

President's Advisory Group Meeting

Tuesday June 12, 2018

2:00 - 4:00 pm, Sam Karas Room

Minutes - DRAFT

Members:			
✓	Luz Aguirre (Classified)	✓	Jon Knolle (Dean of Instruction)
✓	Suzanne Ammons (minutes, resource)	✓	Eric Maximoff (Classified)
✓	Grace Anongchanya (Faculty)	✓	Larry Walker (VP Student Services - interim)
	Wendy Bates (Faculty)	✓	Stephanie Perkins (Tri-Chair, Classified)
✓	Lauren Blanchard (MPCTA Rep.)	✓	Lyndon Schutzler (Faculty)
✓	Diane Boynton (Tri-Chair Faculty)	✓	Francisco Tostado (MSC)
✓	Heather Craig (AS President)	✓	Walt Tribley (Tri-Chair Superintendent/President (non-voting
✓	David Martin (VP Administrative Services)		Faculty (vacant)
✓	Kevin Haskin (MPCSEA Rep)		ASMPC Rep. Dalia Elkhailifa
	Kiran Kamath (VP Academic Affairs)		ASMPC Rep. Armando Dimas

Guests: Rosemary Barrios, Cathryn Wilkinson, Christine Ericson, V. Van Joolen, Susan Kitagawa, Judy Cutting

Item	Topic: Discussion / Comments	Action / Recommendation
1	<p>Campus community comments:</p> <ul style="list-style-type: none"> • MPCSEA President Kevin Haskin reported on the passing of former MPCSEA President Loran Walsh. • Francisco reported on outreach requests for Student Financial Services to visit and conduct workshops at area high schools. 	Recognition of college events, needs, concerns
2	Approval: June 12, 2018 agenda	Approval by consensus
3	<p>Approval of Minutes: Clarification was made regarding RTF positions as only being required for classified and confidential positions therefore, a RTF is not required.</p> <p>a) May 29, 2018</p>	Approval by consensus w/minor grammar edits.
4	<p>Replacement Position(s): None presented.</p> <p>Straight Replacement(s)</p>	Understanding of staffing needs
5.	<p>2018-19 Tentative Budget 2018-19 Tentative Budget Presentation</p> <p>David presented on the 2018-19 Tentative Budget- DRAFT using a PPT presentation with corresponding page numbers to the Tentative Budget to include the following:</p> <ul style="list-style-type: none"> • 2018-19 May Revise – revised funding formula starting July 1, 2018 • As of last Friday, June 8, there has been significant movement with the enacted budget (see page 2 “2018-19 Enacted Budget” slide) the Governor has reached an agreement with the Senate President and the Assembly Speaker to ensure that the budget going to both houses (Senate and Assembly) would be eligible for 	Discussion on the District's 2018-19 Tentative Budget

majority vote. This budget includes a new student funding formula with a 3 year phase in of the new formula, a provision guaranteeing all colleges receive a COLA through 2020-2021 (3 years) if the state has one, and the online community college receives \$100M in one time and \$20M ongoing funding. For MPC this means that MPC would be funded based on today's base revenue plus a possible COLA for the next 3 fiscal years.

- The Budget is to be signed by Friday, June 15 then, the DOF will release simulations as to metrics to be used.
- Budget Development –Principles of Sound Fiscal Management
- Separate and unique budgets developed, plus description of funds for all district funds in accordance with Title 5 regulations.
- Key Budget Assumptions (General, Revenue and Expenditure Assumptions.
- Unrestricted General Fund (UGF) Summary – uses the required State format for recording requirements that are reported to the State annually. Actuals are closed, audited and not subject to change.
- UGF Detail (pg 12) reflects the accounts broken down into more specific accounts level detail (object). David explained how the individual detail accounts are tied to the summary accounts.
- Transfers in and Transfers out were explained and referenced in the Budget document.
- UGF Supplemental Schedules – UGF is shown by cost center (department).
- Total Computational Revenue – is generated by FTES (for MPC the 6,700 FTES generates \$39.9M in Total Computational Revenue) which is broken out in four areas (1) Property Taxes, (2) Student Enrollment Fees, (3) Prop 30 EPA and (4) Apportionment. Apportionment isn't necessarily the total amount generated by our FTES, rather, it is a component of what the CCCCCO pays MPC to ensure that MPC reaches its Total Computational Revenue.
- 5 Year Expenditure Budget & Actual 2012-13 to 2016-17.
- Other District Funds – includes Summary page and details (note-College Student Center Revenue should be \$243K).
- Fiduciary Funds – summary of funds for which the District is the custodian, by maintaining and tracking the funds without spending or budget authority.
- The Self Insurance Fund is used to pay medical costs. Funds are transferred from the UGF (and RGF-Restricted Gen Fund for Categorical employees) to the SIF. Transfers in/Transfers out were explained.

David invited questions throughout the presentation and thanks members for their active engagement in discussions. Member comments suggested that some additional information be brought back to the group to include:

- ✓ Where is the Office of Advancement listed in the budget? (pg 31?- to send email to committee).
- ✓ Pg 51. \$65K may be for administrative costs for healthcare TPAs? TBA
- ✓ Pg 51 – Object 8900 – Should read “Transfer in from ~~Self Insurance~~ UGF”.
- ✓ H&WCCC fund approx. \$2.6 - \$2.7M...to be confirmed.
- ✓ Pg 31 – What is the “needs description” department.
- ✓ What property tax percentages are applied to Monterey County residents?

There are 3 weeks left in the fiscal year, therefore there will be several entries over the next several weeks before the books are closed for 2017-18.

The 2018-19 Tentative Budget was presented to the Budget Committee last week and is being presented to PAG. David suggested that the Final Budget also be presented to Budget Committee and PAG in August before presenting to the Board.

	<p>A lively discussion ensued in which members shared concerns as to budget priorities while at the same time, it is recognized that PAG is a group where concerns can be aired. At the conclusion of the discussion members voiced appreciation for the in depth information provided today and at recent Budget Committee meetings on the budget.</p> <p>It was suggested that the role and purpose of PAG be placed on the agenda in a fall meeting when the Resource Guide is reviewed. Other issues as brought up by members today may also be placed on the agenda at that time.</p> <p>David clarified that all administrator contracts can be found on the Boards website and that these documents will have information on employee raises. Additionally, David addressed Step & Column increases that may increase the District's operational cost; COLA can be used at Districts' discretion to offset costs, including that of step and column increases-(I may work on formatting this differently.)</p>	
<p>6.</p>	<p>August 7 instead of August 14th (calendar planning- Final Budget)</p>	
<p>7.</p>	<p>Adjournment- Meeting adjourned at 4:25pm.</p>	<p>End meeting by 4:00 p.m.</p>