<u>March 31, 2018</u>	<u>June 30, 2018</u>
Total Assets	\$1,516,664,506.96	\$1,560,422,623.40
Market Value	\$1,509,587,099.98	\$1,551,265,646.11
Days to Maturity	233	233
Yield	1.41%	1.63%
Estimated Earnings	\$5,262,243.84	\$6,477,652.90

FUTURE STRATEGY

The Treasurer has 27% of the portfolio invested in the 1-3-year maturity range and 47% invested in maturities under one year to take advantage of the higher yields offered in those parts of the yield curve and to be able to react quickly to opportunities in current market. We will continue to manage the portfolio under the established tenets of safety and liquidity while seeking to maximize the rate of return.

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	YTM	Maturity Date
Money Market Accts - GC 53601(k)(2)												
SYS11672	11672	BlackRock			0.00	0.00	0.00	0.337			0.337	
SYS12159	12159	DREYFUS AMT FREE TAX EXEMPT MM		08/18/2017	7,051,188.76	7,051,188.76	7,051,188.76	1.124			1.124	
SYS11830	11830	Federated		07/01/2017	0.00	0.00	0.00	0.101	Aaa	AAA	0.101	
SYS11578	11578	Fidelity Investments			4,200,000.00	4,200,000.00	4,200,000.00	1.720	Aaa	AAA	1.720	
Subtotal and Average			52,329,122.49		11,251,188.76	11,251,188.76	11,251,188.76				1.346	
State Pool - GC 16429.1												
SYS11361	11361	LAIF			64,500,000.00	64,500,000.00	64,500,000.00	1.510			1.510	
Subtotal and Average			64,659,340.66		64,500,000.00	64,500,000.00	64,500,000.00				1.510	
CALTRUST/CAMP - GC 53601(p)												
SYS11801	11801	CalTrust			133,800,000.00	133,800,000.00	133,800,000.00	1.953	Aaa	AAA	1.953	
SYS11802	11802	CalTrust			1,000,000.00	1,000,000.00	1,000,000.00	1.726	Aaa	AAA	1.726	
SYS10379	10379	Calif. Asset Mgmt			207,000,000.00	207,000,000.00	207,000,000.00	2.046		AAA	2.046	
SYS11961	11961	Calif. Asset Mgmt		07/01/2017	0.00	0.00	0.00	0.658		AAA	0.658	
Subtotal and Average			335,598,901.10		341,800,000.00	341,800,000.00	341,800,000.00				2.009	
SWEEP ACCOUNT-MORG STNLY												
SYS12041	12041	Morgan Stanley			1.00	1.00	1.00	0.731			0.731	
Subtotal and Average			2.28		1.00	1.00	1.00				0.731	
SWEEP ACCOUNT - CUSTOM												
SYS12138	12138	Morgan Stanley		07/01/2017	210,433.64	210,433.64	210,433.64	1.744			1.744	
Subtotal and Average			223,427.05		210,433.64	210,433.64	210,433.64				1.744	
Medium Term Notes - GC 53601(k)												
0258M0DP1	12088	American Express Credit		06/27/2016	10,000,000.00	10,020,900.00	10,064,217.38	2.250	A2	A-	1.660	08/15/2019
025816BM0	12156	American Express Credit		08/21/2017	250,000.00	249,816.25	249,816.25	2.500	A3	BBB+	2.519	08/01/2022
037833BQ2	12066	Apple Inc Corp Notes		02/23/2016	6,000,000.00	5,985,900.00	5,999,781.63	1.700	Aa1	AA+	1.706	02/22/2019
037833AQ3	12129	Apple Inc Corp Notes		04/07/2017	10,000,000.00	10,023,000.00	10,047,521.36	2.100	Aa1	AA+	1.528	05/06/2019
037833CQ1	12151	Apple Inc Corp Notes		08/17/2017	250,000.00	251,119.59	251,119.59	2.300			2.177	05/11/2022
037833DH0	12187	Apple Inc Corp Notes		03/14/2018	5,000,000.00	4,957,165.61	4,957,165.61	1.800	Aa1		2.443	11/13/2019
05531FAV5	12153	BB&T Corporation		08/21/2017	250,000.00	249,648.42	249,648.42	2.050	A2	A-	2.101	05/10/2021
06406HCZ0	12126	Bank of New York Mellon Corp		03/17/2017	10,000,000.00	9,985,700.00	10,006,339.55	2.150	A1	A	2.110	02/24/2020
097014AL8	12186	BOEING Capital Securities		03/14/2018	7,500,000.00	7,715,485.93	7,715,485.93	4.700	A2	A	2.468	10/27/2019

Portfolio INVT
AP
PM (PRF_PM2) 7.3.0

Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	YTM	Maturity Date
Medium Term Notes - GC 53601(k)												
06051GGE3	12202	Bank of America Corp		06/07/2018	250,000.00	246,309.05	246,309.05	3.124	A3	A-	3.477	01/20/2023
084670BX5	12098	Berkshire Hathaway Finance		08/15/2016	2,415,000.00	2,409,034.95	2,414,982.29	1.150	Aa2	AA	1.156	08/15/2018
084664BT7	12182	Berkshire Hathaway Finance		03/12/2018	250,000.00	250,473.01	250,473.01	3.000	Aa2	AA	2.947	05/15/2022
14913Q2E8	12183	CATERPILLAR FINL SERVC		03/12/2018	250,000.00	244,099.98	244,099.98	2.550	A3	A	3.129	11/29/2022
14912L6Y2	12189	CATERPILLAR FINL SERVC		04/02/2018	5,000,000.00	4,952,758.46	4,952,758.46	2.100			2.738	01/10/2020
166764AY6	12208	Chevron Corp. Global		06/25/2018	2,155,000.00	2,130,047.60	2,130,047.60	2.419			2.926	11/17/2020
17275RBG6	12104	Cisco Systems Inc Corp		09/20/2016	9,000,000.00	8,906,130.00	8,995,939.25	1.400	A1		1.438	09/20/2019
17275RBD3	12150	Cisco Systems Inc Corp		08/17/2017	250,000.00	251,622.61	251,622.61	2.200	A1	AA-	1.946	02/28/2021
172967KS9	12085	Citibank		06/09/2016	3,840,000.00	3,828,864.00	3,839,377.62	2.050	Baa1	A-	2.068	06/07/2019
191216BV1	12130	Coca- Cola Co		04/07/2017	4,431,000.00	4,393,868.22	4,424,323.92	1.375	Aa3	AA-	1.543	05/30/2019
25468PDH6	12064	The Walt Disney Copr		01/08/2016	2,710,000.00	2,701,951.30	2,709,371.23	1.650	A2	A	1.696	01/08/2019
38141GVT8	12074	Goldman Sachs		04/25/2016	1,415,000.00	1,410,740.85	1,413,929.16	2.000	A3	BBB+	2.096	04/25/2019
38141GVT8	12075	Goldman Sachs		04/26/2016	7,210,000.00	7,188,297.90	7,208,742.69	2.000	A3	BBB+	2.022	04/25/2019
38148FAB5	12188	Goldman Sachs		04/02/2018	5,000,000.00	4,976,231.73	4,976,231.73	2.550	A3	BBB+	2.923	10/23/2019
38145GAG5	12205	Goldman Sachs		06/07/2018	250,000.00	241,292.15	241,292.15	2.350	A3	BBB+	3.454	11/15/2021
02665WBA8	12068	American Honda Finance		02/23/2016	3,780,000.00	3,764,464.20	3,779,838.15	1.700	A1	A+	1.707	02/22/2019
02665WBE0	12091	American Honda Finance		07/12/2016	2,500,000.00	2,465,425.00	2,499,141.20	1.200	A1	A+	1.234	07/12/2019
4581X0DB1	12191	Inter-America Devel BK		04/19/2018	285,000.00	284,414.80	284,414.80	2.625	Aaa		2.687	04/19/2021
459200JE2	12067	IBM Corp Notes		02/19/2016	20,000,000.00	19,948,000.00	19,997,781.51	1.800			1.812	05/17/2019
44932HAH6	12181	IBM Corp Notes		03/12/2018	250,000.00	247,694.35	247,694.35	3.000	A1	A+	3.218	02/06/2023
458140AZ3	12136	INTEL CORP		05/15/2017	10,000,000.00	9,954,100.00	10,010,834.57	1.850	A1	A+	1.790	05/11/2020
458140AZ3	12155	INTEL CORP		08/21/2017	250,000.00	248,852.50	250,229.03	1.850	A1	A+	1.799	05/11/2020
24422ETE9	12063	John Deere Capital Corp		01/08/2016	8,300,000.00	8,292,945.00	8,299,913.77	1.950	A2	A	1.952	01/08/2019
24422EUA5	12180	John Deere Capital Corp		03/12/2018	250,000.00	244,712.19	244,712.19	2.700	A2	A	3.209	01/06/2023
46625HQU7	12081	JP Morgan Chase		05/26/2016	10,000,000.00	9,963,400.00	10,004,238.68	1.850	A3	A	1.789	03/22/2019
46625HHU7	12157	JP Morgan Chase		08/21/2017	250,000.00	261,675.15	261,675.15	4.250	A3	A-	2.129	10/15/2020
58933YAS4	12164	MERCK & CO INC		08/22/2017	250,000.00	250,722.12	250,722.12	1.850	A1	AA	1.666	02/10/2020
594918BN3	12095	MICROSOFT CORP		08/08/2016	6,500,000.00	6,413,095.00	6,497,538.97	1.100	Aaa	AAA	1.135	08/08/2019
594918BN3	12133	MICROSOFT CORP		04/07/2017	6,000,000.00	5,919,780.00	5,969,693.94	1.100	Aaa	AAA	1.568	08/08/2019
594918BG8	12149	MICROSOFT CORP		08/17/2017	250,000.00	251,527.76	251,527.76	2.000	Aaa	AAA	1.730	11/03/2020
68389XBB0	12148	Oracle Corp		08/17/2017	250,000.00	252,401.55	252,401.55	2.500	A1	AA-	2.471	05/15/2022
68389XAX3	12185	Oracle Corp		03/14/2018	5,000,000.00	4,982,214.27	4,982,214.27	2.250	A1	AA-	2.537	10/08/2019
742718EN5	12154	Procter & Gamble Co		08/21/2017	250,000.00	249,656.78	249,656.78	1.850	Aa3	AA-	1.905	02/02/2021
713448DE5	12070	Pepsico Inc Corp Note		02/24/2016	3,850,000.00	3,832,405.50	3,849,760.75	1.500	A1	A	1.510	02/22/2019
717081DU4	12083	PFIZER INC		06/03/2016	10,000,000.00	9,921,100.00	9,996,495.56	1.450	A1	AA	1.489	06/03/2019
808513AW5	12196	Charles Schwab Corp		05/22/2018	160,000.00	159,995.37	159,995.37	3.250	A2		3.251	05/21/2021

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Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	YTM	Maturity Date
Medium Term Notes - GC 53601(k)												
857477AS2	12158	State Street Corp		08/21/2017	250,000.00	253,486.04	253,486.04	2.550	A1	A	1.874	08/18/2020
89236TBP9	12121	Toyota Motor Corporation		01/12/2017	5,000,000.00	5,000,150.00	5,011,235.10	2.125	Aa3	AA-	1.904	07/18/2019
89236TCQ6	12165	Toyota Motor Corporation		08/22/2017	250,000.00	255,404.80	255,404.80	2.800	Aa3	AA-	2.231	07/13/2022
911312BP0	12170	UNITED PARCEL SERVICE		11/14/2017	200,000.00	199,742.94	199,742.94	2.050	A1		2.099	04/01/2021
91159HHA1	12152	US BANCORP		08/17/2017	250,000.00	264,301.48	264,301.48	4.125	A1	A+	2.215	08/24/2021
92826CAC6	12203	Visa Inc		06/07/2018	250,000.00	246,108.27	246,108.27	2.800	A1	A+	3.178	12/14/2022
94974BFU9	12089	Wells Fargo & Company		06/27/2016	10,000,000.00	9,998,400.00	10,050,602.46	2.125	A2	A	1.483	04/22/2019
Subtotal and Average			203,253,242.66		198,251,000.00	197,696,632.68	198,461,958.03				1.854	
Negotiable CDs - GC 53601(i)												
06417GU22	12204	Bank of Nova Scotia		06/07/2018	400,000.00	399,853.08	399,853.08	3.080			3.100	06/05/2020
06539RGM3	12166	Bank of Tokyo-MITS		09/27/2017	250,000.00	250,000.00	250,000.00	2.070	P-1	A-1	2.099	09/25/2019
06417GUE6	12127	Bank of Nova Scotia Hous		04/06/2017	10,000,000.00	9,963,800.00	10,000,000.00	1.910			1.910	04/05/2019
13606BVF0	12190	Canadian Imperial Holding		04/10/2018	250,000.00	250,000.00	250,000.00	2.737			2.737	04/10/2020
65558LWA6	12109	Nordea Bank Finland NY		12/05/2016	17,500,000.00	17,510,850.00	17,500,000.00	1.760	Aa3	AA-	1.760	11/30/2018
83050FXT3	12141	Skandinaviska Enskilada Banken		08/04/2017	14,000,000.00	13,938,540.00	13,997,022.50	1.840	P-1	A-1	1.860	08/02/2019
87019U6D6	12172	Swedbank		11/17/2017	18,000,000.00	17,902,800.00	18,000,000.00	2.270			2.270	11/16/2020
89113X5B6	12209	Toronto Dominion Bank		06/29/2018	25,000,000.00	25,000,000.00	25,000,000.00	2.670	P-1	A-1+	2.670	06/28/2019
Subtotal and Average			60,626,865.39		85,400,000.00	85,215,843.08	85,396,875.58				2.178	
Commercial Paper Disc.- GC 53601(h)												
06538CJE2	12178	Bank of Tokyo-MITS		02/28/2018	25,000,000.00	24,883,854.17	24,883,854.17	2.230	P-1	A-1	2.304	09/14/2018
09659CGA0	12167	BNP Paribas NY		11/01/2017	25,000,000.00	24,757,250.00	24,990,000.00	1.600	P-1	A-1	1.632	07/10/2018
22533UJE4	12177	Credit Agricole CIB NY		02/28/2018	25,000,000.00	24,886,458.33	24,886,458.33	2.180	P-1	A-1	2.252	09/14/2018
25214PHE6	12200	DEXIA CREDIT LOCAL SA NY		05/31/2018	25,000,000.00	24,671,375.00	24,671,375.00	2.390	P-1	A-1+	2.461	01/15/2019
4497W1H90	12171	ING		11/17/2017	24,000,000.00	23,721,120.00	23,956,060.00	1.690	P-1	A-1	1.726	08/09/2018
4497W1QF6	12207	ING		06/25/2018	6,125,000.00	6,016,560.28	6,016,560.28	2.480	P-1	A-1	2.556	03/15/2019
46640QGH8	12168	J P Morgan Securities Inc		11/01/2017	30,000,000.00	29,697,900.00	29,978,266.67		P-1	A-1	1.664	07/17/2018
89233HG57	12169	Toyota Motor Corporation		11/01/2017	25,000,000.00	24,763,500.00	24,995,583.33		P-1	A-1+	1.621	07/05/2018
Subtotal and Average			162,133,577.57		185,125,000.00	183,398,017.78	184,378,157.78				1.963	
Fed Agcy Coupon Sec - GC 53601(f)												
3133EEMA5	12011	Federal Farm Credit Bank		01/30/2015	10,000,000.00	9,901,800.00	10,002,862.49	1.500	Aaa	AA	1.480	12/30/2019
3130A8DB6	12084	Federal Home Loan Bank		06/03/2016	16,935,000.00	16,753,118.10	16,932,732.75	1.125	Aaa	AA+	1.139	06/21/2019
3130A8DB6	12090	Federal Home Loan Bank		07/12/2016	26,000,000.00	25,720,760.00	26,081,805.48	1.125	Aaa	AA+	0.797	06/21/2019
3130A8PK3	12097	Federal Home Loan Bank		08/15/2016	18,000,000.00	17,888,760.00	17,995,940.90	0.625	Aaa	AA+	0.853	08/07/2018

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Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	YTM	Maturity Date
Fed Agcy Coupon Sec - GC 53601(f)												
3130A9AE1	12101	Federal Home Loan Bank		08/29/2016	17,500,000.00	17,383,625.00	17,498,519.69	0.875	Aaa	AA+	0.909	10/01/2018
3130AAXX1	12125	Federal Home Loan Bank		03/17/2017	10,000,000.00	9,942,200.00	9,994,154.23	1.375	Aaa	AA+	1.458	03/18/2019
313383HU8	12144	Federal Home Loan Bank		08/16/2017	1,200,000.00	1,204,826.96	1,204,826.96	1.750	Aaa	AA+	1.538	06/12/2020
3137EADZ9	12100	Federal Home Loan Mtg Corp		08/29/2016	17,500,000.00	17,339,875.00	17,522,958.67	1.125	Aaa	AA+	0.956	04/15/2019
3137EADZ7	12103	Federal Home Loan Mtg Corp		09/16/2016	10,150,000.00	10,079,762.00	10,149,409.10	0.875	Aaa	AA+	0.896	10/12/2018
3137EAE1	12114	Federal Home Loan Mtg Corp		12/19/2016	20,000,000.00	19,687,200.00	19,859,286.45	0.875	Aaa	AA+	1.561	07/19/2019
3137EAE5	12139	Federal Home Loan Mtg Corp		08/07/2017	1,200,000.00	1,200,159.22	1,200,159.22	1.500	Aaa	AA+	1.491	01/17/2020
3136FTS67	12013	Federal National Mtg Assn		02/03/2015	10,000,000.00	9,984,300.00	10,034,658.47	1.700	Aaa	AA	1.157	02/27/2019
3135G0YM9	12033	Federal National Mtg Assn		04/23/2015	10,000,000.00	10,008,700.00	10,017,073.89	1.875	Aaa	AA+	1.060	09/18/2018
3135G0J53	12069	Federal National Mtg Assn		02/23/2016	21,150,000.00	20,950,132.50	21,139,169.17	1.000	Aaa	AA+	1.080	02/26/2019
3135GON33	12094	Federal National Mtg Assn		08/08/2016	18,675,000.00	18,375,639.75	18,659,158.77	0.875	Aaa	AA+	0.954	08/02/2019
3135G0J53	12096	Federal National Mtg Assn		08/09/2016	7,900,000.00	7,825,345.00	7,904,919.62	1.000	Aaa	AA+	0.903	02/26/2019
3135G0T29	12123	Federal National Mtg Assn		02/28/2017	12,600,000.00	12,469,212.00	12,595,542.40	1.500	Aaa	AA+	1.522	02/28/2020
3135G0ZA4	12134	Federal National Mtg Assn		04/07/2017	20,000,000.00	20,005,200.00	20,071,928.57	1.875	Aaa	AA	1.298	02/19/2019
3135G0T60	12140	Federal National Mtg Assn		08/07/2017	1,200,000.00	1,198,148.79	1,198,148.79	1.500	Aaa	AA+	1.576	07/30/2020
3135G0T29	12142	Federal National Mtg Assn		08/16/2017	1,200,000.00	1,187,544.00	1,200,290.64	1.500	Aaa	AA+	1.485	02/28/2020
Subtotal and Average			322,433,100.54		251,210,000.00	249,106,308.32	251,263,546.26				1.115	
US Treasury Note-GC 53601(b)												
912828A34	12042B	U.S. Treasury		11/10/2015	5,290,000.00	5,264,184.80	5,290,000.00	1.250	Aaa	AA	1.250	11/30/2018
912828A34	12052	U.S. Treasury		11/25/2015	10,000,000.00	9,951,200.00	10,000,323.57	1.250	Aaa	AA	1.242	11/30/2018
912828WD8	12056	U.S. Treasury		12/22/2015	40,000,000.00	39,840,800.00	40,001,825.91	1.250	Aaa	AA+	1.236	10/31/2018
912828S68	12113	U.S. Treasury		12/19/2016	20,000,000.00	19,901,600.00	19,992,678.27	0.750	Aaa		1.200	07/31/2018
912828RE2	12115	U.S. Treasury		12/19/2016	20,000,000.00	19,975,000.00	20,009,377.52	1.500	Aaa		1.215	08/31/2018
912828H52	12116A	U.S. Treasury		12/21/2016	12,400,000.00	12,235,824.00	12,333,836.76	1.250	Aaa		1.596	01/31/2020
912828T42	12117	U.S. Treasury		12/21/2016	25,000,000.00	24,822,250.00	24,971,474.73	0.750	Aaa		1.214	09/30/2018
912828SD3	12119	U.S. Treasury		12/21/2016	25,000,000.00	24,843,750.00	24,992,952.54	1.250	Aaa		1.299	01/31/2019
912828N63	12122	U.S. Treasury		01/24/2017	20,000,000.00	19,854,600.00	19,995,709.08	1.125	Aaa		1.165	01/15/2019
912828XV7	12143	U.S. Treasury		08/16/2017	2,500,000.00	2,498,802.96	2,498,802.96	1.250			1.299	06/30/2019
912828N63	12145A	U.S. Treasury		08/16/2017	1,670,000.00	1,657,859.10	1,668,675.88	1.125	Aaa		1.273	01/15/2019
912828H86	12160	U.S. Treasury		08/18/2017	2,000,000.00	1,984,966.10	1,984,966.10	1.500	Aaa		1.719	01/31/2022
912828T67	12161	U.S. Treasury		08/18/2017	2,000,000.00	1,972,104.03	1,972,104.03	1.250	Aaa		1.685	10/31/2021
912828Q78	12162	U.S. Treasury		08/18/2017	2,000,000.00	1,987,263.95	1,987,263.95	1.375			1.607	04/30/2021
912828L99	12163	U.S. Treasury		08/18/2017	2,000,000.00	1,993,563.77	1,993,563.77	1.375	Aaa		1.517	10/31/2020
912828U99	12173	U.S. Treasury		12/21/2017	20,000,000.00	19,889,000.00	19,947,006.25	1.250			1.786	12/31/2018
912828S43	12174	U.S. Treasury		12/21/2017	20,000,000.00	19,663,200.00	19,773,910.90	0.750	Aaa		1.857	07/15/2019

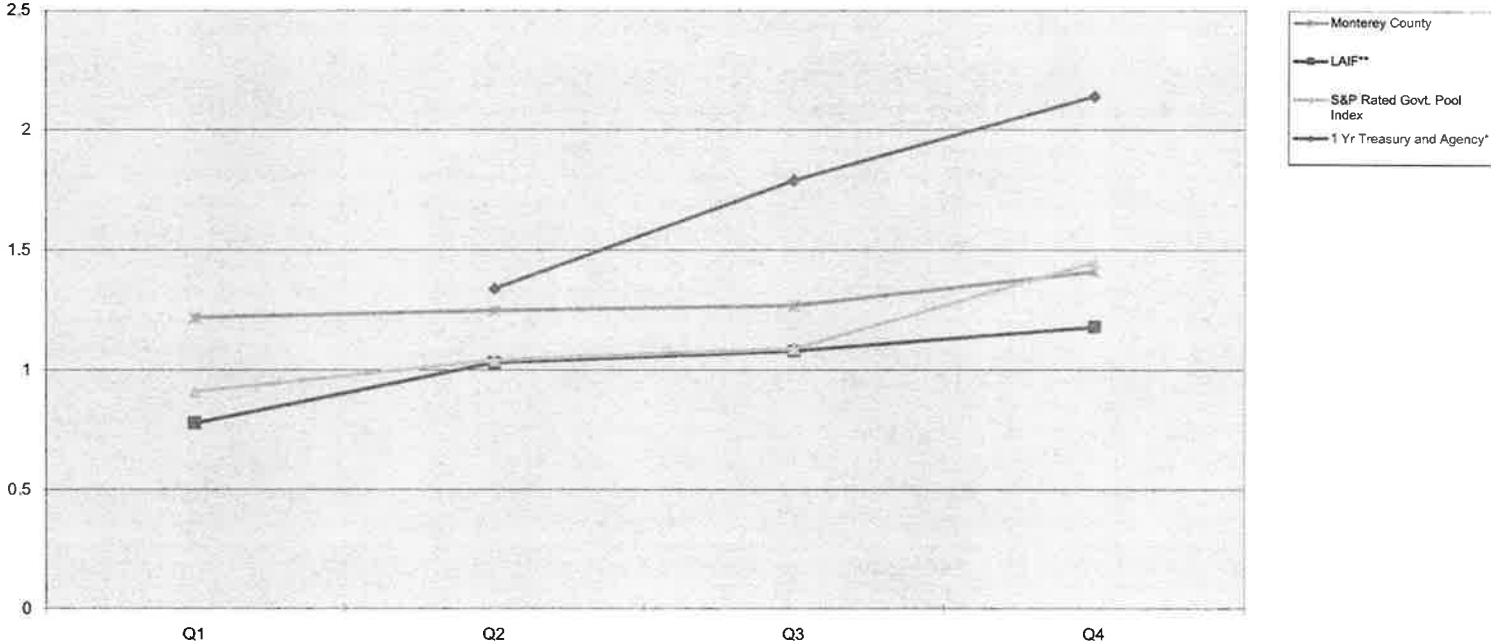
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Exhibit B

Monterey County Portfolio Management Portfolio Details - Investments June 30, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	S&P	YTM	Maturity Date
US Treasury Note-GC 53601(b)												
912828SX9	12175	U.S. Treasury		12/21/2017	20,000,000.00	19,800,000.00	19,875,980.28	1.125	Aaa		1.814	05/31/2019
9128282T6	12176	U.S. Treasury		01/31/2018	25,000,000.00	24,770,722.76	24,770,722.76	1.250			2.054	08/31/2019
9128282P4	12179	U.S. Treasury		03/12/2018	1,250,000.00	1,214,416.64	1,214,416.64	1.875	Aaa		2.617	07/31/2022
912828U73	12184	U.S. Treasury		03/12/2018	20,000,000.00	19,753,081.26	19,753,081.26	1.375			2.243	12/15/2019
912828TV2	12193	U.S. Treasury		04/30/2018	15,900,000.00	15,661,988.73	15,661,988.73	1.250	Aaa		2.402	10/31/2019
912828G4	12194	U.S. Treasury		04/30/2018	20,000,000.00	19,645,879.41	19,645,879.41	0.875	Aaa		2.376	09/15/2019
912828U32	12198	U.S. Treasury		05/21/2018	10,000,000.00	9,801,739.47	9,801,739.47	1.000	Aaa		2.481	11/15/2019
912828K58	12210	U.S. Treasury		06/29/2018	22,400,000.00	21,948,973.36	21,948,973.36	1.375	Aaa		2.506	04/30/2020
Subtotal and Average			365,214,763.22		364,410,000.00	360,932,770.34	362,087,254.13				1.688	
Supranationals												
4581X0CX4	12201	Inter-America Devel BK		05/31/2018	12,975,000.00	12,760,138.81	12,760,138.81	1.625			2.541	05/12/2020
459058GA5	12195	INTL BK RECON & DEVELP		04/30/2018	15,000,000.00	14,670,193.72	14,670,193.72	1.626	Aaa		2.675	09/04/2020
459058FS7	12197	INTL BK RECON & DEVELP		05/21/2018	10,000,000.00	9,798,804.76	9,798,804.76	1.126			2.595	11/27/2019
459058FA6	12199	INTL BK RECON & DEVELP		05/25/2018	10,000,000.00	9,793,896.09	9,793,896.09	1.376	Aaa	AAA	2.591	03/30/2020
Subtotal and Average			22,722,752.29		47,975,000.00	47,023,033.38	47,023,033.38				2.605	
Asset Backed Security(GNMA/CMO)												
05522RCW6	12206	BACCT 2017		06/13/2018	10,000,000.00	9,841,406.25	9,841,406.25	1.950	Aaae		2.896	08/15/2022
Subtotal and Average			1,946,651.79		10,000,000.00	9,841,406.25	9,841,406.25				2.896	
Municipal Bonds												
13063DGA0	12192	California TXBL		04/25/2018	290,000.00	290,010.88	290,010.88	2.800	Aa3	AA-	2.799	04/01/2021
Subtotal and Average			213,524.75		290,000.00	290,010.88	290,010.88				2.799	
Total and Average			1,591,355,271.78		1,560,422,623.40	1,551,265,646.11	1,556,503,865.69				1.772	

Exhibit C Monterey County Historical Yields vs. Benchmarks



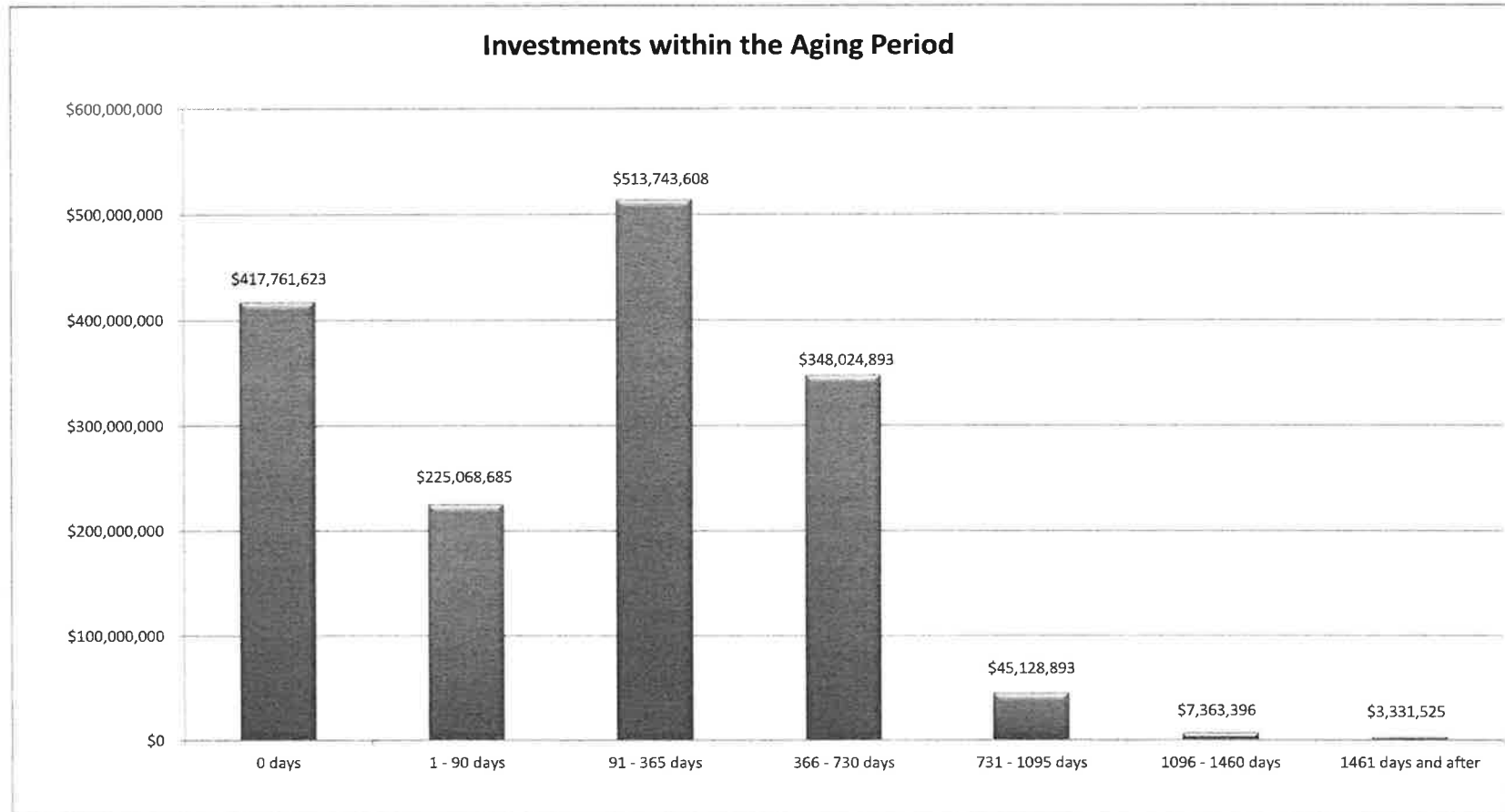
Quarterly Yield	FY 16/17				FY 17/18			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Monterey County	1.54	1.07	1.18	1.22	1.25	1.27	1.41	1.63
1 - 3 Yr Treasury and Agency	0.79	1.18	1.28	1.41	n/a	n/a	n/a	n/a
1 Yr Treasury and Agency*					1.34	1.79	2.14	2.37
LAIF**	0.55	0.61	0.68	0.78	1.03	1.08	1.18	1.43
S&P Rated Govt. Pool Index	0.45	0.54	0.72	0.91	1.04	1.09	1.45	1.81

The S&P Index yields are obtained from Bloomberg
 The 1-3 Yr Treasury and Agency yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg
 The 1-Yr Treasury and Agency yields are obtained from the B of A Merrill Lynch Global Bond Indices/Bloomberg
 * benchmark changed to reflect current portfolio
 **LAIF - results for the month preceding quarter end



EXHIBIT D
Monterey County
Aging Report
By Maturity Date
As of July 1, 2018

Aging Interval:			Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
0 days	(07/01/2018 - 07/01/2018)	11 Maturities	417,761,623.40	26.77%	417,761,623.40	417,761,623.40
1 - 90 days	(07/02/2018 - 09/29/2018)	11 Maturities	225,068,685.49	14.42%	224,120,275.37	222,893,177.45
91 - 365 days	(09/30/2018 - 07/01/2019)	39 Maturities	513,743,607.59	32.92%	511,382,620.72	508,822,686.71
366 - 730 days	(07/02/2019 - 06/30/2020)	37 Maturities	348,024,892.95	22.30%	342,801,721.93	341,447,734.28
731 - 1095 days	(07/01/2020 - 06/30/2020)	16 Maturities	45,128,892.78	2.90%	42,430,998.58	42,333,798.58
1096 - 1460 days	(07/01/2021 - 06/30/2022)	7 Maturities	7,363,396.02	0.47%	5,216,657.91	5,216,657.91
1461 days and after	(07/01/2022 -)	9 Maturities	3,331,525.12	0.21%	12,789,967.78	12,789,967.78
Total for 130 Investments			1,560,422,623.35	1.00	1,556,503,865.69	1,551,265,646.11



Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. C

Administrative Services
College Area

Proposal:

That the Governing Board holds a public hearing to review the 2018-2019 Budget prior to its adoption.

Background:

The Board is required to hold a public hearing and adopt a budget for the fiscal year before September 15 (Title V, Section 58305).

Title V, Section 58301 of the California Code of Regulations requires each district to hold a public hearing on the proposed budget and that the budget be made available for public inspection at least three days prior to the public hearing. The proposed budget has been available for public inspection in the Library and Technology Center and at the Office of the Vice President for Administrative Services for the required three days.

Budgetary Implications: Revenues and expenses are anticipated as presented.

Public Hearing to review the 2018-2019 Budget prior to its adoption.

Recommended By:



David Martin, Vice President of Administrative Services

Prepared By:



Suzanne Ammons, Administrative Assistant

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. D

Fiscal Services
College Area

Proposal:

That the Governing Board adopt the 2018-19 Final Budget.

Background:

The Board has held a public hearing for the purpose of reviewing the 2018-2019 Budget and the proposed budget has been available for public inspection as per Title V, Section 58301 of the California Code of Regulations

The Board approved a Tentative Budget on June 27, 2018. Since that time, budgets have been revised to reflect funding changes as a result of the adopted state budget, and ongoing review of actual revenue and expenses.

Budgetary Implications:

Revenues and expenses are anticipated as presented.

RESOLUTION: BE IT RESOLVED, that the Governing Board adopt the 2018-19 Final Budget.

Recommended By:



David J. Martin, Vice President of Administrative Services

Prepared By:



Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President



FINAL

BUDGET



2018-19

Monterey Peninsula Community
College District



MONTEREY PENINSULA COLLEGE

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Monterey Peninsula Community College District

College Overview

Monterey Peninsula College (MPC) is part of California's public community college system of 114 colleges in 72 districts across the state. It is a comprehensive community college that responds to the educational, cultural, and recreational needs of the community, insofar as its resources permit. The College serves the communities of Big Sur, Carmel, Carmel Valley, Del Rey Oaks, Marina, Monterey, Pacific Grove, Pebble Beach, Presidio of Monterey Annex, Sand City, and Seaside. Monterey Peninsula College classes are held on the Monterey campus, at the MPC Education Center at Marina, at the Public Safety Training Center in Seaside, and at off-campus locations. MPC is accredited by the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges.

Mission Statement

Monterey Peninsula College is an open-access institution that fosters student learning and achievement within its diverse community. MPC provides high quality instructional programs, services, and infrastructure to support the goals of students pursuing transfer, career training, basic skills, and lifelong learning opportunities.

Vision Statement

To attain the mission of the college and enhance the intellectual, cultural, and economic vitality of our diverse community, MPC strives to:

- Cultivate collaboration to promote student success
- Recruit and retain highly qualified faculty and staff
- Provide students and staff with clean, accessible, attractive, and safe facilities
- Provide equipment and training sufficient to support student learning and achievement

Institutional Goals

- Goal 1: Help students achieve their educational goals.
- Goal 2: Establish and maintain fiscal stability.
- Goal 3: Review, revise, and communicate policies and procedures to support the college mission.
- Goal 4: Establish and maintain effective infrastructure to promote student learning and achievement.



On June 27, 2018, as expected, Governor Jerry Brown signed the \$139 billion General Fund 2018-19 State Budget that the Legislature passed and sent to him on June 14. The Governor also signed several trailer bills, the implementing language of the State Budget, including the higher education omnibus trailer bill (Assembly Bill [AB] 1809), the Proposition 98 certification trailer bill (AB 1825), and the employment trailer bill (Senate Bill [SB] 866).

The State Budget includes a total investment in Proposition 98 of \$78.4 billion, an increase of \$2.8 billion over last year's Budget. Some of the new features of the California Community College (CCC) budget include \$120 million (\$20 million ongoing) to create an online community college and a new CCC funding formula that would be phased in over three years. The new funding formula includes a three-year hold harmless provision that guarantees all colleges receive at least a cost-of-living increase for three years. The Budget also fully funds the Rainy Day Fund, eliminates all outstanding maintenance factors in 2017-18, and implements the Governor's May Revision proposal to create a new Proposition 98 certification process.

Some additional significant CCC statewide system expenditures for 2018-19 include:

- \$50 million (ongoing) funding to increase full-time faculty
- \$50 million (one time) funding to increase part-time faculty office hours
- \$46 million to support the implementation of the California College Promise Program
- \$23 million (one time) funding for deferred maintenance
- \$10 million (one time) funding for the California STEM Pathways Grant Program
- \$10 million (one time) funding for mental health services
- \$10 million (one time) funding to provide legal services for AB 540 and Deferred Action for Childhood Arrivals students
- \$8.5 million (one time) funding for Veteran Resource Centers

Principles of Sound Fiscal Management (California Code of Regulations, Title 5, Section 58311)

In any organization certain principles, when present and followed, promote an environment for growth, productivity, self-actualization, and progress. The following principles shall serve as the foundation for sound fiscal management in community college districts:

1. Each district shall be responsible for the ongoing fiscal stability of the district through the responsible stewardship of available resources.
2. Each district will adequately safeguard and manage district assets to ensure the ongoing effective operations of the district. Management will maintain adequate cash reserves, implement and maintain effective internal controls, determine sources of revenues prior to making short-term and long-term commitments, and establish a plan for the repair and replacement of equipment and facilities.
3. District personnel practices will be consistent with legal requirements, make the most effective use of available human resources, and ensure that staffing costs do not exceed estimates of available financial resources.
4. Each district will adopt policies to ensure that all auxiliary activities that have a fiscal impact on the district comport with the educational objectives of the institution and comply with sound accounting and budgeting principles, public disclosures, and annual independent audit requirements.
5. Each district's organizational structure will incorporate a clear delineation of fiscal responsibilities and establish staff accountability.
6. Appropriate district administrators will keep the governing board current on the fiscal condition of the district as an integral part of the policy- and decision-making processes.
7. Each district will effectively develop and communicate fiscal policies, objectives, procedures, and constraints to the governing board, staff, and students.
8. Each district will have an adequate management information system that provides timely, accurate, and reliable fiscal information to appropriate staff for planning, decision making, and budgetary control.
9. Each district will adhere to appropriate fiscal policies and procedures and have adequate controls to ensure that established fiscal objectives are met.
10. District management will have a process to evaluate significant changes in the fiscal environment and make necessary, timely, financial and educational adjustments.
11. District financial planning will include both short-term and long-term goals and objectives, and broad-based input, and will be coordinated with district educational planning.
12. Each district's capital outlay budget will be consistent with its five-year plan and reflect regional planning and needs assessments.

DESCRIPTION OF FUNDS

The following is a brief discussion of the funds included in the District's 2018-19 Final Budget:

General Fund Unrestricted

The 2018-19 General Fund Unrestricted accounts for all the revenues and expenditures used for financing the general operations of the District. General operations include areas such as instruction, student services, administration, information technology, maintenance and operations.

Resources are allocated within this fund in accordance with Board Policy 6200 – Budget Preparation. Central to these documents is the concept of resource allocation to support the schedules of classes offered by the College within any particular fiscal year.

Under the State's funding model, there are three major sources of revenue that provide the resources necessary to fund the general operations of the District. These major sources are general apportionment, local property taxes, and enrollment fees and tuition that account for approximately 99% of the revenue received.

General Fund Restricted

The 2018-19 General Restricted Fund accounts for the revenues and expenditures for the operation and support of programs that are specifically restricted by laws, regulations, donor's, or other outside agencies' funding terms and conditions. Examples of these funds include EOPS, CARE, DSPS, Basic Skills, CalWorks, TANF, and Nursing Education.

Child Development Fund

The Child Development Fund accounts for the revenues and expenditures for the operations and support of child care and development services. Sources of revenue within this fund include grants from the state and parent fees.

Capital Outlay Fund

The Capital Outlay Fund is used to account for receipt and expenditures of State and locally funded capital projects and scheduled maintenance projects.

Self- Insurance Fund

The Self-Insurance Fund accounts for the resources and expenditures of the District's self-insured property and liability programs as well as medical insurance costs for employees.

DESCRIPTION OF FUNDS

Parking Fund

The Parking Fund accounts for the resources generated through the issuance of parking permits and collections resulting from parking citations. Expenditures in this fund are regulated by education code as MPC uses these monies for campus safety personnel and parking lot repairs and improvements.

Student Center Building Fund

The Student Center Building Fund is used to account for funds used to distinguish the debt issued for construction expenses related to the College Center.

Student Center Fund

The Student Center Fund is used to account for funds collected by the District for the purpose of establishing an annual building and operating fee to finance, construct, remodel, refurbish, and operate the student center.

Building Fund

Bond Construction Funds are used to account for the proceeds from the sale of Measure I bonds and to be used for the acquisition or construction and all expenditures of authorized projects.

Other Post-Employment Benefits Fund

The Retiree Health Benefit Trust Fund accounts for resources and expenditures towards current and future liabilities related to health benefits for retirees.

Workers Compensation Fund

The Self-Insurance Fund accounts for the resources and expenditures of the District's self-insured workers' compensation program.

Monterey Peninsula College

2018-19 Budget Assumptions

The below assumptions will be used to develop the 2018-19 Final Budget in accordance with Board Policy 6200 – Budget Preparation.

General Assumptions:

1. The 2018-19 Final Budget will be balanced.
2. The 2018-19 Final Budget will maintain an unrestricted general fund reserve of at least 10% as outlined in Board Policy 6210 – General Fund Reserve.
3. Enactment of the 2018-19 new California Community College Funding Formula (June 2018) will be reflected in MPC's Final Budget (August 2018).

Revenue Assumptions:

4. General apportionment deficit factor of 1% for 2018-19, \$400K.
5. Funded FTES base of 6,700 generating total computational revenue of approximately \$40M.
6. Anticipated property tax receipts of \$18.9 million.
7. Student enrollment fee revenues of \$2.9 million.
8. Continued Proposition 30 State funding of \$5.0 million. Unrestricted lottery at \$146.00 per FTES.
9. The Cost of Living Adjustment (COLA) of 2.71% or \$1 million (assumption will be adjusted pending June budget enactment at the state level).

Expenditure Assumptions:

10. The District intends to meet all negotiated contractual obligations. Recent raises have been included for all impacted employee groups.
11. Projected STRS contribution of 16.28% (increase of 1.85%), and CalPERS contribution 18.10% (increase of 2.57%). Total ongoing cost increase of approximately \$495K.
12. Increase in Medical premiums of up to 5% (Actuarial assumptions in OPEB report project 4%).
13. Contributions may be made to the District's irrevocable trust to fund future retiree health benefits. These other post-employment benefits (OPEB) annual required contribution is \$943K. This is in addition to \$780K in pay-as-you-go costs for funding the medical expenses of current retirees (6.5% increase).
14. New faculty hiring – up to 10 positions with 5 being added to the budget (approximately \$550K).
15. Departmental operational budgets will remain static throughout the year.
16. Step and column salary increases, along with associated variable benefits, will be included within the budget.

Board Policy 6200 – Budget Preparation

BP 6200 Budget Preparation

Each year, the Superintendent/President shall present to the Governing Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Governing Board study.

Budget development shall meet the following criteria:

- The annual budget shall be balanced. The goal shall be to balance ongoing expenses with ongoing revenues.
- The annual budget shall support the District's institutional planning in accordance with Board Policy 2510 - Shared Planning and Decision Making.
- Assumptions upon which the budget is based are presented to the Governing Board for review.
- A schedule is provided to the Governing Board by March 15 of each year that includes dates for presentation of the tentative budget, required public hearing(s), Governing Board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the Governing Board regarding the proposed budget or any item in the proposed budget.
- Changes in the assumptions upon which the budget was based shall be reported to the Governing Board in a timely manner.
- Budget projections address long-term goals and commitments.

See Board Policy 6210 – General Fund Reserve

See Administrative Procedure 6200 – Budget Preparation

References: Education Code Section 70902(b)(5); Title 5
Sections 58300 et seq.;
ACCJC Accreditation Standard III.D

Formerly Governing Board Policies 2105 and 2106

Adopted: June 1, 1988 (BP 2105); May 23, 2000/October 25, 2005 (BP 2106)

Revised, Renumbered, and Adopted: February 24, 2016

UNRESTRICTED GENERAL FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ 12,148	\$ 10,300	\$ 10,300	\$ 10,300
State Revenue	17,513,401	19,146,312	19,144,947	19,152,714
Local Revenue	25,231,201	22,842,462	24,307,556	24,307,556
Transfers In	2,031,765	-	-	-
Total Revenues & Transfers	\$ 44,788,515	\$ 41,999,074	\$ 43,462,803	\$ 43,470,570
Expenditures				
Academic Salaries	\$ 15,246,195	\$ 14,779,435	\$ 15,215,222	\$ 15,226,521
Classified Salaries	7,204,502	6,880,316	7,031,483	7,193,582
Benefits	11,725,779	13,212,799	14,010,834	14,067,656
Supplies & Materials	615,783	507,570	462,182	473,474
Services & Operating	6,854,280	6,227,275	6,406,143	6,171,098
Equipment	199,271	220,051	167,356	168,656
Transfers Out	1,600,648	171,629	169,583	169,583
Total Expenditures & Transfers	\$ 43,446,458	\$ 41,999,074	\$ 43,462,803	\$ 43,470,570
Surplus/(Deficit)	\$ 1,342,057	\$ (0)	\$ 0	\$ (0)

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
8100	Federal Revenues (M)	8105	VA Report Fee	1,524	2,300	2,300	2,300
		8107	Pell Administrative Allowance	8,040	8,000	8,000	8,000
		8117	Forest Reserve	2,584	-	-	-
			8100 - Total	12,148	10,300	10,300	10,300
			Total Federal Revenues	12,148	10,300	10,300	10,300
8600	State Revenues (M)	8602	Mandated Costs	777,840	182,035	190,568	190,568
		8629	State One Time Grants	64,398	62,080	63,770	63,770
		8634	Part Time Faculty	179,114	188,801	190,016	190,016
		8640	Part Time Faculty Office hours	-	-	-	-
		8647	Prior Year Adjustment	32,510	-	-	-
		8664	Appt owed back to state	(2,214,049)	-	-	-
		8665	Lottery	944,538	856,064	934,400	934,400
		8667	EPA	5,234,963	5,227,252	5,073,759	5,073,759
		8670	PT Faculty Health Benefits	-	-	-	-
		8671	Home Owners Property Tax	-	86,904	87,283	87,283
		8673	One Time Block Grant	-	-	-	-
		8676	Revenue Shortfall	-	(729,257)	(399,254)	(399,254)
		8677	Current Year adjustment	125,093	-	-	-
			8600 - Total	5,144,407	5,873,879	6,140,542	6,140,542
8610	State Apportionment (M)	8601	Apportionment	10,942,853	11,887,503	11,619,475	11,627,242
			8610 - Total	10,942,853	11,887,503	11,619,475	11,627,242
8690	State Revenue (M H)	8697	CalSTRS on behalf pymts	1,384,930	1,384,930	1,384,930	1,384,930
			8697 - Total	1,384,930	1,384,930	1,384,930	1,384,930
8699	Prior Years State Revenue	8677	Unspecified	41,211	-	-	-
			8677 - Total	41,211	-	-	-
			Total State Revenues	17,513,401	19,146,312	19,144,947	19,152,714
8800	Local Revenues (M)	8800	Redev funds not subject to rev	64,041	64,040	50,000	50,000
		8801	Secured Taxes	16,412,320	16,813,275	17,152,837	17,152,837
		8802	Unsecured Taxes	610,273	627,247	650,004	650,004
		8803	Prior Year Taxes	174,113	250,665	104,468	104,468
		8804	Supplemental Taxes	995,461	1,088,431	807,889	807,889
		8805	Athletic Ticket Sales	10,132	5,600	6,120	6,120
		8810	Transcripts	78,251	75,000	59,040	59,040
		8813	OPEB for Restricted Programs	88,007	-	-	-
		8814	Redevelopment Agency Tax in	23,483	22,000	-	-
		8815	Catalogs/Schedules	893,380	-	-	-
		8816	Non-Resident Fee	676,077	703,000	716,623	716,623
		8820	NSF Checks	(6,065)	8,000	-	-
		8821	Redevelop funds	70,782	-	64,041	64,041
		8822	Other Income	(133,141)	-	-	-
		8826	State Fee	2,950,882	2,890,731	2,890,731	2,890,731
		8831	NSF Collections	5,338	-	5,922	5,922
		8832	Service Charge	(267)	-	-	-
		8835	Application Fee for facility p	1,050	-	1,016	1,016
8841	Penalties/Interest	(16,758)	-	-	-		
8842	Delinquent Taxes	5,242	19,728	19,728	19,728		

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		8844	Outlawed warrants	12,021	5,725	5,384	5,384
		8852	Rental of Facilities	23,357	38,113	43,564	43,564
		8853	A/R not Recorded	77,574	43,648	61,621	61,621
		8855	Educational Revenue Augmen	2,061,787	-	1,474,952	1,474,952
		8856	Interest on ERAF	23,741	-	-	-
		8857	Interest	145,722	80,000	98,730	98,730
		8858	Foundation for Community Co	12,000	12,000	12,000	12,000
		8860	Unspecified	1,336	-	980	980
		8863	student fee - overpayment	18	-	-	-
		8868	Prior Year Adjustment	(113,746)	-	-	-
		8878	Student Visa Insurance	40,815	45,000	37,318	37,318
		8881	Def Non Resident Chp 33	25,870	41,459	26,885	26,885
		8883	Womens Textbook Prg	400	-	-	-
		8884	Return to Title IV	9,401	3,000	11,903	11,903
		8886	PE Fee	1,443	500	500	500
		8888	Library Materials	1,476	1,200	1,200	1,200
		8889	Library Fines/Dues	5,303	4,000	4,000	4,000
		8894	Bank Interest	82	100	100	100
			8800 - Total	25,231,201	22,842,462	24,307,556	24,307,556
			Total Local Revenues	25,231,201	22,842,462	24,307,556	24,307,556
8900	Other Revenue (M)	8998	Transfer in from Self Insuranc	2,031,765	-	-	-
			8998 - Total	2,031,765	-	-	-
			Total Transfers In	2,031,765	-	-	-
			Total Revenues & Transfers In	44,776,367	41,988,774	43,452,503	43,460,270
1100	Instructor Salaries, Regi	1101	Teaching	6,911,039	6,812,077	7,060,152	7,060,732
		1135	Faculty - Temporary	-	-	-	-
		1175	Temporary Teaching	-	-	-	-
			1100 - Total	6,911,039	6,812,077	7,060,152	7,060,732
1200	Non-instructional Salari	1202	Non-Teaching Executives	708,660	836,045	816,352	816,352
		1203	Non-Teaching Deans	561,058	655,370	681,226	684,214
		1210	Vacation Payoff	27,996	-	-	-
		1215	Counselors	406,828	316,530	307,440	307,440
		1220	Division/Department Chair	431,914	424,526	401,103	402,456
		1225	Academic Program Director - I	36,000	36,017	37,024	37,024
		1230	CTA Reassigned Time	21,304	21,547	45,282	45,282
		1235	Reassigned time	306,223	295,548	132,686	132,686
		1240	Librarians	278,535	245,390	228,084	228,084
		1275	Non Teaching - Stipend	-	14,135	64,994	71,372
		1290	Interim Dean	88,064	-	-	-
			1200 - Total	2,866,581	2,845,109	2,714,191	2,724,910
1300	Instructional Salaries, O	1301	Hourly Teaching - Fall/Spring	3,152,316	3,161,854	3,568,878	3,568,878
		1302	Hourly Teaching - Early Spring	78,814	66,100	63,250	63,250
		1303	Hourly Teaching - Summer	883,049	652,579	729,737	729,737
		1304	Hourly Teaching - Substitutes	71,162	86,300	58,200	58,200
		1305	Hourly Teaching - Retirees	6,969	-	-	-
		1314	15 16 Retro pay	3,704	-	-	-
		1325	Hourly Teaching - Student Adv	25,484	43,025	33,569	33,569

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		1326	Hourly Teaching - Flex Time	121,676	165,200	152,267	152,267
		1328	Grading Factor	113,554	97,019	78,395	78,395
		1329	Grading Factor - Contract	1,725	900	-	-
		1335	Hourly instructional - contrac	752,121	519,677	471,955	471,955
		1336	Overload Correction	-	-	-	-
		1360	Hourly Teaching Flex Time (ret	-	-	-	-
		1385	Overload Stipend pymt	13,180	-	-	-
			1300 - Total	5,223,754	4,792,654	5,156,251	5,156,251
1400	Non-instructional Salari	1401	Hourly Non-Teaching-Fall/Spri	174,032	264,012	223,314	223,314
		1402	Hourly Non-Teaching - Early Sp	8,658	10,000	10,000	10,000
		1403	Hourly Non-Teaching - Summe	34,403	26,314	26,314	26,314
		1404	Hourly Non-Teaching - Substiti	-	-	-	-
		1405	Hourly Non-Teaching - Retiree	-	-	-	-
		1406	Hourly Non-Teaching - Profess	55	-	-	-
		1408	Non - Instructional - Shared g	-	4,270	-	-
		1409	Adjunct Training and Mandate	-	25,000	25,000	25,000
		1410	Save Act Training	1,813	-	-	-
		1411	Assessment Payment	1,300	-	-	-
		1412	Faculty Evaluation Pay	390	-	-	-
		1413	Mandatory Trning Title IX	8,104	-	-	-
		1414	15 16 Retro pay	(354)	-	-	-
		1415	Student Placement/Challenge	8,005	-	-	-
		1435	hourly non-instructional - con	5,836	-	-	-
		1450	hourly non instruct contract e	-	-	-	-
		1460	non-instructional - stipend	2,250	-	-	-
		1465	NI - Negotiations	331	-	-	-
			1400 - Total	244,821	329,596	284,628	284,628
			Total Academic Salaries	15,246,195	14,779,435	15,215,222	15,226,521
2100	Non-instructional Salari	2101	Non-Instructional Classified	4,068,463	4,051,080	4,195,387	4,331,785
		2102	Managers	705,917	722,194	758,641	758,641
		2103	Supervisors	134,230	132,553	133,834	133,834
		2104	Confidential	413,375	490,625	501,594	501,594
		2110	Accrued Vacation Payoff	79,240	-	-	-
		2114	NI Classified - Educational Inc	8,954	-	-	-
			2100 - Total	5,410,179	5,396,452	5,589,455	5,725,853
2200	Instructional Aides, Regu	2201	Instructional Aid	660,227	682,844	670,547	696,248
		2203	Supervisor	64,644	66,010	66,672	66,672
		2211	Accrued Vacation Payoff	19,729	-	-	-
		2214	Inst Classified - Educational	-	-	-	-
			2200 - Total	744,600	748,854	737,219	762,920
2300	Non-instructional, Other	2301	Hourly Part-Time Permanent	70,345	89,553	58,725	58,725
		2302	Hourly Student Help	7,212	8,278	12,000	12,000
		2303	Hourly Overtime	67,621	48,615	53,515	53,515
		2304	Hourly Professional Expert	74,663	44,912	-	-
		2306	Hourly Temporary	95,964	35,789	71,155	71,155
		2308	Hourly Substitutes	147,227	4,000	8,000	8,000
		2310	Accrued Vacation Payoff	11,134	-	-	-

UNRESTRICTED GENERAL FUND DETAIL

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Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		2312	Overtime Abatement	(14,770)	-	-	-
		2313	Overtime for Facility related	5,190	-	-	-
		2314	Hrly PT- Educ Incentive	-	-	-	-
		2315	Compensatory Time Payoff	-	-	-	-
			2300 - Total	464,586	231,147	203,395	203,395
2400	Instructional Aides, Othr	2401	Student Help	23,594	23,024	24,890	24,890
		2402	Hourly, Part Time - Permanent	444,023	388,747	402,400	402,400
		2403	Professional Experts	78,988	76,541	65,345	65,345
		2404	Hourly Temporary	23,441	4,681	5,779	5,779
		2405	Summer	9,725	9,871	3,000	3,000
		2408	Hourly substitute	-	1,000	-	-
		2410	Retro Pay	-	-	-	-
		2411	Vacation Payoff	4,467	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	900	-	-	-
		2415	Compensatory Time Pay Off	-	-	-	-
			2400 - Total	585,137	503,864	501,414	501,414
			Total Classified Salaries	7,204,502	6,880,316	7,031,483	7,193,582
3110	STRS, Instructional (H M)	1101	Teaching	835,342	978,152	1,140,448	1,140,543
		1185	One Time Pymt of 1.08%	-	-	-	-
		1235	Reassigned time	70	-	-	-
		1280	STRS correction	-	-	-	-
		1301	Hourly Teaching - Fall/Spring	317,134	457,441	450,617	450,617
		1302	Hourly Teaching - Early Spring	8,194	10,259	6,027	6,027
		1303	Hourly Teaching - Summer	101,964	94,170	73,391	73,391
		1304	Hourly Teaching - Substitutes	7,181	12,453	9,362	9,362
		1314	15 16 Retro pay	370	-	-	-
		1325	Hourly Teaching - Student Adv	2,607	6,208	5,317	5,317
		1326	Hourly Teaching - Flex Time	12,496	23,839	22,385	22,385
		1328	Grading Factor	12,209	13,999	8,472	8,472
		1329	Grading Factor - Contract	217	-	-	-
		1335	Hourly instructional - contrac	90,141	74,991	66,898	66,898
		1336	Overload Correction	-	-	-	-
		1360	Hourly Teaching Flex Time (ret	(1,291)	-	-	-
		1385	Overload Stipend pymt	(91)	-	-	-
		2203	Supervisor	-	-	-	-
		2401	Student Help	-	505	-	-
		2404	Hourly Temporary	-	649	-	-
		5202	Executive Contract Payroll Exp	20	-	-	-
			3110 - Total	1,386,563	1,672,667	1,782,917	1,783,012
3120	STRS, Non-instructional (1202	Non-Teaching Executives	87,253	99,107	107,579	83,828
		1203	Non-Teaching Deans	27,244	41,793	48,396	64,231
		1215	Counselors	41,678	38,228	41,649	50,051
		1220	Division/Department Chair	53,353	61,259	65,299	65,520
		1225	Academic Program Director - I	4,461	5,197	6,027	6,027
		1230	CTA Reassigned Time	2,530	4,051	7,372	7,372
		1235	Reassigned time	37,311	42,648	21,601	21,601
		1240	Librarians	34,325	35,410	37,132	37,132

UNRESTRICTED GENERAL FUND DETAIL

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Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		1275	Non Teaching - Stipend	-	1,077	4,907	4,907
		1290	Interim Dean	11,078	-	-	-
		1401	Hourly Non-Teaching-Fall/Spri	19,756	26,119	29,925	29,925
		1402	Hourly Non-Teaching - Early Sp	1,019	1,154	1,302	1,302
		1403	Hourly Non-Teaching - Summe	4,231	3,319	1,600	1,600
		1404	Hourly Non-Teaching - Substiti	-	-	-	-
		1406	Hourly Non-Teaching - Profess	-	-	-	-
		1408	Non - Instructional - Shared g	-	1,154	-	-
		1409	Adjunct Training and Mandate	-	3,608	3,608	3,608
		1410	Save Act Training	183	-	-	-
		1411	Assessment Payment	139	-	-	-
		1412	Faculty Evaluation Pay	19	-	-	-
		1413	Mandatory Trning Title IX	846	-	-	-
		1414	15 16 Retro pay	(38)	-	-	-
		1415	Student Placement/Challenge	900	-	-	-
		1435	hourly non-instructional - con	758	-	-	-
		1450	hourly non instruct contract e	-	-	-	-
		1460	non-instructional - stipend	-	-	-	-
		1465	NI - Negotiations	-	-	-	-
		2101	Non-Instructional Classified	5	4,249	-	-
		2304	Hourly Professional Expert	-	6,481	-	-
		3120 - Total		327,050	374,854	376,399	377,105
3210 PERS, Instructional (H M)		1101	Teaching	21,876	14,745	17,148	17,148
		1303	Hourly Teaching - Summer	1,109	-	-	-
		2201	Instructional Aid	120,923	152,965	168,052	174,494
		2203	Supervisor	8,774	14,873	16,709	16,709
		2401	Student Help	-	798	-	-
		2402	Hourly, Part Time - Permanent	30,336	24,611	32,898	32,898
		2403	Professional Experts	-	-	-	-
		2404	Hourly Temporary	1,437	1,026	-	-
		2405	Summer	562	2,150	-	-
		3210 - Total		185,017	211,168	234,808	241,249
3220 PERS, Non-instructional 		1202	Non-Teaching Executives	-	33,623	54,446	54,446
		1203	Non-Teaching Deans	44,927	66,779	42,057	52,321
		1215	Counselors	6,946	8,016	9,322	9,322
		1230	CTA Reassigned Time	81	3,192	-	-
		1275	Non Teaching - Stipend	-	1,504	8,734	8,734
		1401	Hourly Non-Teaching-Fall/Spri	-	-	9,273	9,273
		1402	Hourly Non-Teaching - Early Sp	-	-	501	501
		1408	Non - Instructional - Shared g	-	1,824	-	-
		1413	Mandatory Trning Title IX	5	-	-	-
		2101	Non-Instructional Classified	749,949	949,567	1,049,084	1,075,040
		2102	Managers	138,669	162,717	190,131	190,131
		2103	Supervisors	27,026	29,865	33,541	33,541
		2104	Confidential	61,158	110,542	125,710	125,710
		2110	Accrued Vacation Payoff	(61)	-	-	-
		2114	NI Classifed - Educational Inc	1,376	-	-	-

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		2301	Hourly Part-Time Permanent	4,130	4,198	5,066	5,066
		2304	Hourly Professional Expert	8,299	-	-	-
		2306	Hourly Temporary	3,150	1,200	1,500	1,500
		2308	Hourly Substitutes	503	-	300	300
			3220- Total	1,046,159	1,373,028	1,529,664	1,565,884
3310	OASDHI, Instructional (H	1101	Teaching	10,155	5,886	10,102	10,105
		1301	Hourly Teaching - Fall/Spring	60	-	-	-
		1302	Hourly Teaching - Early Spring	0	-	-	-
		1303	Hourly Teaching - Summer	(27)	-	-	-
		1304	Hourly Teaching - Substitutes	150	-	-	-
		1314	15 16 Retro pay	0	-	-	-
		1326	Hourly Teaching - Flex Time	23	-	-	-
		1335	Hourly instructional - contrac	1,318	-	-	-
		1360	Hourly Teaching Flex Time (ret	-	-	-	-
		1385	Overload Stipend pymt	388	-	-	-
		2201	Instructional Aid	40,953	42,092	41,574	43,167
		2203	Supervisor	4,008	4,093	4,134	4,134
		2211	Accrued Vacation Payoff	1,222	-	-	-
		2214	Inst Classified - Educational	-	-	-	-
		2401	Student Help	16	-	-	-
		2402	Hourly, Part Time - Permanent	10,900	6,772	8,138	8,138
		2403	Professional Experts	276	3	600	600
		2404	Hourly Temporary	751	279	-	-
		2405	Summer	237	180	-	-
		2411	Vacation Payoff	110	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	-	-	-	-
		2415	Compensatory Time Pay Off	-	-	-	-
			3310- Total	70,538	59,306	64,548	66,145
3320	OASDHI, Non-instruction	1202	Non-Teaching Executives	-	9,252	18,689	18,689
		1203	Non-Teaching Deans	19,255	22,676	23,805	23,805
		1210	Vacation Payoff	198	-	-	-
		1215	Counselors	2,653	3,200	3,200	3,200
		1230	CTA Reassigned Time	54	868	844	844
		1275	Non Teaching - Stipend	-	414	2,161	2,161
		1401	Hourly Non-Teaching-Fall/Spri	34	-	2,294	2,294
		1402	Hourly Non-Teaching - Early Sp	0	-	124	124
		1403	Hourly Non-Teaching - Summe	23	-	-	-
		1408	Non - Instructional - Shared g	-	496	-	-
		1410	Save Act Training	-	-	-	-
		1412	Faculty Evaluation Pay	-	-	-	-
		1413	Mandatory Trning Title IX	3	-	-	-
		1435	hourly non-instructional - con	-	-	-	-
		1465	NI - Negotiations	-	-	-	-
		2101	Non-Instructional Classified	249,137	254,278	259,529	265,950
		2102	Managers	43,503	44,776	47,036	47,036
		2103	Supervisors	8,235	8,218	8,298	8,298
		2104	Confidential	25,482	30,419	31,099	31,099

UNRESTRICTED GENERAL FUND DETAIL

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Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		2110	Accrued Vacation Payoff	4,913	-	-	-
		2114	NI Classified - Educational Inc	549	-	-	-
		2301	Hourly Part-Time Permanent	2,026	1,155	1,253	1,253
		2303	Hourly Overtime	4,256	3,078	3,323	3,323
		2304	Hourly Professional Expert	3,825	-	-	-
		2306	Hourly Temporary	1,960	260	1,035	1,035
		2308	Hourly Substitutes	295	2	496	496
		2310	Accrued Vacation Payoff	690	-	-	-
		2312	Overtime Abatement	73	-	-	-
		2313	Overtime for Facility related	322	-	-	-
		2314	Hrly PT - Educ Incentive	-	-	-	-
		2315	Compensatory Time Payoff	-	-	-	-
		3950	Retiree incentive	-	-	-	-
			3320 - Total	367,484	379,091	403,186	409,607
3330	Medicare, Instructional	1101	Teaching	96,712	99,730	101,386	101,394
		1135	Faculty - Temporary	-	-	-	-
		1175	Temporary Teaching	-	-	-	-
		1210	Vacation Payoff	360	-	-	-
		1235	Reassigned time	7	-	-	-
		1301	Hourly Teaching - Fall/Spring	45,802	45,976	44,999	44,999
		1302	Hourly Teaching - Early Spring	1,143	1,031	766	766
		1303	Hourly Teaching - Summer	12,436	9,463	9,605	9,605
		1304	Hourly Teaching - Substitutes	1,032	1,252	844	844
		1305	Hourly Teaching - Retirees	101	-	-	-
		1314	15 16 Retro pay	50	-	-	-
		1325	Hourly Teaching - Student Adv	370	624	473	473
		1326	Hourly Teaching - Flex Time	1,751	2,398	394	394
		1328	Grading Factor	1,646	1,406	2,877	2,877
		1329	Grading Factor - Contract	25	-	-	-
		1335	Hourly instructional - contrac	10,607	7,542	6,552	6,552
		1336	Overload Correction	-	-	-	-
		1360	Hourly Teaching Flex Time (ret	-	-	-	-
		1385	Overload Stipend pymt	191	-	-	-
		2201	Instructional Aid	9,578	9,844	9,723	10,096
		2203	Supervisor	937	957	967	967
		2211	Accrued Vacation Payoff	286	-	-	-
		2401	Student Help	4	51	-	-
		2402	Hourly, Part Time - Permanent	6,438	5,637	5,835	5,835
		2403	Professional Experts	1,178	924	893	893
		2404	Hourly Temporary	337	98	86	86
		2405	Summer	141	476	44	44
		2408	Hourly substitute	-	15	-	-
		2410	Retro Pay	-	-	-	-
		2411	Vacation Payoff	65	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	13	-	-	-
		2415	Compensatory Time Pay Off	-	-	-	-
		5201	Living expense allowance	-	-	-	-

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Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		5202	Executive Contract Payroll Exp	339	52	-	-
		5209	Automobile Allowance	144	35	-	-
		3330 - Total		191,691	187,511	185,443	185,824
3340	Medicare, Non-instructi	1202	Non-Teaching Executives	10,243	12,123	11,837	11,837
		1203	Non-Teaching Deans	8,103	9,502	9,403	9,921
		1210	Vacation Payoff	46	-	-	-
		1215	Counselors	5,864	4,590	4,458	4,458
		1220	Division/Department Chair	6,235	6,156	5,816	5,836
		1225	Academic Program Director - I	522	522	537	537
		1230	CTA Reassigned Time	303	407	459	459
		1235	Reassigned time	4,353	4,285	1,924	1,924
		1240	Librarians	4,040	3,558	3,307	3,307
		1275	Non Teaching - Stipend	-	97	942	942
		1290	Interim Dean	1,277	-	-	-
		1401	Hourly Non-Teaching-Fall/Spri	2,523	3,162	3,203	3,203
		1402	Hourly Non-Teaching - Early Sp	126	145	145	145
		1403	Hourly Non-Teaching - Summe	499	382	148	148
		1405	Hourly Non-Teaching - Retiree	-	-	-	-
		1406	Hourly Non-Teaching - Profess	1	-	-	-
		1408	Non - Instructional - Shared g	-	116	-	-
		1409	Adjunct Training and Mandate	-	363	363	363
		1410	Save Act Training	26	-	-	-
		1411	Assessment Payment	13	-	-	-
		1412	Faculty Evaluation Pay	6	-	-	-
		1413	Mandatory Trning Title IX	117	-	-	-
		1414	15 16 Retro pay	(5)	-	-	-
		1415	Student Placement/Challenge	116	-	-	-
		1435	hourly non-instructional - con	85	-	-	-
		1450	hourly non instruct contract e	-	-	-	-
		1460	non-instructional - stipend	33	-	-	-
		1465	NI - Negotiations	5	-	-	-
		2101	Non-Instructional Classified	58,423	60,470	61,958	63,460
		2102	Managers	10,174	10,472	11,000	11,000
		2103	Supervisors	1,926	1,922	1,941	1,941
		2104	Confidential	5,960	7,114	7,273	7,273
		2110	Accrued Vacation Payoff	1,149	-	-	-
		2114	NI Classified - Educational Inc	129	-	-	-
		2301	Hourly Part-Time Permanent	1,020	886	852	852
		2303	Hourly Overtime	981	689	754	754
		2304	Hourly Professional Expert	1,083	651	-	-
		2306	Hourly Temporary	1,373	582	763	763
		2308	Hourly Substitutes	2,083	58	392	392
		2310	Accrued Vacation Payoff	161	-	-	-
		2312	Overtime Abatement	17	-	-	-
		2313	Overtime for Facility related	75	-	-	-
		2314	Hrly PT - Educ Incentive	-	-	-	-
		2315	Compensatory Time Payoff	-	-	-	-

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Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		3950	Retiree incentive	-	-	-	-
			3340 - Total	129,082	128,251	127,475	129,515
3360	Medicare, Non-instructi	3950	Retiree incentive	791	-	-	-
			3360 - Total	791	-	-	-
3400	Health and Welfare (H M	3416	Vision	22,956	33,976	25,864	25,864
		3417	Dental	329,186	378,688	389,249	389,249
		3418	Life Insurance	30,241	36,429	31,242	31,242
		3419	Long Term Disability Insuranc	19,549	20,824	20,824	20,824
		3420	Life Insurance employee pymt	(635)	-	-	-
		3430	Medical for categoricals	-	(66,271)	-	-
		3450	Health and Welfare Pymt	5,881,513	6,170,952	6,072,100	6,072,100
		3457	OPEB	-	412,010	826,720	826,720
			3400 - Total	6,282,810	6,986,608	7,365,999	7,365,999
3510	Unemployment, Instruct	1101	Teaching	3,448	3,439	3,530	3,530
		1210	Vacation Payoff	12	-	-	-
		1301	Hourly Teaching - Fall/Spring	1,580	1,597	1,540	1,540
		1302	Hourly Teaching - Early Spring	40	35	27	27
		1303	Hourly Teaching - Summer	442	329	376	376
		1304	Hourly Teaching - Substitutes	35	44	29	29
		1305	Hourly Teaching - Retirees	3	-	-	-
		1314	15 16 Retro pay	2	-	-	-
		1325	Hourly Teaching - Student Adv	13	23	18	18
		1326	Hourly Teaching - Flex Time	61	85	74	74
		1328	Grading Factor	56	48	40	40
		1329	Grading Factor - Contract	1	-	-	-
		1335	Hourly instructional - contrac	377	264	226	226
		1336	Overload Correction	-	-	-	-
		1360	Hourly Teaching Flex Time (ret	-	-	-	-
		1385	Overload Stipend pymt	7	-	-	-
		2201	Instructional Aid	330	339	335	348
		2203	Supervisor	32	33	33	33
		2211	Accrued Vacation Payoff	(1)	-	-	-
		2401	Student Help	-	2	-	-
		2402	Hourly, Part Time - Permanent	222	194	201	201
		2403	Professional Experts	41	31	26	26
		2404	Hourly Temporary	12	3	3	3
		2405	Summer	5	5	2	2
		2408	Hourly substitute	-	1	-	-
		2411	Vacation Payoff	(1)	-	-	-
		5201	Living expense allowance	-	-	-	-
		5202	Executive Contract Payroll Exp	12	2	-	-
		5209	Automobile Allowance	5	1	-	-
			3510 - Total	6,732	6,476	6,461	6,474
3520	Unemployment, Non-ins	1202	Non-Teaching Executives	353	418	408	408
		1203	Non-Teaching Deans	279	324	326	342
		1215	Counselors	202	158	154	154

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Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		1220	Division/Department Chair	215	212	201	201
		1225	Academic Program Director - I	18	18	19	19
		1230	CTA Reassigned Time	10	14	23	23
		1235	Reassigned time	152	148	66	66
		1240	Librarians	139	123	114	114
		1275	Non Teaching - Stipend	-	7	32	32
		1290	Interim Dean	44	-	-	-
		1401	Hourly Non-Teaching-Fall/Spri	87	110	108	108
		1402	Hourly Non-Teaching - Early Sp	4	5	5	5
		1403	Hourly Non-Teaching - Summe	17	14	14	14
		1408	Non - Instructional - Shared g	-	4	-	-
		1410	Save Act Training	1	-	-	-
		1411	Assessment Payment	1	-	-	-
		1412	Faculty Evaluation Pay	-	-	-	-
		1413	Mandatory Trning Title IX	4	-	-	-
		1414	15 16 Retro pay	-	-	-	-
		1415	Student Placement/Challenge	4	-	-	-
		1435	hourly non-instructional - con	3	-	-	-
		1450	hourly non instruct contract e	-	-	-	-
		1460	non-instructional - stipend	1	-	-	-
		1465	NI - Negotiations	-	-	-	-
		2101	Non-Instructional Classified	2,018	2,084	2,136	2,188
		2102	Managers	351	361	379	379
		2103	Supervisors	67	66	67	67
		2104	Confidential	206	245	251	251
		2110	Accrued Vacation Payoff	18	-	-	-
		2114	NI Classified - Educational Inc	4	-	-	-
		2301	Hourly Part-Time Permanent	35	31	29	29
		2303	Hourly Overtime	34	24	44	44
		2304	Hourly Professional Expert	37	22	-	-
		2306	Hourly Temporary	48	20	40	40
		2308	Hourly Substitutes	72	2	4	4
		2312	Overtime Abatement	1	-	-	-
		2313	Overtime for Facility related	3	-	-	-
		3950	Retiree incentive	-	-	-	-
		3520 - Total		4,429	4,412	4,420	4,489
3560	Unemployment, Non-ins	3950	Retiree incentive	5	-	-	-
		3560 - Total		5	-	-	-
3600	Workers Compensation	3615	Workers Comp Payment Ins	472,305	507,896	507,896	507,896
		3616	WC BACC - JPA (Abatement)	(812,615)	(507,896)	(507,896)	(507,896)
		3600 - Total		(340,310)	-	-	-
3610	Workers Compensation,	1101	Teaching	207,602	116,925	120,023	120,032
		1135	Faculty - Temporary	-	-	-	-
		1175	Temporary Teaching	-	-	-	-
		1235	Reassigned time	8	-	-	-
		1301	Hourly Teaching - Fall/Spring	94,685	53,892	49,936	49,936
		1302	Hourly Teaching - Early Spring	2,365	1,210	2,901	2,901

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		1303	Hourly Teaching - Summer	23,197	11,096	12,573	12,573
		1304	Hourly Teaching - Substitutes	2,127	1,468	989	989
		1305	Hourly Teaching - Retirees	209	-	-	-
		1314	15 16 Retro pay	111	-	-	-
		1325	Hourly Teaching - Student Adv	760	733	571	571
		1326	Hourly Teaching - Flex Time	3,470	2,809	2,589	2,589
		1328	Grading Factor	3,407	1,650	1,332	1,332
		1329	Grading Factor - Contract	52	-	-	-
		1335	Hourly instructional - contrac	22,563	8,834	7,531	7,531
		1336	Overload Correction	-	-	-	-
		1360	Hourly Teaching Flex Time (ret	-	-	-	-
		1385	Overload Stipend pymt	395	-	-	-
		2201	Instructional Aid	19,951	11,541	11,399	11,836
		2203	Supervisor	1,939	1,122	1,133	1,133
		2211	Accrued Vacation Payoff	(79)	-	-	-
		2401	Student Help	701	416	296	296
		2402	Hourly, Part Time - Permanent	13,194	6,609	6,841	6,841
		2403	Professional Experts	2,417	1,075	914	914
		2404	Hourly Temporary	673	116	101	101
		2405	Summer	262	68	51	51
		2408	Hourly substitute	-	17	-	-
		2411	Vacation Payoff	(51)	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	27	-	-	-
		2415	Compensatory Time Pay Off	-	-	-	-
		5201	Living expense allowance	-	-	-	-
		5202	Executive Contract Payroll Exp	700	102	-	-
		5209	Automobile Allowance	297	41	-	-
		3610 - Total		400,982	219,724	219,180	219,627
3620	Workers Compensation,	1202	Non-Teaching Executives	21,260	14,213	11,316	11,316
		1203	Non-Teaching Deans	16,841	11,141	11,023	11,632
		1215	Counselors	12,205	5,381	5,226	5,226
		1220	Division/Department Chair	12,957	7,217	6,819	6,842
		1225	Academic Program Director - f	1,080	612	629	629
		1230	CTA Reassigned Time	639	477	770	770
		1235	Reassigned time	9,172	5,024	2,256	2,256
		1240	Librarians	8,356	4,172	3,877	3,877
		1275	Non Teaching - Stipend	-	240	1,105	1,105
		1290	Interim Dean	2,642	-	-	-
		1401	Hourly Non-Teaching-Fall/Spri	5,168	3,706	3,754	3,754
		1402	Hourly Non-Teaching - Early Sp	260	170	170	170
		1403	Hourly Non-Teaching - Summe	985	447	116	116
		1404	Hourly Non-Teaching - Substiti	-	-	-	-
		1405	Hourly Non-Teaching - Retiree	-	-	-	-
		1406	Hourly Non-Teaching - Profess	2	-	-	-
		1408	Non - Instructional - Shared g	-	136	-	-
		1409	Adjunct Training and Mandate	-	425	425	425
		1410	Save Act Training	54	-	-	-

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		1411	Assessment Payment	39	-	-	-
		1412	Faculty Evaluation Pay	12	-	-	-
		1413	Mandatory Trning Title IX	243	-	-	-
		1414	15 16 Retro pay	(11)	-	-	-
		1415	Student Placement/Challenge	186	-	-	-
		1435	hourly non-instructional - con	159	-	-	-
		1450	hourly non instruct contract e	-	-	-	-
		1460	non-instructional - stipend	68	-	-	-
		1465	NI - Negotiations	10	-	-	-
		2101	Non-Instructional Classified	122,126	70,896	72,640	74,401
		2102	Managers	21,178	12,277	12,897	12,897
		2103	Supervisors	4,027	2,253	2,275	2,275
		2104	Confidential	12,401	8,341	8,527	8,527
		2110	Accrued Vacation Payoff	423	-	-	-
		2114	NI Classified - Educational Inc	252	-	-	-
		2301	Hourly Part-Time Permanent	2,110	1,038	998	998
		2302	Hourly Student Help	4,860	4,096	4,159	4,159
		2303	Hourly Overtime	1,952	781	886	886
		2304	Hourly Professional Expert	2,240	764	-	-
		2306	Hourly Temporary	2,770	735	1,260	1,260
		2308	Hourly Substitutes	4,334	68	136	136
		2312	Overtime Abatement	35	-	-	-
		2313	Overtime for Facility related	147	-	-	-
		2315	Compensatory Time Payoff	-	-	-	-
		3950	Retiree incentive	-	-	-	-
		3950	Retiree incentive	310	-	-	-
			3620 - Total	271,493	154,611	151,265	153,657
3900	Other Benefits (H M)	3930	Educational Incentive/Classifi	-	10,000	10,000	10,000
		3950	Retiree incentive	10,333	164,140	164,140	164,140
			3900 - Total	10,333	174,140	174,140	174,140
3910	Retiree Benefits, Instruc	1190	Inst STRS	916,115	812,136	916,115	916,115
			3910 - Total	916,115	812,136	916,115	916,115
3920	Retiree Benefits, Non-in:	1285	Non Inst substitute	468,815	468,815	468,815	468,815
			3920 - Total	468,815	468,815	468,815	468,815
			Total Benefits	11,725,779	13,212,799	14,010,834	14,067,656
4300	Instructional Supplies (H	4311	Unspecified	6,617	-	-	-
		4312	Instructional Program Materi	183,598	171,387	171,381	172,996
		4329	PE Fee Charge	-	-	-	-
		4331	Subscription	1,090	950	550	550
		4335	Computer Software (Upgrades	-	-	-	-
		4350	Books	96	200	200	200
			4300 - Total	191,401	172,537	172,131	173,746
4500	Non-instructional Suppli	4501	Catalog Data Base	8,331	-	-	-
		4502	Reference Data Base	-	-	-	-
		4503	Subscription	43,650	1,300	1,300	2,200
		4505	Licensed database sub	-	44,756	56,500	56,500
		4506	Print periodical subscription	-	10,787	7,775	7,775

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		4507	Unspecified	19,857	37,565	34,500	34,500
		4508	Unspecified	(3,418)	-	(4,000)	(4,000)
		4510	OCLC subscription	-	10,136	11,000	11,000
		4511	Printing (Blue Prints, Parking	21,000	57,950	42,396	42,396
		4514	graduation material	2,613	6,590	5,840	6,689
		4517	Warehouse Charges (Wareho	(735)	-	-	-
		4525	Office Supplies	79,380	102,472	79,387	81,395
		4528	Reference Material	3,215	-	-	3,420
		4529	Unspecified	-	(239,394)	(239,394)	(239,394)
		4531	na	3,090	3,000	3,500	3,500
		4536	Computer Network Related Su	8,572	10,000	10,000	10,000
		4540	State/County Health Requirec	179	2,000	1,000	1,000
		4550	Pool Chemicals	9,417	14,000	14,000	14,000
		4551	Minor Equipment/Property (U	23,100	18,395	12,195	14,695
		4553	Uniforms (Parking, Athletics)	26,185	30,142	26,548	26,548
		4556	Professional Reference Books	853	-	-	-
		4561	Maintenance Supplies	10,291	17,815	17,815	17,815
		4571	Equipment Repair Parts & Ma	31,550	55,685	55,685	55,685
		4572	Go Print supplies	-	500	500	500
		4580	safety equipment	7,983	6,175	6,175	6,175
		4590	Custodial Consumable Suppli	124,968	135,300	140,000	140,000
		4591	Custodial supplies (from facil	(1,740)	-	-	-
4700	Food (M)	4706	Food (Receptions, Special Eve	6,042	9,858	7,329	7,329
			4700 - Total	424,382	335,033	290,051	299,728
			Total Supplies & Materials	615,783	507,570	462,182	473,474
5100	Personal Services Contr	5103	Drama	36,341	35,225	34,000	34,000
		5104	American Society of Compose	3,364	3,636	4,000	4,000
		5105	Music	2,520	4,645	1,884	1,884
		5106	Hope Service LNSK410	20,812	24,000	28,000	28,000
		5108	Home Economics	180	-	-	-
		5114	Technical Assistance/Training	48,043	65,000	66,000	66,000
		5121	Fire Academy	34,545	25,400	33,400	33,400
		5122	CHOMP (Community Hospital	462,390	463,140	451,662	450,812
		5123	MOBAC Library System	1,500	1,500	1,750	1,750
		5124	Program Consultant	9,819	31,000	61,000	61,000
		5126	South Bay	1,615,745	1,939,375	1,939,375	1,939,375
		5130	Occup. Educ. & Monterey,- Fire	58,323	351,025	151,000	151,000
		5131	Engineering & Design Service	83,910	200	200	200
		5139	Specialists/Workshops	9,142	11,100	6,000	6,000
		5145	Contract Services	319,189	202,832	333,086	333,086
		5159	ISA Contingency	-	9,000	9,000	9,000
		5163	North Bay Industries	22,539	25,000	25,000	25,000
		5168	Central Coast Lighthouse Kee	6,306	8,500	8,500	8,500
		5171	Monterey State Park	-	-	30,000	30,000
		5180	Contract Services (includes so	955,333	12,736	4,411	4,411
		5198	Monterey Fire Department - N	9,658	-	-	-
			5100 - Total	3,699,659	3,213,313	3,188,268	3,187,418

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
5200	Travel and Conference (t	5201	Living expense allowance	-	-	-	-
		5202	Executive Contract Payroll Exp	25,585	31,100	38,700	39,900
		5203	Field Trips	167	1,175	175	175
		5209	Automobile Allowance	9,900	9,900	9,900	9,900
		5220	Conference (Attendance & Re	111,946	66,620	78,045	78,045
		5230	Mileage - Education Center	4,233	15,000	15,000	15,000
		5235	Board Community Events	-	-	-	-
			5200 - Total	151,831	123,795	141,820	143,020
5300	Dues and Memberships	5306	Professional Organization/Ser	88,448	189,614	191,100	196,850
		5325	Special Services	2,000	2,000	2,000	2,000
		5327	The Research & Planning Gro	350	500	500	500
			5300 - Total	90,798	192,114	193,600	199,350
5400	Insurance (H M)	5401	Insurance (Deductibles, Stude	243,857	243,466	234,408	234,408
		5405	Deductables	3,334	-	10,000	10,000
		5409	Unknown	70,004	70,474	60,144	60,144
		5414	Property Insurance Abatemer	(17,545)	(17,545)	(17,545)	(17,545)
		5415	Insurance	758	758	758	758
		5416	Insurance - international	40,532	-	-	-
		5420	Environmental Insurance	-	-	-	-
			5400 - Total	340,939	297,153	287,765	287,765
5500	Utilities and Housekeep	5501	Electricity	534,772	506,486	510,486	510,486
		5502	Natural Gas	166,380	144,000	140,200	140,200
		5503	Water	150,967	200,000	198,000	198,000
		5504	Telephone	107,325	66,500	103,500	119,000
		5505	Gasoline & Oil	21,239	30,242	31,132	31,132
		5506	Waste Disposal	38,049	41,500	42,000	42,000
		5507	Sewage	42,042	43,500	43,500	43,500
		5510	Utilities Abatement (faciliti	(9,692)	(74,026)	(74,026)	(74,026)
		5512	Unspecified	(45,000)	(45,000)	(45,000)	(45,000)
		5513	Contract Services	63,622	47,190	46,590	46,590
		5514	General Maintenance	181,795	49,295	49,695	49,695
		5516	Parking Utilities Abatement	(14,700)	(14,700)	(14,700)	(14,700)
		5517	Inspection services	2,010	-	-	-
		5528	Mobil Phone	12,417	12,890	5,890	5,890
			5500 - Total	1,251,224	1,007,877	1,037,267	1,052,767
5600	Rents, Leases, and Repa	5601	Minor Capital Improvement/R	29,729	66,575	67,000	67,000
		5602	Rental/Renewal	-	2,025	2,025	2,025
		5604	Vehicle Repair/Maintenance	12,464	13,107	11,907	11,907
		5605	Vehicle Rental	16,436	14,898	14,568	14,568
		5616	Facility Rental/Lease	3,690	4,075	6,125	6,125
		5617	Integrated Library Sys License	-	26,945	23,350	23,350
		5620	Maintenance Agreement	153,685	89,520	116,763	116,763
		5621	Computer Hardware Mainten	67,726	38,280	68,280	68,280
		5622	Computer Software Maintena	114,155	183,305	151,886	152,436
		5626	Fire & Burglar Alarm Mainten	18,997	20,000	20,000	20,000
		5630	Equipment Repair	97,819	122,918	80,665	80,665
		5635	Postage Meter Lease/Mainte	11,034	4,438	4,438	4,438

UNRESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

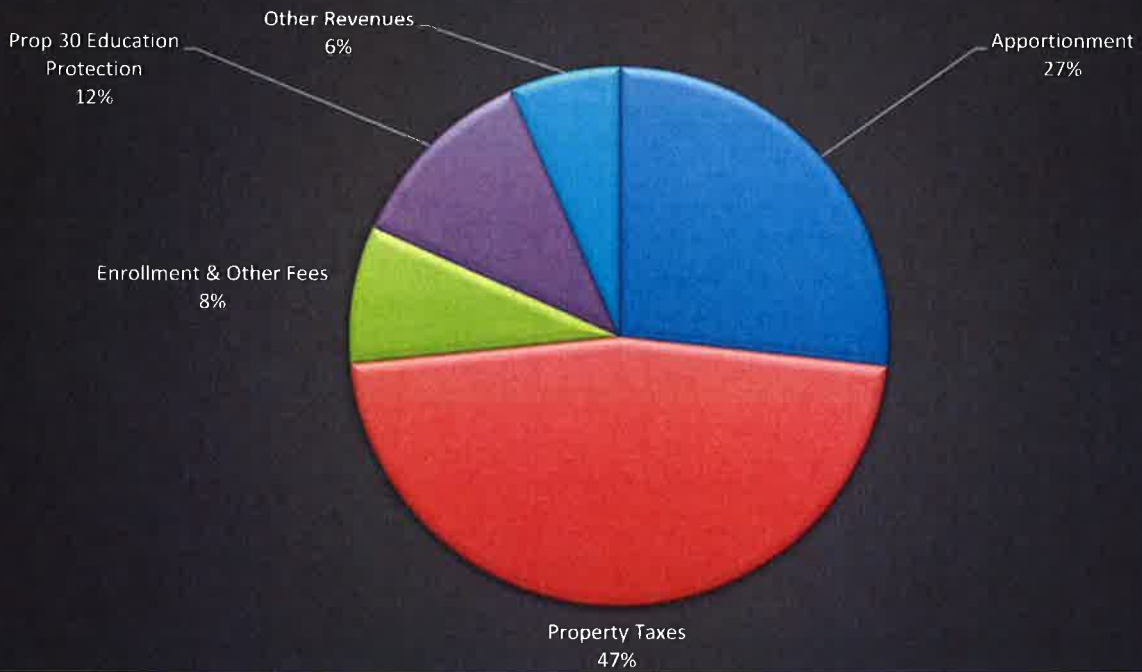
Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		5637	Copier Equipment Lease	122,903	139,003	139,003	139,003
		5643	Computer Software License	17,318	29,518	40,500	40,500
		5645	License Fee, Permit, and Certi	4,796	8,560	5,500	5,500
		5660	Sign maintenance & repair	228	2,000	2,000	2,000
		5672	electrical maintenance	-	-	-	-
			5600 - Total	670,979	765,168	754,010	754,560
5700	Legal, Election, and Audi	5701	Audit	70,300	63,500	63,500	63,500
		5710	Legal (Advertising & Fees)	412,355	229,755	235,100	187,905
		5751	Election	-	-	144,324	144,324
			5700 - Total	482,655	293,255	442,924	395,729
5800	Other Services and Experi	5802	Advertising	62,666	104,805	136,000	86,000
		5803	Athletics - Entry Fee	7,250	7,196	7,256	7,256
		5804	Miscellaneous/Other Expense	24,803	-	-	-
		5805	Postage/Bulk Mailing	63,428	42,100	62,500	62,500
		5806	payroll correction/reissues	2,500	-	-	-
		5807	Contingency -for Efficiency	-	-	-	-
		5810	Loomis	14,701	11,000	15,000	15,000
		5811	Finger Prints	439	1,000	1,000	1,000
		5816	Special Events	-	1,000	4,000	4,000
		5819	Peninsula Messenger Service	4,449	5,000	5,000	5,000
		5821	Accrediation Fee	21,808	6,000	-	-
		5824	State Authorization Fee	300	500	500	500
		5825	Athletics - Physical Exams	3,200	2,868	2,868	2,868
		5827	Foundation Services	62,500	-	-	-
		5830	County Support cost	67,976	68,935	68,935	68,935
		5834	Indirect Cost	(307,275)	(145,000)	(145,000)	(245,000)
		5836	Athletics - Officials & Scorek	42,891	41,905	41,350	41,350
		5838	Use Tax	13,064	12,000	9,000	9,000
		5839	Other Services	382	100	100	100
		5840	General Institutional Contingi	-	101,658	78,580	18,580
		5842	Registration/Renewal (Vehicl	-	1,533	1,400	1,400
		5845	EDD Quarterly Taxes	20,762	17,000	17,000	17,000
		5866	settlement	-	-	-	-
		5880	Cont for int based barg	26,060	45,000	45,000	45,000
		5890	Return to Tittle IV funding	19,216	-	-	-
		5897	1098s for Hope Scholarship	15,076	10,000	10,000	10,000
			5800 - Total	166,195	334,600	360,489	150,489
			Total Services & Operating	6,854,280	6,227,275	6,406,143	6,171,098
6200	Building Improvements (6201	Hazardous Material/Abateme	18,612	19,000	24,600	24,600
			6200 - Total	18,612	19,000	24,600	24,600
6300	Library Books (H M)	6301	Library Materials	1,859	-	2,000	2,000
		6310	PC Software	76,741	68,000	68,000	68,000
		6316	Campus Agreement	-	25,000	25,000	25,000
			6300 - Total	78,600	93,000	95,000	95,000
6400	Capital Equipment, New	6403	Equipment- Replacement	10,370	2,151	2,151	2,151
		6404	Equipment Purchase - New	43,163	50,686	13,350	14,650
		6405	Instructional Equipment - Nev	4,306	1,490	500	500

UNRESTRICTED GENERAL FUND DETAIL

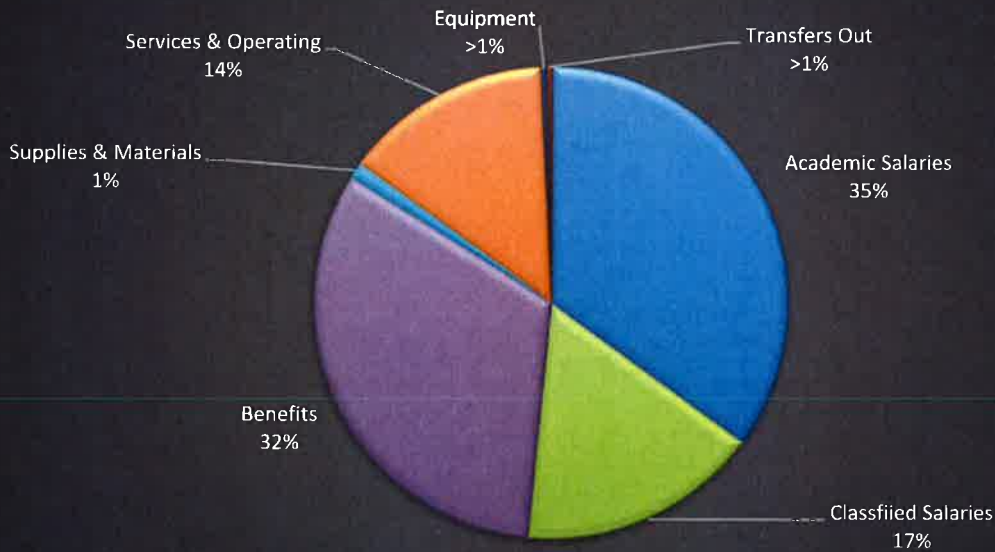
2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18	2018-19	2018-19 Final
				Actuals	Revised Budget	Tentative Budget	Budget
		6410	Instructional Equipment - Rep	(9,790)	16,100	-	-
		6425	Non-Instructional Equipment-	23,790	9,869	7,000	7,000
		6426	Non-Instructional Ergonomic E	10,497	5,000	5,000	5,000
		6441	PC Hardware - Non-Instructor	16,031	22,755	19,755	19,755
		6443	Technology Refreshment (06-C	-	-	-	-
		6445	PC Replacement (spares)	3,693	-	-	-
			6400 - Total	102,059	108,051	47,756	49,056
			Total Equipment	199,271	220,051	167,356	168,656
7300	Interfund Transfers-Out (7305	Transfer to Self Insurance	1,443,535	-	-	-
		7310	Debt Service Fund Transfer-Ol	-	-	-	-
		7314	Child Development Interfund	100,000	100,000	100,000	100,000
		7316	Restricted Interfund Transfer-	57,113	69,583	69,583	69,583
		7330	Transfer to OPEB	-	-	-	-
			7300 - Total	1,600,648	169,583	169,583	169,583
7600	Other Payments to Studs	7602	Textbooks/Supplies	-	2,046	-	-
			7600 - Total	-	2,046	-	-
			Total Transfers Out	1,600,648	171,629	169,583	169,583
			Total Expenditures & Transfers	43,446,458	41,999,074	43,462,803	43,470,570

Unrestricted General Fund Revenue Sources



Unrestricted General Fund Expenditures



UNRESTRICTED GENERAL FUND DETAIL - BY COST CENTER

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Cost Centers (Departments)	Academic Salaries	Classified Salaries	Benefits	Supplies & Materials	Services & Operating	Equipment	Transfers Out	Grand Total
Academic Senate (M)	\$ 39,838	\$ -	\$ 7,760	\$ -	\$ 3,300	\$ -	\$ -	\$ 50,898
Accreditation (M)	\$ -	\$ -	\$ -	\$ -	\$ 25,091	\$ -	\$ -	\$ 25,091
Adjunct Faculty Contingency (M)	\$ 205,200	\$ -	\$ 39,972	\$ -	\$ -	\$ -	\$ -	\$ 245,172
Administration of Justice (M)	\$ 84,230	\$ -	\$ 14,624	\$ 250	\$ -	\$ -	\$ -	\$ 99,104
Admissions and Records (M)	\$ -	\$ 380,393	\$ 134,954	\$ 10,000	\$ 14,697	\$ -	\$ -	\$ 540,044
Anatomy/Physiology (M)	\$ 335,799	\$ -	\$ 45,498	\$ 10,179	\$ 800	\$ -	\$ -	\$ 392,275
Anthropology (M)	\$ 110,330	\$ -	\$ 20,812	\$ 400	\$ -	\$ -	\$ -	\$ 131,542
Art (M)	\$ 718,301	\$ 81,000	\$ 121,785	\$ 7,221	\$ 1,500	\$ -	\$ -	\$ 929,807
Athletics - Mens (M)	\$ 84,762	\$ 91,112	\$ 33,980	\$ 23,748	\$ 144,624	\$ -	\$ -	\$ 378,225
Athletics - Womens (M)	\$ 93,805	\$ 58,261	\$ 30,889	\$ 12,426	\$ 74,830	\$ -	\$ -	\$ 270,210
Automotive Technology (M)	\$ 139,650	\$ 40,020	\$ 40,324	\$ 6,000	\$ 2,900	\$ -	\$ -	\$ 228,894
Biology (M)	\$ 254,978	\$ 2,690	\$ 48,006	\$ 8,000	\$ 4,775	\$ -	\$ -	\$ 318,449
Board of Trustees (M)	\$ -	\$ -	\$ 115,390	\$ 2,499	\$ 144,324	\$ -	\$ -	\$ 262,213
Business (General) (M)	\$ 367,676	\$ -	\$ 58,020	\$ 1,000	\$ -	\$ -	\$ -	\$ 426,696
Business Skills Center (M)	\$ 93,300	\$ -	\$ 15,943	\$ 1,000	\$ -	\$ -	\$ -	\$ 110,243
CAD Lab (M)	\$ -	\$ 20,729	\$ 7,143	\$ 2,500	\$ 1,300	\$ -	\$ -	\$ 31,672
CalSTRS State Compliance	\$ -	\$ -	\$ 1,384,930	\$ -	\$ -	\$ -	\$ -	\$ 1,384,930
Chemistry (M)	\$ 447,342	\$ 63,701	\$ 103,828	\$ 11,165	\$ 1,075	\$ -	\$ -	\$ 627,111
Child Dev- State Preschool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Child Development (M)	\$ 121,072	\$ -	\$ 23,461	\$ 450	\$ -	\$ -	\$ -	\$ 144,983
College Council (M)	\$ 18,068	\$ 1,000	\$ 3,520	\$ 500	\$ -	\$ -	\$ -	\$ 23,088
Community Human Services Council	\$ -	\$ -	\$ -	\$ -	\$ 2,600	\$ -	\$ -	\$ 2,600
Computer Information Systems a	\$ 397,951	\$ -	\$ 77,249	\$ 800	\$ 550	\$ -	\$ -	\$ 476,550
Co-Op Work Experience (M)	\$ -	\$ -	\$ -	\$ 250	\$ 150	\$ -	\$ -	\$ 400
Counseling/Personal Developmen	\$ 325,214	\$ -	\$ 75,215	\$ -	\$ -	\$ -	\$ -	\$ 400,429
Custodial Services (M)	\$ -	\$ 572,457	\$ 184,193	\$ 148,745	\$ (39,817)	\$ -	\$ -	\$ 865,578
Dance (M)	\$ 25,000	\$ 1,500	\$ 4,872	\$ 200	\$ -	\$ -	\$ -	\$ 31,572
Dean of Counseling/Admissions/	\$ -	\$ 176,779	\$ 87,347	\$ 1,360	\$ -	\$ -	\$ -	\$ 265,486
Dean of Inst, STEM	\$ 139,068	\$ 112,110	\$ 65,726	\$ 450	\$ 1,700	\$ -	\$ -	\$ 319,054
Dean of Inst, Liberal Arts	\$ 139,068	\$ 93,776	\$ 59,292	\$ 450	\$ 1,700	\$ -	\$ -	\$ 294,286
Dean of SS Marina	\$ 20,860	\$ -	\$ 5,729	\$ -	\$ 1,200	\$ -	\$ -	\$ 27,789
Dental Assisting (M)	\$ 153,263	\$ -	\$ 25,316	\$ 8,677	\$ 1,400	\$ -	\$ -	\$ 188,657
Distance Education	\$ 46,000	\$ 87,894	\$ 39,248	\$ 500	\$ 40,000	\$ 2,500	\$ -	\$ 216,142
Div Off-Bus and Technology (M)	\$ 28,998	\$ 125,676	\$ 48,959	\$ 2,500	\$ -	\$ -	\$ -	\$ 206,133
Division Office - Creative Art	\$ 55,484	\$ 55,548	\$ 29,951	\$ 3,200	\$ -	\$ -	\$ -	\$ 144,184
Division Office - Humanities (\$ 72,273	\$ 119,813	\$ 55,369	\$ 4,000	\$ -	\$ -	\$ -	\$ 251,456
Division Office - Life Science	\$ 52,778	\$ 145,022	\$ 60,160	\$ 5,115	\$ 500	\$ -	\$ -	\$ 263,575
Division Office - Physical Edu	\$ 114,610	\$ 74,143	\$ 47,877	\$ 3,836	\$ -	\$ -	\$ -	\$ 240,466
Division Office - Physical Sci	\$ 49,924	\$ 38,544	\$ 23,008	\$ 5,000	\$ -	\$ -	\$ -	\$ 116,476
Division Office - Social Scien	\$ 38,925	\$ 42,048	\$ 22,073	\$ 1,700	\$ 100	\$ 500	\$ -	\$ 105,347
Drafting (M)	\$ 5,500	\$ -	\$ 1,967	\$ -	\$ -	\$ -	\$ -	\$ 7,467
Dual Enrollment	\$ 484,924	\$ -	\$ 65,382	\$ -	\$ -	\$ -	\$ -	\$ 550,306
Earth Sciences (M)	\$ 183,184	\$ -	\$ 33,326	\$ 847	\$ -	\$ -	\$ -	\$ 217,358
Economics (M)	\$ 128,618	\$ -	\$ 19,195	\$ 100	\$ -	\$ -	\$ -	\$ 147,913
Emergency Medical Systems (M)	\$ 90,000	\$ -	\$ 11,880	\$ 1,000	\$ -	\$ -	\$ -	\$ 102,880
Engineering (M)	\$ 71,296	\$ -	\$ 13,889	\$ 500	\$ -	\$ -	\$ -	\$ 85,685

UNRESTRICTED GENERAL FUND DETAIL - BY COST CENTER

2018-19 Final Budget

Cost Centers (Departments)	Academic Salaries	Classified Salaries	Benefits	Supplies & Materials	Services & Operating	Equipment	Transfers Out	Grand Total
English (M)	\$ 1,288,726	\$ -	\$ 228,189	\$ 4,150	\$ 1,400	\$ -	\$ -	\$ 1,522,464
English Center (M)	\$ 237,676	\$ 99,705	\$ 66,890	\$ 4,000	\$ -	\$ -	\$ -	\$ 408,272
EOPS (Extended Opportunity Pro	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,583	\$ 69,583
ESL (M)	\$ 430,578	\$ -	\$ 87,283	\$ 2,100	\$ -	\$ -	\$ -	\$ 519,961
Ethnic Studies (M)	\$ 56,425	\$ -	\$ 9,627	\$ 200	\$ -	\$ -	\$ -	\$ 66,252
Family and Consumer Science (M	\$ 3,100	\$ -	\$ 605	\$ -	\$ -	\$ -	\$ -	\$ 3,705
Fashion	\$ 12,000	\$ -	\$ 2,338	\$ 400	\$ -	\$ -	\$ -	\$ 14,738
Federal Work Study (FWS) (M)	\$ -	\$ -	\$ 3,955	\$ -	\$ -	\$ -	\$ -	\$ 3,955
Fire Protection Technology (M)	\$ 112,000	\$ -	\$ 15,264	\$ 2,100	\$ 33,400	\$ -	\$ -	\$ 162,764
Fiscal Services (M)	\$ -	\$ 600,541	\$ 206,207	\$ 8,405	\$ (111,665)	\$ -	\$ -	\$ 703,488
Gen Institutional - Contingenc	\$ -	\$ -	\$ 10,000	\$ (239,394)	\$ -	\$ 5,000	\$ -	\$ (224,394)
Gen Institutional - Emergency	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
Gen Institutional - Minor Capi	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
Gen Institutional - Support/In	\$ -	\$ -	\$ 6,996,751	\$ 6,175	\$ 285,426	\$ -	\$ -	\$ 7,288,352
Gen Institutional - Telecommun	\$ -	\$ -	\$ -	\$ 4,000	\$ 102,000	\$ -	\$ -	\$ 106,000
Gen Institutional - Utilities	\$ -	\$ -	\$ -	\$ -	\$ 772,760	\$ -	\$ -	\$ 772,760
General Institutional Mileage	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Gentrain (M)	\$ 50,976	\$ -	\$ 9,593	\$ -	\$ -	\$ -	\$ -	\$ 60,569
Geography (M)	\$ 7,000	\$ -	\$ 221	\$ -	\$ -	\$ -	\$ -	\$ 7,221
Graphic Arts (M)	\$ 53,779	\$ 48,756	\$ 27,278	\$ 850	\$ 400	\$ -	\$ -	\$ 131,063
Grounds (M)	\$ -	\$ 294,798	\$ 89,528	\$ 39,404	\$ 29,916	\$ -	\$ -	\$ 453,645
Hazardous Waste Management (M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ 24,000
Health (M)	\$ 19,500	\$ -	\$ 6,072	\$ 200	\$ -	\$ -	\$ -	\$ 25,772
History (M)	\$ 237,749	\$ -	\$ 34,105	\$ 200	\$ -	\$ -	\$ -	\$ 272,054
Hospitality	\$ 111,792	\$ -	\$ 21,604	\$ 3,800	\$ 820	\$ -	\$ -	\$ 138,016
Human Resources (M)	\$ 142,718	\$ 276,408	\$ 132,851	\$ 44,779	\$ 57,600	\$ 3,000	\$ -	\$ 657,356
Human Services	\$ 12,240	\$ -	\$ 2,386	\$ -	\$ -	\$ -	\$ -	\$ 14,626
Humanities (M)	\$ 27,000	\$ -	\$ 1,913	\$ -	\$ -	\$ -	\$ -	\$ 28,913
Institutional Effectiveness	\$ 28,500	\$ 141,072	\$ 52,926	\$ 1,000	\$ 14,400	\$ 1,300	\$ -	\$ 239,198
Instructional Contracts (M)	\$ -	\$ -	\$ -	\$ -	\$ 2,224,875	\$ -	\$ -	\$ 2,224,875
Interior Design	\$ 9,000	\$ -	\$ 489	\$ 500	\$ -	\$ -	\$ -	\$ 9,989
International Student Programs	\$ 42,314	\$ 59,424	\$ 34,026	\$ 3,000	\$ -	\$ -	\$ -	\$ 138,764
IS Network and Technologu (M)	\$ -	\$ 442,698	\$ 150,057	\$ 16,000	\$ 250,526	\$ 122,000	\$ -	\$ 981,281
IS Systems and Programming (M)	\$ -	\$ 275,444	\$ 94,422	\$ 2,000	\$ 115,000	\$ 5,255	\$ -	\$ 492,121
Library (M)	\$ 477,584	\$ 364,545	\$ 173,765	\$ 80,275	\$ 27,950	\$ 2,000	\$ -	\$ 1,126,119
Maintenance (M)	\$ -	\$ 227,525	\$ 78,292	\$ 51,846	\$ 57,220	\$ -	\$ -	\$ 414,883
Mandated Faculty Training	\$ 25,000	\$ -	\$ 4,396	\$ -	\$ -	\$ -	\$ -	\$ 29,396
Math Learning Center (M)	\$ -	\$ 43,453	\$ 7,721	\$ -	\$ -	\$ -	\$ -	\$ 51,174
Mathematics (M)	\$ 1,532,134	\$ -	\$ 287,158	\$ 2,000	\$ 500	\$ -	\$ -	\$ 1,821,792
Media Services (M)	\$ -	\$ 25,692	\$ 8,854	\$ 21,649	\$ 47,540	\$ 2,151	\$ -	\$ 105,886
Medical Assisting (M)	\$ 143,205	\$ -	\$ 23,509	\$ 2,000	\$ -	\$ -	\$ -	\$ 168,714
MPC Education Center (M)	\$ -	\$ 79,760	\$ 48,272	\$ 7,908	\$ 85,200	\$ -	\$ -	\$ 221,140
MPC Public Safety Training Ctr	\$ 94,284	\$ 51,228	\$ 41,866	\$ -	\$ 46,500	\$ -	\$ -	\$ 233,878
MPCTA Faculty Reassigned Time	\$ 14,541	\$ -	\$ 2,833	\$ -	\$ -	\$ -	\$ -	\$ 17,374
Music (M)	\$ 129,728	\$ 2,279	\$ 25,273	\$ 4,000	\$ 7,884	\$ -	\$ -	\$ 169,164
Nutrition	\$ 78,228	\$ -	\$ 15,239	\$ 500	\$ -	\$ -	\$ -	\$ 93,967

UNRESTRICTED GENERAL FUND DETAIL - BY COST CENTER

2018-19 Final Budget

Cost Centers (Departments)	Academic Salaries	Classified Salaries	Benefits	Supplies & Materials	Services & Operating	Equipment	Transfers Out	Grand Total
Office of the Superintendent/P	\$ 213,472	\$ 164,793	\$ 96,293	\$ 5,300	\$ 249,326	\$ -	\$ -	\$ 729,184
Office of VP of Academic Affai	\$ 188,997	\$ 83,368	\$ 54,850	\$ 7,500	\$ 35,000	\$ 350	\$ -	\$ 370,066
Office of VP of Admin Services	\$ 165,792	\$ 62,251	\$ 68,038	\$ 3,920	\$ 78,450	\$ -	\$ -	\$ 378,451
Office of VP of Adv	\$ 150,720	\$ -	\$ 41,391	\$ 2,000	\$ 8,750	\$ -	\$ -	\$ 202,861
Office of VP of Student Servic	\$ 173,328	\$ 136,836	\$ 76,720	\$ 7,481	\$ 16,436	\$ -	\$ -	\$ 410,801
Older Adult Program (M)	\$ 11,600	\$ -	\$ 2,561	\$ -	\$ 4,800	\$ -	\$ -	\$ 18,961
Ornamental Horticulture (M)	\$ 18,750	\$ -	\$ 1,490	\$ 700	\$ -	\$ -	\$ -	\$ 20,940
Dean of Inst, Lib, LR, & Online	\$ 145,872	\$ 178,834	\$ 102,165	\$ 450	\$ 1,700	\$ -	\$ -	\$ 429,021
Philosophy (M)	\$ 148,051	\$ -	\$ 26,730	\$ -	\$ -	\$ -	\$ -	\$ 174,781
Physical Education (M)	\$ 221,311	\$ -	\$ 43,459	\$ 3,317	\$ 500	\$ -	\$ -	\$ 268,588
Physical Fitness (M)	\$ 453,465	\$ 15,865	\$ 88,843	\$ 524	\$ 11,065	\$ -	\$ -	\$ 569,761
Physics/Astronomy (M)	\$ 192,016	\$ 83,912	\$ 56,644	\$ 3,500	\$ -	\$ -	\$ -	\$ 336,072
Plant Services (M)	\$ -	\$ 51,948	\$ 17,902	\$ 2,000	\$ 33,441	\$ -	\$ -	\$ 105,291
Political Science (M)	\$ 140,165	\$ -	\$ 27,305	\$ 200	\$ -	\$ -	\$ -	\$ 167,669
Print Shop (M)	\$ -	\$ 47,436	\$ 16,347	\$ 15,000	\$ 136,803	\$ -	\$ -	\$ 215,586
Psychology (M)	\$ 294,844	\$ -	\$ 47,574	\$ 200	\$ -	\$ -	\$ -	\$ 342,618
Public Information Office (PIO)	\$ -	\$ 96,144	\$ 33,133	\$ 33,541	\$ 375,990	\$ -	\$ -	\$ 538,808
Reading Center (M)	\$ 15,000	\$ 142,398	\$ 19,522	\$ 400	\$ -	\$ -	\$ -	\$ 177,320
Real Estate (M)	\$ 17,500	\$ -	\$ 3,410	\$ -	\$ -	\$ -	\$ -	\$ 20,910
Retirement Incentive	\$ -	\$ -	\$ 164,140	\$ -	\$ -	\$ -	\$ -	\$ 164,140
School of Nursing (M)	\$ -	\$ 114,972	\$ 85,778	\$ 4,836	\$ 463,814	\$ 600	\$ -	\$ 670,000
School of Nursing-Campus (M)	\$ 99,807	\$ -	\$ 13,676	\$ -	\$ -	\$ -	\$ -	\$ 113,483
Sociology (M)	\$ 119,438	\$ -	\$ 22,930	\$ 250	\$ -	\$ -	\$ -	\$ 142,618
Speech/Communication (M)	\$ 184,940	\$ -	\$ 41,708	\$ -	\$ -	\$ -	\$ -	\$ 226,649
Student Employment (M)	\$ -	\$ 42,126	\$ 14,517	\$ 700	\$ -	\$ -	\$ -	\$ 57,343
Student Financial Services (M)	\$ -	\$ 326,602	\$ 227,943	\$ 3,500	\$ 65,772	\$ -	\$ -	\$ 623,817
Supportive Services-Special C	\$ 289,872	\$ -	\$ 125,701	\$ -	\$ -	\$ -	\$ -	\$ 415,573
Theatre Arts (M)	\$ 161,928	\$ 183,596	\$ 89,707	\$ 13,940	\$ 300	\$ -	\$ -	\$ 449,471
Warehouse (M)	\$ -	\$ 41,460	\$ 14,288	\$ 3,000	\$ 80,000	\$ -	\$ -	\$ 138,748
Womens Studies (M)	\$ 110,657	\$ -	\$ 19,502	\$ 100	\$ -	\$ -	\$ -	\$ 130,259
World Languages (M)	\$ 593,929	\$ 3,500	\$ 113,569	\$ 500	\$ -	\$ -	\$ -	\$ 711,498
Totals	\$ 15,226,521	\$ 7,193,582	\$14,067,656	\$ 473,474	\$ 6,171,098	\$ 168,656	\$ 169,583	\$ 43,470,570

		5 Year Revenue Budget & Actual History - Unrestricted General Fund									
		FY 2012-13		FY 2013-14		FY 2014-15		FY 2015-16		FY 2016-17	
Object	Object Name	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals
8100	Federal Revenue	\$ 10,700	\$ 3,041	\$ 10,700	\$ 5,817	\$ 10,700	\$ 12,431	\$ 11,000	\$ 2,349	\$ 11,300	\$ 12,148
	Total Federal Revenues	\$ 10,700	\$ 3,041	\$ 10,700	\$ 5,817	\$ 10,700	\$ 12,431	\$ 11,000	\$ 2,349	\$ 11,300	\$ 12,148
8600	State Revenues - General	\$ 1,025,626	\$ 6,305,204	\$ 5,883,525	\$ 5,102,254	\$ 5,927,595	\$ 5,956,451	\$ 12,361,541	\$ 8,452,444	\$ 7,566,416	\$ 5,144,407
8610	State Revenues - Apportionment	\$ 19,104,397	\$ 7,891,938	\$ 12,246,457	\$ 11,939,230	\$ 11,716,186	\$ 10,022,505	\$ 10,332,694	\$ 10,436,162	\$ 10,942,853	\$ 10,942,853
8690	State Revenues - STRS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 930,142	\$ 1,384,930	\$ 1,384,930
8699	State Revenues - Other	\$ -	\$ 7,455	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ 41,211	\$ 41,211
	Total State Revenues	\$ 20,130,023	\$ 14,204,596	\$ 18,129,982	\$ 17,041,484	\$ 17,643,781	\$ 15,979,356	\$ 22,694,235	\$ 19,818,748	\$ 19,935,410	\$ 17,513,401
8800	Local Revenue - General	\$ 15,947,048	\$ 19,993,928	\$ 17,928,415	\$ 19,581,259	\$ 17,733,785	\$ 20,568,366	\$ 18,979,000	\$ 23,053,270	\$ 24,041,459	\$ 25,116,846
8860	Local Revenue - Interest	\$ -	\$ 9,182	\$ -	\$ 38,058	\$ -	\$ 25,549	\$ -	\$ -	\$ -	\$ 114,356
8890	Local Revenue - Other	\$ -	\$ 4,541	\$ -	\$ 11,668	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -
	Total Local Revenues	\$ 15,947,048	\$ 20,007,651	\$ 17,928,415	\$ 19,630,985	\$ 17,733,785	\$ 20,594,015	\$ 18,979,000	\$ 23,053,270	\$ 24,041,459	\$ 25,231,201
8900	Transfers In	\$ 2,055,231	\$ 2,055,231	\$ 2,545,302	\$ 2,545,302	\$ 2,641,207	\$ 1,400,000	\$ -	\$ -	\$ 2,031,765	\$ 2,031,765
	Total Transfers In	\$ 2,055,231	\$ 2,055,231	\$ 2,545,302	\$ 2,545,302	\$ 2,641,207	\$ 1,400,000	\$ -	\$ -	\$ 2,031,765	\$ 2,031,765
	Total Revenues & Transfers In	\$ 38,143,002	\$ 36,270,519	\$ 38,614,399	\$ 39,223,588	\$ 38,029,473	\$ 37,985,803	\$ 41,684,235	\$ 42,874,367	\$ 46,019,934	\$ 44,788,515

		5 Year Expenditure Budget & Actual History - Unrestricted General Fund									
		FY 2012-13		FY 2013-14		FY 2014-15		FY 2015-16		FY 2016-17	
Object	Object Name	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals	Revised Budget	Actuals
1100	Instructor Salaries, Regular	\$ 6,079,625	\$ 6,060,460	\$ 6,140,547	\$ 6,279,451	\$ 6,567,610	\$ 6,497,577	\$ 7,241,282	\$ 6,774,170	\$ 7,189,900	\$ 6,911,039
1200	Non-instructional Salaries, Re	\$ 2,647,925	\$ 2,631,773	\$ 2,806,470	\$ 2,772,327	\$ 2,780,129	\$ 2,512,622	\$ 2,667,650	\$ 2,692,786	\$ 2,919,034	\$ 2,866,581
1300	Instructional Salaries, Other	\$ 5,049,536	\$ 4,993,437	\$ 5,072,605	\$ 5,417,118	\$ 4,999,667	\$ 5,113,779	\$ 5,061,593	\$ 5,344,279	\$ 5,176,701	\$ 5,223,754
1400	Non-instructional Salaries, Ot	\$ 266,440	\$ 279,079	\$ 328,489	\$ 295,638	\$ 202,173	\$ 220,548	\$ 279,137	\$ 311,073	\$ 309,486	\$ 244,821
	Total Academic Salaries	\$ 14,043,526	\$ 13,964,749	\$ 14,348,111	\$ 14,764,534	\$ 14,549,579	\$ 14,344,526	\$ 15,249,662	\$ 15,122,308	\$ 15,595,121	\$ 15,246,195
2100	Non-instructional Salaries, Re	\$ 5,951,151	\$ 5,811,131	\$ 5,878,354	\$ 5,684,255	\$ 5,534,997	\$ 5,460,904	\$ 5,948,941	\$ 5,411,630	\$ 5,835,739	\$ 5,410,179
2200	Instructional Aides, Regular,	\$ 802,222	\$ 791,944	\$ 873,063	\$ 857,062	\$ 774,784	\$ 746,428	\$ 758,753	\$ 777,938	\$ 794,952	\$ 744,600
2300	Non-instructional, Other than	\$ 248,546	\$ 399,260	\$ 360,407	\$ 393,321	\$ 238,285	\$ 340,296	\$ 272,253	\$ 361,965	\$ 265,848	\$ 464,586
2400	Instructional Aides, Other tha	\$ 647,621	\$ 592,960	\$ 667,232	\$ 629,432	\$ 538,087	\$ 533,260	\$ 533,511	\$ 551,723	\$ 577,844	\$ 585,137
	Total Classified Salaries	\$ 7,649,540	\$ 7,595,295	\$ 7,779,056	\$ 7,564,071	\$ 7,086,153	\$ 7,080,888	\$ 7,513,457	\$ 7,103,255	\$ 7,474,383	\$ 7,204,502
3110	STRS, Instructional (H M)	\$ 923,687	\$ 821,638	\$ 930,801	\$ 886,010	\$ 1,021,161	\$ 952,539	\$ 1,235,574	\$ 1,154,175	\$ 1,514,853	\$ 1,386,563
3120	STRS, Non-instructional (H M)	\$ 205,030	\$ 189,507	\$ 220,997	\$ 199,920	\$ 233,847	\$ 202,223	\$ 265,847	\$ 268,216	\$ 328,626	\$ 327,050
3210	PERS, Instructional (H M)	\$ 175,954	\$ 175,789	\$ 192,860	\$ 184,590	\$ 172,701	\$ 161,775	\$ 179,705	\$ 164,634	\$ 167,551	\$ 185,017
3220	PERS, Non-instructional (H M)	\$ 1,187,052	\$ 1,133,884	\$ 1,162,351	\$ 1,082,333	\$ 1,099,167	\$ 1,019,190	\$ 1,126,338	\$ 968,582	\$ 1,149,161	\$ 1,046,159
3310	OASDHI, Instructional (H M)	\$ 61,330	\$ 64,682	\$ 66,951	\$ 66,355	\$ 59,296	\$ 59,939	\$ 61,170	\$ 67,464	\$ 57,815	\$ 70,538
3320	OASDHI, Non-instructional (H M)	\$ 414,746	\$ 394,801	\$ 409,475	\$ 390,625	\$ 373,409	\$ 373,509	\$ 387,076	\$ 367,110	\$ 378,679	\$ 367,484
3330	Medicare, Instructional (H M)	\$ 175,260	\$ 169,125	\$ 181,772	\$ 187,815	\$ 181,963	\$ 179,634	\$ 182,529	\$ 191,028	\$ 191,046	\$ 191,691
3340	Medicare, Non-instructional (H	\$ 131,254	\$ 127,988	\$ 134,859	\$ 129,509	\$ 125,862	\$ 120,957	\$ 125,567	\$ 129,518	\$ 128,419	\$ 129,873
3400	Health and Welfare (H M)	\$ 387,957	\$ 417,533	\$ 413,718	\$ 5,374,163	\$ 5,543,899	\$ 5,490,758	\$ 5,750,264	\$ 5,732,749	\$ 6,299,080	\$ 6,282,810
3510	Unemployment, Instructional (H	\$ 139,471	\$ 135,082	\$ 59,694	\$ 6,567	\$ 6,431	\$ 6,426	\$ 6,472	\$ 6,713	\$ 12,670	\$ 6,733
3520	Unemployment, Non-instructiona	\$ 102,886	\$ 99,234	\$ 5,886	\$ 3,908	\$ 4,610	\$ 3,957	\$ 4,490	\$ 4,239	\$ 7,042	\$ 4,434
3600	Workers Compensation (H M)	\$ -	\$ (407,083)	\$ -	\$ (343,689)	\$ -	\$ (379,888)	\$ -	\$ (356,412)	\$ -	\$ (340,310)
3610	Workers Compensation, Instruct	\$ 381,836	\$ 374,814	\$ 387,424	\$ 396,414	\$ 386,463	\$ 386,790	\$ 387,522	\$ 404,032	\$ 402,628	\$ 400,982
3620	Workers Compensation, Non-inst	\$ 283,650	\$ 276,306	\$ 286,466	\$ 276,621	\$ 268,667	\$ 259,198	\$ 268,026	\$ 268,224	\$ 269,823	\$ 271,943
3900	Other Benefits (H M)	\$ (58,966)	\$ 55,437	\$ (11,828)	\$ 89,672	\$ 30,004	\$ 94,270	\$ 486,323	\$ 75,980	\$ 169,248	\$ 10,333
3910	Retiree Benefits, Instructiona	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 837,127	\$ 916,115	\$ 916,115
3920	Retiree Benefits, Non-instruct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,015	\$ 468,815	\$ 468,815
	Total Benefits	\$ 4,511,147	\$ 4,028,736	\$ 4,441,429	\$ 8,930,812	\$ 9,507,481	\$ 8,931,277	\$ 10,466,902	\$ 10,376,392	\$ 12,461,573	\$ 11,725,780
4300	Instructional Supplies (H M)	\$ 233,059	\$ 218,840	\$ 238,230	\$ 50,285	\$ 197,405	\$ 48,145	\$ 184,553	\$ 170,195	\$ 197,108	\$ 191,401
4500	Non-instructional Supplies (M)	\$ 370,979	\$ 459,282	\$ 340,397	\$ 423,352	\$ 299,516	\$ 333,837	\$ 293,336	\$ 508,364	\$ 509,066	\$ 418,340
4700	Food (M)	\$ 3,720	\$ 3,729	\$ 3,774	\$ 3,339	\$ 4,766	\$ 4,719	\$ 6,993	\$ 5,688	\$ 9,743	\$ 6,042
	Total Supplies & Materials	\$ 607,758	\$ 681,851	\$ 582,401	\$ 476,977	\$ 501,687	\$ 386,701	\$ 484,883	\$ 684,246	\$ 715,917	\$ 615,783
5100	Personal Services Contracts (H	\$ 2,045,076	\$ 2,166,085	\$ 2,447,084	\$ 2,423,268	\$ 2,506,012	\$ 2,407,412	\$ 2,787,401	\$ 2,287,520	\$ 3,568,560	\$ 3,699,659
5200	Travel and Conference (H M)	\$ 134,691	\$ 128,827	\$ 158,270	\$ 145,893	\$ 135,933	\$ 94,919	\$ 148,774	\$ 137,390	\$ 132,943	\$ 151,831
5300	Dues and Memberships (H M)	\$ 168,576	\$ 174,359	\$ 173,516	\$ 167,592	\$ 177,767	\$ 174,280	\$ 177,951	\$ 175,157	\$ 92,496	\$ 90,798
5400	Insurance (H M)	\$ 351,099	\$ 433,208	\$ 345,484	\$ 387,887	\$ 382,258	\$ 428,669	\$ 402,430	\$ 412,916	\$ 305,250	\$ 340,939
5500	Utilities and Housekeeping Ser	\$ 1,238,647	\$ 1,245,154	\$ 1,282,073	\$ 1,189,639	\$ 1,392,816	\$ 1,064,472	\$ 1,310,173	\$ 1,019,481	\$ 1,035,511	\$ 1,251,224
5600	Rents, Leases, and Repairs (H	\$ 608,962	\$ 596,021	\$ 624,480	\$ 526,331	\$ 636,415	\$ 622,902	\$ 731,779	\$ 694,393	\$ 731,938	\$ 670,979
5700	Legal, Election, and Audit Exp	\$ 117,400	\$ 89,008	\$ 227,400	\$ 267,204	\$ 240,721	\$ 351,823	\$ 250,761	\$ 225,806	\$ 451,678	\$ 482,655
5800	Other Services and Expenses (H	\$ 440,596	\$ 323,013	\$ 456,981	\$ 358,258	\$ 326,162	\$ 172,493	\$ 1,564,681	\$ 665,631	\$ 554,538	\$ 166,195
	Total Services & Operating	\$ 5,105,047	\$ 5,155,676	\$ 5,715,289	\$ 5,466,073	\$ 5,798,084	\$ 5,316,970	\$ 7,373,950	\$ 5,618,295	\$ 6,872,913	\$ 6,854,280
6200	Building Improvements (H M)	\$ 27,301	\$ 27,595	\$ 27,601	\$ 23,908	\$ 25,394	\$ 24,740	\$ 26,924	\$ 24,535	\$ 29,836	\$ 18,612
6300	Library Books (H M)	\$ 129,500	\$ 98,495	\$ 61,500	\$ 59,481	\$ 98,000	\$ 81,605	\$ 70,000	\$ 66,423	\$ 95,000	\$ 78,600
6400	Capital Equipment, New (M)	\$ 27,255	\$ 61,309	\$ 58,071	\$ 50,305	\$ 134,614	\$ 163,325	\$ 356,912	\$ 411,086	\$ 83,079	\$ 102,059
	Total Equipment	\$ 184,056	\$ 187,399	\$ 147,172	\$ 133,693	\$ 258,008	\$ 269,670	\$ 453,836	\$ 502,044	\$ 207,915	\$ 199,271
7300	Interfund Transfers-Out (M)	\$ 6,041,929	\$ 5,917,263	\$ 5,581,775	\$ 1,896,559	\$ 328,481	\$ 1,328,481	\$ 146,600	\$ 925,220	\$ 1,169,583	\$ 1,600,648
7500	Student Financial Aid Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 286	\$ -	\$ -	\$ -	\$ -
7600	Other Payments to Students (M)	\$ -	\$ 1,795	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Transfers Out	\$ 6,041,929	\$ 5,919,058	\$ 5,581,775	\$ 1,896,559	\$ 328,481	\$ 1,328,767	\$ 146,600	\$ 925,220	\$ 1,169,583	\$ 1,600,648
	Total Expenditures & Transfers Out	\$ 38,143,002	\$ 37,532,763	\$ 38,595,233	\$ 39,232,719	\$ 38,029,473	\$ 37,658,799	\$ 41,689,289	\$ 40,331,761	\$ 44,497,406	\$ 43,446,460

RESTRICTED GENERAL FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ 2,706,956	\$ 2,761,083	\$ 1,796,760	\$ 1,796,760
State Revenue	9,812,402	8,400,936	5,802,596	5,797,981
Local Revenue	707,982	1,411,915	1,043,566	1,245,041
Transfers In	57,113	-	-	-
Total Revenues & Transfers	\$ 13,284,452	\$ 12,573,934	\$ 8,642,922	\$ 8,839,782
Expenditures				
Academic Salaries	\$ 2,051,239	\$ 2,639,399	\$ 2,176,850	\$ 2,183,950
Classified Salaries	1,884,094	2,200,917	1,772,781	1,772,781
Benefits	1,340,260	1,864,832	1,693,586	1,701,988
Supplies & Materials	431,876	604,560	298,318	305,630
Services & Operating	5,601,216	2,721,121	1,657,635	1,787,248
Equipment	817,246	947,756	196,545	240,978
Transfers Out	1,158,521	1,595,359	847,207	847,207
Total Expenditures & Transfers	\$ 13,284,452	\$ 12,573,944	\$ 8,642,922	\$ 8,839,782
Surplus/(Deficit)	\$ 1	\$ (10)	\$ 0	\$ -

RESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8100	Federal Revenues (M)	8105	VA Report Fee	-	1,540	-	-
		8110	VTEA	129,963	162,396	57,975	57,975
		8113	College Readiness(TRIO)	269,021	303,227	311,357	311,357
		8115	Federal Work Study	155,861	151,539	136,838	136,838
		8116	Upward Bound	435,298	400,107	419,110	419,110
		8118	Child Dev Consortium Grant	7,874	15,350	10,000	10,000
		8122	Math Science	432,206	480,379	421,484	421,484
		8126	Federal grant	1,175,650	1,167,485	398,942	398,942
		8152	Tech Prep	60,028	41,592	-	-
		8153	TANF	41,056	37,468	41,054	41,054
			8110 - Total	2,706,956	2,761,083	1,796,760	1,796,760
			Total Federal Revenues	2,706,956	2,761,083	1,796,760	1,796,760
8600	State Revenues (M)	8604	State Grant/State Project Fun	4,708,435	2,050,585	1,262,481	1,392,064
		8610	Matriculation	1,781,513	2,945,527	1,832,873	1,841,275
		8618	Block Grant (Instructional)	565,527	436,468	57,678	57,678
		8621	Enrollment Fee Admin Allowa	247,771	355,864	373,604	373,604
		8622	Basic Skills	37,894	310,743	-	-
		8626	Assoc Degree Nursing - RN Prc	142,426	142,600	142,600	-
		8628	UCSC Access Program	7,678	9,000	9,000	9,000
		8629	State One Time Grants	-	-	-	-
		8659	Instructional Material - Trail	2,356	-	-	-
		8665	Lottery	323,349	-	-	-
			8600 - Total	7,816,949	6,250,786	3,678,236	3,673,621
8620	Categorical Apportionment (M)	8608	Supportive Services (DSP&S)	669,929	698,557	698,557	698,557
		8609	EOPS	942,356	1,060,628	1,021,743	1,021,743
		8642	CalWorks	205,495	162,035	207,713	207,713
		8692	CARE	145,255	151,347	151,347	151,347
			8620 - Total	1,963,035	2,072,567	2,079,360	2,079,360
8690	State Revenue (M H)	8616	Faculty & Staff Diversity	32,417	77,583	45,000	45,000
		8697	CalSTRS on behalf pymts	-	-	-	-
			8690 - Total	32,417	77,583	45,000	45,000
			Total State Revenues	9,812,402	8,400,936	5,802,596	5,797,981
8800	Local Revenues (M)	8808	Material Fee - Fashion crse	875	2,000	-	-
		8809	Lottery	-	239,394	239,394	239,394
		8812	Course Material Fee	5,194	8,757	8,757	8,757
		8828	Health Services	152,924	519,670	303,626	303,626
		8833	College Center Planning Acco	-	-	-	-
		8835	Application Fee for facility p	1,200	-	-	-
		8851	Hospitality Course fee	9,667	7,500	7,500	7,500
		8852	Rental of Facilities	17,667	180,000	180,000	180,000
		8862	Library (GoPrint/Xerox)	23,771	30,000	30,000	30,000
		8880	Fire Training Course Fee	142,038	190,200	-	218,000
		8889	Library Fines/Dues	9,666	15,834	-	-
		8898	Local Grant	344,981	218,560	274,289	257,764
			8800 - Total	707,982	1,411,915	1,043,566	1,245,041
			Total Local Revenues	707,982	1,411,915	1,043,566	1,245,041
8900	Other Revenue (M)	8984	EOPS District share	57,113	-	-	-
		8986	Unrestricted H&W	-	-	-	-

RESTRICTED GENERAL FUND DETIAL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
			8900 - Total	57,113	-	-	-
			Total Transfers In	57,113	-	-	-
			Total Revenues & Transfers In	10,577,496	9,812,851	6,846,162	7,043,022
1100	Instructor Salaries, Regular	1101	Teaching	38,917	40,835	-	-
		1135	Faculty - Temporary	-	-	-	-
		1175	Temporary Teaching	-	-	-	-
			1100 - Total	38,917	40,835	-	-
1200	Non-instructional Salaries, Re	1202	Non-Teaching Executives	-	89,748	-	-
		1203	Non-Teaching Deans	365,097	634,901	604,082	604,082
		1215	Counselors	867,939	1,281,832	1,266,833	1,266,833
		1235	Reassigned time	166,993	-	-	-
		1240	Librarians	-	65,867	-	-
			1200 - Total	1,400,029	2,072,349	1,870,915	1,870,915
1300	Instructional Salaries, Other	1301	Hourly Teaching - Fall/Spring	6,901	9,829	-	7,100
		1302	Hourly Teaching - Early Spring	-	-	-	-
		1303	Hourly Teaching - Summer	19,380	17,825	12,000	12,000
		1304	Hourly Teaching - Substitutes	2,325	-	-	-
		1326	Hourly Teaching - Flex Time	493	503	-	-
		1335	Hourly instructional - contrac	8,054	4,041	-	-
			1300 - Total	37,152	32,197	12,000	19,100
1400	Non-instructional Salaries, Ot	1401	Hourly Non-Teaching-Fall/Spr	411,301	324,987	229,254	229,254
		1402	Hourly Non-Teaching - Early Sp	29,315	19,948	26,522	26,522
		1403	Hourly Non-Teaching - Summe	117,593	138,582	38,159	38,159
		1406	Hourly Non-Teaching - Profess	-	-	-	-
		1435	hourly non-instructional - con	16,932	10,500	-	-
			1400 - Total	575,141	494,018	293,935	293,935
			Total Academic Salaries	2,051,239	2,639,399	2,176,850	2,183,950
2100	Non-instructional Salaries, Re	2101	Non-Instructional Classified	685,378	976,675	990,726	990,726
		2102	Managers	-	52,193	43,928	43,928
		2110	Accrued Vacation Payoff	9,598	-	-	-
		2114	NI Classified - Educational Inc	1,005	22,252	-	-
		2201	Instructional Aid	-	-	42,276	42,276
		2306	Hourly Temporary	(5,708)	-	-	-
			2100 - Total	690,273	1,051,119	1,076,930	1,076,930
2300	Non-instructional, Other than	2301	Hourly Part-Time Permanent	15,857	16,238	16,401	16,401
		2302	Hourly Student Help	398,170	249,177	216,776	216,776
		2303	Hourly Overtime	6,531	1,040	831	831
		2304	Hourly Professional Expert	312,082	293,753	144,681	144,681
		2306	Hourly Temporary	167,698	140,143	59,402	59,402
		2308	Hourly Substitutes	23,632	21,578	2,169	2,169
		2312	Overtime Abatement	144	-	119	119
			2300 - Total	924,112	721,929	440,379	440,379
2400	Instructional Aides, Other tha	2401	Student Help	79,730	97,367	58,142	58,142
		2402	Hourly, Part Time - Permanen	95,078	110,123	109,331	109,331
		2403	Professional Experts	46,073	125,222	47,324	47,324
		2404	Hourly Temporary	45,886	95,157	40,675	40,675
		2405	Summer	-	-	-	-
		2408	Hourly substitute	412	-	-	-
		2411	Vacation Payoff	830	-	-	-

RESTRICTED GENERAL FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		2414	Inst Hrly Pt - Educ Incentive	1,700	-	-	-
		2415	Compensatory Time Pay Off	-	-	-	-
			2400 - Total	269,709	427,869	255,472	255,472
			Total Classified Salaries	1,884,094	2,200,917	1,772,781	1,772,781
3110	STRS, Instructional (H M)	1101	Teaching	4,896	5,892	-	-
		1301	Hourly Teaching - Fall/Spring	868	1,636	-	-
		1302	Hourly Teaching - Early Spring	-	-	-	-
		1303	Hourly Teaching - Summer	2,501	2,572	-	-
		1304	Hourly Teaching - Substitutes	292	-	-	-
		1326	Hourly Teaching - Flex Time	62	73	-	-
		1335	Hourly Instructional - contrac	1,013	583	-	-
			3110 - Total	9,632	10,756	-	-
3120	STRS, Non-instructional (H M)	1202	Non-Teaching Executives	-	-	-	-
		1203	Non-Teaching Deans	45,753	89,790	42,189	42,189
		1215	Counselors	102,821	179,632	197,838	206,240
		1235	Reassigned time	21,008	-	-	-
		1240	Librarians	-	6,000	-	-
		1401	Hourly Non-Teaching-Fall/Spr	32,138	47,020	14,827	14,827
		1402	Hourly Non-Teaching - Early Sp	2,241	2,104	815	815
		1403	Hourly Non-Teaching - Summe	11,469	18,490	2,731	2,731
		1435	hourly non-instructional - con	2,130	1,135	-	-
		2404	Hourly Temporary	-	1,288	-	-
			3120 - Total	217,561	345,459	258,400	266,802
3210	PERS, Instructional (H M)	2401	Student Help	-	1	-	-
		2402	Hourly, Part Time - Permanen	5,371	5,248	5,988	5,988
		2403	Professional Experts	-	-	-	-
		2404	Hourly Temporary	628	6,073	3,809	3,809
		2405	Summer	-	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	-	-	-	-
			3210 - Total	5,999	11,322	9,797	9,797
3220	PERS, Non-instructional (H M)	1202	Non-Teaching Executives	-	13,939	-	-
		1203	Non-Teaching Deans	-	-	62,302	62,302
		1215	Counselors	7,027	10,516	9,322	9,322
		1401	Hourly Non-Teaching-Fall/Spr	3,891	-	-	-
		1402	Hourly Non-Teaching - Early Sp	201	-	-	-
		1403	Hourly Non-Teaching - Summe	1,201	1,164	-	-
		2101	Non-Instructional Classified	124,436	210,046	236,949	236,949
		2102	Managers	-	11,760	11,009	11,009
		2110	Accrued Vacation Payoff	20	-	-	-
		2114	NI Classified - Educational Inc	112	1,018	-	-
		2201	Instructional Aid	-	-	10,595	10,595
		2301	Hourly Part-Time Permanent	2,228	3,659	4,110	4,110
		2304	Hourly Professional Expert	34,745	58,244	36,260	36,260
		2306	Hourly Temporary	1,993	98	-	-
		2308	Hourly Substitutes	384	1,053	-	-
			3220 - Total	176,238	311,496	370,548	370,547
3310	OASDHI, Instructional (H M)	1303	Hourly Teaching - Summer	-	-	-	-
		2110	Accrued Vacation Payoff	435	-	-	-

RESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		2402	Hourly, Part Time - Permanen	1,403	1,444	1,481	1,481
		2403	Professional Experts	-	-	-	-
		2404	Hourly Temporary	284	1,715	868	868
		2405	Summer	-	-	-	-
			3310 - Total	2,122	3,159	2,349	2,349
3320	OASDHI, Non-instructional (H M)	1202	Non-Teaching Executives	-	5,564	-	-
		1203	Non-Teaching Deans	-	-	21,386	21,386
		1215	Counselors	2,451	4,150	3,200	3,200
		1401	Hourly Non-Teaching-Fall/Spr	1,517	600	2,079	2,079
		1402	Hourly Non-Teaching - Early St	202	338	297	297
		1403	Hourly Non-Teaching - Summe	833	1,185	597	597
		2101	Non-Instructional Classified	41,159	59,389	58,618	58,618
		2102	Managers	-	3,236	2,724	2,724
		2110	Accrued Vacation Payoff	141	-	-	-
		2114	NI Classified - Educational Inc	62	268	-	-
		2201	Instructional Aid	-	-	2,621	2,621
		2301	Hourly Part-Time Permanent	983	1,007	1,017	1,017
		2302	Hourly Student Help	-	-	-	-
		2303	Hourly Overtime	405	22	-	-
		2304	Hourly Professional Expert	15,209	4,729	9,104	9,104
		2306	Hourly Temporary	1,533	377	2,102	2,102
		2308	Hourly Substitutes	164	421	-	-
		2312	Overtime Abatement	9	-	-	-
			3320 - Total	64,668	81,286	103,744	103,745
3330	Medicare, Instructional (H M)	1101	Teaching	564	592	-	-
		1301	Hourly Teaching - Fall/Spring	100	164	-	-
		1302	Hourly Teaching - Early Spring	-	-	-	-
		1303	Hourly Teaching - Summer	281	258	-	-
		1304	Hourly Teaching - Substitutes	34	-	-	-
		1326	Hourly Teaching - Flex Time	7	7	-	-
		1335	Hourly instructional - contrac	117	59	-	-
		2110	Accrued Vacation Payoff	102	-	-	-
		2402	Hourly, Part Time - Permanen	1,385	1,597	1,585	1,585
		2403	Professional Experts	660	2,953	686	686
		2404	Hourly Temporary	668	1,151	660	660
		2405	Summer	-	-	-	-
		2408	Hourly substitute	6	-	-	-
		2411	Vacation Payoff	12	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	25	-	-	-
			3330 - Total	3,961	6,781	2,931	2,931
3340	Medicare, Non-instructional (H	1202	Non-Teaching Executives	-	1,301	-	-
		1203	Non-Teaching Deans	5,209	9,280	8,759	8,759
		1215	Counselors	12,545	18,798	18,369	18,369
		1235	Reassigned time	1,077	-	-	-
		1240	Librarians	-	1,500	-	-
		1401	Hourly Non-Teaching-Fall/Spr	5,972	6,471	2,052	2,052
		1402	Hourly Non-Teaching - Early St	425	268	98	98
		1403	Hourly Non-Teaching - Summe	1,677	2,254	109	109

RESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		1406	Hourly Non-Teaching - Profess	-	-	-	-
		1435	hourly non-instructional - con	245	152	-	-
		2101	Non-Instructional Classified	9,898	13,875	13,709	13,709
		2102	Managers	-	757	637	637
		2110	Accrued Vacation Payoff	38	-	-	-
		2114	NI Classified - Educational Inc	15	63	-	-
		2201	Instructional Aid	-	-	613	613
		2301	Hourly Part-Time Permanent	230	235	238	238
		2302	Hourly Student Help	5	-	-	-
		2303	Hourly Overtime	99	15	12	12
		2304	Hourly Professional Expert	4,525	23,317	2,098	2,098
		2306	Hourly Temporary	2,315	2,091	862	862
		2308	Hourly Substitutes	343	315	31	31
		2312	Overtime Abatement	2	-	2	2
		3340 - Total		44,620	80,691	47,589	47,589
3400	Health and Welfare (H M)	3450	Health and Welfare Pymt	701,564	923,926	834,756	834,756
		3400 - Total		701,564	923,926	834,756	834,756
3510	Unemployment, Instructional (H	1101	Teaching	19	20	-	-
		1301	Hourly Teaching - Fall/Spring	3	6	-	-
		1302	Hourly Teaching - Early Spring	-	-	-	-
		1303	Hourly Teaching - Summer	10	9	-	-
		1304	Hourly Teaching - Substitutes	1	-	-	-
		1335	Hourly instructional - contrac	4	2	-	-
		2110	Accrued Vacation Payoff	4	-	-	-
		2402	Hourly, Part Time - Permanen	48	55	55	55
		2403	Professional Experts	23	141	24	24
		2404	Hourly Temporary	23	234	23	23
		2408	Hourly substitute	0	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	1	-	-	-
		3510 - Total		136	467	102	102
3520	Unemployment, Non-instructiona	1202	Non-Teaching Executives	-	45	-	-
		1203	Non-Teaching Deans	180	314	302	302
		1215	Counselors	432	648	633	633
		1235	Reassigned time	83	-	-	-
		1240	Librarians	-	90	-	-
		1401	Hourly Non-Teaching-Fall/Spr	206	261	71	71
		1402	Hourly Non-Teaching - Early Sp	15	21	3	3
		1403	Hourly Non-Teaching - Summe	59	79	4	4
		1406	Hourly Non-Teaching - Profess	-	-	-	-
		1435	hourly non-instructional - con	8	5	-	-
		2101	Non-Instructional Classified	342	489	473	473
		2102	Managers	-	26	22	22
		2110	Accrued Vacation Payoff	1	-	-	-
		2114	NI Classified - Educational Inc	0	2	-	-
		2201	Instructional Aid	-	-	21	21
		2301	Hourly Part-Time Permanent	8	8	8	8
		2303	Hourly Overtime	3	0	-	-
		2304	Hourly Professional Expert	156	141	72	72

RESTRICTED GENERAL FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		2306	Hourly Temporary	80	31	17	17
		2308	Hourly Substitutes	12	11	1	1
		3520 - Total		1,586	2,171	1,627	1,627
3610	Workers Compensation, Instruct	1101	Teaching	1,168	694	-	-
		1301	Hourly Teaching - Fall/Spring	207	193	-	-
		1302	Hourly Teaching - Early Spring	-	-	-	-
		1303	Hourly Teaching - Summer	563	459	-	-
		1304	Hourly Teaching - Substitutes	70	-	-	-
		1326	Hourly Teaching - Flex Time	15	9	-	-
		1335	Hourly instructional - contrac	242	69	-	-
		2110	Accrued Vacation Payoff	119	-	-	-
		2401	Student Help	2,286	1,343	988	988
		2402	Hourly, Part Time - Permanen	2,896	1,872	1,859	1,859
		2403	Professional Experts	1,318	2,796	804	804
		2404	Hourly Temporary	1,293	1,326	774	774
		2405	Summer	-	-	-	-
		2408	Hourly substitute	12	-	-	-
		2414	Inst Hrly Pt - Educ Incentive	43	-	-	-
		3610 - Total		10,232	8,760	4,425	4,425
3620	Workers Compensation, Non-inst	1202	Non-Teaching Executives	-	1,526	-	-
		1203	Non-Teaching Deans	10,944	10,807	10,269	10,269
		1215	Counselors	26,038	22,040	21,536	21,536
		1235	Reassigned time	5,010	-	-	-
		1240	Librarians	-	1,500	-	-
		1401	Hourly Non-Teaching-Fall/Spr	12,253	7,430	2,406	2,406
		1402	Hourly Non-Teaching - Early Sp	879	331	115	115
		1403	Hourly Non-Teaching - Summe	3,214	2,673	291	291
		1406	Hourly Non-Teaching - Profess	-	-	-	-
		1435	hourly non-instructional - con	508	179	-	-
		2101	Non-Instructional Classified	20,585	16,443	16,073	16,073
		2102	Managers	-	887	747	747
		2110	Accrued Vacation Payoff	40	-	-	-
		2114	NI Classified - Educational Inc	25	588	-	-
		2201	Instructional Aid	-	-	719	719
		2301	Hourly Part-Time Permanent	467	276	279	279
		2302	Hourly Student Help	7,025	7,093	1,359	1,359
		2303	Hourly Overtime	204	18	14	14
		2304	Hourly Professional Expert	9,328	5,261	2,460	2,460
		2306	Hourly Temporary	4,736	1,134	1,011	1,011
		2308	Hourly Substitutes	682	370	37	37
		2312	Overtime Abatement	4	-	2	2
		3620 - Total		101,942	78,557	57,317	57,318
3920	Retiree Benefits, Non-instruct	1285	Non Inst substitute	-	-	-	-
		3920 - Total		-	-	-	-
		Total Benefits		1,340,260	1,864,832	1,693,586	1,701,988
4300	Instructional Supplies (H M)	4306	Fee Generated Art Supplies	5,194	5,000	5,000	5,000
		4312	Instructional Program Materi	108,990	188,768	52,582	51,694
		4325	Participant support supplies	-	-	-	-
		4331	Subscription	-	-	-	-

RESTRICTED GENERAL FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		4335	Computer Software (Upgrade	18,278	8,000	7,500	7,500
		4350	Books	16,835	6,187	1,000	1,000
			4300 - Total	149,297	207,956	66,082	65,194
4500	Non-instructional Supplies (M)	4503	Subscription	11,571	8,900	7,500	7,500
		4507	Unspecified	23,610	32,500	26,500	26,500
		4509	Unspecified	-	1,500	200	200
		4511	Printing (Blue Prints, Parking	22,375	19,079	9,329	11,329
		4514	graduation material	2,393	20,500	17,500	20,500
		4525	Office Supplies	128,825	195,476	97,448	100,948
		4528	Reference Material	579	-	27	27
		4540	State/County Health Require	-	400	400	400
		4553	Uniforms (Parking, Athletics)	11,602	29,752	800	800
		4556	Professional Reference Books	263	3,019	224	224
		4571	Equipment Repair Parts & Ma	-	-	-	-
		4590	Custodial Consumable Suppli	5,650	-	-	-
			4500 - Total	206,868	311,126	159,928	168,428
4700	Food (M)	4706	Food (Receptions, Special Eve	75,711	85,479	72,308	72,008
			4700 - Total	75,711	85,479	72,308	72,008
			Total Supplies & Materials	431,876	604,560	298,318	305,630
5100	Personal Services Contracts (H	5109	Adult Education	579,741	-	-	-
		5110	Leadership - Monterey & Sam	106,161	-	-	-
		5111	AB 104 Adult Educ 16 17	528,204	-	-	-
		5114	Technical Assistance/Training	43,840	12,500	-	-
		5121	Fire Academy	2,075	-	-	-
		5122	CHOMP (Community Hospital	243,872	243,872	183,692	171,355
		5124	Program Consultant	225,442	274,888	93,755	93,755
		5126	South Bay	-	-	-	-
		5130	Occup. Educ. & Monterey, - Fir	-	-	-	-
		5139	Specialists/Workshops	3,500	13,500	7,000	7,000
		5145	Contract Services	732,894	280,298	447,394	467,894
		5165	School of Nursing Consultant	1,647	2,250	2,250	2,200
		5174	Temporary Service Agency	472	1,000	500	500
		5180	Contract Services (includes st	109,644	198,687	155,000	155,000
			5100 - Total	2,577,492	1,026,995	889,591	897,704
5200	Travel and Conference (H M)	5202	Executive Contract Payroll Eq	104	200	-	-
		5203	Field Trips	79,130	46,401	58,920	58,920
		5204	Staff Candidate Travel Reimbi	1,000	18,000	5,000	5,000
		5220	Conference (Attendance & Re	394,826	454,638	276,758	272,258
		5221	Course Fee (Fire Training)	30,476	40,000	-	30,000
		5230	Mileage - Education Center	3,018	4,784	3,600	3,600
		5245	Part Supp-Stipends	54,525	73,508	10,000	10,000
		5246	Part Supp-Travel	51,770	44,010	13,000	13,000
		5247	Par Supp-Subsistence	77,550	38,330	22,800	22,800
		5248	Par Supp-Other	67,822	69,324	3,000	3,000
			5200 - Total	760,220	789,195	393,078	418,578
5300	Dues and Memberships (H M)	5306	Professional Organization/Se	7,091	750	900	900
		5325	Special Services	1,170	820	820	820
		5328	License Agreement	9,536	9,500	-	9,500

RESTRICTED GENERAL FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
			5300 - Total	17,797	11,070	1,720	11,220
5400	Insurance (H M)	5401	Insurance (Deductibles, Studi	468	1,044	500	500
		5409	Unknown	45,142	44,717	38,861	38,861
			5400 - Total	45,610	45,761	39,361	39,361
5500	Utilities and Housekeeping Ser	5505	Gasoline & Oil	4,058	6,000	-	6,000
		5528	Mobil Phone	136	150	-	-
			5500 - Total	4,194	6,150	-	6,000
5600	Rents, Leases, and Repairs (H	5602	Rental/Renewal	32,594	29,285	15,000	63,000
		5604	Vehicle Repair/Maintenance	632	6,500	-	6,500
		5605	Vehicle Rental	307	-	-	-
		5620	Maintenance Agreement	46,959	93,449	77,700	83,700
		5621	Computer Hardware Mainten	-	1,500	-	-
		5622	Computer Software Maintenz	47,377	68,133	29,700	29,700
		5623	Technical Service/Support	396	4,000	4,000	4,000
		5630	Equipment Repair	9,965	9,944	-	15,000
		5637	Copier Equipment Lease	-	9,000	9,000	9,000
		5643	Computer Software License	-	-	-	-
			5600 - Total	138,229	221,811	135,400	210,900
5800	Other Services and Expenses (H	5802	Advertising	3,500	62,659	-	-
		5803	Athletics - Entry Fee	-	-	-	-
		5804	Miscellaneous/Other Expens	4,294	268,301	75,237	75,237
		5805	Postage/Bulk Mailing	2,686	53	-	-
		5813	Marketing	8,016	13,625	4,000	4,000
		5816	Special Events	17,242	17,500	8,500	8,500
		5831	PGUSD	1,136,641	-	-	-
		5832	MPUSD Pass Through	500,925	-	-	-
		5834	Indirect Cost	307,275	163,843	110,748	110,748
		5837	Guest Lecturer/Speaker	4,000	-	-	-
		5839	Other Services	35,219	47,714	-	-
		5840	General Institutional Conting	-	500	-	-
		5861	Washington State University	35,944	35,944	-	-
		5865	Marketing	-	-	-	-
		5879	refund/return of funds	1,932	10,000	-	5,000
			5800 - Total	2,057,674	620,139	198,485	203,485
			Total Services & Operating	5,601,216	2,721,121	1,657,635	1,787,248
6100	Sites and Site Improvements (H	6104	Outdoor Structures & Fixture:	-	-	-	-
			6100 - Total	-	-	-	-
6300	Library Books (H M)	6301	Library Materials	82,728	48,000	48,678	48,678
		6310	PC Software	21,985	-	-	-
			6300 - Total	104,713	48,000	48,678	48,678
6400	Capital Equipment, New (M)	6403	Equipment- Replacement	33,542	2,512	1,000	1,000
		6404	Equipment Purchase - New	69,840	38,189	7,800	7,800
		6405	Instructional Equipment - Net	347,359	675,699	135,000	160,000
		6408	Network Hardware	79,516	-	-	-
		6409	PC Hardware - Instructional -	286	-	500	500
		6410	Instructional Equipment - Ref	166,985	155,905	3,567	3,000
		6413	ClassRoom Furniture (05-06)	-	1,452	-	-
		6425	Non-Instructional Equipment	15,005	26,000	-	20,000

RESTRICTED GENERAL FUND DETIAL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
			6400 - Total	712,534	899,756	147,867	192,300
			Total Equipment	817,246	947,756	196,545	240,978
7500	Student Financial Aid Payment	7501	Payment to Student	425,285	379,417	222,717	222,717
		7502	Child Care	-	34,653	-	-
			7500 - Total	425,285	414,070	222,717	222,717
7600	Other Payments to Students (M)	7601	Bus Passes/Transportation	-	-	-	-
		7602	Textbooks/Supplies	675,783	1,127,738	584,490	584,490
		7603	Child Care Assistance	2,800	-	-	-
		7604	Student Meal Ticket	54,653	53,550	40,000	40,000
			7600 - Total	733,236	1,181,288	624,490	624,490
			Total Transfers Out	1,158,521	1,595,359	847,207	847,207
			Total Expenditures & Transfer:	13,284,452	12,573,944	8,642,922	8,839,782

CHILD DEVELOPMENT FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ 39,747	\$ 48,003	\$ 18,484	\$ 18,484
State Revenue	234,733	644,316	362,354	362,354
Local Revenue	148,871	264,966	80,350	80,350
Transfers In	100,000	100,000	100,000	100,000
Total Revenues & Transfers	\$ 523,351	\$ 1,057,285	\$ 561,188	\$ 561,188
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	358,083	399,813	337,228	337,228
Benefits	147,041	144,679	145,557	145,559
Supplies & Materials	29,097	263,274	21,484	21,484
Services & Operating	10,218	244,525	-	-
Equipment	-	5,794	-	-
Transfers Out	-	-	-	-
Total Expenditures & Transfers	\$ 544,438	\$ 1,058,084	\$ 504,270	\$ 504,271
Surplus/(Deficit)	\$ (21,087)	\$ (799)	\$ 56,918	\$ 56,917

CHILD DEVELOPMENT FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8100	Federal Revenues (M)	8114	Child Care Food	39,747	48,003	18,484	18,484
		8126	Federal grant	-	-	-	-
			8100 - Total	39,747	48,003	18,484	18,484
			Total Federal Revenues	39,747	48,003	18,484	18,484
8600	State Revenues (M)	8604	State Grant/State Project Fund	-	47,401	-	-
		8615	Child Care State Preschool	234,733	596,915	362,354	362,354
			8600 - Total	234,733	644,316	362,354	362,354
			Total State Revenues	234,733	644,316	362,354	362,354
8800	Local Revenues (M)	8822	Other Income	3,358	-	-	-
		8838	Child Care Enrollment Fee	475	400	100	100
		8847	Summer Program	10,996	5,000	7,500	7,500
		8853	A/R not Recorded	-	-	-	-
		8857	Interest	303	-	1,500	1,500
		8868	Prior Year Adjustment	3,425	-	-	-
		8887	Childrens Center Donation	870	500	250	250
		8898	Local Grant	10,061	160,366	-	-
			8800 - Total	29,488	166,266	9,350	9,350
					8857 Interest	-	-
8860	Local Interest (M H)	8857	Interest	-	-	-	-
			8860 - Total	-	-	-	
8870	Local Revenue (Not Defined) (M)	8825	Child Care Income Eligible	15,607	13,700	11,000	11,000
		8892	Child Care Full Cost	103,776	85,000	60,000	60,000
			8870 - Total	119,383	98,700	71,000	71,000
			Total Local Revenues	148,871	264,966	80,350	80,350
8900	Other Revenue (M)	8985	Categorical (General Fund)	100,000	100,000	100,000	100,000
			8900 - Total	100,000	100,000	100,000	100,000
			Total Transfers In	100,000	100,000	100,000	100,000
			Total Revenues & Transfers In	523,351	1,057,285	561,188	561,188
2100	Non-instructional Salaries, Re	2101	Non-Instructional Classified	-	-	-	-
		2102	Managers	70,812	80,434	81,211	81,211
			2100 - Total	70,812	80,434	81,211	81,211
2200	Instructional Aides, Regular,	2201	Instructional Aid	97,866	117,922	119,345	119,345
			2200 - Total	97,866	117,922	119,345	119,345
2300	Non-instructional, Other than	2301	Hourly Part-Time Permanent	40,350	52,489	43,990	43,990
		2304	Hourly Professional Expert	775	-	-	-
			2300 - Total	41,126	52,489	43,990	43,990
2400	Instructional Aides, Other tha	2402	Hourly, Part Time - Permanent	-	-	-	-
		2404	Hourly Temporary	148,279	138,599	92,682	92,682
		2408	Hourly substitute	-	10,369	-	-
			2400 - Total	148,279	148,968	92,682	92,682
			Total Classified Salaries	358,083	399,813	337,228	337,228
3210	PERS, Instructional (H M)	2201	Instructional Aid	20,442	26,569	29,910	29,910
		2404	Hourly Temporary	2,435	-	-	-
			3210 - Total	22,878	26,569	29,910	29,910
3220	PERS, Non-instructional (H M)	2102	Managers	16,501	18,122	20,353	20,353
		2301	Hourly Part-Time Permanent	3,978	-	4,000	4,000
			3220 - Total	20,479	18,122	24,353	24,353
3310	OASDHI, Instructional (H M)	2201	Instructional Aid	6,068	7,311	7,399	7,399
		2404	Hourly Temporary	853	-	-	-

CHILD DEVELOPMENT FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
			3310 - Total	6,920	7,311	7,399	7,399
3320	OASDHI, Non-instructional (H M)	2101	Non-Instructional Classified	-	-	-	-
		2102	Managers	4,425	4,987	5,035	5,035
		2301	Hourly Part-Time Permanent	1,767	-	1,800	1,800
			3320 - Total	6,192	4,987	6,835	6,835
3330	Medicare, Instructional (H M)	2201	Instructional Aid	1,419	1,710	1,731	1,731
		2402	Hourly, Part Time - Permanent	-	-	-	-
		2404	Hourly Temporary	2,150	2,010	-	-
		2408	Hourly substitute	-	139	-	-
			3330 - Total	3,569	3,859	1,731	1,731
3340	Medicare, Non-instructional (H)	2102	Managers	1,035	1,166	1,178	1,178
		2301	Hourly Part-Time Permanent	585	741	638	638
		2304	Hourly Professional Expert	11	-	-	-
			3340 - Total	1,631	1,907	1,815	1,816
3400	Health and Welfare (H M)	3450	Health and Welfare Pymt	74,241	74,966	69,234	69,234
			3400 - Total	74,241	74,966	69,234	69,234
3510	Unemployment, Instructional (H)	2201	Instructional Aid	49	59	60	60
		2402	Hourly, Part Time - Permanent	-	-	-	-
		2404	Hourly Temporary	74	68	-	-
		2408	Hourly substitute	-	5	-	-
			3510 - Total	123	132	60	60
3520	Unemployment, Non-instructional	2102	Managers	36	40	41	41
		2201	Instructional Aid	1	-	-	-
		2301	Hourly Part-Time Permanent	20	26	22	22
			3520 - Total	56	66	63	63
3610	Workers Compensation, Instruct	2201	Instructional Aid	2,936	2,005	2,029	2,029
		2402	Hourly, Part Time - Permanent	-	-	-	-
		2404	Hourly Temporary	4,428	2,356	-	-
		2408	Hourly substitute	-	163	-	-
			3610 - Total	7,364	4,524	2,029	2,029
3620	Workers Compensation, Non-inst	2101	Non-Instructional Classified	-	-	-	-
		2102	Managers	2,370	1,367	1,381	1,381
		2201	Instructional Aid	21	-	-	-
		2301	Hourly Part-Time Permanent	1,173	868	748	748
		2304	Hourly Professional Expert	23	-	-	-
			3620 - Total	3,588	2,236	2,128	2,129
			Total Benefits	147,041	144,679	145,557	145,559
4300	Instructional Supplies (H M)	4312	Instructional Program Material	-	118,126	-	-
			4300 - Total	-	118,126	-	-
4500	Non-instructional Supplies (M)	4511	Printing (Blue Prints, Parking)	-	-	-	-
		4525	Office Supplies	8,040	116,918	5,548	5,548
		4571	Equipment Repair Parts & Mater	-	-	-	-
			4500 - Total	8,040	116,918	5,548	5,548
4700	Food (M)	4706	Food (Receptions, Special Even	21,057	28,231	15,936	15,936
			4700 - Total	21,057	28,231	15,936	15,936
			Total Supplies	29,097	263,274	21,484	21,484
5100	Personal Services Contracts (H)	5185	Filing Fee	9,250	50,550	-	-
			5100 - Total	9,250	50,550	-	-

CHILD DEVELOPMENT FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
5200	Travel and Conference (H M)	5220	Conference (Attendance & Relat	-	15,000	-	-
		5221	Course Fee (Fire Training)	-	5,000	-	-
			5200 - Total	-	20,000	-	-
5600	Rents, Leases, and Repairs (H	5622	Computer Software Maintenance	1,733	2,200	-	-
		5645	License Fee, Permit, and Certi	968	968	-	-
			5600 - Total	2,701	3,168	-	-
5800	Other Services and Expenses (H	5804	Miscellaneous/Other Expense	(1,733)	60,991	-	-
		5806	payroll correction/ reissues	-	-	-	-
		5840	General Institutional Continge	-	109,816	-	-
			5800 - Total	(1,733)	170,807	-	-
			Total Services & Operating	10,218	244,525	-	-
6200	Building Improvements (H M)	6268	Architectural Fees	-	-	-	-
			6200 - Total	-	-	-	-
6400	Capital Equipment, New (M)	6403	Equipment- Replacement	-	-	-	-
		6404	Equipment Purchase - New	-	5,794	-	-
		6442	Equipment (To be Paid by Bond)	-	-	-	-
			6400 - Total	-	5,794	-	-
			Total Equipment	-	5,794	-	-
			Total Expenditures & Transfers Out	544,438	1,058,084	504,270	504,271

CAPITAL PROJECTS FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	669,824	8,000	716,463	716,463
Local Revenue	8,020	45,702	-	-
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 677,843	\$ 53,702	\$ 716,463	\$ 716,463
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Services & Operating	251,594	150,000	289,007	289,007
Equipment	418,230	321,814	418,456	418,456
Transfers Out	-	-	-	-
Total Expenditures & Transfers	\$ 669,824	\$ 471,814	\$ 707,463	\$ 707,463
Surplus/(Deficit)	\$ 8,020	\$ (418,112)	\$ 9,000	\$ 9,000

CAPITAL PROJECTS FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8600	State Revenues (M)	8604	State Grant/State Project Fund	669,824	-	289,007	289,007
		8618	Block Grant (Instructional)	-	-	418,456	418,456
		8660	Scheduled Maint - Trailer bill	-	-	-	-
		8668	Prop 39	-	-	-	-
			8600 - Total	669,824	-	707,463	707,463
8620	Categorical Apportionment (M)	8857	Interest	-	8,000	9,000	9,000
			8620 - Total	-	8,000	9,000	9,000
			Total State Revenues	669,824	8,000	716,463	716,463
8800	Local Revenues (M)	8800	Redev funds not subject to rev	-	45,702	-	-
		8822	Other Income	-	-	-	-
		8857	Interest	8,020	-	-	-
		8898	Local Grant	-	-	-	-
8860	Local Interest (M H)	8857	Interest	-	-	-	-
			8860 - Total	8,020	45,702	-	-
			Total Local Revenues	8,020	45,702	-	-
			Total Revenues & Transfers In	677,843	53,702	716,463	716,463
2300	Non-instructional, Other than	2303	Hourly Overtime	-	-	-	-
			2300 - Total	-	-	-	-
			Total Classified Salaries	-	-	-	-
5100	Personal Services Contracts (H)	5145	Contract Services	12,877	-	-	-
		5189	Contract Serv Prop 39 Year 2	218,435	-	-	-
		5190	Contract Serv Prop 39 Year 3	20,282	150,000	289,007	289,007
			5100 - Total	251,594	150,000	289,007	289,007
5600	Rents, Leases, and Repairs (H)	5620	Maintenance Agreement	-	-	-	-
		5634	Building Repair	-	-	-	-
			5600 - Total	-	-	-	-
5800	Other Services and Expenses (H)	5839	Other Services	-	-	-	-
			5800 - Total	-	-	-	-
			Total Services & Operating	251,594	150,000	289,007	289,007
6100	Sites and Site Improvements (H)	6106	Sidewalk repairs	418,230	-	-	-
			6100 - Total	418,230	-	-	-
6200	Building Improvements (H M)	6235	Building Re-roofing	-	321,814	418,456	418,456
		6268	Architectural Fees	-	-	-	-
			6200 - Total	-	321,814	418,456	418,456
			Total Equipment	418,230	321,814	418,456	418,456
			Total Expenditures	669,824	471,814	707,463	707,463

SELF INSURANCE FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	7,338,589	7,385,138	7,522,247	7,522,247
Transfers In	1,443,535	-	-	-
Total Revenues & Transfers	\$ 8,782,124	\$ 7,385,138	\$ 7,522,247	\$ 7,522,247
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Services & Operating	7,784,295	7,318,867	7,522,247	7,522,247
Equipment	-	-	-	-
Transfers Out	2,031,765	66,271	-	-
Total Expenditures & Transfers	\$ 9,816,060	\$ 7,385,138	\$ 7,522,247	\$ 7,522,247
Surplus/(Deficit)	\$ (1,033,936)	\$ -	\$ -	\$ -

SELF INSURANCE FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		8822	Other Income	6,730,140	6,901,848	7,038,708	7,038,708
		8830	Community Service - Lindamood	-	11,290	11,539	11,539
		8853	A/R not Recorded	12,031	-	-	-
		8857	Interest	38,007	30,000	30,000	30,000
		8870	Retiree Contributions	534,158	427,000	427,000	427,000
		8873	Cobra payments	24,254	15,000	15,000	15,000
			8800 - Total	7,338,589	7,385,138	7,522,247	7,522,247
8860	Local Interest (M H)	8857	Interest	-	-	-	-
			8860 - Total	-	-	-	-
			Total Local Revenues	7,338,589	7,385,138	7,522,247	7,522,247
8900	Other Revenue (M)	8998	Transfer In from Unrestricted GF	1,443,535	-	-	-
			8900 - Total	1,443,535	-	-	-
			Total Transfers In	1,443,535	-	-	-
			Total Revenues & Transfers In	8,782,124	7,385,138	7,522,247	7,522,247
3400	Health and Welfare (H M)	3450	Health and Welfare Pymt	-	-	-	-
		3452	Reinsurance Abatement	(718,420)	(65,000)	-	-
		3455	Categorical Assessed for OPEB	-	-	-	-
		3459	IBNR	679,926	-	-	-
			3400 - Total	(38,494)	(65,000)	-	-
			Total Benefits	(38,494)	(65,000)	-	-
5100	Personal Services Contracts (H)	5145	Contract Services	76,604	65,000	65,000	65,000
		5146	Unspecified	3,354	4,000	-	-
		5148	Health Care Administrator	7,742,831	7,314,867	7,457,247	7,457,247
			5100 - Total	7,822,789	7,383,867	7,522,247	7,522,247
5800	Other Services and Expenses (H)	5839	Other Services	-	-	-	-
			5800 - Total	-	-	-	-
			Total Services & Operating	7,784,295	7,318,867	7,522,247	7,522,247
7300	Interfund Transfers-Out (M)	7313	Transfer Out to Self Insurance	-	-	-	-
		7318	Self Insurance - Medical for C	-	66,271	-	-
		7321	Transfer to Unrestricted GF	2,031,765	-	-	-
			7300 - Total	2,031,765	66,271	-	-
			Total Transfers Out	2,031,765	66,271	-	-
			Total Expenditures & Transfers Out	9,777,566	7,320,138	7,522,247	7,522,247

PARKING FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	486,891	555,000	532,000	532,000
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 486,891	\$ 555,000	\$ 532,000	\$ 532,000
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	195,108	421,075	275,760	275,760
Benefits	122,581	255,782	233,500	233,500
Supplies & Materials	14,618	20,625	18,000	18,000
Services & Operating	157,660	22,950	12,250	12,250
Equipment	85,003	-	-	-
Transfers Out	-	14,700	14,700	14,700
Total Expenditures & Transfers	\$ 574,970	\$ 735,132	\$ 554,210	\$ 554,210
Surplus/(Deficit)	\$ (88,079)	\$ (180,132)	\$ (22,210)	\$ (22,210)

PARKING FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8800	Local Revenues (M)	8818	Parking Fines	48,013	40,000	40,000	40,000
		8829	Daily Parking	32,330	-	-	-
		8852	Rental of Facilities	23,814	20,000	20,000	20,000
		8853	A/R not Recorded	2,587	-	-	-
		8857	Interest	9,163	-	-	-
		8868	Prior Year Adjustment	(2,400)	-	-	-
			8800 - Total	113,507	60,000	60,000	60,000
8860	Local Interest (M H)	8857	Interest	-	10,000	7,000	7,000
			8860 - Total	-	10,000	7,000	7,000
8870	Local Revenue (Not Defined) (M)	8829	Daily Parking	272,557	350,000	350,000	350,000
		8848	Parking Spitter	100,828	135,000	115,000	115,000
			8870 - Total	373,385	485,000	465,000	465,000
			Total Local Revenues	486,891	555,000	532,000	532,000
			Total Revenues & Transfers	486,891	555,000	532,000	532,000
2100	Non-instructional Salaries, Re	2101	Non-Instructional Classifi	139,977	192,948	202,284	202,284
		2102	Managers	23,131	145,488	73,476	73,476
			2100 - Total	163,107	338,436	275,760	275,760
2300	Non-instructional, Other than	2302	Hourly Student Help	-	1,071	-	-
		2303	Hourly Overtime	1,164	2,000	-	-
		2304	Hourly Professional Exper	-	49,568	-	-
		2306	Hourly Temporary	-	-	-	-
		2308	Hourly Substitutes	30,826	30,000	-	-
		2309	Hourly - Early Spring	11	-	-	-
			2300 - Total	32,000	82,639	-	-
	Total Classified Salaries	195,108	421,075	275,760	275,760		
3220	PERS, Non-instructional (H M)	2101	Non-Instructional Classifi	25,163	43,473	50,696	50,696
		2102	Managers	3,045	32,780	18,415	18,415
		2304	Hourly Professional Exper	-	-	-	-
		2308	Hourly Substitutes	336	-	-	-
	3220 - Total	28,544	76,253	69,111	69,111		
3320	OASDHI, Non-instructional (H M)	2101	Non-Instructional Classifi	8,686	11,963	12,542	12,542
		2102	Managers	1,434	4,510	4,556	4,556
		2110	Accrued Vacation Payoff	-	-	-	-
		2303	Hourly Overtime	258	-	-	-
		2304	Hourly Professional Exper	-	-	-	-
		2308	Hourly Substitutes	517	-	-	-
			3320 - Total	10,895	16,473	17,097	17,097
3330	Medicare, Instructional (H M)	2308	Hourly Substitutes	-	-	-	-
	3330 - Total	-	-	-	-		
3340	Medicare, Non-instructional (H)	2101	Non-Instructional Classifi	2,031	2,798	2,933	2,933
		2102	Managers	335	1,055	1,065	1,065
		2303	Hourly Overtime	60	-	-	-
		2304	Hourly Professional Exper	-	-	-	-
		2308	Hourly Substitutes	447	-	-	-

PARKING FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
			3400 - Total	2,874	3,853	3,999	3,999
3400	Health and Welfare (H M)	3450	Health and Welfare Pymt	74,241	154,554	138,468	138,468
			3400 - Total	74,241	154,554	138,468	138,468
3510	Unemployment, Instructional (H)	2308	Hourly Substitutes	-	-	-	-
			3510 - Total	-	-	-	-
3520	Unemployment, Non-instruction	2101	Non-Instructional Classifi	70	96	101	101
		2102	Managers	12	36	37	37
		2303	Hourly Overtime	2	-	-	-
		2304	Hourly Professional Exper	-	-	-	-
		2308	Hourly Substitutes	15	-	-	-
3610	Workers Compensation, Instruct	2308	Hourly Substitutes	-	-	-	-
			3520 - Total	99	133	138	138
3620	Workers Compensation, Non-in:	2101	Non-Instructional Classifi	4,199	3,280	3,439	3,439
		2102	Managers	694	1,237	1,249	1,249
		2303	Hourly Overtime	112	-	-	-
		2304	Hourly Professional Exper	-	-	-	-
		2308	Hourly Substitutes	923	-	-	-
			3620 - Total	5,928	4,517	4,688	4,688
			Total Benefits	122,581	255,782	233,500	233,500
4300	Instructional Supplies (H M)	4312	Instructional Program Ma	8	-	-	-
			4300 - Total	8	-	-	-
4500	Non-instructional Supplies (M)	4511	Printing (Blue Prints, Park	12,752	16,000	16,000	16,000
		4515	EOC Supplies	-	125	-	-
		4525	Office Supplies	654	3,000	1,000	1,000
		4553	Uniforms (Parking, Athleti	1,204	1,500	1,000	1,000
			4500 - Total	14,611	20,625	18,000	18,000
			Total Supplies & Materials	14,618	20,625	18,000	18,000
5100	Personal Services Contracts (H)	5180	Contract Services (include	123,634	2,000	2,000	2,000
			5100 - Total	123,634	2,000	2,000	2,000
5200	Travel and Conference (H M)	5220	Conference (Attendance &	90	250	-	-
			5200 - Total	90	250	-	-
5500	Utilities and Housekeeping Ser	5505	Gasoline & Oil	15,819	1,200	1,500	1,500
		5516	Parking Utilities Abateme	-	-	-	-
		5528	Mobil Phone	769	2,000	3,500	3,500
			5500 - Total	16,587	3,200	5,000	5,000
5600	Rents, Leases, and Repairs (H)	5620	Maintenance Agreement	449	1,000	1,000	1,000
		5630	Equipment Repair	8,985	5,000	250	250
		5632	Road/Pavement Repair	7,126	10,000	-	-
		5660	Sign maintenance & repa	-	1,500	-	-
			5600 - Total	16,560	17,500	1,250	1,250
5800	Other Services and Expenses (H)	5804	Miscellaneous/Other Exp	784	-	4,000	4,000
		5816	Special Events	-	-	-	-
		5839	Other Services	-	-	-	-
		5893	Parking Refund	6	-	-	-
			5800 - Total	789	-	4,000	4,000
			Total Services & Operating	157,660	22,950	12,250	12,250
6400	Capital Equipment, New (M)	6403	Equipment- Replacement	17,911	-	-	-
		6404	Equipment Purchase - Nei	663	-	-	-
		6425	Non-Instructional Equipm	66,429	-	-	-
			6400 - Total	85,003	-	-	-
			Total Equipment	85,003	-	-	-
7300	Interfund Transfers-Out (M)	7321	Transfer to Unrestricted C	-	14,700	14,700	14,700
			7300 - Total	-	14,700	14,700	14,700
			Total Transfers Out	-	14,700	14,700	14,700
			Total Expenditures & Transf	574,970	735,132	554,210	554,210

STUDENT CENTER BOND FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	21,689	20,900	20,350	20,350
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 21,689	\$ 20,900	\$ 20,350	\$ 20,350
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Services & Operating	-	-	-	-
Equipment	-	-	-	-
Transfers Out	21,500	20,900	20,300	20,300
Total Expenditures & Transfers	\$ 21,500	\$ 20,900	\$ 20,300	\$ 20,300
Surplus/(Deficit)	\$ 189	\$ -	\$ 50	\$ 50

STUDENT CENTER BOND FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8800 Local Revenues (M)		8857	Interest	21,689	-	50	50
		8899	Library equipment Go Print	-	20,900	20,300	20,300
			8800 - Total	21,689	20,900	20,350	20,350
8860 Local Interest (M H)		8857	Interest	-	-	-	-
			8860 - Total	-	-	-	-
			Total Local Revenues	21,689	20,900	20,350	20,350
			Total Revenues & Transfers	21,689	20,900	20,350	20,350
7100 Debt Retirement (M) (H)		7101	College Center Bond	21,500	20,900	20,300	20,300
			7100 - Total	21,500	20,900	20,300	20,300
			Total Transfers Out	21,500	20,900	20,300	20,300
			Total Expenditures & Transfers	21,500	20,900	20,300	20,300

STUDENT CENTER FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	230,442	241,500	243,000	243,000
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 230,442	\$ 241,500	\$ 243,000	\$ 243,000
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	25,224	25,722	25,974	25,974
Benefits	7,968	19,503	20,490	20,490
Supplies & Materials	(4,433)	950	200	200
Services & Operating	139,277	173,150	135,587	135,587
Equipment	-	-	-	-
Transfers Out	21,500	20,900	20,300	20,300
Total Expenditures & Transfers	\$ 189,536	\$ 240,225	\$ 202,551	\$ 202,551
Surplus/(Deficit)	\$ 40,906	\$ 1,275	\$ 40,449	\$ 40,449

STUDENT CENTER FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8800	Local Revenues (M)	8843	Building Fee	131,843	120,000	120,000	120,000
		8846	Cafeteria Commission	15,000	15,000	15,000	15,000
		8852	Rental of Facilities	135	-	-	-
		8853	A/R not Recorded	-	-	-	-
		8857	Interest	7,773	6,500	8,000	8,000
		8868	Prior Year Adjustment	(10)	-	-	-
		8869	Bookstore commission	75,700	100,000	100,000	100,000
			8800 - Total	230,442	241,500	243,000	243,000
8860	Local Interest (M H)	8857	Interest	-	-	-	-
			8860 - Total	-	-	-	-
			Total Local Revenues	230,442	241,500	243,000	243,000
			Total Revenues & Transfers	230,442	241,500	243,000	243,000
2100	Non-instructional Salaries, Re	2101	Non-Instructional Classifie	25,224	25,722	25,974	25,974
		2114	NI Classified - Educational li	-	-	-	-
			2100 - Total	25,224	25,722	25,974	25,974
2300	Non-instructional, Other than	2303	Hourly Overtime	-	-	-	-
			2300 - Total	-	-	-	-
			Total Classified Salaries	25,224	25,722	25,974	25,974
3220	PERS, Non-instructional (H M)	2101	Non-Instructional Classifie	5,269	5,795	6,510	6,510
			3220 - Total	5,269	5,795	6,510	6,510
3320	OASDHI, Non-instructional (H M)	2101	Non-Instructional Classifie	1,564	1,595	1,610	1,610
		2114	NI Classified - Educational li	-	-	-	-
			3320 - Total	1,564	1,595	1,610	1,610
3340	Medicare, Non-instructional (H)	2101	Non-Instructional Classifie	366	373	377	377
			3340 - Total	366	373	377	377
3400	Health and Welfare (H M)	3450	Health and Welfare Pymt	-	11,290	11,539	11,539
			3400 - Total	-	11,290	11,539	11,539
3520	Unemployment, Non-instructional	2101	Non-Instructional Classifie	13	13	13	13
			3520 - Total	13	13	13	13
3620	Workers Compensation, Non-inst	2101	Non-Instructional Classifie	757	437	442	442
		2114	NI Classified - Educational li	-	-	-	-
			3620 - Total	757	437	442	442
			Total Benefits	7,968	19,503	20,490	20,490
4500	Non-instructional Supplies (M)	4525	Office Supplies	(4,433)	950	200	200
			4500 - Total	(4,433)	950	200	200
			Total Supplies & Materials	(4,433)	950	200	200
5200	Travel and Conference (H M)	5220	Conference (Attendance &	555	1,500	-	-
			5200 - Total	555	1,500	-	-
5400	Insurance (H M)	5401	Insurance (Deductibles, Sti	17,545	17,545	17,545	17,545
			5400 - Total	17,545	17,545	17,545	17,545
5500	Utilities and Housekeeping Ser	5501	Electricity	31,810	33,474	33,474	33,474
		5502	Natural Gas	10,635	9,118	9,118	9,118
		5503	Water	10,091	15,000	15,000	15,000
		5504	Telephone	5,260	5,260	5,260	5,260
		5506	Waste Disposal	2,693	3,500	3,500	3,500
		5507	Sewage	2,742	2,742	2,742	2,742

STUDENT CENTER FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
		5511	Custodial Services	45,000	45,000	45,000	45,000
		5514	General Maintenance	720	31,362	-	-
			5500 - Total	108,951	145,456	114,094	114,094
5600	Rents, Leases, and Repairs (H)	5620	Maintenance Agreement	-	1,080	-	-
		5630	Equipment Repair	12,226	7,569	3,948	3,948
			5600 - Total	12,226	8,649	3,948	3,948
5800	Other Services and Expenses (H)	5854	Pymt to ASMPCC from Bkstor	-	-	-	-
			5800 - Total	-	-	-	-
			Total Services & Operating	139,277	173,150	135,587	135,587
7100	Debt Retirement (M) (H)	7101	College Center Bond	21,500	20,900	20,300	20,300
			7100 - Total	21,500	20,900	20,300	20,300
			Total Transfers Out	21,500	20,900	20,300	20,300
			Total Expenditures & Transf	189,536	240,225	202,551	202,551

BUILDING FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	127,099	120,000	116,000	116,000
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 127,099	\$ 120,000	\$ 116,000	\$ 116,000
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Services & Operating	447,808	416,139	-	-
Equipment	62,653	134,956	336,000	336,000
Transfers Out	-	-	-	-
Total Expenditures & Transfers	\$ 510,461	\$ 551,095	\$ 336,000	\$ 336,000
Surplus/(Deficit)	\$ (383,362)	\$ (431,095)	\$ (220,000)	\$ (220,000)

BUILDING FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17	2017-18 Revised	2018-19 Tentative	2018-19
				Actuals	Budget	Budget	Final Budget
8800	Local Revenues (M)	8857	Interest	127,099	-	-	-
			8800 - Total	127,099	-	-	-
8860	Local Interest (M H)	8857	Interest	-	120,000	116,000	116,000
			8860 - Total	-	120,000	116,000	116,000
			Total Local Revenues	127,099	120,000	116,000	116,000
			Total Revenues & Transfers In	127,099	120,000	116,000	116,000
5100	Personal Services Contracts	5145	Contract Services	-	86,684	-	-
		5173	Bond Program Mgmt Svc	-	199,350	-	-
		5180	Contract Services (includes so	393,481	130,105	-	-
		5186	Contract Serv - Social Science	54,328	-	-	-
			5100 - Total	447,808	416,139	-	-
5600	Rents, Leases, and Repairs	5634	Building Repair	-	-	-	-
		5671	Plumbing Maintenance/Repair	-	-	-	-
			5600 - Total	-	-	-	-
			Total Services & Operating	447,808	416,139	-	-
6200	Building Improvements (H M)	6205	Heating/Ventilation/Air Condi	15,275	-	-	-
		6269	New construction	(3,022)	91,417	-	-
		6270	Construction	17,243	15,110	25,000	25,000
			6200 - Total	29,496	106,527	25,000	25,000
6400	Capital Equipment, New (M)	6404	Equipment Purchase - New	33,157	28,429	-	-
		6405	Instructional Equipment - New	-	-	311,000	311,000
			6400 - Total	33,157	28,429	311,000	311,000
			Total Equipment	62,653	134,956	336,000	336,000
			Total Expenditures & Transfers Out	510,461	551,095	336,000	336,000

OPEB FUND SUMMARY				
2018-19 Final Budget				
Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	86,692	524,024	942,870	942,870
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 86,692	\$ 524,024	\$ 942,870	\$ 942,870
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	112,014	530,860	942,870	942,870
Supplies & Materials	-	-	-	-
Services & Operating	-	-	-	-
Equipment	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures & Transfers	\$ 112,014	\$ 530,860	\$ 942,870	\$ 942,870
Surplus/(Deficit)	\$ (25,322)	\$ (6,836)	\$ -	\$ -

OPEB FUND DETAIL							
2018-19 Final Budget							
Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8800	Local Revenues (M)	8813	OPEB for Restricted Progra	82,191	109,014	110,850	110,850
		8857	Interest	4,501	-	-	-
		8882	Claim Settlement	-	412,010	826,720	826,720
			8800 - Total	86,692	521,024	937,570	937,570
8860	Local Interest (M H)	8857	Interest	-	3,000	5,300	5,300
			8860 - Total	-	3,000	5,300	5,300
			Total Local Revenues	86,692	524,024	942,870	942,870
8900	Other Revenue (M)	8971	Transfer In - OPEB	-	-	-	-
			8900 - Total	-	-	-	-
			Total Transfers In	-	-	-	-
			Total Revenues & Transfers	86,692	524,024	942,870	942,870
3400	Health and Welfare (H M)	3457	OPEB	112,014	530,860	942,870	942,870
			3400 - Total	112,014	530,860	942,870	942,870
			Total Benefits	112,014	530,860	942,870	942,870
			Total Expenditures & Transf	112,014	530,860	942,870	942,870

WORKERS COMPENSATION FUND SUMMARY

2018-19 Final Budget

Description	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
Revenues				
Federal Revenue	\$ -	\$ -	\$ -	\$ -
State Revenue	-	-	-	-
Local Revenue	26,110	22,100	21,200	21,200
Transfers In	-	-	-	-
Total Revenues & Transfers	\$ 26,110	\$ 22,100	\$ 21,200	\$ 21,200
Expenditures				
Academic Salaries	\$ -	\$ -	\$ -	\$ -
Classified Salaries	-	-	-	-
Benefits	(51,311)	-	-	-
Supplies & Materials	-	-	-	-
Services & Operating	90,317	92,000	50,000	50,000
Equipment	-	-	-	-
Transfers Out	-	-	-	-
Total Expenditures & Transfers	\$ 39,007	\$ 92,000	\$ 50,000	\$ 50,000
Surplus/(Deficit)	\$ (12,897)	\$ (69,900)	\$ (28,800)	\$ (28,800)

WORKERS COMPENSATION FUND DETAIL

2018-19 Final Budget

Object	Object Name	Account	Account Name	2016-17 Actuals	2017-18 Revised Budget	2018-19 Tentative Budget	2018-19 Final Budget
8800	Local Revenues (M)	8822	Other Income	24,656	20,000	20,000	20,000
		8857	Interest	1,453	2,100	1,200	1,200
			8800 - Total	26,110	22,100	21,200	21,200
8860	Local Interest (M H)	8857	Interest	-	-	-	-
			8860 - Total	-	-	-	-
			Total Local Revenue	26,110	22,100	21,200	21,200
8900	Other Revenue (M)	8930	Transfer In from WkComp	-	-	-	-
			8900 - Total	-	-	-	-
			Total Transfers In	-	-	-	-
	Total Revenues & Transfers		26,110	22,100	21,200	21,200	
3400	Health and Welfare (H M)	3452	Reinsurance Abatement	(51,311)	-	-	-
			3400 - Total	(51,311)	-	-	-
			Total Benefits	(51,311)	-	-	-
5100	Personal Services Contracts (H)	5180	Contract Services (include	90,317	92,000	50,000	50,000
			5100 - Total	90,317	92,000	50,000	50,000
			Total Services & Operating	90,317	92,000	50,000	50,000
			Total Expenditures & Transf	39,007	92,000	50,000	50,000

All FUNDS SUMMARY

2018-19 Final Budget

Description	General Fund		Child		College Center							Total
	Unrestricted	Restricted	Development	Capital Outlay	Self Insurance	Parking	Bond	College Center	Building	OPEB	Work Comp	
Revenues												
Federal Revenue	\$ 10,300	\$ 1,796,760	\$ 18,484	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,825,544
State Revenue	\$ 19,152,714	\$ 5,797,981	\$ 362,354	\$ 716,463	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,029,512
Local Revenue	\$ 24,307,556	\$ 1,245,041	\$ 80,350	\$ -	\$ 7,522,247	\$ 532,000	\$ 20,350	\$ 243,000	\$ 116,000	\$ 942,870	\$ 21,200	\$ 35,030,614
Transfers In	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Revenues & Transfers	\$ 43,470,570	\$ 8,839,782	\$ 561,188	\$ 716,463	\$ 7,522,247	\$ 532,000	\$ 20,350	\$ 243,000	\$ 116,000	\$ 942,870	\$ 21,200	\$ 62,985,670
Expenditures												
Academic Salaries	\$ 15,226,521	\$ 2,183,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,410,471
Classified Salaries	\$ 7,193,582	\$ 1,772,781	\$ 337,228	\$ -	\$ -	\$ 275,760	\$ -	\$ 25,974	\$ -	\$ -	\$ -	\$ 9,605,325
Benefits	\$ 14,067,656	\$ 1,701,988	\$ 145,559	\$ -	\$ -	\$ 233,500	\$ -	\$ 20,490	\$ -	\$ 942,870	\$ -	\$ 17,112,064
Supplies & Materials	\$ 473,474	\$ 305,630	\$ 21,484	\$ -	\$ -	\$ 18,000	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 818,788
Services & Operating	\$ 6,171,098	\$ 1,787,248	\$ -	\$ 289,007	\$ 7,522,247	\$ 12,250	\$ -	\$ 135,587	\$ -	\$ -	\$ 50,000	\$ 15,967,437
Equipment	\$ 168,656	\$ 240,978	\$ -	\$ 418,456	\$ -	\$ -	\$ -	\$ -	\$ 336,000	\$ -	\$ -	\$ 1,164,090
Transfers Out	\$ 169,583	\$ 847,207	\$ -	\$ -	\$ -	\$ 14,700	\$ 20,300	\$ 20,300	\$ -	\$ -	\$ -	\$ 1,072,090
Total Expenditures & Transfers	\$ 43,470,570	\$ 8,839,782	\$ 504,271	\$ 707,463	\$ 7,522,247	\$ 554,210	\$ 20,300	\$ 202,551	\$ 336,000	\$ 942,870	\$ 50,000	\$ 63,150,265
Surplus/(Deficit)	\$ (0)	\$ -	\$ 56,917	\$ 9,000	\$ -	\$ (22,210)	\$ 50	\$ 40,449	\$ (220,000)	\$ -	\$ (28,800)	\$ (164,595)
Projected Beginning Fund Balance*	\$ 7,993,631	\$ -	\$ 253,049	\$ 951,251	\$ 3,324,496	\$ 444,192	\$ 22,932	\$ 738,527	\$ 8,820,349	\$ 525,054	\$ 110,069	\$ 23,183,550
Projected Ending Fund Balance*	\$ 7,993,631	\$ -	\$ 309,966	\$ 960,251	\$ 3,324,496	\$ 421,982	\$ 22,982	\$ 778,976	\$ 8,600,349	\$ 525,054	\$ 81,269	\$ 23,018,955

* Balances are projections and reflect fund balance as of 07-23-2018. Projected balances will change pending closure of 2017-18 accounting records and subsequent potential audit adjustments.

FIDUCIARY FUNDS SUMMARY

2018-19 Final Budget

Description	Scholarship & Loan	Trust Funds	ORR Estate	Associated Students	Student Financial Aid	Total
Total Revenues & Transfers	\$ 4,000,000	\$ 3,395,000	\$ 30,000	\$ 80,000	\$ 6,519,310	\$14,024,310
Total Expenditures & Transfers	\$ 4,000,000	\$ 3,395,000	\$ 30,000	\$ 80,000	\$ 6,519,310	\$14,024,310
Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. E

Fiscal Services
College Area

Proposal:

That the Governing Board review and discuss the 2018-2019 Monthly Financial Report for the period ending, July 31, 2018.

Background:

The Board routinely reviews financial data regarding expenses and revenues to monitor District fiscal operations.

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the 2018-2019 Monthly Financial Report for the period ending July 31, 2018, be accepted.

Recommended By: [Signature]
David J. Martin, Vice President of Administrative Services

Prepared By: [Signature]
Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College

Monthly Financial Report

July 31, 2018

Summary of All Funds

Funds	Beginning Fund Balance	Revised Budgets 2018 - 2019		Ending Fund Balance	Year to Date Actual 2018 - 2019			% Actual to Budget		Cash Balance
	07/01/18	Revenue	Expense	6/30/2019	Revenue	Expense	Encumbrances	Rev	Expense/ Enc.	7/31/2018
General - Unrestricted	\$7,993,631	\$43,462,803	\$43,462,803	\$7,993,631	2,096,746	2,108,230	2,150,396	4.8%	9.8%	\$13,544,093
General - Restricted	0	8,642,922	8,642,922	0	0	482,838	336,895	0.0%	4.0%	0
Child Dev - Unrestricted	309,966	180,350	123,431	366,885	0	7,876	0	0.0%	8.2%	236,128
Child Dev - Restricted	0	380,838	380,838	0	0	10,064	0	0.0%	1.0%	0
Student Center	778,976	243,000	202,551	819,425	0	3,736	56,175	0.0%	29.6%	681,454
Parking	421,982	532,000	554,210	399,772	0	32,841	0	0.0%	5.9%	450,821
Subtotal Operating Funds	\$9,504,555	\$53,441,913	\$53,366,755	\$9,579,713	\$2,096,746	\$2,645,584	\$2,543,466	3.9%	9.7%	\$14,912,495
Self Insurance	3,324,496	7,385,138	7,385,138	3,324,496	0	607,369	0	0.0%	8.2%	3,395,381
Worker Comp	81,269	21,200	50,000	52,469	0	2,250	0	0.0%	4.5%	107,819
Other Post Employment Benefits	525,054	942,870	942,870	525,054	0	0	0	0.0%	0.0%	113,044
Capital Project	960,251	716,463	707,463	969,251	0	0	23,973	0.0%	3.4%	1,053,952
Building	8,600,349	116,000	336,000	8,380,349	0	0	0	0.0%	0.0%	8,820,349
Revenue Bond	22,982	20,350	20,300	23,032	0	0	0	0.0%	0.0%	22,932
Debt Service	203,206	2,500	0	205,706	0	0	0	0.0%	0.0%	203,206
Associated Student	234,252	80,000	80,000	234,252	1,156	218	0	1.4%	0.3%	270,008
Financial Aid	19,146	6,519,310	6,519,310	19,146	0	0	0	0.0%	0.0%	52,262
Scholarship & Loans	17,680	4,000,000	4,000,000	17,680	60,763	48,400	0	1.5%	1.2%	346,248
Trust Funds	320,342	3,395,000	3,395,000	320,342	76,220	35,817	0	2.2%	1.1%	1,113,960
Orr Estate	33,286	30,000	30,000	33,286	20	19	0	0.1%	0.1%	33,286
Total all Funds	\$23,846,868	\$76,670,744	\$76,832,836	\$23,684,776	\$2,234,904	\$3,339,657	\$2,567,439	2.9%	4.3%	\$30,444,942

Monterey Peninsula College
Fiscal Year 2018-2019
Financial and Budgetary Report
July 31, 2018

Enclosed please find attached the Summary of All Funds Report for the month-ending July 31, 2018 for your review and approval.

July is the first month of the new fiscal year. Revenues are starting to be received and Expenditures continue, as monthly payroll continues to be paid and new purchase orders are being setup with outside vendors; the encumbrances tend to be high at the beginning of the new fiscal year when new purchase orders are being established.

Operating Fund net revenue through July 31, 2018 is \$2,096,746 which is 3.9% of the operating budget for this fiscal year. Expenditures year-to-date total \$2,645,584 and Encumbrances of \$2,543,466 which is 9.7% of the operating budget, for a net difference of -\$3,092,304.

The Beginning Fund Balance numbers on the Summary of All Funds worksheet for July 1, 2018 are estimated numbers. The district books are still being closed for the 17/18 fiscal year.

The Revised Budget columns (Revenue and Expense) on the Summary of All Funds worksheet reflect the Tentative Budget that was approved at the June Board meeting.

Unrestricted General Fund

Revenue

- July Apportionment Payment received of \$2,095,923.
- Other local revenues received totaling: \$822.

Expenditures

As we start out the new fiscal year we are beginning to establish open purchase orders for the new fiscal year. Expenditures are slowly starting to occur in this first month.

Self Insurance Fund

- Self Insurance Fund (SIF) expenses are at 8.2% of budgeted expense.

Cash Balance:

The total cash balance for all funds is \$30,444,942 including bond cash of \$8,820,349 and \$21,624,593 all other funds. Operating funds cash is \$14,912,495. Cash balance in the General Fund is at \$13,544,093 for the month-ending July 31, 2018.

Monterey Peninsula Community College District Governing Board Agenda

August 22, 2018
Board Meeting Date

New Business Agenda Item No. F

Fiscal Services
College Area

Proposal:

That the Governing Board authorize the District to Spend funds Received in 2018-2019 from the Education Protection Account (EPA) in Accordance with Article XIII, Section 36 of the California Constitution.

Background:

Proposition 55 an extension of Prop 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. Proposition 55 temporarily raises the personal income tax rates for upper-income taxpayers through 2030 to provide continuing funding for local school districts and community colleges. The Education Protection Account is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how these monies received from EPA are spent, provided the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually on its Internet website an accounting of how much money was received from the EPA and how that money was spent as well as record the EPA expenditures annually on the CCFS-311. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law.

Revenue from EPA funds is unrestricted and should be recorded in object code 8630. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

Budgetary Implications:

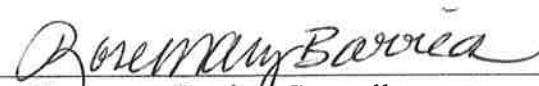
The costs for the District's EPA compliance efforts will be covered within existing budget.

Resolution: **BE IT RESOLVED**, that the Governing Board approve the spending of 2018-2019 Prop 55 EPA funds to pay for instructional salaries coded with activity code 0100-5900.

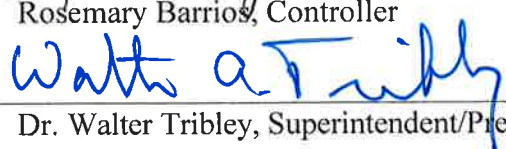
Recommended By: _____


David J. Martin - Vice President of Administrative Services

Prepared By: _____


Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. N

Human Resources
College Area

Proposal:

That the Governing Board accept the resignation of Dr. Walter Tribley, Superintendent/President, for the purposes of retirement effective September 4, 2019 and confer upon him the title of Superintendent/President Emeritus.

Background:

Dr. Walter Tribley has served as Superintendent/President of Monterey Peninsula College since December 17, 2012. He has had a distinguished and illustrious career in education and has submitted his notice of resignation. His last day of employment will be September 4, 2019 and his first day of retirement is September 5, 2019. To recognize his long career in education and his exemplary service and contributions to Monterey Peninsula College, it is recommended that he be given the title of Superintendent/President Emeritus with the thanks and appreciation of the Board of Trustees.

Budgetary Implications:

None.

Resolution: BE IT RESOLVED, that the Governing Board accept the resignation of Dr. Walter Tribley, Superintendent/President, for the purposes of retirement effective September 4, 2019 and confer upon him the title of Superintendent/President Emeritus.

Recommended By:


Ms. Marilyn Dunn Gustafson, Governing Board Chair

Prepared By:


Kayla Garcia, Human Resources Analyst

Agenda Approval:


Ms. Marilyn Dunn Gustafson, Governing Board Chair



June 28, 2018

Monterey Peninsula College Community
Monterey Peninsula College
980 Fremont Street
Monterey, CA 93940

Dear MPC,

I am writing to inform you that I intend to retire from my position of Superintendent and President of the Monterey Peninsula Community College District (MPCCD). My last day of employment at MPC will be September 4, 2019.

I have reached this decision after much deliberation. It has not been an easy one to make, particularly as I look back on all that we have accomplished together. We have:

- balanced the budget despite the changes to state funding for lifelong learning that significantly cut our budget;
- implemented visible and participatory procedures to discuss the budget at MPC, including adjusting the role of the Budget Committee;
- created a guide for decision-making that outlines our participatory governance structure and process;
- stabilized enrollments in 2016-17 after years of annual declines;
- become almost “paperless” in Financial Aid and have provided the most aid to students in the history of MPC (>\$12,000,000 last year);
- changed our catalog and schedule to be more student-focused and more easily understood;
- customized and implemented the Enrollment Management System;
- created and implemented sweeping improvements in our online education services to students and faculty;
- created strong partnerships with CSUMB, including the Admission through Co-Enrollment programs in Marine Sciences and Business;
- created strong “college in the high school” opportunities for the children in our service district (nothing will close the equity gap faster than taking college education into high schools that perfectly reflect the communities they serve);
- took a step forward toward a continuing education program that will be a vibrant and dynamic part of MPC and that can meet the high demand for lifelong learning on the Monterey Peninsula;

- participated in interest-based bargaining to improve labor relations;
- created the faculty-led Learning Assessment Committee;
- created several positions to better support students and faculty--from classified categorical services coordinators, to deans, directors, and the VP of Advancement--providing more help for those who work on the frontlines of student learning;
- created an office of Planning, Research, and Institutional Effectiveness to facilitate student learning outcomes assessment and institutional mission achievement;
- created support for faculty assessment of student learning outcomes and program outcomes;
- created web-based tools that will assist with planning;
- created new systems and cultural expectations related to planning and assessment;
- secured \$200,000 to facilitate planning and enhance institutional effectiveness;
- graduated the largest number of students ever in May 2018;
- created an Office of Advancement;
- assisted the MPC Foundation to double their holdings and the amount gifted to MPC faculty and students;
- created a strong place for the MPC Foundation within MPC, fully embedded, empowered, and honored as a full partner in our collective work towards student success;
- improved technology resources, prepared for an ERP, and improved the security of our information;
- negotiated raises with our employees (though the Board and I wish we were able to provide more);
- improved employee recruitment procedures and safety on campus;
- created systems to help MPC hire a more diverse workforce;
- secured MPC's first Title V Hispanic Serving Institution grant to help fund MPC's continued efforts to become success- and completion-oriented, which will help MPC adjust to the new funding formula; and
- secured reaffirmation of MPC's accreditation with real and systemic systems to support future successful reviews.

This list of our achievements, while not exhaustive, reflects the extraordinarily difficult time we've faced together, as well as the extraordinary results we can attain when we focus, with courage and commitment, on our mission and on our students.

Through all of this, your engagement with these challenges and opportunities moved MPC forward. And forward is exactly the direction in which MPC needs to continue moving. I know you can make this happen because you have already proven that you are up to the challenges and opportunities that are on the horizon. "You got this."

Five and one half years ago, the Board of Trustees assigned to me the honor, and responsibility, to serve you—the students, faculty, staff, and community that is MPC. I have engaged fully in this work. In doing so, I am continually inspired by the great work our faculty, staff, administration, Foundation, and Trustees do on behalf of our students. MPC is a remarkable college that changes the lives of students who likewise fully engage in their

education. Perhaps our collective greatest outcome is that many of our students inspire us as we hope to inspire them. We witness and encourage their strength, their intelligence, their ability to overcome challenges, and their willingness to take risks and we are in turn gifted with that same strength, intelligence, endurance, and fortitude. These "affective domain" attributes will forever empower our students and the communities and lives they impact.

Though this news may be as difficult for some of you to hear as it was for me to write, I will do my utmost to assist the MPCCD during this important transition. I have timed my retirement to occur after MPC submits the next Follow-Up Report to the ACCJC on Recommendation #4 and after we are well underway in developing our Education Master Plan. The Board of Trustees, whose leadership, strength, and commitment to MPC continues to be extraordinary, is engaged and we will roll out the search process for a new Superintendent/President in the very near future.

I will always carry a special place in my heart for MPC and our work together on behalf of our great college. I wish you and MPC every success.

Sincerely,



Walter A. Tribley, Ph.D.

Superintendent and President of Monterey Peninsula College

Monterey Peninsula Community College District Governing Board Agenda

August 22, 2018
Board Meeting Date

New Business Agenda Item No. G

Fiscal Services
College Area

Proposal:

That the Governing Board approve 2018-2019 Appropriation Limit per Article XIII-B, California Constitution (GANN Limit).

Background:

Pursuant to Article XIII-B of the Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population and other factors (if applicable). The Chancellor's Office of the California Community Colleges informs districts of the price factor to be used in establishing the appropriation limit. This price factor is defined as the change in fourth quarter California per capita personal income. The price factor to be used in setting the 2018-2019 appropriation limit is 3.67%.

Additionally, each community college district is required to report to the Chancellor of the California Community Colleges at least annually its appropriation limit, appropriations subject to limit, the amount of state aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit. Prop 30 Funds are included in Section II, line B.

The information on the attached Gann Limit Worksheet is submitted on the CCFS-311, the budget document filed in October with the Chancellor's Office.

Budgetary Implications:

None.

Resolution: **BE IT RESOLVED**, That the Governing Board approve the 2018-2019 Appropriation Limit per Article XIII-B, California Constitution (Gann Limit) as computed on the attached worksheet.

Recommended By: _____



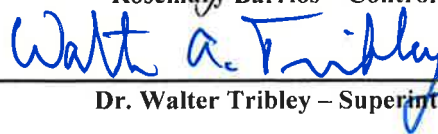
David J. Martin - Vice President of Administrative Service

Prepared By: _____



Rosemary Barrios - Controller

Agenda Approval: _____



Dr. Walter Tribley - Superintendent/President

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2018-19

DISTRICT NAME: Monterey Peninsula College
DATE: 08/07/18

I. 2018-19 Appropriations Limit:		
A.	2017-18 Appropriations Limit	<u>\$ 68,262,333</u>
B.	2018-19 Price Factor:	<u>1.0367</u>
C.	Population factor:	
	1 2016-17 Second Period Actual FTES	<u>6,700.69</u>
	2 2017-18 Second Period Actual FTES	<u>6,300.75</u>
	3 2018-19 Population change factor (line C.2. divided by line C.1.)	<u>0.9403</u>
D.	2017-18 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)	<u>\$ 66,542,737</u>
E.	Adjustments to increase limit:	
	1 Transfers in of financial responsibility	<u>\$ -</u>
	2 Temporary voter approved increases	<u>0</u>
	3 Total adjustments - increase	
	Sub-Total	<u>\$ -</u>
F.	Adjustments to decrease limit:	
	1 Transfers out of financial responsibility	<u>\$ -</u>
	2 Temporary voter approved increases	<u>0</u>
	3 Total adjustments - decrease	<u>\$ -</u>
G.	2018-19 Appropriations Limit	<u>\$ 66,542,737</u>
 II. 2018-19 Appropriations Subject to Limit:		
A.	State Aid (General Apportionment, Apprenticeship Allowance, Prop 30/55 Education Protection Account tax revenue)	<u>\$ 16,701,001</u>
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)	<u>87,283</u>
C.	Local Property taxes	<u>18,802,481</u>
D.	Estimated excess Debt Service taxes	<u>-</u>
E.	Estimated Parcel taxes, Square Foot taxes, etc.	<u>-</u>
F.	Interest on proceeds of taxes	<u>35,543</u>
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates	
H.	2018-19 Appropriations Subject to Limit	<u>\$ 35,626,308</u>

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. H

Academic Affairs
School of Nursing

Proposal:

To approve the Maurine Church Coburn School of Nursing budget and Memorandum of Understanding with Montage Health.

Background:

The School of Nursing is funded and operated in partnership with Montage Health. The stipulations of the partnership are summarized in the attached Memorandum of Understanding.

Budgetary Implications:

2018-2019 budget for MCCSN attached.

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the Memorandum of Understanding with Montage Health for the funding and operation of the Maurine Church Coburn School of Nursing for 2018-2019.

Recommended By: Kiran Kamath, Vice President for Academic Affairs

Prepared By: Laura Loop, Director of Nursing

Agenda Approval: Dr. Walter Tribley, Superintendent/President

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is for the purpose of specifying operational and financial arrangements between Monterey Peninsula College, hereafter referred to as the College, and Montage Health, during the fiscal year July 1, 2018 to June 30, 2019. The arrangements are as follows:

1. Funding:

The annual operating expenses for the Maurine Church Coburn School of Nursing will be funded as follows for 2018-2019: (See Attachment A)

- A. \$670,000 from the College
- B. \$670,000 from Montage Health
- C. \$179,600 from the State Chancellor's Office Nursing Support grant
- D. \$11,250 from the Jean Wilder Trust.
- E. Upon final financial reconciliation between the College and Montage Health, the remaining expenses will be funded by the Lillian W. Adams Bequest (See Attachment A)
- F. Direct grants may be awarded by Montage Health for scholarships, capital purchases, supplemental program needs, and/or faculty expenses. These grants will be directed and administered solely by Montage Health.
- G. Changes in the type of direct expense categories as shown on Attachment A or significant variations to the direct expense amounts approved must be reviewed and agreed to by both the College and Montage Health.

2. Fiscal Management:

- A. The College will maintain responsibility for initial development, preparation, submission and management of the operational budget. The College will submit a tentative operational budget to Montage Health by May 31, 2019 which allows time for review and response to the College by June 10, 2019.
- B. Montage Health will administer the basic salary program. Montage Health may administer any incentive (stipend) program outside the College budgeting program.
- C. Montage Health will serve as the employer of record for all faculty members and approve the overall budget for the school.
- D. Montage Health will furnish the College a monthly statement of salaries paid on behalf of the School of Nursing within fifteen days of the end of the month. When the Montage Health contribution for salaries exceeds the amount determined in Attachment A, the College will reimburse Montage Health for the excess amount after the close of the fiscal year.

3. Program Evaluation:

An opportunity for review of the School of Nursing for quality and need will be provided through joint meetings between the College and Foundation no less than three times during the period of this agreement. Meetings will be held between College and Montage Health representatives during or near October/November 2018, March/April 2019 and June/July 2019.

The purpose of the meetings will be to:

A. Review the status of the School of Nursing with specific attention to activities which resolve identified problems, improve the quality of the nursing graduate, or upgrade the program curriculum.

B. Review:

- 1) Summary of quarterly expenses
- 2) Current and projected funding levels by the College
- 3) Current and projected indirect expenses for the School
- 4) Approve budget for the next fiscal year

4. Responsibilities:

Monterey Peninsula College (College) is responsible for the educational program conducted in part at Community Hospital of the Monterey Peninsula (Hospital). The College will provide ancillary and support services for students, and assure that all instructors will meet minimum qualifications for teaching the courses, consistent with requirements in courses taught at the College. All college procedures will be followed relating to enrollments, fees, class hours, supervision and evaluation of students, and withdrawal of students.

Hospital employees conducting instruction for the School of Nursing's programs agree that the College has the primary right to control and direct the instructional activities of the instructor. The College will provide instructors with orientation, course outlines and materials, testing and grading procedures, and other educational materials used in the educational process.

All courses and programs will be approved by the State Chancellor's Office and courses that make up programs will be part of approved programs, or the College will have received delegated authority to separately approve these courses locally. Courses to be taught may include:

- 1) NURS 52A Nursing I
- 2) NURS 52B Nursing II
- 3) NURS 52C Nursing III
- 4) NURS 52D Nursing IV

The outlines of instruction of the above courses are approved by the College's curriculum committee as meeting Title V standards and have been approved by the College's Board of Trustees.

Attachment #A(1)

**Maurine Church Coburn School of Nursing
Budget for 2018-2019
(08/22/18)**

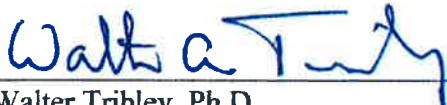
Item	2018-2019 Approved Budget
Salaries	1,273,137
Faculty Benefits Subtotal	505,890
Indirect Costs for Grant	7,676
Classified Salaries	114,972
Classified Benefits/ Payroll Costs	77,960
Instructional Supplies LRC Software (grant-related)	8,052
Office Supplies	3,987
Travel – ALL (CNSA and Director)	5,000
Student Activities Graduation	850
Memberships	6002
Equipment Repair	2,000
Stericycle Hazardous Waste Management	600
Total	2,006,126

Sources of Funds 2018-2019:

MPC	\$ 670,000	
Montage Health	\$ 670,000	
Chancellor's Office Grant	\$ 179,640	
Jean Wilder Trust	\$ 11,250	
Proposed from Adams Bequest	\$ 475,236	(used to reconcile expenses by the amount needed after the above sources of funds have been applied)

Total **\$2,006,126**

By:
MONTEREY PENINSULA COMMUNITY
COLLEGE DISTRICT



Walter Tribley, Ph.D.
Superintendent/President
Monterey Peninsula College

5/9/18

Date

By:
MONTAGE HEALTH



Steven J. Packer, M.D.
President/CEO
Community Hospital of Monterey Peninsula

5/9/18

Date

Approved by Monterey Peninsula College
Governing Board on August 22, 2018

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. I

Fiscal Services
College Area

Proposal:

That the Governing Board authorize David J. Martin, Vice President of Administrative Services, to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).

Background:

AB 2347 (Chapter 937, Statutes of 1982) authorizes the Chancellor's Office to act on behalf of local community college districts for the purpose of collecting outstanding student financial aid obligations through participation in the Franchise Tax Board's Interagency Tax Offset Program. Enhanced in 1991 through AB 3929, the offset of specific non-financial aid obligations is permitted.

By participating in the Tax Offset Program, the District can recover outstanding student obligations such as student loans, financial aid overpayments, student fees, library fines and personal checks written with non-sufficient funds and other approved debts.

The Chancellor's Office Tax Offset Program (COTOP) requests the Franchise Tax Board to offset (deduct) the amount owed to a district from the student/debtor personal state income tax, lottery winnings, or other state refund. The Franchise Tax Board remits any amounts recovered to the Chancellor's Office, which authorizes the State Controller to disburse the offset amount, minus 25% administrative fee, to the participating local districts.

Budgetary Implications:

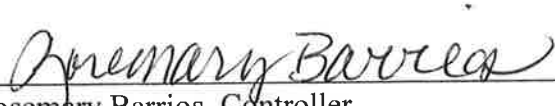
None.

RESOLUTION: BE IT RESOLVED, that the Governing Board authorize David J. Martin, Vice President of Administrative Services, to enter into an agreement with the Chancellor's Office of the California Community Colleges, State of California, to participate in the Chancellor's Office Tax Offset Program (COTOP).

Recommended By: _____


David J. Martin, Vice President of Administrative Services

Prepared By: _____


Rosemary Barrios, Controller

Agenda Approval: _____


Dr. Walter Tribley, Superintendent / President

THIS CONTRACT, made and entered into on or before this first day of October 1, 2018, in the State of California, by and between the

Monterey Peninsula COMMUNITY COLLEGE DISTRICT
and the
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES
(hereinafter Chancellor) and the

Monterey Peninsula COMMUNITY COLLEGE DISTRICT
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will require the District to pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

Districts must enter their *initial* COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 19, 2018. Districts may make modifications to accounts (adds/changes/deletes) until November 19, 2018. All additional modifications (add/changes/deletes) can be made after January 2, 2019. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
 - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
 - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
 - C. other financial aid obligations.
 - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
 - A. not in default;
 - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2018 through December 28, 2019, which as defined by the Franchise Tax Board, is the end of the 2018 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By _____ Date
Daisy Gonzales
Deputy Chancellor

Monterey Peninsula CC DISTRICT
(Name of District)

By _____ Date
[Signature] 8/22/18
(Authorized Signature)

David Martin
(Printed Name of Signature)

VPA
(Title)

900 Fremont St
(Address)

Monterey, CA, 93940

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. J

Administrative Services
College Area

Proposal:

That the Governing Board authorize the contract renewal with Kitchell CEM, for construction and facility improvement Program Management Services through June 30, 2019.

Background:

The District has utilized Kitchell CEM for Bond Program Management Services to assist with the overall management of campus construction and facility improvement services for several years now. The District's various projects will require a continuation of the current part-time program management services. Those projects include the Child Development Center-Outdoor Classroom, Proposition 39 Energy Projects, Marina Educational Center Modernization, Facility Scheduled Maintenance Projects, and other current Bond Projects to be determined. Kitchell has provided a proposal to assist the District with programming the different scopes of work, meeting with site staff, budgeting, scheduling, and the procurement of design professionals, assist/represent the District during the design phase of the projects.

On site part-time, representing Kitchell will be Michael Carson, Senior Project Manager, with over 10 years of experience in working with the District's bond program and construction projects. This proposal is based on 40 – 80 hours per month billed hourly in accordance to a fee schedule for a total not to exceed \$155,400 for services rendered through June 30, 2019.

Budgetary Implications:

Expenses will be charged appropriately based on the nature of the project. Funding sources will include state Prop 39 funds, state scheduled maintenance funds, general funds, and bond funds.

RESOLUTION: BE IT RESOLVED, that the Governing Board authorize the contract renewal with Kitchell CEM, for Program Management Services for the period through June 30, 2019.

Recommended By: _____


David Martin, Vice President of Administrative Services

Prepared By: _____


Suzanne Ammons, Administrative Services

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President



TOGETHER BUILDING VALUE EVERY DAY

August 10, 2018

Mr. David Martin, MPC Vice President of Administrative Services
Monterey Peninsula College
980 Fremont Street
Monterey, CA 93940

Re: Proposal for Program Management Services - Multiple Projects

Dear Mr. Martin:

Kitchell has been involved with numerous projects with MPC. Kitchell has a long standing relationship with the District, by providing quality Program and Construction Management Services with quality team members. We are happy to provide the following proposal for Part-time Program Management Services for multiple projects from July 2018 through June 2019.

Our scope of services will include the following: assisting the District with programming the different scopes of work, meeting with site staff, budgeting, scheduling, and the procurement of design professionals, assist/represent the district during the design phase of the projects.

On site, representing Kitchell will be **Michael Carson**, Senior Project Manager. Michael will be on site part-time through June 30th, 2019. Our proposal of **\$155,400.00** is based on 60 - 80 hours per month billed hourly, as shown on the attached Fee Schedule and On-Call as needed. If Kitchell's services go above the base proposal amount it will be billed at the hourly rate noted in the Fee Schedule. All basic program management services will be provided as noted above.

We thank you for your consideration, and look forward to working with MPC.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Carson".

Michael Carson
Senior Project Manager

Kitchell CEM

1180 Coleman Avenue | Suite 202 | San Jose, CA 95110 | Phone 408.280.7889 | www.kitchell.com

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. K

Superintendent/President
College Area

Proposal:

That the Governing Board ratify the District execution of a contract with Emerald Data Solutions, Inc for access and use of their web-based service BoardDocs.

Background:

Emerald Data Solutions, Inc. provides a proprietary, web-based service known as BoardDocs. BoardDocs' services give governing bodies electronic solutions for processing virtually any type of governance document, including agenda items, supporting documents, policies, procedures and more. BoardDocs will streamline the task of assembling, printing, distributing and revising board packets. BoardDocs' solutions will reduce staff time, improve board effectiveness, and increase transparency in governance. The costs of the service for fiscal year 2018-19 will be \$12,000. Of this amount, \$11,000 will be reoccurring in future fiscal years as the annual service fee.

Budgetary Implications:

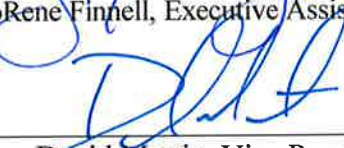
This expense has been budgeted for in the 2018-19 budget within the unrestricted general fund college operational funds.

RESOLUTION: **BE IT RESOLVED**, that the Governing Board ratify the District execution of a contract with Emerald Data Solutions, Inc. for access and use of their web-based service BoardDocs.

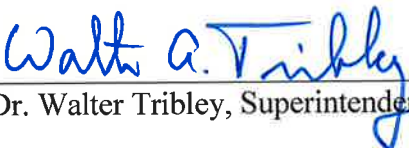
Recommended By:


JoRene Finnell, Executive Assistant to Superintendent/President and Governing Board

Prepared By:


David Martin, Vice President of Administrative Services

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

BoardDocs
End User Agreement
Part I: Order Form

Emerald Data Solutions, Inc. ("Emerald"), with an address at 1515 North Courthouse Road, Suite 210, Arlington, VA 22201, provides a proprietary, web-based service known as BoardDocs (the "Service"), that enables organizations to enhance aspects of the governance process and communications between the administration, the public and the board, all on and subject to the terms of this End User Agreement (the "Agreement"). By executing this Agreement, the below named customer ("Customer") agrees to use, and Emerald agrees to make available to Customer, the Service, all in accordance with and subject to the terms and conditions described in this Agreement.

1. General Information.

PROJECT INFORMATION		SALES INFORMATION	
Billing Agent: CCLC		Sales Rep Phone: (865) 789-4639	
Sales Rep Name: Kristin Forsberg		Sales Rep E-Mail: kforsberg@boardeffect.com	
CUSTOMER INFORMATION			
Organization Name: Monterey Peninsula College			
Address: 289 12th Street			
City: Marina	State: CA	Zip: 93933	

2. Charges. For each BoardDocs site (as defined by Emerald) ordered under this Agreement, Customer will pay the applicable Annual Recurring Charge ("ARC") and the Non-Recurring Charge ("NRC") set forth below. Once paid, the ARC and NRC are not refundable. The initial NRC and ARC will be invoiced promptly after execution of this Agreement.

Initial Service	Type of Service	Amount
<input checked="" type="checkbox"/>	NRC (Non-Recurring Charge)	\$1,000.00
<input type="checkbox"/>	BoardDocs Pro Plus ARC (Annual Recurring Charge)	\$17,500.00
<input checked="" type="checkbox"/>	BoardDocs Pro ARC (Annual Recurring Charge)	\$11,000.00
<input type="checkbox"/>	BoardDocs LT Plus ARC (Annual Recurring Charge)	\$5,700.00
<input type="checkbox"/>	BoardDocs LT ARC (Annual Recurring Charge)	\$2,700.00

3. Term. The "Initial Term" of this Agreement will commence on the Effective Date, as defined below, and continue for an Initial Term of one (1) year thereafter. On the expiration of the Initial Term, the Term of this Agreement will automatically renew and remain in effect for consecutive one- (1-) year periods (each a "Renewal Term") unless either party provides the other party at least thirty (30) days' advance written notice of non-renewal prior to the end of the then-current Term. Emerald may increase the ARC from time to time upon at least sixty (60) days' advance written notice to Customer and which increase shall take place at the commencement of the next Renewal Term.

BY SIGNING BELOW, THE PERSON SIGNING FOR CUSTOMER PERSONALLY REPRESENTS AND WARRANTS TO EMERALD THAT HE OR SHE HAS THE AUTHORITY TO SIGN FOR CUSTOMER AND BIND CUSTOMER TO THIS AGREEMENT. CUSTOMER UNDERSTANDS AND AGREES TO BE BOUND BY THE ATTACHED TERMS AND CONDITIONS.

CUSTOMER

DocuSigned by:

 SIGNATURE Date 7/24/2018

David Martin VPAS
 Name and Title of Authorized Representative

EMERALD DATA SOLUTIONS, INC.

 July 25, 2018
 D2951302A439463...
 SIGNATURE Date

John Van Arsdale Director
 Name and Title of Authorized Representative

"Effective Date" shall be the date of the last signature.



Part II: Additional Terms and Conditions

4. Provision of the Service. Subject to the terms and conditions of this Agreement, Emerald will make the Service available to Customer in accordance with this Agreement, the Service Level Agreement ("SLA") and the Emerald Acceptable Use Policy ("AUP"), which SLA and AUP are posted on Emerald's web site at <http://www.BoardDocs.com/Home.nsf/legal> and both of which are incorporated into and made a part of this Agreement. Emerald will provide Customer with at least sixty (60) days' advance notice of any change in the SLA or AUP. Emerald will use commercially reasonable efforts to make the Service available to Customer by an implementation date agreed to by the parties, including establishing the hosting of the Service and storage of data uploaded via the Service. Such Service will be co-branded with both parties' "Marks" (as defined in Section 10). Emerald may modify certain components of the Service as required by changes in laws, regulations or technology, requests of customers or to make improvements or correct problems or issues.

5. Payment. Customer agrees to pay Emerald (or its designated billing agent) all charges or fees described in this Agreement within thirty (30) days of Customer's receipt of the applicable invoice. Any amount not paid within such thirty (30) day period will bear interest, until paid, at the lesser of: (a) one and one-half percent (1½%) per month, or (b) the highest rate permitted by applicable law. The ARC will be invoiced annually in advance. In addition to such rates and charges, Customer will be responsible for all taxes and fees assessed or due with regard to its use of the Service and, if applicable, Customer will provide Emerald with any certificate or other evidence of tax-exemption. The continued provision of the Service is conditioned on Customer's creditworthiness and may be subject to a mutually agreeable reasonable assurance of payment or deposit. All charges or fees paid or payable are non-refundable. All amounts payable to Emerald are payable in full in United States dollars unless specifically indicated to the contrary in this Agreement.

6. Termination. This Agreement is effective for the Term described in Section 3. Emerald may terminate this Agreement and/or cease or suspend the provision of all or any part of the Service upon: (a) Customer's failure to pay any amount when due under this Agreement (after ten (10) days' prior written notice of such failure to pay); (b) the filing of a petition in bankruptcy by or against Customer; (c) any illegal, slanderous, infringing or inappropriate "Content" (as defined in Section 8) being loaded on any website or otherwise transmitted or used in connection with the Service which is not immediately ceased and removed after request by Emerald; or (d) any material breach of this Agreement by Customer, including but not limited to any violation of the AUP (all of the foregoing being defined as a "Customer Caused Termination or Suspension"). In the case of any such Customer Caused Termination or Suspension, Customer will pay for all accrued and unpaid charges for the Service provided through the date of such Customer Caused Termination or Suspension. Customer may terminate this Agreement upon: (a) the filing of a petition in bankruptcy by or against Emerald; or (b) any material breach of this Agreement by Emerald. Upon any termination of this Agreement, Customer agrees its right to use the Service or Emerald "Intellectual Property" and/or "Marks" (as defined in Section 10) shall immediately cease and Customer shall cause all of its affiliates to cease using the Service and all of Emerald's Intellectual Property or Marks.

7. Use of the Service. Subject to the terms and conditions of this Agreement, Emerald hereby grants to Customer, and Customer hereby accepts, a limited, non-exclusive, non-sublicenseable, non-transferable, annual license to access the Service for Customer's purposes solely during the Term. Customer will be responsible for all hardware, software (including browser software) and Internet communication links and connectivity necessary to access the Service from their respective facilities, including, without limitation, maintaining sufficient bandwidth to meet Customer's utilization demands. Customer shall be solely responsible for ensuring that each of the persons or entities that accesses the Service through Customer or its systems or with Customer's consent (collectively, "Users") complies with all of the terms and conditions of this Agreement, including the AUP and all applicable laws, rules, regulations and ordinances. Customer will not copy, modify, adapt, translate, hypothecate, lease, disclose, loan, sublicense, resell, distribute or create derivative works based on all or any part of the Service or Emerald Intellectual Property or Marks, unless expressly permitted in writing by Emerald. Customer will not attempt to decompile, reverse engineer or disassemble the Service and Customer will be liable to Emerald for any unauthorized copying, reverse engineering or use of the Service by Users. Unless otherwise agreed in writing by Emerald, Customer will not, and will cause each of the Users to not, remove or modify, or attempt to remove or modify, any proprietary notices contained in or associated with the Service. Customer agrees that it is solely responsible for maintaining and ensuring that its Users maintain the confidentiality of any User passwords or access codes entrusted to Customer or its Users, and for all activities resulting from their authorized or unauthorized use.

8. Customer Content and Data. Subject to the terms of this Agreement, Customer is exclusively responsible and liable for all content it posts or transmits using the Service (the "Content"), and Emerald has no responsibility or liability therefore, nor will Emerald be responsible for reviewing or determining the accuracy or appropriateness of any such Content. Content does not include data or information regarding other customers of Emerald or any information provided by Emerald. Customer will not use any information accessible from the Service in conjunction with any enterprise unrelated to its governmental duties or not authorized or contemplated by this Agreement. Customer reserves exclusive rights to all of its information stored in fields and as attachments in the Service database. At Customer's request, Emerald will export the data from the Service database in its native format at no charge to Customer. If Customer desires Emerald to convert the data into any other format other than its native format, Customer shall pay Emerald two-hundred and fifty dollars (\$250) per hour for such conversion services. Customer hereby grants to Emerald, and Emerald hereby accepts, a non-exclusive, royalty-free license to use such Content, information and data for purposes of providing the Service to Customer and performing any other obligations under this Agreement, for their business purposes relating to the Service, and for the maintenance or use of business records and information associated with any of the foregoing. Customer is solely responsible for such Content, information and data (including, without limitation the accuracy of such Content, information and data) and for ensuring that Customer has the necessary rights to use such Content, information and data, and Customer will defend, and satisfy any claims, judgments or expenses of or against Emerald, arising out of any third-party claims relating to such Content, information or data. Customer has only the limited rights granted by this Agreement.

9. Acceptable Use. All use of the Service will comply with the Emerald's AUP. Customer will not: (a) post or transmit on or through any website or network through which the Service is provided any libelous, slanderous, obscene or otherwise unlawful information or materials of any kind or any information that invades the privacy or rights of a third party; (b) interfere with or disable the Service or

Emerald's systems or operations in any way; (c) engage in any conduct involving the Service that would constitute a criminal offense or give rise to civil liability under any local, state, federal or other law or regulation; or (d) post, transmit, upload, reproduce or distribute to or through the Service any material or Content protected by copyright, patent, confidentiality, trade secret, trademark, privacy or other intellectual property or proprietary rights without first obtaining sufficient legal consent or written permission from the owner thereof. Unless the law that governs Customer's existence or operation prohibits this, Customer agrees to defend, indemnify and hold harmless Emerald from any and all liabilities, costs and expenses, including reasonable attorneys' fees, arising from or related to a failure of Customer or its Users to comply with all applicable laws, this Agreement or the AUP or Customer's actions or omissions with respect thereto.

10. Ownership and Intellectual Property. "Intellectual Property" means (a) copyrights, trademarks (and all goodwill associated therewith), service marks (and all goodwill associated therewith) and any other rights to any form or medium of expression and all applications for registration of any of the foregoing; (b) trade secrets and confidential information (as defined by applicable law), privacy rights and any other protection for confidential or proprietary information or ideas; (c) patents and patent applications; (d) inventions and any other items, information or theories which are protectable or registrable under any of the copyright, patent, trade secret, confidentiality or other intellectual property laws; and (e) any other similar proprietary rights or interests recognized by applicable law. Customer acknowledges and agrees that Emerald owns (as between Emerald and Customer) and will retain all ownership in the Intellectual Property and all other property rights and interests associated with the Service, the Marks and all derivative works and components of any of the foregoing. Customer specifically disclaims, and acknowledges it will never acquire, claim or seek to register, any Intellectual Property or other property rights or interests in the Service or Emerald Intellectual Property, or any derivative work of any of the foregoing, by operation of law or otherwise. Customer will execute and deliver confirmations or other written instruments as reasonably requested by Emerald to confirm Emerald's exclusive ownership of Emerald's Intellectual Property and the Service. As between Customer and Emerald, Customer will own all Intellectual Property or other property rights or interests in and to Customer's own data and Content. Subject to the terms this Agreement, each party hereby grants to the other during the Term of this Agreement a royalty-free, non-exclusive, non-transferable license to use such party's trademarks and service marks (and the good will associated therewith) provided to the other by such party (the "Marks") solely in connection with the other's performance of this Agreement and in connection with their use of the Service. Each party agrees that any use of the other party's Marks will be in strict accordance with the other party's reasonable trademark and service mark guidelines as provided and revised by the other party from time to time. Emerald reserves all rights not expressly granted to Customer in this Agreement.

11. Disclaimer. CUSTOMER ASSUMES TOTAL RESPONSIBILITY FOR USE OF THE SERVICE, CONTENT AND THE INTERNET AND ACCESSES THE SAME AT ITS OWN RISK. EMERALD EXERCISES NO CONTROL OVER AND HAS NO RESPONSIBILITY WHATSOEVER FOR THE CONTENT ACCESSIBLE OR ACTIONS TAKEN ON THE INTERNET OR PROVIDED BY CUSTOMER OR ITS AFFILIATES, AND EMERALD EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR SUCH CONTENT OR ACTIONS. EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT, THE SERVICE AND ANY RELATED SOFTWARE PROVIDED BY EMERALD ARE PROVIDED WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING NO WARRANTY OF TITLE, NONINFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO ADVICE, STATEMENT OR INFORMATION GIVEN BY EMERALD, ITS AFFILIATES OR CONTRACTORS WILL CREATE A WARRANTY AND EMERALD DOES NOT WARRANT THAT THE SERVICE AND ANY RELATED SOFTWARE PROVIDED BY EMERALD WILL BE UNINTERRUPTED OR ERROR-FREE.

12. Limitations of Liability. NO PARTY OR SUCH PARTY'S AFFILIATES OR CONTRACTORS WILL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OR FOR ANY LOST OR IMPUTED PROFITS OR REVENUES OR LOST DATA OR COSTS OF COVER ARISING FROM OR RELATED TO THE SERVICE OR THIS AGREEMENT, REGARDLESS OF THE LEGAL THEORY UNDER WHICH SUCH LIABILITY IS ASSERTED AND REGARDLESS OF WHETHER A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF ANY SUCH LIABILITY, LOSS OR DAMAGE, EXCEPT WITH RESPECT TO ANY INDEMNITY PROVIDED BY CUSTOMER UNDER THIS AGREEMENT. EMERALD'S AGGREGATE LIABILITY UNDER THIS AGREEMENT WILL NOT EXCEED THE FEES RECEIVED BY EMERALD FROM CUSTOMER IN THE TWELVE (12) MONTHS PRIOR TO THE TIME AT WHICH THE LOSS, COST, CLAIM OR DAMAGES AROSE.

13. Confidentiality. A party's "Confidential Information" means information or data (in oral, written, electronic or other form), excluding any "Trade Secrets" (as defined under applicable law), related to or owned or controlled by such party, valuable to such party and not generally known or readily available through legal means (other than its disclosure in reliance on this Agreement) to the receiving party. Customer acknowledges that the Service contains Confidential Information and Trade Secrets of Emerald. Subject to applicable law, a receiving party may use the disclosing party's Confidential Information or Trade Secrets to perform its obligations and exercise its rights under this Agreement, and may not communicate, disclose, transfer or use the disclosing party's Confidential Information or Trade Secrets for any other purpose without the prior written consent of the disclosing party. The foregoing restrictions shall not apply to any Confidential Information or Trade Secrets of the disclosing party that: (a) are in the public domain, other than due to the actions or omissions of the receiving party; (b) can be proven to have been already known by the receiving party before their disclosure by the disclosing party; (c) were independently developed by the receiving party without access to or use of any Confidential Information or Trade Secrets of the disclosing party. In addition, the receiving party may disclose the disclosing party's Confidential Information or Trade Secrets only to its officers, directors and employees on a need-to-know basis after informing any such disclosees that it is confidential and subject to the terms of this Agreement, and provided that such disclosing party remains liable to ensure that such individuals comply with the requirements of this Agreement. Notwithstanding the foregoing, after giving reasonable notice to the disclosing party (which notice affords the disclosing party an opportunity to seek a protective order or other remedy), the receiving party may disclose the disclosing party's Confidential Information or Trade Secrets to the extent required by law or a court of competent jurisdiction. On request, each receiving party will return or destroy all copies or records that contain or reflect the disclosing party's Confidential Information or Trade Secrets. A party may seek injunctive relief to redress or prevent violations of this Section 13, in addition to, and not in lieu of, any other rights and remedies available to such party. Trade Secrets will be protected as required by this Agreement and applicable law for so long as they remain a Trade Secret under applicable law.

14. Miscellaneous

- (a) Unless the law that governs Customer's existence or operation prohibits this, any claim or dispute relating to this Agreement will be governed by Delaware law. The parties agree that the finder of fact must adhere to the terms and conditions in this Agreement.
- (b) If any portion of this Agreement is held to be unenforceable, the unenforceable portion will be construed as nearly as possible to reflect the original intent of the parties and the remainder of the provisions will remain in full force and effect. Except with regard to the SLA, neither party's failure to insist upon strict performance of any provision of this Agreement will be construed as a waiver of any of its rights under this Agreement. The terms and conditions of this Agreement will not be more strictly construed against either party since both parties negotiated this mutually acceptable Agreement.
- (c) Notices under this Agreement will be sent to the addresses set forth above or to such other address as a party shall notify the other party in writing.
- (d) All terms and provisions of this Agreement which should by their nature survive the termination of this Agreement will so survive, including, but not limited to, the relevant provisions of Sections 3, 4, 5, 6, 7 (except any licenses, which are restricted to the Term), 9, 10, 11, 12, 13, and 14.
- (e) Customer understands that the Service is accessed through the Internet and data may travel over the unsecured networks of several third-party Internet service providers and thus may not be secure or confidential. Emerald is not responsible for Internet connectivity to Customer's location or anything that happens by or through Internet or other transmission or access. Emerald will not be liable to Customer, or any User, for any delay or failure to perform any provision of this Agreement to the extent such delay or failure to perform is caused by an event beyond the reasonable control of Emerald, including, without limitation, an act of God; flood; riot; fire; explosion; judicial or governmental act; terrorism; military act; strike or lockout; third-party act or omission; failure of utility or telecommunications facilities; virus, worm, trojan horse or other code, command, file or program designed to interrupt, destroy or limit the functionality of any content, information, software, hardware or equipment; Internet slow-down or failure; lightning or other weather condition or event; or any other act, omission or event outside the control of Emerald (all of which are "Events of Force Majeure").
- (f) This Agreement, the SLA and AUP and other documents or items referenced herein or therein, constitute one and the same legally binding instrument and the entire agreement between Customer and Emerald with respect to the subject matter hereof and expressly supersede any contrary prior written or oral agreements or understandings between the parties. Customer may not assign this Agreement or any of its rights or obligations without the prior written consent of Emerald, which consent will not be unreasonably withheld or delayed. The terms and conditions of this Agreement may not be amended except in a writing signed by both parties.

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. L

Human Resources
College Area

Proposal:

That the Governing Board approves the change in classification and revised job descriptions which are a result of the reclassification process.

Background:

In accordance with Article V, Reclassification of the MPCEA Collective Bargaining Agreement, representatives of the District and MPCEA met to examine the classifications submitted for review by classified employees for the 2017. Five applications were received and four applications were reviewed by the committee.

Two classified job descriptions, Accommodation Specialist and Student Activities Coordinator were revised to reflect current duties and responsibilities.


The classification of Accommodation Specialist has been reclassified from a Range 13 to Range 19. The classification of Accounting Specialist III has been reclassified to a Bilingual Accounting Specialist III. The classification of Student Activities Coordinator has been reclassified from a Range 18 to a Range 22. Changes in classification are retroactively effective to July 1, 2017.

Budgetary Implications:

The total cost for 2018-2019 for the reclassification for the Accommodation Specialist, Bilingual Accounting Specialist III, and Student Activities Coordinator is \$13,951. This cost includes payroll costs and benefits roll-up costs.

BE IT RESOLVED, that the Governing Board approves the change in classification and revised job descriptions which are a result of the reclassification process.

Recommended By: _____


David Martin, Vice President of Administrative Services

Prepared By: _____


Kayla Garcia, Human Resources Analyst

Agenda Approval: _____


Dr. Walter Tribley, Superintendent/President

MONTEREY PENINSULA COLLEGE

STUDENT ACTIVITIES COORDINATOR

Job Summary

Under general direction of the assigned supervisor, coordinate and participate in a variety of complex and responsible administrative activities related to the Student Activities Program. Coordinate and lead day to day program office activities, as well as perform research, assist with reports and monitor budgets. Exercise good judgment in the application and follow through of supervisor's directions, provide information on college policies, procedures, standards and requirements, and establish and maintain good public relations with staff, students and the community at large.

EXAMPLES OF FUNCTIONS

Essential Functions

1. Lead the development, implementation, coordination, and evaluation of the day-to-day operations of the Student Activities Program services and procedures.
2. Process administrative details not requiring the immediate attention of the supervisor; perform a variety of paraprofessional and administrative duties in support of the Student Activities Program.
3. Coordinate, direct, and act as the advisor to the Associated Students of Monterey Peninsula College (ASMPC), the Inter-Club Council (ICC), the Activities Council (AC), the Student Representation Council, and the Student Welfare Council (SWC).
4. Provide support to students, faculty, staff and the community in planning and coordinating various student activities and functions. Communicate with internal campus organizations and services regarding assistance with meetings, programs or events.
5. Attend and supervise student sponsored activities at Monterey Peninsula College and off-campus locations. Attend and lead sponsored workshops, seminars and other events as assigned. Facilitate, promote, and assist with student recognition/award presentation events. Provide logistical support for activities. Review and approve club activity requests and contracts.
6. Develop, prepare, and edit a variety of documents, forms and operational procedures for the Student Activities Office, which may also include, but is not limited to; statistical reports, brochures, pamphlets, flyers, newsletters, agendas, manuals, event programs, invitations, and posters. Coordinate the dissemination and posting of publications related to student clubs, activities, and affairs to students, staff and the community.
7. Coordinate and administer, a calendar of co-curricular events with student leaders that provides a welcoming campus environment and supports student recruitment, retention, and the successful achievement of academic and career goals. Assist in planning, developing, promoting, and evaluating programs and services that are focused on providing the diverse student body with opportunities for personal growth, community building, and leadership development.
8. Compile and analyze data related to student participation and program evaluation; establish and assess measurable service area outcomes, program goals, participate in program review and establishing annual action plans and objectives in assigned areas of responsibility; maintain reports, surveys and other records.
9. Administer and carry out local, state, and federal laws, rules, regulations and procedures, and policies pertaining to student life activities, including student rights and responsibilities, conduct code, student government, campus events, and other student activities and programs.

10. Serve as a liaison with college administration, academic personnel, and students as well as community agencies, organizations, professionals, vendors, and other colleges to maintain up-to-date resource data. Develop a wide variety of community contacts for resources for referrals, give general consultation and assist individual students in utilizing the many and varied services available.
11. Oversee the recruitment and training of students to ensure active participation in campus ad hoc and standing committees, including district participatory governance committees. Participate in the development of marketing strategies to promote campus activities and services to maximum student involvement.
12. Recommend student activities policies and procedures to the Vice President of Student Services and implement as directed.
13. In consultation with ASMPC, monitor budgets, maintain a variety of records regarding student clubs and event budgets, maintain accurate budget balances, records, statements and accounts; prepare reports as needed or requested; review and audit financial transactions made by student organizations on campus. Approve student requisitions and purchase orders.
14. Oversee and coordinate general maintenance needs of the Student Center building in cooperation with Facilities.
15. Maintain appropriate contact with existing club advisors; promote the creation and development of new clubs and identification of new club advisors among existing District personnel; develop and offer orientation meetings for new club members and advisors. Update and maintain student advisor handbook as required.
16. Serve on college councils and committees as assigned.
17. Maintain an inventory of all equipment purchased by ASMPC.

Other Duties

Assist with the planning and organization of the commencement ceremony.

Manage the Lost and Found and Housing Boards in the Student Center.

Perform other related duties as assigned.

EMPLOYMENT STANDARDS

Education and Experience

Any combination of education, experience and training which would indicate possession of the required knowledge, skills and abilities listed herein. For example, an Associate's degree in Business Administration, marketing or a related field and three years of recent experience in event planning, organizing and supervising social and/or cultural activities for students.

Knowledge

Knowledge of: college student activity programs; community and volunteer resources; human and public relations; instructor/advisor relationships; community organizations; record keeping and record management; a variety of word processing, spreadsheet and/or database programs as needed to fulfill the requirements of the job; office management techniques; public and human relations techniques; marketing and promotion of campus programs; basic principles of bookkeeping and inventory control; population demographics focusing on characteristics and needs of students with diverse backgrounds; Robert's Rules of Order; Brown Act; and federal, state, regional laws, and procedures relating to student activities.

Abilities

Ability to: learn and apply college policies and procedures, pertinent federal, state, and local student activity program regulations, guidelines, laws, policies and procedures including relevant California Education Code sections and legislation governing student groups and activities; understand and independently carry out both oral and written instructions and direction with limited supervision within a broad framework of standard policies and procedures; communicate effectively with school personnel and community members; perform clerical tasks and operate standard office equipment, plan orientation and training activities; use appropriate and correct English spelling, grammar and punctuation; perform arithmetical calculations with speed and accuracy; operate efficiently a variety of office machines and equipment; use word processing and spreadsheet software proficiently and accurately to fulfill requirements of the job; establish and maintain effective work relationships with those contacted in the performance of required duties demonstrate an understanding of, sensitivity to and appreciation for, the academic, ethnic, socio-economic, disability and gender diversity of students and staff attending or working on a community college campus.

Licences and Certificates

Possession of and ability to maintain a valid California driver's license (Class C) and safe driving record during the course of employment.

PHYSICAL EFFORT/WORK ENVIRONMENT

Light to moderate physical effort; sitting for extended periods of time; occasional standing or walking; stoop, bend, kneel, crouch, reach, and twist; lift, carry push and pull; lifting and moving of equipment, supplies, and/or tables of up to 20 pounds. Indoor work environment with frequent interruptions. Occasional outdoor environment to set up and attend events.

Salary Schedule Range: Range 22
Board Approval Date: 08/22/2018

MONTEREY PENINSULA COLLEGE

ACCOMMODATION SPECIALIST

JOB SUMMARY

Under general supervision, coordinate, schedule and implement services in the Access Resource Center (ARC). Coordinate accommodations offered within the department, student orientation to accommodation procedures, the identification and recruitment of auxiliary aides needed to provide accommodations; assist with research, data collection and analysis on accommodations and service delivery.

EXAMPLES OF FUNCTIONS

Essential Functions

1. Coordinate testing services for students with disabilities, including scheduling appointments, collecting confidential tests from instructors, and proctoring tests. Resolve logistical issues for a variety of accommodation scheduling needs.
2. Coordinate and make recommendations regarding the planning, implementation of day-to-day operations, and evaluation of the ARC.
3. Input and generate data to perform analysis for the purposes of tracking and assessing services for periodic reports and program review. Conduct an analysis of research and longitudinal data involving student enrollment, service and accommodation utilization, as well as retention, persistence, and success rates.
4. Collaborate with ARC counselors to ensure the testing situation meets the recommended accommodations.
5. Monitor student behavior in the Testing Center and resolve or report test irregularities.
6. Research and maintain knowledge of current trends and new assistive technology. Inventory, issue, and collect equipment on loan to students for accommodation. Orient students using new equipment and provide on-going support. Coordinate the provision of adaptive equipment and furniture.
7. Coordinate and monitor the Virtual Remote Interpreting (VRI) system, schedule interpreters and real-time captionists to meet the needs of students who are deaf and hard-of-hearing while ensuring the smooth operation of VRI in the classroom.
8. Update and maintain a pool of available readers, scribes, and note takers. Assist with the recruitment of readers, scribes, tutors, note takers, and interpreters, including the development of recruitment materials such as flyers and information letters.
9. Consult with faculty and staff to coordinate testing and accommodations at off-campus sites.
10. Assist administrators, faculty, staff, students, office visitors, and telephone callers; respond to questions and provide information as required. Provide information regarding the policies, procedures, and services. Assist in resolving problems and expedite resolutions requiring utilization of on and off-campus resources and contacts.
11. Perform various clerical tasks in support of ARC including typing, filing, maintaining records, mailing lists, prepare purchase orders, monitor budgets, and other activities as needed. Develop and prepare a variety of documents, forms, and procedures, including but not limited to, brochures, pamphlets, flyers, newsletters, agendas, event programs, manuals, yearbooks, and posters.

Other Functions

Serve on committees, as needed.

Perform other duties as assigned.

EMPLOYMENT STANDARDS**Education and Experience**

Any combination of training or experience that would indicate possession of the knowledge and abilities herein. For example, either two years of related college course work and one year of recent experience working with students with disabilities in an educational environment or three years of experience working with students with disabilities in an educational environment.

Knowledge

Knowledge of: a variety of alternative instructional processes, adaptive devices, methods used and sources available for the accommodation process for students with disabilities; methods of collecting and organizing and analyzing a variety of data and information educational programs and organizations; records management techniques; familiarity with and understanding of the Americans with Disabilities Act and other applicable federal, state, and local laws, regulations, policies, and procedures concerning access to programs, services, and facilities by persons with disabilities; college, community resources, and social service organizations available to students, the sensitivity to and appreciation for, the academic, ethnic, socio-economic, disability and gender diversity of students and staff attending or working on a community college campus; the current office management practices including filing systems, letter and report writing; a variety of word processing, spreadsheet and/or database programs as needed to fulfill the requirements of the job; and public relations and customer service skills.

Abilities

Ability to: successfully work with students with a variety of disabilities; coordinate, plan and organize work, gather, analyze and interpret data involving student enrollment, service and accommodation utilization, as well as retention, persistence and success rates; prioritize tasks and meet timelines; conduct orientation activities; understand and independently carry out oral and written instructions; compile and maintain accurate and complete records; gather, compile and assemble source data; efficiently prepare accurate reports and correspondence; accurately and efficiently use a variety of word processing, spreadsheet and/or database programs to create/produce letters, reports, spreadsheets and other documents as needed to fulfill the requirements of the job; learn and successfully use new software programs as required; use good judgment in recognizing the scope of authority as delegated; analyze situations and make decisions on procedural and detail matters without immediate supervision; communicate effectively in both oral and written form; use appropriate and correct English grammar, spelling, and punctuation; perform mathematical calculations with speed and accuracy; establish and maintain effective work relationships with those contacted in the performance of required duties; demonstrate an understanding of, sensitivity to and appreciation for, the academic, ethnic, socio-economic, disability and gender diversity of students and staff attending or working on a community college campus.

Licenses and Certificates

Possession of and ability to maintain a valid California driver's license (Class C) and safe driving record during the course of employment.

PHYSICAL EFFORT/WORK ENVIRONMENT

Light to moderate physical effort; occasional standing or walking; bend at the waist and reach overhead; push, pull, and periodic handling of lightweight parcels up to 15 pounds. Indoor work environment with constant interruptions. Some evening assignments may be required.

Salary Schedule Range: Range 19

Board Approval Date: 08/22/2018

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

President's Office
College Area

New Business Agenda Item No. M

Proposal:

That the Governing Board review Administrative Procedure 3435 – Discrimination and Harassment Complaints and Investigations

Background:

Susan Kitagawa recently retired from her position as the Associate Dean of Human Resources at Monterey Peninsula Community College District. During her tenure, Ms. Kitagawa also served as the District's Title IX Coordinator and was identified as such in Administrative Procedure 3435 – Discrimination and Harassment Complaints and Investigations. Dr. Christine Erickson, Dean of Student Services, was identified to serve as the Title IX Coordinator upon Ms. Kitagawa's retirement. The procedure has been revised to identify Dr. Erickson as the Title IX Coordinator and to include her contact information.

The procedure has been approved by President's Cabinet.

Budgetary Implications:

None.

INFORMATION: Administrative Procedure: 3435 – Discrimination and Harassment Complaints and Investigations

Recommended By:

Walt A Tribly
Dr. Walter Tribley, Superintendent/President

Prepared By:

Shawn Anderson
Shawn Anderson, Assistant to the President

Agenda Approval:

Walt A Tribly
Dr. Walter Tribley, Superintendent/President



ADMINISTRATIVE PROCEDURES

AP 3435 Discrimination and Harassment Complaints and Investigations

Complaints

The law prohibits coworkers, supervisors, managers, and third parties with whom an employee comes into contact from engaging in harassment, discrimination, or retaliation. Any person who has suffered harassment, discrimination, or retaliation may file a formal or informal complaint of harassment, discrimination, or retaliation.

A formal complaint is a written and signed statement filed with the District or the California Community Colleges Chancellor's Office that alleges harassment, discrimination, or retaliation in violation of the District's Board Policies, Administrative Procedures or in violation of state or federal law. An informal complaint is any of the following: (1) An unwritten allegation of harassment, discrimination, or retaliation; (2) a written allegation of harassment, discrimination, or retaliation that falls outside the timelines for a formal complaint; or (3) a written complaint alleging harassment, discrimination, or retaliation filed by an individual who expressly indicates that he/she does not want to file a formal complaint.

Informal Complaints

Any person may submit an informal complaint to the Chief Human Resources Officer or any other District or college administrator. Administrators receiving an informal complaint shall immediately notify the Chief Human Resources Officer in writing of all pertinent information and facts alleged in the informal complaint.

Upon receipt of an informal complaint, the Chief Human Resources Officer will notify the person bringing the informal complaint of his/her right to file a formal complaint, if the incident falls within the timeline for a formal complaint, and explain the procedure for doing so. The complainant may later decide to file a formal complaint, if within the timelines to do so. If the individual chooses not to file a formal complaint, or if the alleged conduct falls outside the timeline to file a formal complaint, the Chief Human Resources Officer shall consider the allegations contained in the informal complaint and determine the appropriate course of action. This may include efforts to informally resolve the matter, or a fact-finding investigation.

Investigation of an informal complaint will be appropriate if the Chief Human Resources Officer determines that the allegation(s), if proven true, would constitute a violation of the District policy prohibiting harassment, discrimination, or retaliation. The Chief Human Resources Officer will explain to any individual bringing an informal complaint that the Chief Human Resources Officer may decide to initiate an investigation, even if the individual does not wish the Chief Human Resources Officer to do so. The Chief Human Resources Officer shall not



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ADMINISTRATIVE PROCEDURES

disregard any allegations of harassment, discrimination, or retaliation solely on the basis that the alleged conduct falls outside the deadline to file a formal complaint.

Formal Complaints

Formal Complaints must be filed with the Chancellor of the California Community Colleges or the Chief Human Resources Officer unless the party submitting the Formal Complaint alleges discrimination, harassment, or retaliation against the responsible district officer, in which case it should be submitted directly to the Superintendent/President or the Chancellor of the California Community Colleges.

Formal Complaints should be submitted on the form prescribed by the Chancellor of the California Community Colleges. A copy of the form will be available at the Office of Human Resources and on the District's website.

If any party submits a written allegation of harassment, discrimination, or retaliation not on the form described above, the District will seek to have the individual complete and submit the form. However, if the individual chooses not to do so, the District will attach the written allegation(s) to the form and treat it as a Formal Complaint. In no instance will the District reject a written allegation of harassment, discrimination, or retaliation on the basis that it was not submitted on the proper form.

A Formal Complaint must meet each of the following criteria:

- It must allege facts with enough specificity to show that the allegations, if true, would constitute a violation of District policies or procedures prohibiting discrimination, harassment, or retaliation;
- The complainant must sign and date the Formal Complaint;
- The complainant must file any Formal Complaint not involving employment within one year of the date of the alleged discriminatory, harassing, or retaliatory conduct or within one year of the date on which the complainant knew or should have known of the facts underlying the allegation(s) of discrimination, harassment, or retaliation.
- The complainant must file any Formal Complaint alleging discrimination, harassment, or retaliation in employment within 180 days of the date of the alleged discriminatory, harassing, or retaliatory conduct, except that this period shall be extended by no more than 90 days following the expiration of the 180 days if the complainant first obtained knowledge of the facts of the alleged violation after the expiration of the 180 days.

If the Formal Complaint does not meet the requirements set forth above, the Chief Human Resources Officer will promptly return it to the complainant and specify the defect. If the sole

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defect is that the Formal Complaint was filed outside the applicable prescribed timeline, the Chief Human Resources Officer will handle the matter as an informal complaint.

Oversight of Complaint Procedure: The Chief Human Resources Officer is the "responsible District officer" charged with receiving complaints of discrimination or harassment, and coordinating their investigation.

The actual investigation of complaints may be assigned by the Chief Human Resources Officer or Superintendent/President to other staff or to outside persons or organizations under contract with the District. This shall occur whenever the Chief Human Resources Officer is named in the complaint or implicated by the allegations in the complaint.

Who May File a Complaint: Any student, employee, or third party who believes he/she has been discriminated against or harassed by a student, employee, or third party in violation of this procedure and the related policy.

Where to File a Complaint: A student, employee, or third party who believes he/she has been discriminated against or harassed in violation of these policy and procedures may make a complaint orally or in writing.

If a complainant decides to file a formal written unlawful discrimination or harassment complaint against the District, he/she must file the complaint on a form prescribed by the California Community Colleges Chancellor's Office. These approved forms are available from the Chief Human Resources Officer and at the California Community Colleges Chancellor's Office's website.

The completed form must be filed with any of the following:

- the Chief Human Resources Officer;
- the California Community Colleges Chancellor's Office.

Employment-Related Complaints

Complainants filing employment-related complaints shall be notified that they may file employment discrimination complaints with the U.S. Equal Employment Opportunity Commission (EEOC) or the Department of Fair Employment and Housing (DFEH).

Complaints filed with the EEOC or the DFEH should be forwarded to the California Community Colleges Chancellor's Office.

Any District employee who receives a harassment or discrimination complaint shall notify the Chief Human Resources Officer immediately.

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Filing a Timely Complaint: Since failure to report harassment and discrimination impedes the District's ability to stop the behavior, the District strongly encourages anyone who believes they are being harassed or discriminated against, to file a complaint. The District also strongly encourages the filing of such complaints within 30 days of the alleged incident. While all complaints are taken seriously and will be investigated promptly, delay in filing impedes the District's ability to investigate and remediate.

All supervisors and managers have a mandatory duty to report incidents of harassment and discrimination; the existence of a hostile, offensive or intimidating work environment, and acts of retaliation.

The District will investigate complaints involving acts that occur off campus if they are related to an academic or work activity.

Communicating that the Conduct is Unwelcome: The District further encourages students and staff to let the offending person know immediately and firmly that the conduct or behavior is unwelcome, offensive, in poor taste or inappropriate.

Intake and Processing of the Complaint: Upon receiving notification of a harassment or discrimination complaint, the Chief Human Resources Officer shall:

- Undertake efforts to informally resolve the charges, including but not limited to mediation, rearrangement of work/academic schedules; obtaining apologies; providing informal counseling, training, etc.
- Advise the complainant that he/she need not participate in an informal resolution of the complaint, as described above, and has the right to end the informal resolution process at any time. Mediation is not appropriate for resolving incidents involving sexual violence.
- Advise a student complainant that he/she may file a complaint with the Office of Civil Rights of the U.S. Department of Education and employee complainants may file a complaint with the Department of Fair Employment and Housing. All complainants should be advised that they have a right to file a complaint with local law enforcement, if the act complained of is also a criminal act. The District must investigate even if the complainant files a complaint with local law enforcement. In addition, the District should ensure that complainants are aware of any available resources, such as counseling, health, and mental health services. The Chief Human Resources Officer shall also notify the California Community Colleges Chancellor's Office of the complaint.

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- Take interim steps to protect a complainant from coming into contact with an accused individual, especially if the complainant is a victim of sexual violence. The Chief Human Resources Officer should notify the complainant of his/her options to avoid contact with the accused individual and allow students to change academic situations as appropriate. For instance, the District may prohibit the accused individual from having any contact with the complainant pending the results of the investigation. When taking steps to separate the complainant and accused individual, the District shall minimize the burden on the complainant. For example, it is not appropriate to remove complainants from classes or housing while allowing accused individuals to remain.

Investigation

The Chief Human Resources Officer shall:

- Authorize the investigation of the complaint, and supervise or conduct a thorough, prompt and impartial investigation of the complaint, as set forth below. Where complainants opt for informal resolution, the designated officer will determine whether further investigation is necessary to ensure resolution of the matter and utilize the investigation process outlined below as appropriate. In the case of a formal complaint, the investigation will include interviews with the complainant, the accused, and any other persons who may have relevant knowledge concerning the complaint. This may include victims of similar conduct.
- Review the factual information gathered through the investigation to determine whether the alleged conduct constitutes harassment, or other unlawful discriminatory conduct, giving consideration to all factual information and the totality of the circumstances, including the nature of the verbal, physical, visual or sexual conduct, and the context in which the alleged incidents occurred.

Investigation of the Complaint: The District shall promptly investigate every complaint of harassment or discrimination. No claim of workplace or academic harassment or discrimination shall remain unexamined. This includes complaints involving activities that occur off campus and in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities, on a District bus, or at a class or training program sponsored by the District at another location.

As set forth above, where the complainant opts for an informal resolution, the Chief Human Resources Officer may limit the scope of the investigation, as appropriate. The District will keep the investigation confidential to the extent possible, but cannot guarantee absolute confidentiality because release of some information on a "need-to-know-basis" is essential to a thorough investigation. When determining whether to maintain confidentiality, the District

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may weigh the request for confidentiality against the following factors: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints about the same individual; and the accused individual's rights to receive information about the allegations if the information is maintained by the District as an "education record" under the Family Educational Rights and Privacy Act (FERPA), 20 U.S. Code Section 1232g; 34 Code Federal Regulations Part 99.15. The District will inform the complainant if it cannot maintain confidentiality.

Investigation Steps: The District will fairly and objectively investigate harassment and discrimination complaints. Employees designated to serve as investigators under this policy shall have adequate training on what constitutes sexual harassment, including sexual violence, and that they understand how the District's grievance procedures operate. The investigator may not have any real or perceived conflicts of interest and must be able to investigate the allegations impartially.

Investigators will use the following steps: interviewing the complainant(s); interviewing the accused individual(s); identifying and interviewing witnesses and evidence identified by each party; identifying and interviewing any other witnesses, if needed; reminding all individuals interviewed of the District's no-retaliation policy; considering whether any involved person should be removed from the campus pending completion of the investigation; reviewing personnel/academic files of all involved parties; reach a conclusion as to the allegations and any appropriate disciplinary and remedial action; and see that all recommended action is carried out in a timely fashion. When the District evaluates the complaint, it shall do so using a preponderance of the evidence standard. Thus, after considering all the evidence it has gathered, the District will decide whether it is more likely than not that discrimination or harassment has occurred.

Timeline for Completion: The District will undertake its investigation as promptly and swiftly as possible. To that end, the investigator shall complete the above steps, and prepare a written report within 90 days of the District receiving the complaint.

Cooperation Encouraged: All employees are expected to cooperate with a District investigation into allegations of harassment or discrimination. Lack of cooperation impedes the ability of the District to investigate thoroughly and respond effectively. However, lack of cooperation by a complainant or witnesses does not relieve the District of its obligation to investigate. The District will conduct an investigation if it is discovered that harassment is, or may be occurring, with or without the cooperation of the alleged victim(s) and regardless of whether a complaint is filed. No employee will be retaliated against as a result of lodging a complaint or participating in any workplace investigation.

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Written Report

The results of the investigation of a complaint shall be set forth in a written report that will include at least all of the following information:

- A description of the circumstances giving rise to the Formal Complaint;
- A summary of the testimony provided by each witness interviewed by the investigator;
- An analysis of relevant evidence collected during the course of the investigation;
- A specific finding as to whether there is probable cause to believe that discrimination, harassment, or retaliation occurred with respect to each allegation in the complaint; and
- Any other information deemed appropriate by the District.

Confidentiality of the Process

Investigations are best conducted within a confidential climate. Therefore, the District does not reveal information about ongoing investigations except as necessary to fulfill its legal obligations. The District will keep the investigation confidential to the extent possible, but it cannot guarantee absolute confidentiality because release of some information on a “need-to-know-basis” is essential to a thorough investigation and to protect the rights of Accused students and employees during the investigation process and any ensuing discipline.

Administrative Determination

- In any case not involving employment discrimination, within 90 days of receiving a complaint, the District shall complete its investigation and forward a copy of the investigative report to the Chancellor of the California Community Colleges, a copy or summary of the report to the complainant, and written notice setting forth all of the following to both the complainant and the Chancellor of the California Community Colleges:
 - The determination of the Chief Human Resources Officer or designee as to whether there is probable cause to believe discrimination occurred with respect to each allegation in the complaint;
 - A description of actions taken, if any, to prevent similar problems from occurring in the future;
 - The proposed resolution of the complaint; and
 - The complainant's right to appeal to the District's Governing Board and the Chancellor of the California Community Colleges.
- In any case involving employment discrimination, within 90 days of receiving a complaint, the district shall complete its investigation and forward a copy or summary of the report to the complainant, and written notice setting forth all the following to the complainant:



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- The determination of the Chief Human Resources Officer or designee as to whether there is probable cause to believe discrimination occurred with respect to each allegation in the complaint;
- A description of actions taken, if any, to prevent similar problems from occurring in the future;
- The proposed resolution of the complaint; and
- The complainant's right to appeal to the district governing board and to file a complaint with Department of Fair Employment and Housing or the U.S Equal Employment Opportunity Commission.

Discipline and Corrective Action

If harassment, discrimination or retaliation occurred in violation of the policy or procedure, the District shall take disciplinary action against the accused and any other remedial action it determines to be appropriate. The action will be prompt, effective, and commensurate with the severity of the offense. Remedies for the complainant might include, but are not limited to:

- providing an escort to ensure that the complainant can move safely between classes and activities;
- ensuring that the complainant and alleged perpetrator do not attend the same classes or work in the same work area;
- preventing offending third parties from entering campus;
- providing counseling services or a referral to counseling services;
- providing medical services or a referral to medical services;
- providing academic support services, such as tutoring;
- arranging for a student-complainant to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the complainant's academic record; and
- reviewing any disciplinary actions taken against the complainant to see if there is a causal connection between the harassment and the misconduct that may have resulted in the complainant being disciplined.

If the District imposes discipline, the nature of the discipline will not be communicated to the complainant. However, the District may disclose information about the sanction imposed on an individual who was found to have engaged in harassment when the sanction directly relates to

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the complainant; for example, the District may inform the complainant that the harasser must stay away from the complainant.

Disciplinary actions against faculty, staff, and students will conform to all relevant statutes, regulations, personnel policies and procedures, including the provisions of any applicable collective bargaining agreement.

The District shall also take reasonable steps to protect the complainant from further harassment, or discrimination, and to protect the complainant and witnesses from retaliation as a result of communicating the complaint or assisting in the investigation.

The District will ensure that complainants and witnesses know how to report any subsequent problems, and should follow-up with complainants to determine whether any retaliation or new incidents of harassment have occurred. The District shall take reasonable steps to ensure the confidentiality of the investigation and to protect the privacy of all parties to the extent possible without impeding the District's ability to investigate and respond effectively to the complaint.

If the District cannot take disciplinary action against the accused individual because the complainant refuses to participate in the investigation, it should pursue other steps to limit the effects of the alleged harassment and prevent its recurrence.

Appeals

If the District imposes discipline against a student or employee as a result of the findings in its investigation, the student or employee may appeal the decision using the procedure for appealing a disciplinary decision.

If the complainant is not satisfied with the results of the administrative determination, he/she may, within fifteen days, submit a written appeal to the Governing Board. The Governing Board shall review the original complaint, the investigative report, the administrative decision, and the appeal. The Governing Board shall issue a final District decision in the matter within 45 days after receiving the appeal. A copy of the decision rendered by the Governing Board shall be forwarded to the complainant and to the Chancellor of the California Community Colleges. The complainant shall also be notified of his/her right to appeal this decision.

If the Governing Board does not act within 45 days the administrative determination shall be deemed approved and shall become the final decision of the District in the matter.

In any case not involving workplace discrimination, harassment, or retaliation, the complainant shall have the right to file a written appeal with the Chancellor of the California Community Colleges within 30 days after the Board issued the final District decision or permitted the

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administrative decision to become final. Such appeals shall be processed pursuant to the provision of Title 5 Section 59350.

In any case involving employment discrimination, including workplace harassment, the complainant may, at any time before or after the issuance of the final decision of the District, file a complaint with the Department of Fair Employment and Housing.

Extension of Time

Within 150 days of receiving a formal complaint, the District shall forward to the Chancellor of the California Community Colleges the original complaint, the investigative report, a copy of the written notice to the complainant setting forth the results of the investigation, a copy of the final administrative decision rendered by the Governing Board or indicating the date upon which the decision became final, and a copy of the notification to the complainant of his/her appeal rights. If, due to circumstances beyond its control, the District is unable to comply with the 150-day deadline for submission of materials, it may file a written request for an extension of time no later than ten days prior to the expiration of the deadline.

File Retention

The District will retain on file for a period of at least three years after closing the case copies of:

- the original complaint;
- the investigatory report;
- the summary of the report if one is prepared;
- the notice provided to the complainant, of the District's administrative determination and his/her right to appeal;
- any appeal; and
- the District's final decision.

The District will make such documents available to the Chancellor of the California Community Colleges upon request.

Where the complaint allegation consists of Sexual Misconduct, as defined by Title IX, the following applies:

Sexual Misconduct:

Sexual misconduct includes sexual harassment and sexual violence.

- Sexual harassment may include unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or education setting.
- Sexual violence refers to physical sexual acts perpetrated against a person's will or when a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an



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intellectual or other disability. Sexual violence includes rape, sexual assault, sexual battery, and sexual coercion.

- Affirmative consent means an affirmative, conscious, and voluntary agreement to engage in sexual activity.

Sexual misconduct creates a hostile environment if the conduct is sufficiently serious that it interferes with or limits a student's ability to participate in or benefit from the District's program. A single or isolated incident may create a hostile environment if the incident is sufficiently severe.

Complaint Procedure:

Where the complaint involves a minor, the District will comply with California mandated reporting requirements.

All responsible employees are required to report all actual or suspected sexual misconduct to the Title IX Coordinator immediately. A responsible employee is any employee who has the authority to take action to redress sexual misconduct, who has been given the duty of reporting incidents of sexual misconduct to the Title IX Coordinator or the Chief Human Resources Officer, or whom a student or employee could reasonably believe has this authority or duty. The District is on notice if a responsible employee knew, or in the exercise of reasonable care should have known, about the sexual misconduct.

Any person may make a complaint by contacting the Title IX Coordinator directly. The District's Title IX Coordinator is ~~Susan Kitagawa, Associate Dean of Human Resources, Dr. Christine Erickson, Dean of Student Services.~~ Dr. Erickson is located in the Administrative Building at the Education Center at Marina and can be contacted at ~~skitagawa@mpc.edu~~ cerickson@mpc.edu or at (831) ~~646-4014~~ 646-4853. The Title IX Coordinator will receive all relevant details about the alleged sexual misconduct reported to the District responsible employee in order to determine what occurred and how to resolve the situation. This includes the names of alleged victim and alleged perpetrator (if known), and the date, time, and location of the alleged sexual misconduct.

Privileged or Confidential Reporting:

A District employee should, whenever possible, before a student or employee reveals information that he or she may wish to keep confidential, ensure that the person making the report understands the employee's obligations to report to the Title IX Coordinator, the victims option to request confidentiality, which the District will take into consideration, and the victims ability to share the information confidentially with designated District employees.

Professional, licensed, mental health counselors who provide mental-health counseling to members of the District community, or interns, graduate students, and others supervised by



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professional licensed counselors, are not required to report any information to the Title IX Coordinator.

Non-professional counselors who work or volunteer in Student Health Services, including front desk personnel and student employees in the course of their duties, may maintain confidentiality. They are not required to report actual or suspected sexual misconduct to the Title IX Coordinator in a way that identifies the student without the victim's consent. These individuals are limited to those affiliated with Student Health Services located on the first floor of the Student Services Building.

Authority over Parties:

The District has authority over students, employees, and third parties for alleged violations of this policy that occur on District property. The District has authority over District employees and students for alleged violations of this policy that occur at District activities or events. The District may exercise authority over events that occur off-campus to determine if the conduct occurred in the context of an education program or activity or had continuing effects on campus or in an off-campus education program or activity.

Standard of Proof:

The District will use a "preponderance of the evidence" standard of proof in determining whether there has been a violation of this policy. This standard of proof is also known as "more likely than not" standard.

Upon Receiving the Complaint – Health and Safety:

The Title IX Coordinator, together with members of the Behavioral Assessment Resource Team (BART) or appropriate members of the Administration, will make an immediate assessment concerning the health and safety of the victim and campus community as a whole. The District will provide the victim with immediate, interim measures necessary to protect his or her health and safety. These immediate, interim measures may include providing an escort to ensure that the victim can move safely between classes, ensuring that the victim and perpetrator do not attend the same classes or work in the same area, preventing offending third parties from entering campus, providing counseling services or a referral to counseling services, providing academic support services, such as tutoring, arranging for a victim to retake a course or withdraw from a course without penalty, including ensuring that any changes do not adversely affect the victim's academic record, and reviewing any disciplinary actions taken against the victim to see if there is a causal connection between the harassment, discrimination, or retaliation and the misconduct that may have resulted in the victim being disciplined.

Where the District determines that there is a substantial threat to the campus community, it will issue a timely warning. The District will issue the warning according to the District's administrative procedures. The District will not to disclose the victim's name or other identifying information when issuing the warning.



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Communicating that the Conduct is Unwelcome:

The employee or student may, but is not required, to let the offending person know immediately and firmly that the conduct or behavior is unwelcome, offensive, in poor taste, or inappropriate. This is not required.

Intake and Processing of the Complaint:

The Title IX Coordinator will not use mediation or any similar process to informally resolve a sexual misconduct complaint.

Confidentiality:

Where the victim requests confidentiality or that the District not conduct an investigation, the District will take all reasonable steps to investigate while honoring the request. Where the victim insists that the District not disclose his or her name or other identifiable information to the alleged perpetrator, the District will inform the victim that its ability to respond will be limited. The District will evaluate this request in the context of its responsibility to provide a safe and nondiscriminatory environment for all employees and students. When weighing a request for confidentiality against the seriousness of the alleged harassment, the Title IX Coordinator will take the factors listed above into consideration.

Fact-Finding Investigation:

Where the victim has filed a criminal complaint with local law enforcement, the District will consider what information the District is able to share, pursuant to state and federal law, to ensure that victims are not unnecessarily required to give multiple statements about a traumatic event. The District will continue to conduct its own thorough, reliable, prompt, and impartial investigation. The District will normally complete its sexual misconduct investigation within 60 business days of receiving the complaint, unless extended by the Title IX Coordinator for good cause. The Title IX Coordinator will notify the victim and accused in writing of the reason for the extension and the projected new timeline.

The victim and accused will have equal opportunity to present relevant witnesses and other evidence to the District investigator. The District will provide the same opportunities to the victim and accused, for example, the opportunity to have an advocate or union representative present, it must do so for the other party.

The results of the fact-finding investigation will be set out in a formal investigative report which will include the requirements listed above and a credibility determination of the victim, accused, and witnesses.

Reporting to California Community Colleges Chancellor's Office:

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The District considers all sexual misconduct complaints to be formal complaints. The Title IX Coordinator must notify the California Community Colleges Chancellor's Office of any sexual misconduct complaints. Upon completing the investigation, the District shall forward to the California Community Colleges Chancellor's Office a copy of the investigative report and administrative determination and to the complainant a copy or summary of the investigative report and administrative determination.

Dissemination of Policy and Procedures

District policy and procedures related to harassment will include information that specifically addresses sexual violence. District policy and procedures will be provided to all students, faculty members, members of the administrative staff and members of the support staff, and will be posted on campus and on the District's website.

When hired, employees are required to sign that they have received the policy and procedures, and the signed acknowledgment of receipt is placed in each employee's personnel file. In addition, these policies and procedures are summarized in the District's course catalogs and orientation materials for new students.

Training

By January 1, 2006, the District shall provide at least two hours of classroom or other effective interactive training and education regarding sexual harassment to all supervisory employees who are employed as of July 1, 2005. All new supervisory employees must be provided with the training and education within six months of their assumption of a supervisory position. After January 1, 2006, the District shall provide sexual harassment training and education to each supervisory employee once every two years.

The training and education required by this procedure shall include information and practical guidance regarding the federal and state statutory provisions concerning the prohibition against and the prevention and correction of sexual harassment and the remedies available to victims of sexual harassment in employment. The training and education shall also include practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation, and shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation. Supervisor's harassment training must also address potential exposure and liability for employers and individuals, supervisor's obligation to report sexual harassment, discrimination, and retaliation when they become aware of it, appropriate remedial measures to correct harassing behavior, and a review of "abusive conduct."

The District will maintain appropriate records of the training provided, including the names of the supervisory employees trained, the date of training, sign in sheets, copies of all certificates

ADMINISTRATIVE PROCEDURES

of attendance or completion issued, the type of training provided, a copy of all written or recorded training materials, and the name of the training provider. If the training is provided by webinar, the District will maintain a copy of the webinar, all written materials used by the training and all written questions submitted during the webinar, and document all written response or guidance the trainer provided during the webinar. The District will retain these records for at least two years.

See also Board Policy/Administrative Procedure 3410 – Nondiscrimination and Board Policy/Administrative Procedure 3430 - Prohibition of Harassment

References: Education Code Sections 212.5, 66281.5, and 67386;
Government Code Section 12950.1;
Title 5 Sections 59320, 59324, 59326, 59328, and 59300 et seq.;
Title 2 Sections 11023 and 11024;
34 Code of Federal Regulations Section 106.8(b)

President's Cabinet Approved: August 14, 2017

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. O

Human Resources
College Area

Proposal:

Discuss the Superintendent/President search process and provide direction to staff.

Background:

The Board of Trustees shall establish a search process to fill the vacancy of the Superintendent/President. With the announcement of Dr. Walter Tribley's intention to retire in September 2019, it is necessary to determine the process to hire his successor.

An update on progress made will be presented and discussion regarding the formulation of the search process will continue as needed.

Budgetary Implications:

To be determined based on process structure and timeline.

INFORMATION: The Board will provide direction on the design of the Superintendent/President search process. Any items requiring Board action will be presented at future Board meetings.

Recommended By:


Ms. Marilyn Dunn Gustafson, Governing Board Chair

Prepared By:


Kayla Garcia, Human Resources Analyst

Agenda Approval:


Ms. Marilyn Dunn Gustafson, Governing Board Chair

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. P

Superintendent/President
Office

Proposal:

That the Governing Board reviews and approves the proposed Board self-evaluation process, timeline, and instruments for 2018.

Background:

As a part of Monterey Peninsula College's ongoing commitment to continuous improvement, the MPCCD Governing Board adopted Board Policy and Administrative Procedure 2745 – Board Self-Evaluation (Attachment A, B), which calls for an annual self-evaluation and development of Board goals. Per Board Policy and Administrative Procedure 2745, the Board self-evaluation is to be conducted from August – October, with the Board goals to be approved at the end of the evaluation process.

The Board goals for 2018 (Attachment C) were adopted at the December 2017 meeting and will be used as the basis for the Board's self-evaluation. At the June 2018 Board meeting, Vice-Chair Brown and Trustee Johnson were identified to serve as an ad hoc subcommittee of the Board to develop the evaluation process, timeline, and instruments for approval at the August meeting.


The proposed Governing Board self-evaluation process, timeline (Attachment D), and instruments for 2018 (Attachment E, F) are presented for review and approval.

Budgetary Implications: None.

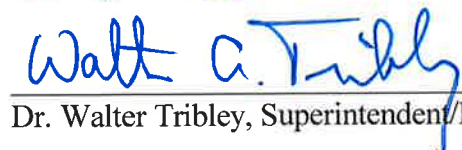
RESOLUTION: BE IT RESOLVED, that the Governing Board approves the Board self-evaluation process, timeline, and instruments for 2018.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By:


Jo Rene Finnell, Executive Assistant to Superintendent/President and the Governing Board

Agenda Approval:


Dr. Walter Tribley, Superintendent/President



GOVERNING BOARD POLICIES

Chapter 2 Board of Trustees**2745****BP 2745 Board Self-Evaluation**

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning. In order to evaluate progress towards achieving the District's goals, the Board will annually schedule a time and place at which all members will participate in a formal self-evaluation.

The Board shall be evaluated as a whole and not as individuals. The evaluation will focus on the internal Board operations and performance and will evaluate success in achieving last year's goals. Working with the Superintendent/President, the Board members shall develop goals for the upcoming year against which the Board shall be evaluated. A self-evaluation instrument will be based on these goals. Each Board member will complete a self-evaluation instrument independently.

In addition, the Board will seek anonymous staff, faculty, student and community input through a representative sampling of each group. The sampling will be by position (example, President of the Academic Senate). The ensuing evaluation will be based on the resulting composite picture of the Board's strengths and weaknesses. The Board will discuss the tabulated results as a group and report its outcome at a public meeting.

The evaluation process shall include the establishment of strategies for improving Board performance. A summary of the evaluation will be presented and discussed at a Board session scheduled for that purpose. The results will be used to improve board performance, academic quality, and institutional effectiveness. Goals will be set for the following year's performance and evaluation.

See Administrative Procedure 2745 – Board Self-Evaluation

See also Board Policy 2200 – Board Duties and Responsibilities

References: ACCJC Accreditation Standard IV.C.10

Formerly Governing Board Policy 1009 – Board Self Evaluation

Adopted: August 15, 2000

Revised and Adopted: May 25, 2010; November 23, 2010

Revised, Renumbered, and Adopted: September 28, 2016

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Chapter 2 Board of Trustees

2745

AP 2745 Board Self Evaluation

The purpose of the Board self-evaluation is to identify areas of Board functioning that are working well and those that may need improvement. Following the evaluation, the resulting discussion of Board roles and responsibilities should enhance communication and understanding among members and lead to a stronger, more cohesive and effective Board. At the end of the evaluation discussion, Board members should have:

- 1) identified areas for improvement, perhaps stated as goals and criteria for future evaluations;
- 2) an understanding of what they expect from themselves and each other to be an effective Board; and
- 3) a summary of accomplishments and characteristics of which they can be proud.

The Board has established the following timeline and process for the self-evaluation:

June of each year	Board appoints Board self-evaluation subcommittee of two trustees.
Before August Board meeting:	Subcommittee works with the Superintendent/President to revise evaluation survey instrument and process as necessary.
August of each year	Board approves evaluation instrument, process, and calendar.
Before September Board meeting	Collect data from all surveyed constituencies. The Superintendent/President and the Board shall select an independent member of the administrative staff to review and tabulate the results. Each Board member will receive a complete copy of the survey data.
September of each year	Subcommittee reviews and discusses evaluation results.
Before October Board meeting	Subcommittee works with the Superintendent/President to develop goals for the upcoming year.
October of each year	Board reviews and discusses evaluation data and results, completes self-evaluation, reports on evaluation at a public meeting, and holds first reading on Board goals for the upcoming year.
November of each year	Board adopts Board goals for the upcoming year

See Board Policy 2745 – Board Self-Evaluation



ADMINISTRATIVE PROCEDURES

References: ACCJC Accreditation Standard IV.C.10

Board Reviewed: September 28, 2016

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD GOALS FOR 2018
Adopted December 20, 2017**

1. Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.
2. Actively participate in and support actions taken by the college to maintain fiscal stability and increase efficiency.
3. Ensure the college policies are updated, comprehensive and implemented.
4. Respond to ACCJC Accreditation recommendations and support the completion of MPC's Actionable Improvement Plans and Quality Focus Action Projects.
5. Regularly schedule presentations with follow-up discussion opportunities on College programs and issues at Trustee meetings or study sessions.
6. Engage in legislative advocacy activities to support the college and community college systems.
7. Be open and accessible to community and campus constituents.

2018 BOARD SELF-EVALUATION PROCESS AND TIMELINE

Month	Task	Who	Date Due
June 2018	1) Subcommittee named	Board	June 27
August 2018	1) Subcommittee reviews for recommendation to the Board: <ul style="list-style-type: none"> o prior survey instrument o Self-evaluation form based on 2017 Board goals o 2017 self-evaluation process and timeline 	Subcommittee:	August 10
	2) Board approves self-evaluation instruments, process, and calendar at August meeting	Board	August 22
	3) Subcommittee reviews Board evaluation group (Board, faculty, staff, community who will provide feedback on Board performance)	Subcommittee & S/P	By August 29
	4) Board self-evaluation distributed to trustees with response deadline of September 14	Subcommittee & Dir. Inst. Research	August 31 for distribution
	5) Board evaluation distributed to Board, faculty, staff, community with response deadline of September 14	Subcommittee & Dir. Inst. Research	September 1 for distribution
Sept 2018	1) Board evaluation and self-evaluation results provided to subcommittee	S/P Office (via Dir. Inst. Research)	By September 21
	2) Subcommittee reviews evaluation results and develops report for Board	Subcommittee & S/P	By September 27
	3) Subcommittee meets with S/P to draft 2019 Board goals/priorities	Subcommittee & S/P	By September 21
October 2018	1) Prepare Board agenda items for Self-Evaluation and Board Goals (first reading)	S/P Office	October 11
	2) Board reviews and discusses evaluation report at October Board meeting	Board	October 24
	3) First reading of Board goals at October Board meeting	Board	October 24
Nov 2018	1) Prepare Board agenda item for Board Goals adoption	S/P Office	November 15
	2) Board adopts 2018 goals at November Board meeting	Board	November 29

Governing Board Self-Evaluation 2018

1. Board Organization and Operation

Please use the rating scale to answer each of the following questions.

	Performed Well	Performed Satisfactorily	Needs Improvement
a. Are the Board meetings conducted in such a manner that the purposes are achieved efficiently and effectively?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Does the Board act with a spirit of harmony and cooperation, giving each member courteous consideration of his/her opinion?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Is confidentiality of privileged information maintained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Is the role of the Chair clear?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Does the Board understand its role and that of the President, faculty, and staff?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Does the Board maintain current policies for the guidance of the President, faculty, and staff?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Does the Board establish annual goals for itself?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Does the Board take advantage of study sessions to educate itself about issues facing the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

Governing Board Self-Evaluation 2018

2. Educational Programs and Services

Please use the rating scale to answer each of the following questions.

	Performed Well	Performed Satisfactorily	Needs Improvement
a. Does the Board weigh decisions in terms of what is best for students?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Is equality of opportunity for all students assured?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Does the Board understand the college's educational programs and services?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Has the Board adopted a planning and evaluation process which assures that the educational needs of students and the community are effectively and efficiently met? (Subject to limitations by the college's mission and funding realities.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Is the Board knowledgeable about the college's progress towards meeting the ACCJC's recommendations?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Is the Board knowledgeable about how the college is responding to the recommendation regarding distance learning in its most recent accreditation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Do the Board's decisions demonstrate a concern for institutional effectiveness?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

Governing Board Self-Evaluation 2018

3. Board Relationships with the President, Faculty, and Staff

Please use the rating scale to answer each of the following questions.

	Performed Well	Performed Satisfactorily	Needs Improvement
a. Is the Board's emphasis on the establishment of policy?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Does the Board hold the President and his/her staff accountable for the administration of college programs and services?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Is the Board committed to shared governance, and does the Board appropriately involve the faculty and staff in decision making?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Is the Board committed to equal opportunity and the college's Equal Employment Opportunity Plan?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Does the Board provide the support necessary for the President to be effective in carrying out his/her responsibilities in institutional leadership?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Does the Board provide the President with a clear statement of the expectations, of performance and personal characteristics, against which he/she is periodically evaluated?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Do the Board's decisions demonstrate a concern for the well-being of employees?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

Governing Board Self-Evaluation 2018

4. Community Relations and Representation

Please use the rating scale to answer each of the following questions.

	Performed Well	Performed Satisfactorily	Needs Improvement
a. Do the Board's decisions demonstrate a concern for the interests of the community?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Does the Board encourage support for and interest in the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Are all Board deliberations and discussion conducted in open meetings, except where a closed session is necessary and allowed by the Brown Act?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Does the Board encourage community participation in an advisory capacity in the solution of specific problems?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Does the Board actively foster cooperation with the news media for the dissemination of information regarding the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Does the Board direct concerns, complaints, and criticisms of the college through the President for study and reporting back to the Board if action is required?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Does the Board communicate with members of the community regarding the status of the college and other college-related issues?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Does the Board stay knowledgeable on legislative issues affecting the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Does the Board communicate with legislators on issues affecting the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

Governing Board Self-Evaluation 2018

5. Fiscal Responsibilities

Please use the rating scale to answer each of the following questions.

	Performed Well	Performed Satisfactorily	Needs Improvement
a. Does the Board make provisions for long-range planning for the acquisition of sites and facilities?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Does the Board adopt a realistic annual budget, which supports the college's mission, priorities, and programs?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Does the Board monitor the budget and spending patterns to assure fiscal integrity?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Does the Board establish written policies to ensure efficient administration of purchasing, accounting, risk management, and other applicable procedures?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Does the Board provide leadership in promoting and securing community and legislative support for adequate funding for the college?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments:

Governing Board Evaluation 2018

Per Board Policy 2745:

The evaluation will focus on internal Board operations and performance and will evaluate success in achieving last year's goals.

1. Please answer the following questions.

1. In what areas is the Board doing well?

2. In what areas could the Board be doing better?

Governing Board Evaluation 2018

2. Please rate the Board's performance on each of its 2017 goals, using the following scale:

- 5 = Excellent**
- 4 = Very Good**
- 3 = Good**
- 2 = Fair**
- 1 = Poor**

1. Encourage an open and respectful culture at MPC in partnership with the Superintendent/President.

Excellent (5)

Very Good (4)

Good (3)

Fair (2)

Poor (1)

Don't Know

Comments

2. Actively participate in and support actions taken by the college to attain fiscal stability.

Excellent (5)

Very Good (4)

Good (3)

Fair (2)

Poor (1)

Don't Know

Comments

3. Ensure the college policies and procedures are updated, comprehensive, and implemented.

Excellent (5)

Very Good (4)

Good (3)

Fair (2)

Poor (1)

Don't Know

Comments

4. Respond to ACCJC Accreditation recommendations and support the completion of MPC's Actionable Improvement Plans and Quality Focus Action Projects (as listed in the Institutional Self Evaluation Report, August 2016).

Excellent (5)

Very Good (4)

Good (3)

Fair (2)

Poor (1)

Don't Know

Comments

5. Respond to and implement appropriate recommendations of the Collaborative Brain Trust Report in order to ensure efficient and effective functioning of MPC.

Excellent (5) Very Good (4) Good (3) Fair (2) Poor (1) Don't Know

Comments

6. Regularly schedule presentations with follow-up discussion opportunities on College programs and issues at Trustee meetings or study sessions.

Excellent (5) Very Good (4) Good (3) Fair (2) Poor (1) Don't Know

Comments

7. Engage in legislative advocacy activities to support the college and community college systems.

Excellent (5) Very Good (4) Good (3) Fair (2) Poor (1) Don't Know

Comments

8. Be open and accessible to community constituents.

Excellent (5) Very Good (4) Good (3) Fair (2) Poor (1) Don't Know

Comments

1. Please select your primary role or affiliation with MPC. I am a(n)...

- MPC Board Member
- MPC Administrator or Manager
- MPC Faculty Member
- MPC Classified Staff
- MPC Student
- Community Member

2. I interact with the MPC Board of Trustees

- Daily
- Weekly
- Monthly
- Less often than once a month

Monterey Peninsula Community College District

Governing Board Agenda

August 22, 2018

New Business Agenda Item No. Q

Superintendent/President
College Area

Proposal:

To review the attached Calendar of Events.

Background:

The Trustees request that the Calendar of Events be placed on each regular Governing Board meeting agenda for review and that volunteer assignments be made so that the Trustees become more visible on campus. Trustees will attend meetings as observers and will not represent the Board's view on issues/topics.

Budgetary Implications:

None.

INFORMATION: Calendar of Events.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By:

JoRene Finnell
JoRene Finnell, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval:

Walter Tribley
Dr. Walter Tribley, Superintendent/President

MPC Governing Board 2018-2019 Calendar of Events

AUGUST 2018

Monday, Aug 20

Wednesday, Aug 22

Fall Semester Begins

Regular Board Meeting, MPC Library & Technology Center

Closed Session: 11:00am, Stutzman Room

Regular Meeting: 1:30pm, Sam Karas Room

SEPTEMBER 2018

Saturday, Sept. 1

Monday, Sep 3

Saturday, Sep 8

Wednesday, Sep 26

Marina Labor Day Parade: 11:00am, 211 Hillcrest Ave., Marina

Holiday - Labor Day

Alumni BBQ, 3:00pm, MPC Dance Studio

Regular Board Meeting, MPC Library & Technology Center

Closed Session: 11:00am, Stutzman Room

Regular Meeting: 1:30pm, Sam Karas Room

OCTOBER 2018

Wednesday, Oct 24

Regular Board Meeting, Public Safety Training Center in Seaside

Closed Session: 11:00am, Public Safety Training Center in Seaside, Room TBD

Regular Meeting: 1:30pm, Public Safety Training Center in Seaside, Room TBD

Tuesday, Oct. 30

Transfer Day: 10:00am, Student Center

NOVEMBER 2018

Saturday, Nov 3

Saturday, Nov 10

Monday, Nov 12

Thurs.-Saturday, Nov 15-17

Thurs.-Saturday, Nov 22-24

Wednesday, Nov 28

MPCF Evening of Opportunity Gala, 4:00pm, Folktale Winery

Rubber Chicken Drop Raffle, 6:00pm, MPC Stadium

Holiday – Veterans' Day

CCLC Annual Convention, 8:00am, Westin Mission Hills, Rancho Mirage

Holiday - Thanksgiving

Regular Board Meeting, MPC Library & Technology Center

Closed Session: 11:00am, Stutzman Room

Regular Meeting: 1:30pm, Sam Karas Room

DECEMBER 2018

TBD

TBD

Wednesday, Dec 12

Admin Holiday Reception (time and location TBD)

Foundation New Board Member Orientation (time and location TBD)

Regular Board Meeting, MPC Library & Technology Center

Closed Session: 11:00am, Stutzman Room

Regular Meeting: 1:30pm, Sam Karas Room

Monday, Dec 17

Sat, Dec 22 – Tues, Jan 1

Fall Semester Ends

December Holiday Break