

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

**REGULAR MEETING
WEDNESDAY, APRIL 25, 2018**

CONSENTS

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. A.1

Superintendent/President Office

Proposal:

To consider and approve the minutes of the Regular Board meeting March 28, 2018.

Background:

The Governing Board meeting minutes are prepared by the Executive Assistant to the Superintendent/President and the Governing Board, reviewed by the Superintendent/President, and submitted to the Trustees for their review and approval under the Consent Agenda. If there is an error in the meeting minutes, and the Chair and the Governing Board approve of the change, the minutes may be amended.

Budgetary Implications:

None.

[X] RESOLUTION: BE IT RESOLVED, that the Governing Board approves the minutes of the Regular Board meeting on March 28, 2018.

Recommended By: Dr. Walter Tribley, Superintendent/President and Board Secretary

Prepared By: Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REGULAR BOARD MEETING

WEDNESDAY, MARCH 28, 2018

11:00 a.m., Stutzman Room, Library & Technology Center

1:30 p.m., Regular Meeting, Sam Karas Room, Library & Technology Center

980 Fremont Street, Monterey, CA 93940

<http://www.mpc.edu/about-mpc/leadership/board-of-trustees>

MINUTES

1. **CALL TO ORDER** – Chair Dunn Gustafson called the meeting to order at 11:00 a.m.

2. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS** – None.

4. **CLOSED SESSION**

A. Public Employee Evaluation (Government Code Section 54957)

Title: Superintendent/President, Quarterly Evaluation

5. **RECONVENE TO OPEN SESSION / CALL TO ORDER**

6. **ROLL CALL**

Present:

Mr. Charles Brown, Vice Chair

Dr. Margaret-Anne Coppernoll, Trustee

Ms. Marilyn Dunn Gustafson, Chair

Mr. Rick Johnson, Trustee

Dr. Loren Steck, Trustee

Dr. Walter Tribley, Superintendent/President

Absent:

Ms. Golnoush Pak, Student Trustee (Ms. Susan Ford attended the Governing Board meeting on Ms. Pak's behalf.)

7. **PLEDGE OF ALLEGIANCE**

The Board of Trustees recited the Pledge of Allegiance.

8. **REPORT OF ACTION TAKEN IN CLOSED SESSION** – Chair Dunn Gustafson reported that no action was taken in closed session.

9. **APPROVAL OF AGENDA**

Motion Johnson Steck / Second Coppernoll / Carried

2017-2018/108

Student Advisory Vote:	AYE:		Ford (for Student Trustee Pak)
AYES:	5	MEMBERS:	Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS:	None
ABSENT:	0	MEMBERS:	None
ABSTAIN:	0	MEMBERS:	None

10. **RECOGNITION**

A. Acknowledgement of Guests

1. Ms. Susan Ford – Ms. Ford is attending the Governing Board Meeting on behalf of Student Trustee Pak.
2. Dr. Catherine Webb – Dr. Webb was congratulated for successfully defending her recent doctoral thesis.
3. Dr. PK Diffenbaugh, Monterey Peninsula Unified School District (MPUSD) Superintendent – Dr. Diffenbaugh will be accepting the Partnership of Education Excellence Award on behalf of Marina High School.

11. **PUBLIC COMMENTS** – None.

12. **CONSENT CALENDAR**

BE IT RESOLVED,

A. Routine Business Transactions, Annual Renewal of Programs, Bids, Agreements, Notice of Public Hearings and Proclamations:

1. That the Governing Board approves the minutes of the Regular Board meeting on February 21, 2018 and of Special Board meetings on March 13, 2018 and March 16, 2018.
2. That the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.
3. That the February 15th manual payroll in the amount of \$574.70, the February 28th regular payroll in the amount of \$2,369,165.28, and the March 9th supplemental payroll in the amount of \$45,547.74 be approved.
4. That Commercial Warrants 12372277 through 12372277, 12372946 through 12372988, 12373730 through 12373745, 12374443 through 12374522, 12375240 through 12375240, 12375895 through 12375950, 12376500 through 12376506, 12377965 through 12377996 in the amount of \$1,001,290.94 be approved.
5. That Purchase Orders B1800525 through B1800551 in the amount of \$182,766.31 be approved.
6. That the following budget adjustments in the Restricted General Fund be approved:

Net decrease in the 1000 (Certificated Salary) Object expense category	\$ 3,460.00
Net increase in the 2000 (Classified Salary) Object expense category	\$ 18,094.28

Net increase in the 3000 (Benefits) Object expense category	\$ 365.72
Net increase in the 4000 (Supplies) Object expense category	\$ 28,652.61
Net decrease in the 5000 (Other/Services) Object expense category	\$ 53,078.00
Net increase in the 6000 (Capital Outlay) Object expense category	\$ 24,425.39
Net decrease in the 7000 (Other Outgo) Object expense category	\$ 15,000.00

7. That the following budget adjustments in the Unrestricted General Fund be approved:

Net increase in the 2000 (Classified Salary) Object expense category	\$ 41,080.10
Net increase in the 3000 (Benefits) Object expense category	\$ 22.10
Net increase in the 4000 (Supplies) Object expense category	\$ 32,296.28
Net decrease in the 5000 (Other/Services) Object expense category	\$ 8,761.72

8. That the following budget increase in the Restricted Fund be approved:
Increase of \$596,295.55 in funds received for FY 2017-2018.

9. That the following budget increase in the OPEB Fund be approved:
Increase of \$418,846.00 in expense budget.

10. That the following budget increase in the Debt Service fund be approved:
Increase of revenue budget of \$1,556.00

11. That the following budget increase in the Building Fund be approved:
Increase of expense budget of \$435,984.00

B. Faculty Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Grant Equivalency to Minimum Qualifications to Alexandra Daniels Edwards to teach Physical Fitness, effective Spring 2018.
 - b) Grant Equivalency to Minimum Qualifications to Devon Greene to teach Mathematics, effective Spring 2018.
 - c) Each month, individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.

C. Classified Personnel

1. That the Governing Board ratifies the following item(s):
 - a) Employment of Leanna Kobaly, Division Office Manager, Physical Science, Range 18, 40 hours per week, 11 months per year, effective March 29, 2018.
 - b) Employment of Kelli Bostwick, Division Office Manager, Social Science, Range 18, 40 hours per week, 12 months per year, effective March 29, 2018.
 - c) Resignation of Johnny Elorza, Health Services Specialist, Student Services, effective March 5, 2018.
 - d) Voluntary transfer of Gladys Samayoa, Library Specialist – Circulation Desk, Library, Range 10, from 16 hours per week to 21.25 hours per week, 8 months and 7 days per year, effective March 29, 2018.
 - e) Establish new position, Categorical Services Coordinator, Veterans Resource Center, 29 hours per week, 11 months per year, effective March 29, 2018. Placement on the salary schedule at Range 17.

D. Short Term and Substitute Personnel

1. That the individuals on the recommended list (Short Term and Substitute Employees), employed for short term and substitute assignments, subject to future modifications, be ratified.

E. Volunteers

1. That the Governing Board ratify the individuals listed for volunteer assignments.

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

13. NEW BUSINESS

- A. BE IT RESOLVED, that the Governing Board adopts Resolution #2017-2018/110 recognizing Marina High School for providing Early College and Career opportunities to their students, and bestows upon them the Partnership of Education Excellence Award.

Motion Coppernoll / Second Steck / Carried. 2017-2018/110

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

Dr. P. K. Diffenbaugh received the award on behalf of Marina High School. / Trustee Coppernoll commented on this partnership.

- B. BE IT RESOLVED, that the 2017-2018 Monthly Financial Report for the period ending February 28, 2018, be accepted.

Motion Johnson / Second Coppernoll / Carried. 2017-2018/111

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- C. BE IT RESOLVED, that the Governing Board approves augmenting the independent contract with TMD Creative for professional services as related to strategic marketing consulting, public relations, media planning and related advertising services through June 30, 2018.

Motion Steck / Second Coppernoll / Carried. 2017-2018/112

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- D. BE IT RESOLVED, that the following new course and program be approved:

<u>New Course</u>	
ENGL 303	Personalized Reading Instruction

New Program:

Wine Professional Level 1 – Certificate of Training

Motion Steck / Second Brown / Carried.

2017-2018/113

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- E. BE IT RESOLVED, that the Governing Board proclaims the week of April 16th – 20th, 2018 as the “Week of the Young Child.”

Motion Brown / Second Coppernoll / Carried.

2017-2018/114

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- F. INFORMATION: Guided Pathways Spring 2018 – Summer 2019 Work Plan

The Board received information regarding the plan from Ms. Kiran Kamath, Vice President of Academic Affairs.

The Board received a presentation, “Guided Pathways Project: Spring 2018-Summer 2019 Work Plan,” from Dr. Catherine Webb, Interim Dean of Planning, Research, and Institutional Effectiveness.

- G. BE IT RESOLVED, that the Governing Board approves the MOU of January 23, 2018 entitled, “Revised Timelines for Article V: Reclassification and Article VI: Professional and Staff Development” and the Amendment to the MOU dated March 8, 2018 entitled, “Revised Timelines for Article V: Reclassification” between MPCEA #245 and the District.

Motion Coppernoll / Second Steck / Carried.

2017-2018/115

Student Advisory Vote:	ABSTAIN:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None
ABSENT:	0	MEMBERS: None
ABSTAIN:	0	MEMBERS: None

- H. BE IT RESOLVED, that the Governing Board approves the job description for the position of Associate Dean of Human Resources.

Motion Johnson / Second Coppernoll / Carried.

2017-2018/116

Student Advisory Vote:	AYE:	Ford (for Student Trustee Pak)
AYES:	5	MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
NOES:	0	MEMBERS: None

ABSENT: 0 MEMBERS: None
 ABSTAIN: 0 MEMBERS: None

- I. BE IT RESOLVED, that the Governing Board nominate the following person(s) to serve on the California Community College Trustees (CCCT) Board:

Ann Ransford Brent Haste Don Edgar Greg Pensa

Motion Steck / Second Johnson / Carried. 2017-2018/117

Student Advisory Vote: AYE: Ford (for Student Trustee Pak)
 AYES: 5 MEMBERS: Brown, Coppernoll, Dunn Gustafson, Johnson, Steck
 NOES: 0 MEMBERS: None
 ABSENT: 0 MEMBERS: None
 ABSTAIN: 0 MEMBERS: None

- J. INFORMATION: Calendar of Events.
 Chair Dunn Gustafson announced that she and Trustee Steck will be unable to attend the April Board meeting. She also reported that the Board received a revised Calendar of Events. / Mr. Lawrence Walker, Interim Vice President of Student Services, announced that the start time of the Kente celebration has changed to 6:00 p.m. on Friday, May 25. / Dr. Tribley reminded attendees that there will be a Campus Celebration on Friday, April 6 from 12:00-3:00 p.m. in the Student Center. The celebration will feature the band Sensory Tribe.

14. REPORTS AND PRESENTATIONS

- A. Superintendent/President’s Report: Dr. Walter Tribley, Superintendent/President
 Dr. Tribley reminded attendees of the accreditation site visit scheduled for April 9, 2018 at MPC. He reported that Dr. Sandra Caldwell, President of Reedley College, will lead the site visit team, which is developing the list of MPC personnel and groups with whom they wish to speak during the visit. / Dr. Tribley also reported on Governor Brown’s proposed new funding formula for California community colleges. He and Mr. David Martin, Vice President for Administrative Services, recently attended a webinar on that subject. In addition, Dr. Tribley attended a CEO meeting at which he and other California community college CEOs provided their input regarding the funding formula to Chancellor Eloy Oakley. He noted that the CEOs whose colleges stand to gain from this new formula—are united in opposition to the original funding formula due to its harmful impact on a significant percentage of California community colleges. Dr. Tribley reported that Dr. Steck also has communicated with Chancellor Oakley and the Board of Governors regarding the new funding formula. Dr. Tribley reported that some changes have been made to the formula since it was originally proposed. Possible changes include a more robust hold harmless and a five year implementation plan. He noted, however, that the new funding formula remains under review. / Dr. Tribley reported on additional topics discussed at the recent CEO meeting, which included TRIO program funding and Guided Pathways. / Dr. Tribley recognized the ASMPC for the student appreciation event scheduled for April 9th in anticipation of the accreditation site visit. / Dr. Tribley also reported that the President’s Advisory Group recommended the extension, by one year, of the current Educational Master Plan and its concurrent goals.
- B. MPC Foundation
 1) Report: Ms. Beccie Michael, Vice President of Advancement
 The Board received Ms. Michael’s report. / Ms. Michael also reported on the status of the Title V grant we submitted two years ago, which was not funded at that time. A recommendation has been made to the Department of Education that they “fund down” to the top 12 or 14 grant applicants. MPC is at number 11. The Department of Education’s decision is still pending. / Ms.

Michael also reported that the Scholarship and Awards Ceremony has been scheduled for May 17, 2018. Two hundred and one applications have been received to date. One hundred scholarships will be awarded.

- 2) Monthly Donations: \$13,694.00
- C. Academic Senate Report: Dr. Heather Craig, President – No report.
- D. MPCEA Report: Mr. Kevin Haskin, President – No report.
- E. MPCTA Report: Ms. Lauren Blanchard, President – No report.
- F. ASMPC Report: ~~Mr. Stephen Lambert, ASMPC President~~ Ms. Susan Ford, ASMPC
Ms. Ford thanked Dr. Tribley for recognizing the good work of the ASMPC. / She announced that the ASMPC will host a Student Appreciation Day event on Monday, April 9, 2018 to coincide with the accreditation site visit. ASMPC also will be collecting donations of food for the Food Bank on that date. / Ms. Ford also reported that the ASMPC will be hosting an Earth Day event on April 19th and a Stressbusters Day event on May 9th.
- G. Academic Affairs Report: Ms. Kiran Kamath, Vice President of Academic Affairs
The Board received Ms. Kamath's [report](#).
- H. Student Services Report: Mr. Laurence Walker, Interim Vice President of Student Services
The Board received Mr. Walker's [report](#). / Mr. Walker acknowledged Ms. Ford's work on behalf of the ASMPC. / He also recognized two MPC women's basketball players, Alyssa Rivera-Aguilera and Marielle Tuazon. Ms. Rivera-Aguilera and Ms. Tuazon were named to the California Community College Women's Basketball Association 2017-18 Academic All-State Team, which recognizes student-athletes who have met their responsibilities on the field of play while excelling in the classroom. / Mr. Walker also reported on activities planned April 16-20, 2018 in recognition of the "Week of the Young Child." He invited the trustees to a lunch at the Child Development Center on Tuesday, April 17.
- I. Administrative Services Report: Mr. David J. Martin, Vice President for Administrative Services
The Board received Mr. Martin's [report](#).
- J. Governing Board Comments
 - 1) Community Human Services (CHS) Report – None.
 - 2) Trustee Comments
 - a) Trustee Steck thanked Dr. Tribley for his report on the new funding formula. He distributed to the Board his [March 21, 2018 letter](#) to Chancellor Oakley and the Board of Governors. / Trustee Steck spoke about topics addressed at the most recent CCCT meeting, which included the new funding formula. He explained some of the differences between the CEOs' proposed funding formula and the Department of Finance's proposed funding formula. He expressed hope that MPC will fare better under the CEOs' funding formula, particularly if skill-builders are included. (Ms. Kamath noted that our agreement with South Bay is the principal reason MPC has so many skill-builders.) / Dr. Steck reported that the proposed new online college was once again discussed at the CCCT meeting. He reported that the goal is to attract the 2.4 million people who are considered "stranded workers" (people who have jobs but haven't availed themselves of community college courses). Possible methods to attract these "stranded workers" are under discussion. Trustee Steck noted, however, that the online college will be in direct competition with the community colleges in the system.
 - b) Trustee Johnson mentioned the positive impact of community college CTE programs on the lives of people in the community. / He also congratulated Dr. Webb on her successful defense of her doctoral thesis.

- c) Student Trustee Report – No report.
- d) Trustee Coppernoll congratulated Dr. Webb on her recent achievement.
- e) Vice Chair Brown congratulated Dr. Webb on her recent achievement. / He also thanked Dr. Tribley for his reports on the new funding formula.
- f) Chair Dunn Gustafson announced World Affairs Council events on April 9 and April 20, which include a luncheon at Rancho Canada (on April 20), at which Dr. Jeff Langholz of Middlebury Institute will speak about the global water crisis. / Chair Dunn Gustafson relayed the story of a high school senior who is not being accepted into the University of California (UC) of her choice, despite her 4.7 GPA and the many activities in which she's involved. A discussion ensued regarding the reasons that acceptance rates are down at California colleges, which primarily relate back to a lack of higher education funding from the state. Dr. Tribley noted that community colleges have to collectively advocate for our system and for more higher education funding, in general, to create more capacity in the UC and California State University systems.

15. ADVANCE PLANNING

- A. Regular Board Meeting, April 25, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- B. Regular Board Meeting, May 23, 2018 at MPC Library & Technology Center
 - 1. Closed Session: 11:00am, Stutzman Room
 - 2. Regular Meeting: 1:30pm, Sam Karas Room
- C. Special Board Meeting: Board Study Session – Roles and Responsibilities of the Board, date to be determined

16. ADJOURNMENT – Chair Dunn Gustafson adjourned the meeting at 3:46 p.m.

17. CLOSED SESSION – Not required.

Respectfully Submitted,



Dr. Walter Tribley
Superintendent/President

Posted April 30, 2018

Monterey Peninsula Community College District
Governing Board Agenda

April 25, 2018

Consent Agenda Item No. A.2

Superintendent/President
College Area

Proposal:

That the Governing Board accepts and acknowledges the donations to Monterey Peninsula College that are listed below.

Background: The following donations have been made to Monterey Peninsula College:

- | | |
|--|--|
| <ul style="list-style-type: none">• Joanne Shiffman• Kenneth Pollock• Colleen Nielsen• Ted Mehieu | <p>\$1,500.00 to the Maurine Church Coburn School of Nursing Scholarship Program</p> <p>2010 Toyota Prius (VIN# JTDKN3DU6A0040948) to the Automotive Technology Department</p> <p>Four (4) MPC Football Programs from 1949 to the Library and Technology Center</p> <p>One (1) Logan Matt Cutter; one (1) Seal 16x20 Dry Mount Press; one (1) Jobo Processor CPA (with tanks); Beseler MX Enlarger (chassis with two heads and 150mm lens); developing tanks and reels; light stands, boom and autopes; five (5) Balcar power packs and six (6) light heads; enlarging trays and darkroom measuring tools; two (2) 2-bladed paper easels; four (4) Lowel Tota lights; one (1) drum paper washer; expired black and white paper and paper cutter; and one (1) Radio Slave set donated to the Photography Department</p> |
|--|--|

Budgetary Implications:

None.

RESOLUTION: BE IT RESOLVED, that the Governing Board accepts the gifts donated to the College with appropriate acknowledgement to the donors.

Recommended By: Dr. Walter Tribley, Superintendent/President

Prepared By: Shawn Anderson
Shawn Anderson, Executive Assistant to Superintendent/President and Governing Board

Agenda Approval: Walt a. Tribly
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. A.3

Fiscal Services
College Area

Proposal:

Approve the March regular and the April supplemental payrolls.

Background:

March 30, 2018	Regular Payroll	\$2,291,246.27
April 10, 2018	Supplemental Payroll	<u>\$ 52,515.24</u>
	Total	\$2,343,761.51


Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that the:

March 30th regular payroll in the amount of \$2,291,246.27 and the April 10th supplemental payroll in the amount of \$52,515.24 be approved.

Recommended By:



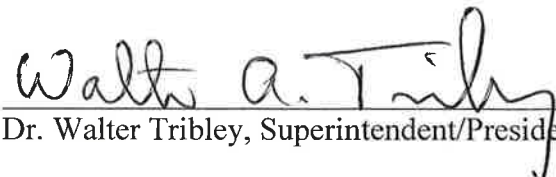
David J. Martin, Vice President of Administrative Services

Prepared By:

Sean Willis or Gina Davi, Payroll Analyst Rosemary Barrios, Controller

Agenda Approval:



Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. A.4

Fiscal Services
College Area

Proposal:

Approve Commercial Warrants for March 2018.

Background:

Number 12378712 through Number 12378723.....	\$ 6,651.47
Number 12379582 through Number 12379611.....	\$ 177,008.84
Number 12380237 through Number 12380268.....	\$ 154,206.23
Number 12381177 through Number 12381200.....	\$ 188,990.67
Number 12381955 through Number 12382017.....	\$ 109,078.36
Number 12382873 through Number 12382904.....	\$ 132,555.12
Number 12383630 through Number 12383657.....	\$ 2,162,756.01
Number 12385129 through Number 12385173.....	\$ 106,572.72
Number 12385719 through Number 12385730.....	\$ 60,899.81

Total..... \$ 3,098,719.23


Budgetary Implications:

Budgeted.

RESOLUTION: BE IT RESOLVED, that Commercial Warrants:

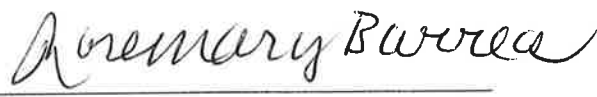
12378712 through 12378723, 12379582 through 12379611, 12380237 through 12380268, 12381177 through 12381200, 12381955 through 12382017, 12382873 through 12382904, 12383630 through 12383657, 12385129 through 12385173, 12385719 through 12385730 in the amount of \$ 3,098,719.23 be approved.

Recommended By:

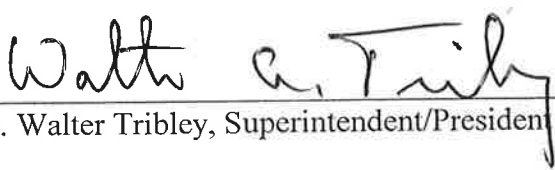

David J. Martin, Vice President for Administrative Services

Prepared By:


Veronica Garcia, Accounting Specialist


Rosemary Barrios, Controller

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Checks Dated 03/01/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12378712	03/01/2018	American Fidelity Admin Svc	35-5100	PV 7126		786.50
12378713	03/01/2018	Burton, Maddison	01-5200	PV 7127 MILEAGE 2-7-18		22.89
12378714	03/01/2018	Carroll, Marcus	01-5200	PV 7129 PR 49685 CSU SACRAMENTO MARCH 16-17 2018		200.00
12378715	03/01/2018	Gunter, Scott	01-4300	PV 7137 PR 49235 REIMB 2-8-18		177.08
12378716	03/01/2018	Mavricakis, Victoria	01-5200	PV 7130 PR 49255 CASH ADV MEALS & SHUTTLE CONF 03/18-23/18		190.00
12378717	03/01/2018	Michelle Moore	01-5200	PV 7131 PR 49256 CASH ADV MEALS & SHUTTLE 03/18-22/18		190.00
12378718	03/01/2018	Phillips, Daniel	01-5200	PV 7132 PR 49332 MEAL MONEY 3-10-18 CANADA COLLEGE	300.00	
				PV 7132 PR 49332 MEAL MONEY 3-15-18 SKYLINE	300.00	600.00
12378719	03/01/2018	Russo, Justin	01-5200	PV 7133 PR 49678 MEAL MONEY CHABOT 3-12-18	70.00	
				PV 7133 PR 49678 MEAL MONEY MODESTO 3-14-18	70.00	140.00
12378720	03/01/2018	Sacramento Assoc of Collegiate	01-5800	PV 7136 PR 49716		495.00
12378721	03/01/2018	Tostado, Francisco	01-5200	PV 7134 PR 49254 CASH ADV MEALS & SHUTTLE 03/18-22/18		190.00
12378722	03/01/2018	Tran, Vi	01-5200	PV 7135 49318 MEAL MONEY 3-22-18	80.00	
				PV 7135 PR 49318 MEAL MONEY 3-16-18	80.00	160.00
12378723	03/01/2018	UCSC Foundation/AATAT	01-5800	PV 7128		3,500.00
Total Number of Checks					12	6,651.47

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	11	5,864.97
35	Self Insurance Fund (M)	1	786.50
Total Number of Checks		12	6,651.47
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			6,651.47

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12379582	03/06/2018	American Lock & Key	01-4500	Maintenance-Open order		13.59
12379583	03/06/2018	Anthem Blue Cross	01-3400	Gen. Instit. Support/Ins-Open order		1,570.03
12379584	03/06/2018	AT&T	01-5500	Marina Ed-Open order for phone & internet		2,675.22
12379585	03/06/2018	Brumley, Amber	01-5200	PV 7138 MILEAGE FEBRUARY 2018		106.82
12379586	03/06/2018	BullEx	01-6400	Block Grant-Adv Fire Training Props for PSTC		19,113.00
12379587	03/06/2018	CCSLI, Inc	01-5100	ARC-Independent Contractor		290.52
12379588	03/06/2018	CDW GOVERNMENT INC	01-4500	Facilities-Computer and monitors		1,282.00
12379589	03/06/2018	Cintas Corp #630	01-4500	Custodial-open order	484.91	
				Grounds-Open order	96.03	
				Maintenance-Open order	31.44	612.38
12379590	03/06/2018	COAST COUNTIES GLASS INC	01-5500	Maintenance-Open order		585.00
12379591	03/06/2018	College of San Mateo Track	01-5800	PV 7139 PR 49688 ENTRY FEE 3-9-18 TRACK & FIELD		225.00
12379592	03/06/2018	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Open order for ASL Interpreting		3,600.00
12379593	03/06/2018	Deen, Stephanie	01-4300	PV 7145 REIMB FOR SUPPLIES FOR TEAM BUILDING ACTIVITY		30.65
12379594	03/06/2018	Department of Forestry & Fire	01-5200	PV 7140 PR 49490		3,772.00
12379595	03/06/2018	Don Chapln Company	48-6200	Bond-ADA Compliance work on Ed Ctr trailers		11,327.86
12379596	03/06/2018	Esna Technologies Inc	01-5600	PV 7141		5,250.00
12379597	03/06/2018	Gardenhire, Elroy	01-4700	PV 7142 PR 49516 FOOD COMMUNITY PLAY EVENT 2-24-18		235.14
12379598	03/06/2018	Hernandez, Yesenia	01-5100	Student Equity-Independent Contractor		1,920.00
12379599	03/06/2018	KBA Docusys	01-5600	Print Shop-Open order-Maintenance		7,134.38
12379600	03/06/2018	Khan-Bernier	01-5100	MATE-Independent Contractor		6,667.00
12379601	03/06/2018	LINCOLN Aquatics	01-4500	Custodial- Open order		2,965.07
12379602	03/06/2018	Mission Linen Supply	01-4300	Auto Tech-Open order		214.86
12379603	03/06/2018	MONTEREY AUTO SUPPLY INC	01-4300	Auto Tech-Open order		752.34
12379604	03/06/2018	Office Depot	01-4300	Life Science-Open order	68.12	
				PE-open order	27.24	
			01-4500	Health Services-Open order	95.69	
				HR-Open order	211.20	
				Human Resources-Open order	69.35	
				International Students-Open order	23.48	
				IT-Open order	629.39	
				Print Shop-Open order	414.30	1,538.77
12379605	03/06/2018	PACIFIC MONARCH LTD	01-5200	PV 7143 PR 48681		1,500.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/06/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12379606	03/06/2018	PENINSULA MESSENGER SERVICE	01-5800	Fiscal-open order		376.00
12379607	03/06/2018	Peninsula Pool Service	01-4500	Custodial-open order	186.55	
				Custodial-Open Order for pool chemicals	624.91	811.46
12379608	03/06/2018	Prasad, Dennis	01-5100	IT-Technical Assistance		2,156.00
12379609	03/06/2018	Scudder Roofing	48-6200	Bond-roof, trim, downspouts, gutters MT5		19,440.30
12379610	03/06/2018	Standard Insurance Company CB	01-3400	Gen Instit. Support/Insurance - open order		42.63
12379611	03/06/2018	US Bank Service Center	01-4500	PV 7144		80,800.82
Total Number of Checks					30	177,008.84

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	28	146,240.68
48	Building Fund (M)	2	30,768.16
Total Number of Checks		30	177,008.84
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			177,008.84

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 03/08/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12380237	03/08/2018	Alliant Insurance Services Inc	35-5100	Self Insurance-open order		4,166.67
12380238	03/08/2018	AT&T Yellow Pages	01-5800	President's Office -open order		190.00
12380239	03/08/2018	Campbell, Darby	01-5100	ARC-Independent Contractor Agreement		948.00
12380240	03/08/2018	CDW GOVERNMENT INC	01-5600	A&R- 4 scanners	3,842.70	
			01-6400	Block Grant 31 computer & monitors for ESSC	7,816.49	
				Block Grant-40 computers&monitors for Library	10,085.79	21,744.98
12380241	03/08/2018	CHEVRON USA INC	01-5500	PE-Open order	2,008.80	
				Warehouse-Open order	900.18	2,908.98
12380242	03/08/2018	Crutchfield, Eileen	01-5200	PV 7145 PR 45656		100.00
12380243	03/08/2018	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Open order for ASL Interpreting		600.00
12380244	03/08/2018	Eriksen, David	01-4300	PV 7146 PR 43110		554.68
12380245	03/08/2018	Galvan, Natalie	01-4700	PV 7147 PR 49391		100.00
12380246	03/08/2018	KBA Docusys, Inc	01-5600	Fiscal-Open order-LEASE		5,323.00
12380247	03/08/2018	Lawrence, James	01-5200	PV 7148 PR 43080 REIMB FOR STIPEND FOR WORKSHOP AUG 2017		960.00
12380248	03/08/2018	Loomis, Kathryn	01-5100	MATE-Independent Contractor		750.00
12380249	03/08/2018	MONTEREY AUTO SUPPLY INC	01-4300	Auto Tech-Open order		800.18
12380250	03/08/2018	MPC District	04-3400	CDC H&W		5,498.66
12380251	03/08/2018	MPC District	01-3400	Health and Welfare		63,983.22
12380252	03/08/2018	MPC District	04-3400	OPEB for CDC		750.00
12380253	03/08/2018	MPC District	39-3400	OPEB Security		1,500.00
12380254	03/08/2018	MPC District	01-3400	OPEB		6,500.00
12380255	03/08/2018	MPC District	39-3400	Securtiy H&W		11,379.50
12380256	03/08/2018	MPC Federal Loan Acct	01-5800	PV 7150 PR 48056		486.00
12380257	03/08/2018	MPC Federal Student Financial	Cancelled	PV 7151 PR 49257	1,806.00	*
				PV 7152 PR 49258	444.00	*
				PV 7153 PR 49259	446.00	2,696.00 *
12380258	03/08/2018	Cancelled on 03/29/2018, Cancel Register # AP03292018 Office Depot	01-4500	President's Office-Open order	629.24	
				TRIO-Open order	385.51	
			39-4500	Parking-Open order	69.63	1,084.38
12380259	03/08/2018	Pacific Telemanagement Service	01-5500	Telecommunication-Open order		53.00
12380260	03/08/2018	Russo, Justln	01-5200	PV 7149 PR 49678 MEAL MONEY	70.00	
				OAKDALE 3-28-18		
				PV 7149 PR 49678 MEAL MONEY SJCC	70.00	140.00
				3-21-18		

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Checks Dated 03/08/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12380261	03/08/2018	Simpson, Dylan	01-5200	MATE-Spring Internship		1,309.38
12380262	03/08/2018	Skip's Auto Parts	01-4300	Auto Tech-open order		158.15
12380263	03/08/2018	SMART & FINAL	04-4500	Children's Center-Open order	40.23	
			04-4700	Children's Center-Open order	172.22	212.45
12380264	03/08/2018	TMD Creative	01-5800	Instit. & PIO-Marketing consultant		20,450.00
12380265	03/08/2018	Tucker, Tifani	01-5800	PV 7154 PR 49713 SCOREKEEPER		55.00
12380266	03/08/2018	Turnan, Michael	01-5800	PV 7156 PR 49710		450.00
12380267	03/08/2018	Villagrana, Michael	01-5800	PV 7155 PR 49711		30.00
12380268	03/08/2018	Virtual VRI	01-5100	ARC-Independent Contractor Agreement		1,020.00
Total Number of Checks					32	156,902.23

	Count	Amount
Cancel	1	8,088.00
Net Issue		<u>148,814.23</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	25	130,629.32
04	Children Center	3	6,461.11
35	Self Insurance Fund (M)	1	4,166.67
39	Parking Fund (M)	3	12,949.13
Total Number of Checks		31	154,206.23
Less Unpaid Sales Tax Liability			<u>.00</u>
Net (Check Amount)			<u>154,206.23</u>

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Checks Dated 03/13/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12381177	03/13/2018	Agile Research & Tech.	01-5100	IT&Matriculation-Independent Contractor		6,400.00
12381178	03/13/2018	AITC INC	01-5600	PV 7157 PR 49706		47.01
12381179	03/13/2018	AMSTERDAM PRINTING & LITHO	01-4500	PV 7158 PR 36498		201.20
12381180	03/13/2018	Benjamin, Judy	01-5800	PV 7159 PR 49708		470.00
12381181	03/13/2018	Buggs, Latrice	01-5800	PV 7160 PR 49709		970.00
12381182	03/13/2018	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Util-Open order	8,231.79	
			47-5500	Gen Instit. Util-Open order	560.60	8,792.39
12381183	03/13/2018	CCCSAA	01-5300	PV 7167		75.00
12381184	03/13/2018	Del Rio, Jose	01-5800	PV 7161 PR 49707		100.00
12381185	03/13/2018	Dynamic Press	01-4500	PV 7162 PR 45322		207.71
12381186	03/13/2018	Fitzpatrick, Jacquelynn	01-5100	ARC-Independent Contractor Agreement		468.00
12381187	03/13/2018	Flanary, Alyssa	01-5800	PV 7163 PR 49712		209.00
12381188	03/13/2018	Hsu, Jackson	01-5200	PV 7168		179.80
12381189	03/13/2018	Hull, Chelsea	01-5100	ARC-Independent Contractor Agreement		3,594.00
12381190	03/13/2018	Leisure West Camper Shells	01-6400	Instructional Equip-Steel Carport		11,315.44
12381191	03/13/2018	McKesson Medical Surgical	01-4500	Health Services-Open order		315.62
12381192	03/13/2018	Monterey County Weekly	01-4500	PV 7164 PR 49568		410.00
12381193	03/13/2018	Northern CA Comm College Pool	01-3600	VPAS-Worker Comp for NCCCP JPA		152,369.00
12381194	03/13/2018	Northern Ca Golf Coaches Assoc	01-5800	PV 7171 PR 49692		150.00
12381195	03/13/2018	Patterson Dental Supply	01-4300	PV 7165 PR 48398		126.85
12381196	03/13/2018	SESAC	01-5100	PV 7166 PR 49370		361.92
12381197	03/13/2018	Sinclair, Timandra	01-5100	MATE-Independent Contractor		1,583.20
12381198	03/13/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		90.59
12381199	03/13/2018	Webb, Catherine	01-5200	PV 7170		458.42
12381200	03/13/2018	Zande, Jill	01-5200	PV 7169 REIM 3-6-18		95.52
Total Number of Checks					24	188,990.67

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	24	188,430.07
47	College Center (M)	1	560.60
Total Number of Checks		24	188,990.67
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			188,990.67

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Checks Dated 03/15/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12381955	03/15/2018	Abacherli Fence Co.	01-5500	PV 7172 PR 48894		1,230.00
12381956	03/15/2018	ABBOTTS PRO POWER	01-4500	PV 7173 PR 48895		1,033.25
12381957	03/15/2018	Airgas USA	01-4300	Chemistry-Open order		5.15
12381958	03/15/2018	ALAMEDA COUNTY SCHOOLS	01-3400	Gen Instit Support/Ins-Open order		3,238.38
12381959	03/15/2018	American Fidelity Admin Svc	35-5100	Self Ins.-Open order		1,573.00
12381960	03/15/2018	Annuvia An Allied 100, LL Co	01-4500	PV 7174 PR 49819		133.77
12381961	03/15/2018	ASCAP	01-5100	PV 7175 PR 49372		1,445.40
12381962	03/15/2018	Bay Brakes Automotive & Tires	01-5600	PV 7177 PR 48896		126.00
12381963	03/15/2018	Bradley, Lakisha	01-5200	PV 7176 PR 04769 TRAVEL REIM MARCH 6-8 CSSO CONF SACRAMENTO	263.10	
				PV 7176 TR 05438 TRAVEL REIMB FEB 28- MARCH 2 2018 CONF LA	115.44	378.54
12381964	03/15/2018	Brown, David	01-5200	PV 7178 TR 04973 TRAVEL REIMB MARCH 7-8 2018 CFTDA SAN DIEGO		709.45
12381965	03/15/2018	CAPP ASSOCIATES INC	01-4500	PV 7179 PR 49511		873.97
12381966	03/15/2018	CDW GOVERNMENT INC	01-6400	IELM-Update ESL Lab		8,697.49
12381967	03/15/2018	CHOMP	01-5100	Nursing- Encumber salaries	15,000.00	
				Nursing-Encumber salaries	45,968.00	60,968.00
12381968	03/15/2018	Cintas Corp #630	01-4500	Custodial-open order	180.26	
				Grounds-Open order	64.02	
				Maintenance-Open order	20.96	265.24
12381969	03/15/2018	Collaborative Brain Trust Cons	01-5100	President's Office-HR staffing plan		2,400.00
12381970	03/15/2018	Coronel, Jessica	01-5200	PV 7180 TR 05412 TRAVEL REIMB MARCH 7-9 2018 CONF SACRAMENTO		128.65
12381971	03/15/2018	Cutting, Judith	01-5200	PV 7181 TR 05411	206.56	
				PV 7181 TR 05533	210.37	416.93
12381972	03/15/2018	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Open order for ASL Interpreting		1,200.00
12381973	03/15/2018	Dimension Data	01-5600	PV 7182 PR 48098		366.30
12381974	03/15/2018	Edges Electrical Group	01-4500	Maintenance-Open order		50.91
12381975	03/15/2018	Evans, Jacquelynn	01-5200	PV 7183 TR 05260		100.00
12381976	03/15/2018	Fastenal Company	01-4500	Grounds-Open order		38.74
12381977	03/15/2018	Fern, Valerie	01-5800	PV 7184 PR 49715		110.00
12381978	03/15/2018	Finnell, JoRene	01-4700	PV 7185 REIMB MEETING REFRESHMENTS		17.98
12381979	03/15/2018	Gardner, Matt	01-5100	MATE-Independent Contractor		4,292.00
12381980	03/15/2018	Gonzalez, Elizabeth	01-5200	PV 7186 TR 05080 TRAVEL REIMB MAR 4-5 2018 PATHWAYS WORKSHOP		573.09
12381981	03/15/2018	Granite Rock Company	01-4500	PV 7187 PR 50201		128.48

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Checks Dated 03/15/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12381982	03/15/2018	Greenwaste Recovery, INC	01-5500	Marina Ed Center-open order	294.25	
				PSTC-open order	663.17	957.42
12381983	03/15/2018	Gutierrez, Jennyfer	01-4700	PV 7188 PR 49109 REIMB 3-2-18 ALL STUDENTS SERVICES MEETING		67.45
12381984	03/15/2018	Home Depot Credit Services	01-4500	Maintenance-Open order		447.33
12381985	03/15/2018	Jobelephantcom Inc	01-4500	PV 7189 PR 49858		30.00
12381986	03/15/2018	Kary, Elias	01-4300	PV 7190 REIMB MARCH 2018 MATERIALS		147.66
12381987	03/15/2018	Keenan & Associates	69-5100	WC run off claims 17-18		1,375.00
12381988	03/15/2018	Kelley/FMC	01-4500	PV 7191		995.37
12381989	03/15/2018	Man Kyu Kim	01-4300	PV 7192 REIMB 3-7-18		18.96
12381990	03/15/2018	Marina Coast Water District	01-5500	Marina Ed Center-Open order		581.58
12381991	03/15/2018	McDonald Refrigeration Inc	47-5600	PV 7193 PR 49110		392.92
12381992	03/15/2018	McKesson Medical Surgical	01-4500	Health Services-Open order		217.42
12381993	03/15/2018	Midkiff, Michael	01-5200	PV 7194 TR 05096 TRAVEL REIMB MARCH 4-5 2018 WORKSHOP		50.00
12381994	03/15/2018	Monterey Bay Systems	01-5600	CARE: Open order		1,829.87
12381995	03/15/2018	Monterey City Disposal Inc	01-5500	Gen Instit Util-Open order	2,624.53	
			47-5500	College Center- Open order	224.59	2,849.12
12381996	03/15/2018	MONTEREY COUNTY HERALD	01-4500	PV 7195 PR 49856 ACCT 2141513		425.49
12381997	03/15/2018	Monterey County Weekly	01-4500	PV 7196 PR 49857		205.00
12381998	03/15/2018	MONTEREY REGIONAL WASTE	01-5500	Gen Instit. Util-Open order		57.68
12381999	03/15/2018	Monterey Sanitary	01-4500	PV 7197 PR 50202		119.92
12382000	03/15/2018	NAFSA MEMBERSHIP	01-4500	PV 7198 PR 48105		53.83
12382001	03/15/2018	Neopost Inc	01-5600	PV 7199 PR 50204		611.18
12382002	03/15/2018	Osborne, Julie	01-3510	PV 7200 PR 40229 REIMB LUNCH 2-28-18		42.00
12382003	03/15/2018	Pacific Etched Glass & Crystal	01-4300	PV 7201 PR 49719		193.13
12382004	03/15/2018	PACIFIC GAS & ELECTRIC	01-5500	Gen Instit. Util.Open order	144.06	
			47-5500	Gen Instit. Util.Open order	9.81	153.87
12382005	03/15/2018	Peninsula Pool Service	01-4500	Custodial-Open Order for pool chemicals		195.71
12382006	03/15/2018	PENINSULA WELDING SUPPLY	01-4500	Maintenance-Open order		19.80
12382007	03/15/2018	PSTS INC	01-5500	PV 7202 PR 50205		165.00
12382008	03/15/2018	ReliaStar Life Insurance Co	01-3400	Gen Instit-Ins. - Open order		2,035.84
12382009	03/15/2018	School Services of CA-Sacto	01-4500	VP Admin Service-2017-2018 renewal		285.00
12382010	03/15/2018	Skip's Auto Parts	01-4300	Auto Tech-open order		99.67
12382011	03/15/2018	Smith, Joan	01-4300	PV 7203 REIMB 3-8-18		28.00
12382012	03/15/2018	Stratton, Jackie	01-5200	PV 7204 TR 05080 TRAVEL REIMB MAR 4-5 2018 PATHWAYS WORKSHOP		677.92
12382013	03/15/2018	Toyota Material Handling	01-5600	PV 7205 PR 50210	607.87	

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Checks Dated 03/15/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12382013	03/15/2018	Toyota Material Handling	01-5600	PV 7206 PR 50211	1,121.63	1,729.50
12382014	03/15/2018	Turner, Jared	01-5200	PV 7207 TR 05413 TRAVEL REIMB MARCH 7-9 2018 SACRAMENTO CONF		236.88
12382015	03/15/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		29.02
12382016	03/15/2018	VENTEK INTERNATIONAL INC	39-5800	Parking-Open order		261.25
12382017	03/15/2018	VERIZON WIRELESS	01-4500	IS-Open order for cell phones	33.99	
			01-5500	IS-Open order for cell phones	748.54	
			39-5500	IS-Open order for cell phones	209.32	991.85
Total Number of Checks					63	109,078.36

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	59	105,032.47
35	Self Insurance Fund (M)	1	1,573.00
39	Parking Fund (M)	2	470.57
47	College Center (M)	3	627.32
69	Workers Compensation Fund	1	1,375.00
Total Number of Checks		63	109,078.36
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			109,078.36

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Checks Dated 03/20/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12382873	03/20/2018	ACSIG Dental	01-3400	Gen Instit Support/Ins-Open order		25,534.00
12382874	03/20/2018	AT&T	01-5500	IT-Open order for MPC phone bills		38.96
12382875	03/20/2018	Ayala-Patlan, Selina	01-5200	PV 7212 TR 05438 REIMB TRAVEL EXP GILROY CCEMC WORKSHOP		69.69
12382876	03/20/2018	Bayonet Black Horse	01-5600	PV 7213 PR 49721		1,000.00
12382877	03/20/2018	Brumley, Amber	01-5200	PV 7214 REIMB PARKING CTCRC FIELTRIP 3-6-18		30.00
12382878	03/20/2018	CDW GOVERNMENT INC	01-6400	Block Grant-40 computers&monitors for Library EEO-2 printer and monitors	26,437.13 2,254.10	28,691.23
12382879	03/20/2018	Crutchfield, Eileen	01-4700	PV 7215 REIMB 3-6-18 FOOD FOR BOOTS TO BOOKS WORKSHOP		48.43
12382880	03/20/2018	Department of Forestry & Fire	01-5200	PV 7216 PR 49493		2,576.00
12382881	03/20/2018	Department of Justice	01-5800	PV 7217 PR 49860		224.00
12382882	03/20/2018	Henry Schein	01-4500	Block Grant-Medical supplies		5,643.36
12382883	03/20/2018	Hernandez, Charlene	01-5800	PV 7218 PR 49714		550.00
12382884	03/20/2018	ITPI	01-5600	PV 7219 PR 48096 PV 7220 PR 48097	7,000.00 9,300.00	16,300.00
12382885	03/20/2018	LOOMIS	01-5800	PV 7225		1,574.88
12382886	03/20/2018	Marina Coast Water District	01-5500	PSTC- Open order		1,114.54
12382887	03/20/2018	Media Systems Group	01-4300	PV 7221 PR 48095		537.00
12382888	03/20/2018	Mission Linen Supply	01-4300	Auto Tech-Open order		25.11
12382889	03/20/2018	MONTEREY AUTO SUPPLY INC	01-4300	Auto Tech-Open order		657.37
12382890	03/20/2018	Northern CA Comm Collage Pool	01-3600	PV 7211 PR 49822		32,092.00
12382891	03/20/2018	Office Depot	01-4300	Bus & Tech-Open order Life Science-Open order PE-open order Physical Science-Open order	95.68 196.53 45.20 211.14	
			01-4500	ARC-Open order Creative Arts-open order EOPS: Open order HR-Open order Marina Ed-Open order Matriculation-Open order Print Shop-Open order Storg Work Force-Open order	199.76 195.56 304.39 55.43 87.74 119.26 306.48 56.02	
			04-4500	Children's Center-Open order	168.06	2,041.25
12382892	03/20/2018	Peninsula Business Interiors	01-6400	Contig.-Furniture for HS		3,263.19

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/20/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12382893	03/20/2018	PENINSULA WELDING SUPPLY	01-5500	Art-open order		134.52
12382894	03/20/2018	Phillips, Daniel	01-5200	PV 7208 PR 49331 MEAL MONEY 3-27-18 SAN MATEO	300.00	
				PV 7208 PR 49331 MEAL MONEY 3-31-18 DE ANZA COLLEGE	300.00	600.00
12382895	03/20/2018	Rackspace	01-5600	IT- Open PO for Rackspace		720.65
12382896	03/20/2018	Russo, Justin	01-5200	PV 7209 PR 49679 MEAL MONEY 4-2-18 CHABOT	70.00	
				PV 7209 PR 49679 MEAL MONEY 4-9-18 SJCC	70.00	140.00
12382897	03/20/2018	Shelling, Allison	01-5200	PV 7222 REIMB TRAVEL MARCH 4-5 2018 IEPI WORKSHOP		336.53
12382898	03/20/2018	Smith, Robynn	01-4300	PV 7223 REIMB SUPPLIES 3-6-18		64.89
12382899	03/20/2018	Stern, Jack H.	01-5100	PV 7224 PR 49829		90.00
12382900	03/20/2018	TechSmith	01-4300	English Center-Camtasia Studio Main		84.50
12382901	03/20/2018	Topes Tree Service	01-5500	PV 7226 PR 50207		3,250.00
12382902	03/20/2018	Tran, Vi	01-5200	PV 7210 PR 49318 MEAL MONEY 3-27-18 SAN FRANCISCO	80.00	
				PV 7210 PR 49318 MEAL MONEY 3-30-18 DE ANZA	80.00	160.00
12382903	03/20/2018	Weldon Williams & Lick, Inc	39-4500	Parking-Open order for direct fulfillment		1,003.02
12382904	03/20/2018	West Marine Pro	01-4500	MATE-Bilge pump motors/Seamate store		3,960.00
Total Number of Checks					32	132,555.12

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	31	131,384.04
04	Children Center	1	168.06
39	Parking Fund (M)	1	1,003.02
Total Number of Checks		32	132,555.12
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			132,555.12

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/22/2018						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12383630	03/22/2018	American Fidelity Admin Svc	35-5100	Self Ins.-Open order		786.50
12383631	03/22/2018	Berkadia Commercial Mortgage	46-7100	College Center Bond-Open order		300.00
12383632	03/22/2018	Bradley, Lakisha	01-5200	PV 7238 TR 05438 REIMB MARCH 4-5 2018 IEPI WORKSHOP		90.44
12383633	03/22/2018	Brown, David	01-5200	PV 7229 MILEAGE REIMB 3-2-18		106.82
12383634	03/22/2018	California Janitorial Supply	01-4500	PV 7230 PR 48898	1,957.59	
			01-5600	PV 7230 PR 48898	743.29	2,700.88
12383635	03/22/2018	College of Siskiyous	01-6300	PV 7227 PR 47553		17.00
12383636	03/22/2018	Dimension Data	01-5600	IT-Web EX quote		732.60
12383637	03/22/2018	Erickson, Christine	01-5200	PV 7231 MILEAGE REIMB FEB 2018		76.90
12383638	03/22/2018	Fastenal Company	01-4500	PV 7232 PR 48899		2,869.40
12383639	03/22/2018	Geo H Wilson Inc	01-5500	PV 7233 PR 48900		10,564.38
12383640	03/22/2018	Knolle, Jon	01-5200	PV 7239 TR 04903 CCEMC WORKSHOP	45.00	
				PV 7240 TR 04906 IEPI WORKSHOP	371.68	416.68
12383641	03/22/2018	MPC District	01-3400	Board of Trustees H&W payments		61,868.00
12383642	03/22/2018	MPC District	01-3400	Supportive Serv H&W payments		3,654.00
12383643	03/22/2018	MPC District	01-3400	Supportive Serv H&W payments		39,685.00
12383644	03/22/2018	MPC District	01-3400	Student Financial Aid H&W payments		61,923.00
12383645	03/22/2018	MPC District	01-3400	Self Insurance payments		1,916,883.00
12383646	03/22/2018	MPC District	01-3400	MPD Ed Center H&W payments		9,316.00
12383647	03/22/2018	MPC District	01-3400	Marina Ed Ctr H&W payments		10,960.00
12383648	03/22/2018	MPC District	01-3400	School of Nursing H&W payments		22,759.00
12383649	03/22/2018	Niven, Margaret	01-4300	PV 7234 REIMB 1-23-18 ART MATERIALS		35.95
12383650	03/22/2018	OCLC INC	01-4500	PV 7235 PR 47532		1,030.80
12383651	03/22/2018	Office Depot	01-4300	Humanities-Open order	435.76	
				PE-open order	321.87	
			01-4500	Fiscal - Open order	85.50	
				Print Shop-Open order	243.52	1,086.65
12383652	03/22/2018	PACIFIC GAS & ELECTRIC	01-5500	MPC Ed Center-Open order	473.11	
				PSTC- Open order	1,235.95	
				PSTC-open order	2,784.19	4,493.25
12383653	03/22/2018	Shelling, Allison	01-5200	PV 7236 TR 04902 TRAVEL REIMB 3-9-18 GILROY WORKSHOP		43.95
12383654	03/22/2018	SupplyWorks	01-4500	PV 7237 PR 50206		9,624.38
12383655	03/22/2018	Turner, Jared	01-5200	PV 7228 TR 05413 TRAVEL REIMB MARCH 7-9 2018 SACRAMENTO CONF		279.65
12383656	03/22/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		151.78
12383657	03/22/2018	WWD Women's Wear	01-4300	PV 7241 PR 49794		300.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/22/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					28	<u>2,162,756.01</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	2,161,669.51
35	Self Insurance Fund (M)	1	786.50
46	College Center Bond Fund (M)	1	300.00
Total Number of Checks		28	2,162,756.01
Less Unpaid Sales Tax Liability			<u>.00</u>
Net (Check Amount)			<u>2,162,756.01</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/27/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12385129	03/27/2018	Agile Research & Tech.	01-5100	IT&Matriculation-Independent Contractor		5,760.00
12385130	03/27/2018	American Lock & Key	01-4500	Maintenance-Open order		474.75
12385131	03/27/2018	AmeriPride Uniform Services	01-6200	Art-Open order		53.02
12385132	03/27/2018	Anderson, Judy	01-5100	MATE-Independent Contractor		460.00
12385133	03/27/2018	Anthem Blue Cross	01-3400	Gen. Instit. Support/Ins-Open order		1,570.01
12385134	03/27/2018	Armstead, Stan	01-5200	PV 7242 MILEAGE REIMB 2-23-18		106.60
12385135	03/27/2018	AT&T Yellow Pages	01-5800	President's Office -open order		192.52
12385136	03/27/2018	AT&T	01-5500	IT-Open order for MPC phone bills		48.10
12385137	03/27/2018	AT&T	01-5500	IT-Open order for MPC phone bills		35.01
12385138	03/27/2018	AT&T	01-5500	IT-Open order for MPC phone bills		253.68
12385139	03/27/2018	AT&T	01-5500	IT-Open order for MPC phone bills		3,843.09
12385140	03/27/2018	AT&T	01-5500	IT-Open order for MPC phone bills		1,054.55
12385141	03/27/2018	BayCare Behavioral Health	01-5100	Health Services-Independent Contractor		1,647.61
12385142	03/27/2018	Bio Corporation	01-4300	Anotomy-Cats		2,673.00
12385143	03/27/2018	Braselton, Miranda	01-5200	PV 7243 STAFF/CANDIDATE TRAVEL REIMB		94.83
12385144	03/27/2018	Brown Dr., Deborah	01-5100	Health Services-Independent Contractor		400.00
12385145	03/27/2018	Brown, Charles	01-5200	PV 7251 TR 04920 REIMB JANUARY 26-29 2018		205.44
12385146	03/27/2018	Buddy's All Star Inc	01-4500	Block Grant-Men's Soccer Game Warm-ups		2,454.18
12385147	03/27/2018	Cafe of Monterey	01-4700	PV 7244 PR 49635	371.93	
			01-7600	CARE-Open order-meal plans	4,985.00	5,356.93
12385148	03/27/2018	California Janitorial Supply	01-4500	Custodial-Open order		2,032.51
12385149	03/27/2018	CDW GOVERNMENT INC	01-6400	Block Grant 31 computer & monitors for ESSC	24,104.44	
				Block Grant-40 computers&monitors for Library	4,665.38	28,769.82
12385150	03/27/2018	Cintas Corp #630	01-4500	Custodial-open order	332.57	
				Grounds-Open order	64.02	
				Maintenance-Open order	20.96	417.55
12385151	03/27/2018	Copeland, Alexis	01-4300	PV 7245 REIMB INSTRUCTIONAL MATERIALS 3-16-18		64.89
12385152	03/27/2018	Coppernoll, Margaret-Anne	01-5200	PV 7250 TR 04921 REIMB JANUARY 26-29 2018		1,082.71
12385153	03/27/2018	Crouch, Perry	01-5100	Student Services-Independent Contractor		300.00
12385154	03/27/2018	Deaf & Hard of Hearing Srv Ctr	01-5100	ARC-Open order for ASL Interpreting		4,241.00
12385155	03/27/2018	Edges Electrical Group	01-4500	Maintenance-Open order		701.26
12385156	03/27/2018	FLINN SCIENTIFIC	01-4300	Chemistry-Open order		50.31

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 03/27/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12385157	03/27/2018	GAVILAN PEST CONTROL	01-5500	Grounds-Open order		680.00
12385158	03/27/2018	Gerard, Adria	01-4700	PV 7247 PR 48384 REIMB FOOD READING WORKSHOP MARCH 1-3 2018		190.99
12385159	03/27/2018	Henry Schein	01-4500	Block Grant-Medical supplies		116.47
12385160	03/27/2018	KBA Docusys	01-5600	Print Shop-Open order-Maintenance		5,254.37
12385161	03/27/2018	Lee, Diane	01-5200	PV 7246 STAFF CANDIDATE TRAVEL REIMB 3-22-18		231.26
12385162	03/27/2018	Leone, Bill	01-5800	Health Services-Independent Contractor		690.00
12385163	03/27/2018	LINCOLN Aquatics	01-4500	Custodial- Open order		1,746.19
12385164	03/27/2018	LOZANO SMITH, LLP	01-5700	President's Office-Open order		26,131.63
12385165	03/27/2018	Mobile Modular Mgmt Corp	01-5600	Gen Inst. Minor Capt inp-Lease of GC restroom		755.82
12385166	03/27/2018	MPC Bookstore	01-4300	PV 7249 PR 49970 ACCT 17237		2,500.00
12385167	03/27/2018	Office Depot	01-4300	English Center-Open account	66.02	
				Life Science-Open order	50.17	
			01-4500	Creative Arts-open order	7.07	
				Fiscal-Open order	135.69	
				Health Services-Open order	40.95	
				Marina Ed-Open order	62.04	
				Nursing-Open order	213.07	
				Print Shop-Open order	159.54	
				Storg Work Force-Open order	58.71	793.26
12385168	03/27/2018	Peninsula Pool Service	01-4500	Custodial-Open Order for pool chemicals		422.66
12385169	03/27/2018	Penney, Beth	01-4700	PV 7248 PR 48382 REIMB FOOD READING WORKSHOP MARCH 1-3 2018		30.88
12385170	03/27/2018	Soccer Master Team Sales	01-4500	Men's & Women's Athletics-Socks for Soccer		1,032.50
12385171	03/27/2018	United Parcel Service(UPS)	01-5800	Warehouse-Open order		137.26
12385172	03/27/2018	VWR	01-4300	Chemistry-open order	817.23	
				Earth Science-Instructional supplies	70.19	887.42
12385173	03/27/2018	Wilson Sporting Goods	01-4300	PE-Tennis balls		628.64
Total Number of Checks					45	106,572.72

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	45	106,572.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/27/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	45		106,572.72	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)			106,572.72	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/29/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
12385719	03/29/2018	CALIFORNIA AMERICAN WATER CO	01-5500	Gen Instit. Util-Open order	10,332.07	
			47-5500	Gen Instit. Util-Open order	703.64	11,035.71
12385720	03/29/2018	California Janitorial Supply	01-4500	Custodial-Open order		65.25
12385721	03/29/2018	Carroll, Marcus	01-5200	PV 7252 Meal money 4-6-18 Sacramento City College		300.00
12385722	03/29/2018	CCCCIO	01-5200	PV 7255 PR 49743	600.00	
				PV 7257 PR 49631 SPRING 2018 CONF	600.00	1,200.00
12385723	03/29/2018	Erickson, Christine	01-4500	PV 7256 REIMB 3-12-18		6.30
12385724	03/29/2018	PACIFIC GAS & ELECTRIC	01-5500	Gen Instit Util-Open order	22,846.14	
				Gen Instit. Util.Open order	19,951.93	
			47-5500	Gen Instit Util-Open order	1,555.87	
				Gen Instit. Util.Open order	1,358.77	45,712.71
12385725	03/29/2018	Quinonez, Gary	01-4300	PV 7256 PR 49577 REIMB 3-13-18	163.62	
			01-5600	PV 7256 PR 49908 REIMB 3-7-18	104.53	268.15
12385726	03/29/2018	Reinke, Georgina	01-4500	PV 7255 REIMB 2-27-18		13.66
12385727	03/29/2018	Russo, Justin	01-5200	PV 7253 PR 49694 MEAL MONEY APRIL 8-9 2018		245.00
12385728	03/29/2018	Sacramento City College	01-5800	PV 7254 PR 49691		400.00
12385729	03/29/2018	Standard Insurance Company CB	01-3400	Gen Instit. Support/Insurance - open order		1,397.03
12385730	03/29/2018	Tran, Vi	01-5200	PV 7258 PR 47373 OJAI/VENTURA MEAL MONEY APRIL 5-7 2018		256.00
Total Number of Checks					12	60,899.81

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	12	57,281.53
47	College Center (M)	2	3,618.28
Total Number of Checks		12	60,899.81
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			60,899.81

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. A.5

Fiscal Services
College Area

Proposal:

It is proposed that the Board of Trustees approves the March 2018 Purchase Orders, Numbers B1800552 through B1800600.

Background:

Purchase Orders B1800552 through B1800600 were produced in March 2018. These orders totaled \$217,462.25 in college expenditures. The list of Purchase Orders is attached.

Budgetary Implications:

Budgeted.

[X] RESOLUTION: BE IT RESOLVED, that Purchase Orders B1800552 through B1800600 in the amount of \$217,462.25 be approved.

Recommended By: [Signature]
David J Martin, Vice President of Administrative Services

Prepared By: [Signature] Mary Weber, Purchasing Coordinator
[Signature] Rosemary Barrios, Controller

Agenda Approval: [Signature]
Dr. Walter Tribley, Superintendent/President

(See Last Page) ***

Board Meeting Date April 25, 2018

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
B18-00552	UCSF Willied Body Program	045	Hazardous waste-Cadaver	01-6200	3,322.00
B18-00553	Bookmark	031	Music- 35 Schubert: Mass in F	01-4300	264.53
B18-00554	Riddell/All American	051	Block Grant-Reconditioning Helmets& Pads	01-4300	4,989.42
B18-00555	Riddell/All American	051	Men's Athletics-Footbal Pads	01-4300	1,688.87
B18-00556	SPORT & CYCLE	051	Men's Athletics-Football supplies & uniforms	01-4300	3,536.86
				01-4500	2,100.00
B18-00557	Central Coast Media Enterprise	040	HR-name tag	01-4500	7.61
B18-00558	CSUMB	057	Matriculation-Career Coach	01-5600	7,000.00
B18-00559	TechSmith	032	English Center-Camtasia Studio Main	01-4300	84.50
B18-00560	VWR	053	Block Grant-Goggle, Burets, Hot Plates	01-6400	6,701.69
B18-00561	VWR	053	Earth Science-Instructional supplies	01-4300	68.73
B18-00562	CASEY PRINTING	021	PIO-Printing Summer Class Schedules	01-4500	7,277.39
B18-00563	CASEY PRINTING	021	PIO-Printing Fall Class Schedules	01-4500	8,448.63
B18-00564	Fitness Edge	051	Block Grant-Replacement Equip	01-6400	23,987.82
B18-00565	LexisNexis	048	Nursing-2018 CA Nursing Practice with CD	01-4300	85.39
B18-00566	Office Depot	021	Stem Core- Open order	01-4500	1,250.73
B18-00567	Office Depot	057	TRIO-Open order	01-4500	800.00
B18-00568	Sysco Food Service of SF	027	CDC- Open order	04-4700	8,000.00
B18-00569	Office Depot	080	Fiscal-Open order	01-4500	1,000.00
B18-00570	SPORT & CYCLE	051	Block Grant-Football uniforms	01-4500	17,667.33
B18-00571	CDW GOVERNMENT INC	040	EEO-2 printer and monitors	01-6400	2,254.10
B18-00572	Fitness Edge	051	Eaquipment repair-Fitness Center	01-5600	1,521.83
B18-00573	Toyota Material Handling	052	Maintenance-Repairs on Vertical Lift	01-5600	906.91
B18-00574	National Aquatic Services, Inc	052	Grounds-Replace VFD @ Pool	01-5500	1,850.00
B18-00575	Alpha Land Surveys	150	CDC Outhdoor Classroom-Path From CDC to Bus stop	04-5100	3,200.00
B18-00576	Office Depot	048	Nursing-Open order	01-4500	1,730.00
B18-00577	AdSpec	080	PIO-MPC pins	01-4500	1,898.75
B18-00578	ReliaStar Life Insurance Co	080	Gen Instit-Ins. - Open order	01-3400	10,179.00
B18-00579	PACIFIC GAS & ELECTRIC	080	MPC Ed Center-Open order	01-5500	100.00
B18-00580	Marina Coast Water District	080	PSTC- Open order	01-5500	7,000.00
B18-00581	American Fidelity Admin Svc	080	Self Ins.-Open order	35-5100	5,500.00
B18-00582	PACIFIC GAS & ELECTRIC	080	PSTC- Open order	01-5500	1,800.00
B18-00583	CDW GOVERNMENT INC	031	Theater-Printer	01-4300	249.12
B18-00584	Office Depot	055	Social Science-Open order	01-4500	800.00
B18-00585	SARS Software Products Inc	057	Matriculation-eSARS programming	01-5600	500.00
B18-00586	Silke Communications	022	Gen Instit Sup, Insurance-Radios for BRT group	01-6400	4,885.42
B18-00587	Kai Athletics LLC	051	Menn's Athletics-Replacement football uniforms	01-4500	2,149.81

*** See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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(See Last Page) ***

Board Meeting Date April 25, 2018

PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount	
B18-00588	Cambium Learning Group	059	ARC-Kurzweil 3000 Web Site License	01-4300	3,000.00	
B18-00589	Athletics Unlimited	051	Men's & Women's Athletics-Uniforms	01-4500	3,278.19	
B18-00590	Lauren Boye	047	MATE-Independent Contractor	01-5200	250.00	
B18-00591	Pocket Nurse	048	Nursing-Demo Dose Sodium Chlorid	01-4300	146.10	
B18-00592	California Janitorial Supply	052	Custodial-Open order	01-4500	25,000.00	
B18-00593	Apperson CLT_FG	045	Life Science-Test sheets	01-4300	155.74	
B18-00594	Washington State University	047	MATE MOV:WSU competition survey dev. 2018 MATE ROV	01-5100	9,657.00	
B18-00595	CDW GOVERNMENT INC	058	PRIE-Think Pad & Powerlite	01-6400	2,120.12	
B18-00596	LDR	059	ARC-Double take paper	01-4500	368.63	
B18-00597	Office Depot	085	Marina Ed-open order	01-4300	1,000.00	
B18-00598	Office Depot	059	ARC-Open order	01-4500	1,900.00	
B18-00599	Office Depot	035	Financial Aid-Open order	01-4500	1,600.00	
B18-00600	American Lock & Key	052	Schedule Maint-Installing Primus@IC	14-6200	24,180.03	
Total Number of POs				49	Total	217,462.25

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	45	176,582.22
04	Children Center	2	11,200.00
14	Capital Projects Fund (M)	1	24,180.03
35	Self Insurance Fund (M)	1	5,500.00
		Total	217,462.25

Information is further limited to: Purchase Orders starting with text between B18-00552 and B18-00600

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Board Meeting Date

Consent Agenda Item No. A.6

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of March 1, 2018 through March 31, 2018.
(Fiscal Year 2017-2018).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Restricted General Fund)

Net increase in the 1000 (Certificated Salary) Object expense category	\$32,549.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$21,172.67
Net increase in the 3000 (Benefits) Object expense category	\$ 1,146.19
Net increase in the 4000 (Supplies) Object expense category	\$55,854.07
Net decrease in the 5000 (Other/Services) Object expense category	\$31,812.51
Net decrease in the 6000 (Capital Outlay) Object expense category	\$10,595.07
Net decrease in the 7000 (Other Outgo) Object expense category	\$25,969.01

RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the restricted General Fund be approved:

Net increase in the 1000 (Certificated Salary) Object expense category	\$32,549.00
Net decrease in the 2000 (Classified Salary) Object expense category	\$21,172.67
Net increase in the 3000 (Benefits) Object expense category	\$ 1,146.19
Net increase in the 4000 (Supplies) Object expense category	\$55,854.07
Net decrease in the 5000 (Other/Services) Object expense category	\$31,812.51
Net decrease in the 6000 (Capital Outlay) Object expense category	\$10,595.07
Net decrease in the 7000 (Other Outgo) Object expense category	\$25,969.01

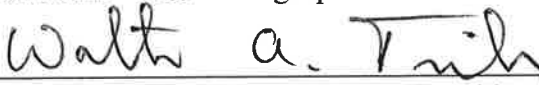
Recommended By:


David J Martin, Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 March 1, 2018-March 31, 2018
 Fund 01 (Restricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
57,205.72	3,476.61	2,205.92		580.76		(63,469.01)	Transfer funds from the Student Success department, textbooks/supplies budget to non-teaching Dean, hourly non-teaching, hourly temporary salary and benefits and maintenance agreement budget. To cover budget overages. Reduction to: 01-0050-1-7000-1305-7600-000-78-7602 Addition to: 01-0050-1-7000-1305-5600-000-78-5620 01-0050-1-7000-1305-2300-000-78-2306 01-0050-1-7000-1305-3340-000-78-2306 01-0050-1-7000-1305-3620-000-78-2306 01-0050-1-7000-1305-2100-000-78-2114 01-0050-1-7000-1305-3220-000-78-2114 01-0050-1-7000-1305-3320-000-78-2114 01-0050-1-7000-1305-3340-000-78-2114 01-0050-1-7000-1305-3520-000-78-2114 01-0050-1-7000-1305-3620-000-78-2114 01-0050-1-7000-1305-1400-000-78-1402 01-0050-1-7000-1305-3320-000-78-1402 01-0050-1-7000-1305-3340-000-78-1402 01-0050-1-7000-1305-3520-000-78-1402 01-0050-1-7000-1305-3620-000-78-1402 01-0050-1-7000-1305-1400-000-78-1401 01-0050-1-7000-1305-3320-000-78-1401 01-0050-1-6499-1305-1200-000-78-1203 01-0050-1-6499-1305-3120-000-78-1203 01-0050-1-6499-1305-3340-000-78-1203 01-0050-1-6499-1305-3520-000-78-1203 01-0050-1-6499-1305-3620-000-78-1203
(500.00)			500.00				Transfer funds from the Basic Skill department, Librarians salary budget to food budget. To cover the cost of food for the Reading workshop. Reduction to: 01-0030-1-6120-1547-1200-000-96-1240 Addition to: 01-0030-1-4900-1547-4700-000-96-4706
(110.72)	110.72						Transfer funds from the Perkins department, non-teaching benefits budget to professional expert salary budget. To cover salary for professional expert. Reduction to: 01-0040-1-1200-1556-3120-000-33-1401 Addition to: 01-0040-1-1220-1556-2400-000-33-2403
			2,500.00			(2,500.00)	Transfer funds from the Access Resource Center department, textbooks/supplies budget to the office supplies budget. To cover budget overages. Reduction to: 01-0007-1-6420-1462-7600-000-51-7602 Addition to: 01-0007-1-6420-1462-4500-000-51-4525
(32,000.00)		31,000.00		1,000.00			Transfer funds from the Mate Program Income department, hourly professional expert salary and benefits budget to office supplies, travel/conference budget. To cover budget overages. Reduction to: 01-0040-1-0400-1526-2300-000-53-2304 01-0040-1-0400-1526-3220-000-53-2304 Addition to: 01-0040-1-0400-1526-4500-000-53-4525 01-0040-1-0400-1526-5200-000-53-5220
			595.07			(595.07)	Transfer funds from the Vice President of Student Service department, instructional equipment budget to office supplies budget. To cover budget overages. Reduction to: 01-0007-1-6960-2025-6400-000-69-6404 Addition to: 01-0007-1-6960-2025-4500-000-69-4525

BUDGET REVISIONS
 March 1, 2018 -March 30, 2018
 Fund 01 (Restricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT. SALARIES	CLASS. SALARIES	BENEFITS	SUPPLIES	OTHER SERVICES	CAPITAL OUTLAY	OTHER OUTGO	
	7,240.00	237.02	3,259.00	(10,736.02)			Transfer funds from the Student Health department, miscellaneous expense budget to hourly temporary salary and benefits, printing and office supplies budget. To cover budget overages.
							Reduction to: 01-0007-1-6440-1430-5800-000-80-5804
							Addition to: 01-0007-1-6440-1430-2300-000-80-2306 01-0007-1-6440-1430-3340-000-80-2306 01-0007-1-6440-1430-3520-000-80-2306 01-0007-1-6440-1430-3620-000-80-2306 01-0007-1-6440-1430-2300-000-80-2308 01-0007-1-6440-1430-3340-000-80-2308 01-0007-1-6440-1430-3520-000-80-2308 01-0007-1-6440-1430-3620-000-80-2308 01-0007-1-6440-1430-4500-000-80-4511 01-0007-1-6440-1430-4500-000-80-4525
(18,000.00)			18,000.00				Transfer funds from the Basic Skill department, librarians salary budget to instructional program materials budget. To cover the cost of purchases of Chromebooks for Basic Skills students.
							Reduction to: 01-0030-1-6120-1547-1200-000-96-1240
							Addition to: 01-0030-1-4900-1547-4300-000-96-4312
(6,046.00)		(1,296.75)		7,342.75			Transfer funds from the Perkins department, hourly non-teaching salary and benefits budget to indirect cost budget. To adjust the budget to allow for indirect cost.
							Reduction to: 01-0040-1-1300-1556-1400-000-33-1401 01-0040-1-1300-1556-3120-000-33-1401 01-0040-1-1300-1556-3340-000-33-1401 01-0040-1-1300-1556-3520-000-33-1401 01-0040-1-1300-1556-3620-000-33-1401 01-0040-1-1200-1556-3120-000-33-1401
							Addition to: 01-0040-1-6010-1556-5800-000-33-5834
				(30,000.00)	(10,000.00)	40,000.00	Transfer funds from the Student Equity department, travel/conference, other services and equipment budget to other payments to students budget. To cover expenses for book voucher and lending library.
							Reduction to: 01-0050-1-6300-1330-5200-000-96-5220 01-0050-1-6300-1330-5800-000-96-5816 01-0050-1-6300-1330-6400-000-96-6404 01-0050-1-6300-1330-6400-000-96-6403
							Addition to: 01-0050-1-6300-1330-7600-000-96-7602
32,549.00	(21,172.67)	1,146.19	55,854.07	(31,812.51)	(10,595.07)	(25,969.01)	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Board Meeting Date

Consent Agenda Item No. A.7

Fiscal Services

College Area

Proposal:

Approve budget adjustments for the period of March 1, 2018 through March 31, 2018.
(Fiscal Year 2017-2018).

Background:

Please see attached budget revision documents.

Budgetary Implications:

Fund 01 (Unrestricted General Fund)

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 10.00
Net decrease in the 4000 (Supplies) Object expense category	\$8,872.84
Net increase in the 5000 (Other/Services) Object expense category	\$4,472.84
Net increase in the 6000 (Capital Equip) Object expense category	\$5,000.00

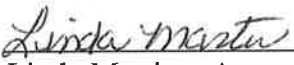
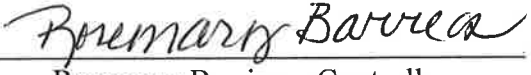
RESOLUTION: BE IT RESOLVED, that the following budget adjustments in the Unrestricted General Fund be approved:

Net decrease in the 2000 (Classified Salary) Object expense category	\$ 610.00
Net increase in the 3000 (Benefits) Object expense category	\$ 10.00
Net decrease in the 4000 (Supplies) Object expense category	\$8,872.84
Net increase in the 5000 (Other/Services) Object expense category	\$4,472.84
Net increase in the 6000 (Capital Equip) Object expense category	\$5,000.00

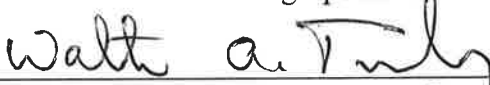
Recommended By:


David J. Martin, Vice President for Administrative Services

Prepared By:

 
Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:


Dr. Walter Tribley - Superintendent / President

BUDGET REVISIONS
 March 1, 2018-March 31, 2018
 Fund 01 (Unrestricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
	(1,200.00)			1,200.00			Transfer funds from the General Contingency department budget non-instructional budget to the Human Resource department, cell phone budget. To cover expense for cell phone usage. Reduction to: 01-0030-0-1500-0916-2100-000-00-2101 Addition to: 01-0080-0-6730-0940-5200-000-00-5202
			(34.65)	34.65			Transfer funds from the Library department, licensed database budget to maintenance agreement budget. To cover the annual cost increase. Reduction to: 01-0030-0-6120-1510-4500-000-00-4505 Addition to: 01-0030-0-6120-1510-5600-000-00-5620
			(9,445.19)	9,445.19			Transfer funds from the Library department, licensed database budget to integrated library system license budget. To cover the added costs for the Voyager migration. Reduction to: 01-0030-0-6120-1510-4500-000-00-4505 Addition to: 01-0030-0-6120-1510-5600-000-00-5617
	590.00	10.00	(600.00)				Transfer funds from the Life Science Division department, office supplies budget to student help salary and benefits budget. To add funds to the student help budget. Reduction to: 01-0040-0-0400-0401-4500-000-00-4525 Addition to: 01-0040-0-0400-0401-2400-000-00-2401 01-0040-0-0400-0401-3610-000-00-2401
			(133.00)	133.00			Transfer funds from the Life Science Division department, instructional program materials budget to the Dental Assisting department, registrantion renewal fee budget. To cover the cost of the X-ray machine registration renewal fee. Reduction to: 01-0040-0-0400-0401-4300-000-00-4312 Addition to: 01-0040-0-1200-0420-5800-000-00-5842
			140.00	(140.00)			Transfer funds from the CAD lab department, repair budget to the instructional program materials budget. To cover the cost of a desk for the CAD lab. Reduction to: 01-0040-0-0900-0445-5600-000-00-5630 Addition to: 01-0040-0-0900-0445-4300-000-00-4312
			1,200.00	(1,200.00)			Transfer funds from the Art department, utilities/housekeeping budget to instructional program materials budget. To cover cost of expense for supplies. Reduction to: 01-0030-0-1000-0205-5500-000-00-5514 Addition to: 01-0030-0-1000-0205-4300-000-00-4312
			(10,000.00)	10,000.00			Transfer funds from the General Institutional department, deductibles budget to the Grounds department, equipment budget to purchase new equipment. Reduction to: 01-0081-0-6770-0905-5400-000-00-5405 Addition to: 01-0080-0-6550-0932-6400-000-00-6404

BUDGET REVISIONS
 March 1, 2018-March 31, 2018
 Fund 01 (Unrestricted General Fund) Fiscal Year 2017-18

1000	2000	3000	4000	5000	6000	7000	EXPLANATIONS
CERT.	CLASS.	BENEFITS	SUPPLIES	OTHER	CAPITAL	OTHER	
SALARIES	SALARIES			SERVICES	OUTLAY	OUTGO	
				5,000.00	(5,000.00)		Transfer funds from the Hazardous Waste Management department, hazardous material budget to Custodial department, equipment repair budget. To cover the cost of equipment repair.
							Reduction to: 01-0080-0-6770-0907-6200-000-00-6201
							Addition to: 01-0080-0-6530-0931-5600-000-00-5630
0.00	(610.00)	10.00	(8,872.84)	4,472.84	5,000.00	0.00	TOTALS

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018
Board Meeting Date

Consent Agenda Item No. A.8

Fiscal Services
College Area

Proposal:

Approve budget adjustment for the period of March 31, 2018.
(Fiscal Year 2017-2018).

Background:

Please see attached budget increase documents. Board Policy 2120 requires Board approval of increases to the total Fiscal Year budget.

Budgetary Implications:

Fund 01 (Restricted Fund)

Net increase in the 4000 (Supplies) Object expense category	\$ 4,500.00
Net increase in the 5000 (Other/Services) Object expense category	\$12,657.60
Net increase in the 7000 (Other Outgo) Object expense category	<u>\$41,239.40</u>
Total increase in expense lines budgeted	\$58,397.00

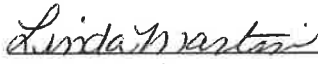

- RESOLUTION: BE IT RESOLVED**, that the following budget increases in the Restricted Fund be approved:
Increase of \$58,397.00 in funds received for FY 2017-2018.

Recommended By:



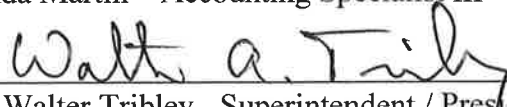
David J. Martin, Vice President for Administrative Services

Prepared By:

Linda Martin – Accounting Specialist III Rosemary Barrios – Controller

Agenda Approval:



Dr. Walter Tribley - Superintendent / President

MPC
Monterey Peninsula College

BUDGET INCREASES
March 1, 2018-March 31, 2018
Fund 01 (Restricted Budget) Fiscal Year 2017-18

	AMOUNTS	AMOUNTS
EXPLANTIONS		
To setup revenue and expense for the state grant for the Extended Opportunity Programs and Service (EOPS) department to increase funding for 2017-2018.		
Total Revenue:	51,805.00	
Total Expense:		51,805.00
To setup revenue and expense for the state grant for the Cooperative Agencies Resources for Education (CARE) department to increase funding for 2017-2018.		
Total Revenue:	6,092.00	
Total Expense:		6,092.00
To setup revenue and expense for the Perkins department deferred revenue carryover funds from 2016-2017.		
Total Revenue:	500.00	
Total Expense:		500.00
TOTAL INCREASES	58,397.00	58,397.00

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. B

Human Resources
College Area

Proposal:

To approve the Management, Supervisor, Confidential personnel actions shown in the table below.

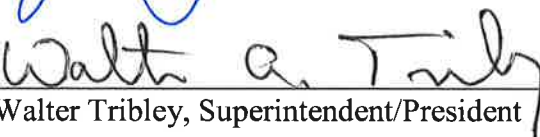
Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Antoine Andari, Systems and Programming Manager, Information Systems, effective April 26, 2018.	Included in budget

RESOLUTION: BE IT RESOLVED, that the Governing Board approve the following item(s):

- a) Employment of Antoine Andari, Systems and Programming Manager, Information Systems, effective April 26, 2018.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Kayla Garcia, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. C

Human Resources
College Area

Proposal:

To approve the Faculty personnel actions shown in the table below.

Background:

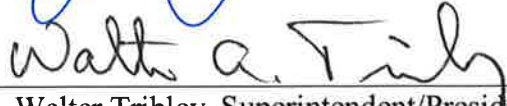
Item	Action	Details	Fiscal Implication
a)	Employment	Employment of tenure-track Math Instructor, Eric Lake, under faculty service area Math, effective August 16, 2018.	N/A
b)	Employment (list attached)	Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.	Included in budget

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of tenure-track Math Instructor, Eric Lake, under faculty service area Math, effective August 16, 2018.
- b) Each month individuals are hired as part-time, substitute, and overload. The attached lists include hires for Spring 2018.

Recommended By: 
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: 
Kayla Garcia, Human Resources Analyst

Agenda Approval: 
Dr. Walter Tribley, Superintendent/President

Monterey Peninsula College

Part-time, substitute, and/or overload

April 25, 2018

B-2 Teaching Without Benefits		
Keisling	Justin	FPTC
Lara	Celia	ARTB
Revivo	Rivka	ENGL
Reyes	Justin	FPTC
Schnepf	Kenneth	ANAT
Thomas	Michael	HLTH

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. D

Human Resources
College Area

Proposal:

To ratify the Classified personnel actions listed in the table below.

Background:

Item	Action	Details	Fiscal Implication
a)	Employment	Employment of Amanda Gazga De Ortega, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.	Included in budget
b)	Employment	Employment of Rosa M. Tapia Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.	Included in budget
c)	Establishment of new position	Establish new position, Categorical Services Coordinator, Veterans Center, 29 hours per week, 11 months per year, effective April 26, 2018. Placement on the salary schedule at Range 17.	Categorically funded

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the following item(s):

- a) Employment of Amanda Gazga De Ortega, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.
- b) Employment of Rosa M. Tapia, Custodian, Facilities, Range 6, 40 hours per week, 12 months per year, effective April 26, 2018.
- c) Establish new position, Categorical Services Coordinator, Veterans Center, 29 hours per week, 11 months per year, effective April 26, 2018. Placement on the salary schedule at Range 17.

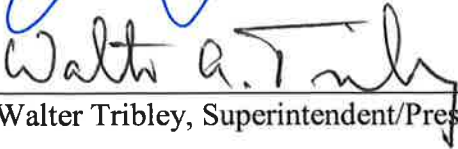
Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. E

Human Resources
College Area

Proposal:

To ratify the employment of the individuals on the attached list for short-term and substitute assignments.

Background:

Education Code 88003 authorizes the Governing Board to hire short-term and substitute employees to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Employment of the individuals on the attached list is consistent with District policy and Education Code provisions.

Budgetary Implications:

The cost to employ short-term and substitute employees is included in division/department budgets.

RESOLUTION: BE IT RESOLVED, that the individuals on the recommended list (Short-Term and Substitute Employees) employed for short-term and substitute assignments, subject to future modifications, be ratified.


Recommended By:


Susan Kitagawa, Associate Dean of Human Resources

Prepared By:


Kayla Garcia, Human Resources Analyst

Agenda Approval:


Dr. Walter Tribley, Superintendent/President

**MONTEREY PENINSULA COLLEGE
SHORT TERM NON-CONTINUING AND SUBSTITUTE EMPLOYEES**

**BOARD
AGENDA:
April 25, 2018**

AUTOMOTIVE TECHNOLOGY DEPARTMENT							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		TYPE OF FUNDS	HOURS
Hishan	Nawar	Substitute – Automotive Laboratory Manager	\$19.25	3/20/2018	5/31/2018	Unrestricted	29 Hrs per Week
CREATIVE ARTS							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		TYPE OF FUNDS	HOURS
Lloyd	Muriel	College Assistant XII – Life Model	\$18.00	4/26/2018	5/25/2018	Restricted	12 Hrs per Week
Siegel	Elise C.	College Assistant XII – Life Model	\$18.00	4/26/2018	5/25/2018	Restricted	12 Hrs per Week
INFORMATION TECHNOLOGY							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		TYPE OF FUNDS	HOURS
Garza	Paul	Substitute – Information Technology Support Technician	\$21.78	3/31/2018	4/27/2018	Unrestricted	40 Hrs per Week
FACILITIES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		TYPE OF FUNDS	HOURS
Arguelles Hernandez	Luis A.	Substitute - Custodian	\$14.31	3/19/2018	5/31/2018	Unrestricted	29 Hrs per Week
Gazga De Ortega	Amanda	Substitute - Custodian	\$14.31	2/16/2018	4/10/2018	Unrestricted	29 Hrs per Week
Gazga De Ortega	Amanda	Substitute - Custodian	\$14.31	4/11/2018	4/25/2018	Unrestricted	40 Hrs per Week
Ortiz Rodriguez	Manlio O.	Substitute - Custodian	\$14.31	3/21/2018	5/31/2018	Unrestricted	29 Hrs per Week
Tapia	Rosa M.	Substitute - Custodian	\$14.31	2/16/2018	4/10/2018	Unrestricted	29 Hrs per Week
Tapia	Rosa M.	Substitute - Custodian	\$14.31	4/11/2018	4/25/2018	Unrestricted	40 Hrs per Week
OFFICE OF THE PRESIDENT							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES FROM: TO:		TYPE OF FUNDS	HOURS
King	Shannon	Substitute – Executive Assistant to the Superintendent/ President	\$24.05	5/12/2018	6/15/2018	Unrestricted	40 Hrs per Week

STEM							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Strickland	Lauren P.	Professional Expert	\$25.00	4/03/2018	6/01/2018	Restricted	29 Hrs per Week
STUDENT SERVICES							
LAST NAME	FIRST NAME	POSITION	PAY RATE	EFFECTIVE DATES		TYPE OF FUNDS	HOURS
				FROM:	TO:		
Dutra	Kimberly	Substitute – Job Center Coordinator	\$17.44	3/22/2018	5/21/2018	Unrestricted	29 Hrs per Week

Monterey Peninsula Community College District

Governing Board Agenda

April 25, 2018

Consent Agenda Item No. F

Human Resources
College Area

Proposal:

To ratify the individuals listed for volunteer assignments.

Background:

The following individuals have been processed as volunteers to perform supplemental services beyond those offered by District employees. According to Board Policy 7500 Volunteer Service, these individuals have completed the volunteer approval process and shall be covered by the District's institutional liability and Worker's Compensation insurance programs.

Last Name	First Name	Department/Event	Service From:	Service To:
Hutton	Timothy J.	PSTC	4/26/2018	6/30/2018

Budgetary Implications:

N/A

RESOLUTION: BE IT RESOLVED, that the Governing Board ratify the individuals listed for volunteer assignments.

Recommended By: Susan Kitagawa
Susan Kitagawa, Associate Dean of Human Resources

Prepared By: Kayla Garcia
Kayla Garcia, Human Resources Analyst

Agenda Approval: Walter A. Tribley
Dr. Walter Tribley, Superintendent/President