

Work Experience

Have you been previously employed at MPC? Yes No If yes, when: _____

Will you be employed anywhere else during the 2018-2019 academic year? Yes No

If yes, how many hours a week? _____

List any prior work experience, beginning with the most recent employment.

Employer: _____ Job Title: _____

Supervisor: _____ Length of Employment: _____

Ending Date: _____ Reason for Leaving: _____

Duties and Responsibilities:

May we contact this employer? Yes No

Employer: _____ Job Title: _____

Supervisor: _____ Length of Employment: _____

Ending Date: _____ Reason for Leaving: _____

Duties and Responsibilities:

May we contact this employer? Yes No

Employer: _____ Job Title: _____

Supervisor: _____ Length of Employment: _____

Ending Date: _____ Reason for Leaving: _____

Duties and Responsibilities:

May we contact this employer? Yes No

References

List two references who can comment on your interpersonal Skills and/or work attitude.

	Name	Title	Relationship to Applicant	Phone Number
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

Short Answer Questions

Please answer each of the following questions in a short response.

1. Are you involved in any college clubs/teams/groups on campus?

2. What are your interests, talents, and off campus activities?

3. List any accomplishments (positions of leadership, membership in organizations, honors, awards, part-time jobs, community services, etc.) that you believe will contribute to your success as a Lobo Ambassador.

4. Please grade yourself in the following areas using the following scale:

O=Outstanding

E=Excellent

G=Good

A=Average

F=Fair

- _____ Attitude
- _____ Public Speaking
- _____ Interpersonal Communication
- _____ Time Management
- _____ Leadership

- _____ Organizational Skills
- _____ Self-Motivation
- _____ Team Oriented
- _____ Computer Skills
- _____ Cultural Awareness or Cultural Competency

Availability and Work Plan

Please indicate your **projected** availability.

	Summer 2018						Fall 2018					
	Mon	Tues	Wed	Thur	Fri	Sat	Mon	Tues	Wed	Thur	Fri	Sat
7:00 am - 8:00 am												
8:00 am - 9:00 am												
9:00 am - 10:00 am												
10:00 am - 11:00 am												
11:00 am - 12:00 pm												
12:00 pm - 1:00 pm												
1:00 pm - 2:00 pm												
2:00 pm - 3:00 pm												
3:00 pm - 4:00 pm												
4:00 pm - 5:00 pm												
Evenings <i>(Please indicate times)</i>												

***Please attach your class schedule(s) along with your application.**

Statement

I have reviewed the Lobo Ambassador Job Description and Application and agree to support the guidelines of this program. I am aware that if selected, I will be required to complete the full program training, attend mandatory meetings, and maintain a 2.0 GPA in my classes. By signing below, I acknowledge that the information contained in this application is an honest and factual assessment of my abilities and I certify that all information and statements on this application are true and complete to the best of my knowledge.

Signature: _____

Date: _____

Personal Statement

In a brief one page essay, please state why you would like to be a Lobo Ambassador at Monterey Peninsula College. Include any special skills, qualities, or experiences that you possess which would qualify you to be a Lobo Ambassador.

You may type this statement, using size 12 font, or write neatly. **Please print neatly.**

980 Fremont Street
Monterey, California 93940, USA
Phone: (831) 646-4845; Fax (831) 646-3000
Email: lobosambassadors@mpc.edu
Website: www.mpc.edu

Applicant's Name: _____

The above named student is applying for the position of Lobo Ambassador at Monterey Peninsula College. Lobos Ambassadors act as Monterey Peninsula College representatives throughout the district community, representing and promoting MPC to prospective students, their families, and other guests. They provide insight into what it is like to be a student at Monterey Peninsula College and help to educate visitors about the campus life, history, traditions, and achievements of the college.

Please rate the applicant based on your knowledge of the student and his/her characteristics. Please also add any additional comments that would highlight this student's abilities and set them apart from other students at MPC.

Name of Recommender: _____ Phone: _____
Title: _____ Email: _____

Signature: _____ Date: _____

In what capacity and for how long have you known this student?

Please describe your experience with the applicant, including the manner and extent of your contact with the student.

Lobos Ambassadors will often be the first contact that prospective students, families, and other community members encounter when visiting Monterey Peninsula College. Can this candidate successfully represent MPC to prospective students, families, and other internal/external constituencies? Why or why not?

Please rate the student on the following:

Characteristic	Excellent	Above Average	Average	Below Average	Unable to Determine
Attitude					
Communication Skills					
Cooperativeness					
Dependability					
Enthusiasm					
Friendliness					
Initiative					
Leadership Potential					
Maturity					
Punctuality					
Respectful of Others					
Problem Solving Ability					
Time Management					

Please add any additional comments you would like to make about the applicant (attach an additional page if necessary).

Overall Recommendation (Please mark one):

Strongly Recommend

Recommend

Do Not Recommend

Application Checklist

Please ensure that you have submitted all of the following materials

Completed Application
Personal Statement
Recommendation Form
Unofficial MPC transcript
Availability and Work Plan
Class Schedule(s)
Resume (optional)

Return completed application packet to:

Amber Brumley
Monterey Peninsula College
Student Services Building,
Room 211 980 Fremont Street
Monterey, CA 93940